

SENECA FALLS CENTRAL SCHOOL DISTRICT

April 27, 2022-6:00 PM

Transportation Center

MASKS RECOMMENDED IN ALL SCHOOL BUILDINGS BUT NOT REQUIRED

BOE Members Present

Mr. Jeffery Hartwell, Mrs. Linda Jones, Mrs. Cara Lajewski, Mr. Joseph McNamara, Mr. Michael Mirras, Mrs. Joell Murney-Karsten, Mrs. Heather Zellers

BOE Members Absent: Ms. Deborah Corsner and Mr. William Reigel

Others Present: Mr. Jeramy Clingerman, Mr. James Bruni, Cassidy Adams (P-Tech Student), Mr. and Mrs. Adams, and Susan Porter, FLTimes Reported

Mrs. Lajewski called the meeting to order at 6:01 pm. A quorum of the Board of Education was present; the Pledge of Allegiance was said.

Approval of Agenda:

Mrs. Lajewski asked for a motion to approve the agenda with addendums as listed

ADD under IX. Consent Agenda

A. Resignation/Retirement

1. SFEA

Name: Michael Miller

Position: Physical Education Teacher

D. Gifts & Donations

Waste Connections, Inc.	\$2,000	A1620-450-00-0000	Health & Wellness
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G. Mynderse Band Volunteer Participants

H. Establish a Bank Account for the Class of 2028

ADD under XI. New Business

I. 2022-2023 Board of Education Meeting Dates

J. Professional Appointment- Athletic Director/Assistant Principal Gr. 6-8

Name: Kevin Korzeniewski

Position: Athletic Director/Assistant Principal Gr. 6-8

K. 2022-2023 Annual Appointment

1 Name: Kevin Korzeniewski

Position: Director of Health and Physical Education Gr. K-12

2. Name: Kevin Korzeniewski

Position: Block M Advisor

L. Coordinator of Intervention and Student Services TOSA 2022-24-Jamie Oberdorf

M. Create Position-Cleaner

N. Cyber Security Incident Response Plan

Mrs. Jones made the motion, seconded by Mrs. Murney-Karsten.

Yes 7 No 0 Abstain 0 Motion carried

Approve or Amend

Board of Education Minutes-April 7, 2022

Mrs. Lajewski asked for a motion to approve the Board of Education Minutes dated April 7, 2022.

Mrs. Zellers made the motion, seconded by Mrs. Jones.

Yes 7 No 0 Abstain 0 Motion carried

Extra-Curricular-Treasurer's Report

Mrs. Lajewski asked for a motion to approve the Extra-Curricular-Treasurer's Report for March 2022.

Mrs. Zellers made the motion, seconded by Mrs. Murney-Karsten.

Yes 7 No 0 Abstain 0 Motion carried

There was no recognition at this time.

There was no public comment

Committee Reports

Policy Committee

Mr. Hartwell reported that the committee had met on Tuesday, April 26 and reviewed the following:

4810 Teaching about Controversial Issues (this policy is written to guide the staff)

- Updated: Discussion of controversial topics in the classroom is at the discretion of the teacher. Issues that are covered by this policy must be based on fact (e.g., common facts are shared by credible, reliable sources). Guidelines are noted below
- Updated: The Board establishes the following guidelines for teachers to follow when facilitating discussions/lessons pertaining to controversial issues in the classroom:
- The policy will be shared with administration team.

SFCSD Guest Pass

- Updated Non-SFCSD guests requirements.
- The policy will be shared with administration team

Draft-Breathalyzer Testing Policy or Alcohol detection Testing

- Jeramy will check to see what is needed to properly administer test (trained/certified).
- Check to see if there is any health risk protocol for people administering the test or people getting test.

Moving forward with the following policies:

- Policy 1405-Complaints About Certain Federally funded Programs
- Policy 6680-Internal Audit Function
- Policy 2330-Executive Sessions

Information

Warrants:

03/01/2022-03/31/2022

Warrant # 55 (A)	\$ 605,912.36
Warrant # 56 (A)	\$ 56,087.41
Warrant # 58 (A)	\$ 22,268.85
Warrant # 59 (A)	\$ 998,581.37
Warrant # 60 (A)	\$ 28,606.92
Warrant # 27 (C)	\$ 17,354.18
Warrant # 28 (C)	\$ 7,514.60
Warrant # 29 (C)	\$ 6,030.47
Warrant # 30 (C)	\$ 7,672.64
Warrant # 30 (C)	\$ 10,822.50
Warrant # 17 (F)	\$ 126.20
Warrant # 18 (F)	\$ 6,511.75
Warrant # 19 (F)	\$ 73.92
Warrant # 13 (F)	\$ 264,384.87
Warrant # 29 (H)	\$ 134,752.67
Warrant # 30 (H)	\$ 56,887.32
Warrant # 31 (H)	\$ 18,319.45

Mynderse Academy Students-WFL BOCES Educational Program Participants

Administrator Report

Karissa Blamble, Director of Special Programs, presented a summary of the Seneca Falls CSD Special Education Plan to the Board.

