



Troup County Career Center Contract

Purpose: The purpose of the Troup County Career Center is to support recommended students in an individualized, academic, non-traditional, self-paced credit recovery program that allows them to get back on track toward graduation. The Career Center will also help students become involved in work-based learning programs, investigate internships, and develop employability skills.

Program Design: The program is housed on the campus of West Georgia Technical College. Student progress is monitored by the TCCC staff and the base school Graduation Coach. The TCCC staff provides academic assistance to students as needed. Students will be pre-tested to evaluate their prior knowledge of course material. Courses are individualized based on student performance on these pretests. Instruction within the TCCC setting is provided by the Odysseyware online platform. An individualized schedule for course completion is developed for each student to ensure all credits needed for graduation will be attainable prior to the student's scheduled graduation date.

- Students remain in the TCCC setting for the entire school day.
- Transportation is provided to and from base school for those students who request transportation.
- If eligible, students may participate in after school activities at base school.
- Once a student agrees to enter the TCCC setting, the student will not be able to return to the regular school setting during that school year.

Student Responsibilities: It is the responsibility of the student to attend school regularly. All Board of Education attendance policies apply. Students are responsible for following through with all prescribed individualized plans of action. This includes the necessity that students carefully listen to all video instruction and take notes during the instruction. In order to ensure students have sufficient time to complete all courses prior to graduation, it is essential that computerized assessments show mastery of the content as quickly as possible

Due to the serious nature of this program and the negative implications of instructional disruptions, misbehavior will not be tolerated. Students and parents will be consulted if behavior is a concern. ***If a student must be removed from the program due to misbehavior, on-time graduation will be placed in great jeopardy.***

TCCC Staff Responsibilities: It is the responsibility of the TCCC staff to create an individualized plan which allows for on-time graduation dependent upon student effort and academic success. The TCCC staff closely monitors student progress and provides immediate academic support when students fall behind on their prescribed timeline. The staff will also be responsible for communicating with parents and students regularly to ensure all parties are aware of student progress toward graduation.



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- Check here to agree to placement at the TCCC: By signing below, I understand the urgency for full cooperation with the staff of my base school and the staff of the TCCC in implementing the attached individualized plan for graduation. I also understand my role and responsibility as a student to ensure the success of my individualized plan. I also understand upon entering this program, it will not be possible to return to a regular schedule during the current school year. If this school year is my scheduled graduation year, this program is my final opportunity to ensure on-time graduation. Finally, I understand that graduation is not guaranteed by this program.

- Check here to refuse placement at the TCCC: By signing below, I understand that I am credit deficient and have refused placement in a program which will allow me to graduate on time with my peers. By refusing this service I am aware that on-time graduation may be in jeopardy.

Parent Signature

Date

Student Signature

Date



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The plan described above is achievable given student effort and on-task behavior. This plan may result in early completion of the student's graduation goals. Upon completion of all required courses, the district attendance policy may be waived and the student may no longer be required to attend. The student will be allowed to participate in our graduation ceremony scheduled for _____.

If adequate progress is not being met students may lose their ability to participate in this program and graduation will be placed in jeopardy. We will provide any support needed to ensure the student is making progress toward their goals.