

**LSU/LNMUUSD 2022 Data Workgroup Ad Hoc Committee**  
**Minutes of Meetings**  
**April 25, 2022**

**Present:** Mark Stebbins, Bart Bezio, Angela Lamell, Sue Prescott, Denise Webster, Chasity Fagnant, Lisa Barry and Deb Clark

**Minute Taker:** Deb Clark

**Call to Order, Approval of Agenda and Public Comment:** Clark called the meeting to order at 6:08 p.m. There were no amendments to the agenda. Stebbins made a motion, seconded by Lamell, to approve the agenda. The motion passed unanimously. There was no public comment.

**Elect Committee Chair:** Clark opened the floor to nominations for Committee Chair. Several members nominated Mark Stebbins. Clark ask if there were additional nominations, being none, Clark asked for a vote to confirm Mark Stebbins as Committee chair. The Committee voted unanimously to appoint Mark Stebbins as nominated.

**Discussion, Define and Develop Workgroup Focus and Scope of Work:** Deb introduced her memo containing ideas of the types of data that the Committee might consider looking at. Mark asked each member for any items they would like to know more about, or have a deeper understanding of. There was much discussion regarding:

- Education Quality Standards
- Special Education and extra MTSS and SEL student supports in general
- Teacher/student & Para/student data by location and/or districtwide and interpretation of what that data tells us
- Define/describe student day (hrs) and how spent (i.e. seat-time, free time, study halls, lunches)
- Define/describe Teacher day (hrs) and how spent (i.e. direct instruction [including for flexible pathways], planning, other supervision, PD)
- Getting a general sense by subject matter of mandatory resources, discretionary resources and best practices
- Details of what is in the software budget and inventory and what services the software supports
- What challenges teachers are facing in the classrooms, and what teachers need in order to be supported in their classrooms
- An understanding of class scheduling challenges, particularly at the MS/HS level and how Flexible Pathways and Proficiency Based Assessment is impacting classroom use (i.e. space(s) available and time slots), teacher/instructional time
- Quantify the recent changes to transportation caused by driver shortages (i.e. ten years ago vs now) and possible strategies to promote driver recruitment and retention
- A comprehensive organization chart (su-wide).

Deb will take the information from this conversation to develop a Scope of Work template to guide the Workgroup's focus, and to use for data compilation, interpretation and reporting. Deb asked that if any member had additional thoughts, questions or details they would like included in the Scope of Work, to please reach out to her. Once completed the draft template will be distributed on May 5th or 6th to the Committee. The Committee will then come together again on May 9, to amend and adopt the final Scope of Work template.

**Other Business:** Mark asked if there was any other business to bring forward. Being none, he asked for a motion to adjourn.

**Adjourn:** A motion to adjourn was made, and seconded, the meeting adjourned at 7:30 p.m.