

WAUNAKEE COMMUNITY SCHOOL DISTRICT
DISTRICT HEALTH EDUCATION COORDINATOR
Job Description

QUALIFICATION: The Health Education Coordinator must be a Wisconsin DPI Certified Health Instructor

REPORTS TO: Director of Instruction

RESPONSIBILITIES: The health education coordinator shall:

- 1) Coordinate the development and implementation off a systematic and articulate K-12 Health Program.
- 2) Coordinate the evaluation and periodic revision of the K-12 Health Program.
- 3) Plan and coordinate staff inservice to assist staff to understand the health curriculum He/she shall also assist in planning District-wide inservice programs in Health or Health-related topics.
- 4) Act as a general resource person to classroom teachers, specialists, administrators, and other staff in the area of health education.
- 5) Coordinate the updating and distribution of new and existing health instructional materials.
- 6) Coordinate the development of a parent/community advisory committee to access input for program development and implementation.
- 7) Generate enthusiasm in the area of health and health education in staff members and encourage within them the importance of teaching the topic.
- 8) Perform other duties as may be assigned.

Legal Ref.: Sections 118.19 Wisconsin Statutes
 121.02(1)(1) & (j)
 PI 8.01(2)(j)1, Wisconsin Administrative Code
 PI 3 & PI 34

Adopted: 5/14/84

Revised: March 1994
 April 2002

Waunakee Community School District