- Districts are required to have a Committee on Special Education (CSE) and a Committee on Preschool Special Education (CPSE).
- There are 13 classifications for students with disabilities (K-12). CPSE students are not broken down into categories.
- The district is responsible to provide the least restrictive environment for students with disabilities. The home district is considered the least restrictive. The placement of students with disabilities in special classes, separate school or other removal from the regular educational environment occurs only when the nature or severity of the disability is such that education cannot satisfactory be achieved even with the use of supplementary aids and services.
- The district must provide equitable space for students with disabilities.
- The evaluation of special education programs and services is ongoing and based on data and information such as student progress and growth toward their IEP goals as measured and documented, progress on state tests, State Performance Plan Indicators, etc.
- All instructional materials must be made available to students with disabilities in accordance with their individual needs and course selections. The district may need to contract with BOCES to have materials in another format (e.g. Braille, large print, etc.).
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Business Administrator Report

Mr. Bruni reviewed the following with the Board:

- The Incident Response Plan (public version) is a summary of the internal confidential plan.
 - Identify systems impacted
 - Isolate the devices that are compromised
 - Communicate with all stakeholders and appropriate agencies to assist in the correct mitigation response
 - Investigate the impacted system(s) to identify the primary cause of the incident
 - Mitigate-Begin clean-up process to ensure all traces of the infections identified are removed
 - Recovery-process of restoring and returning affected systems and devices to a secure state.
 - Lessons learned-once the investigation is completed the Incident response Team (IRT) will discuss and review the documentation and analyze the event to look for security holes, vulnerabilities and areas needed for training.
- 2022-2023 NYS Aid Projections for Seneca Falls CSD:

Superintendent Report

Mr. Clingerman reported on the following:

- Dedication for the board training/conference room will be on Wednesday, May 11, 2022 at 6:30 pm. The Board will be approving the name later on in the agenda.
- Today was Administrative Assistant Day. Mr. Clingerman thanked all the secretaries/clerical in the offices for all their hard work and dedication to the district.
- Teacher Appreciation and Nurses Week are coming up soon.
- The public hearing on the 2022-2023 budget is on Thursday, May 5, 2022 at 6:00 pm.
- COVID cases is at 18 this week.
- The Senior Trip is this week. Senior will be going to Pennsylvania. Pennsylvania has lower COVID rates that NYS right now. There are currently no travel restrictions. The district has strong recommendations for those going on this trip such as wearing mask when on the bus, testing before you go, etc.

BOE President Report

Mrs. Lajewski reminded the Board that the Four County School Board Association's Annual meeting is May 26, 2022. The meeting is in person this year. Please let the District Clerk know if you are interested in attending.

Mrs. Lajewski also reviewed the 2022-2023 Board of Education meeting dates and times with the Board.

Consent Agenda

Resignation/Retirement

SFEA

Upon the recommendation of the Superintendent, the Board of Education accepts the following

resignation and grants them any and all applicable benefits per the current Seneca Falls Support Staff Association Collective Bargaining Agreement.

Name: Michael Miller

Position: Physical Education Teacher

Effective date of resignation: 06/30/2022

SFSSA

Upon the recommendation of the Superintendent, the Board of Education accepts the following resignation and grants them any and all applicable benefits per the current Seneca Falls Support Staff Association Collective Bargaining Agreement.

Name: Frank Howard

Position: School Bus Driver

Effective date of resignation: 04/22/2022

Appointments

Professional Appointment-(Under New Business)

Civil Service Appointments - None at this time.

Substitute Appointments

Upon the recommendation of the Superintendent, the Board of Education approve the following substitute position(s) *(All appointments are conditional until paperwork is completed and fingerprints are cleared)*:

Name: Alyssa Marley

NYSED Certification: Uncertified

Position: Substitute Teacher

Effective: 04/28/2022

Name: Brooke DeBoer

NYSED Certification: Childhood Education (Gr. 1-6)

Position: Substitute Teacher

Substitute Teaching Assistant

Effective: 04/28/2022

CSE Minutes

Upon the recommendation of the Superintendent, the Board of Education approves the following CSE minutes:

03/25/2022, 03/28/2022, 03/29/2022, 03/30/2022, 04/01/2022, 04/04/2022 (1), 04/04/2022 (2), 04/05/2022, 04/06/2022, 04/07/2022

Gifts & Donations

Upon the recommendation of the Superintendent, the Board of Education accepts the following gifts & donations:

Donor or Gift	Amount/Item	Account Code	To be used for:
Seneca Falls Rotary Club	Books		Support the district's diversity, equity and inclusion initiative
Frank Knight Sunshine Club	Books		For FK Library-In memory of staff family members who have passed.
Waste Connections, Inc.	\$2,000	A1620-450-00-0000	Health & Wellness

Probationary to Permanent- None at this time.

Transportation Request-None at this time.

Mynderse Band Volunteer Participants

Upon the recommendation of the Superintendent, the Board of Education approves the following volunteers participate in the Mynderse Band for the 2021-2022 school year:

Arthur Agnello

Jonah Hauf

Rachel Wagner-Killen

Carly Herron
Wendy Kain
Nicholas Marr

Cindy Herron
Alyssa Marley
Kevin McDonald

Thomas Santana
Andrew Reese

Establish a Bank Account for the Class of 2028

Establish an account for the current 6th grade class (Class of 2028) as requested by Christine Petrocci, 6th Grade Advisor.

Mrs. Lajewski asked for a motion to approve the consent agenda as listed.

Mrs. Jones made the motion, seconded by Mrs. Murney-Karsten.

Yes 7 No 0 Abstain 0 Motion carried

There was no Old Business.

New Business

WFL BOCES 2022-2023 Cooperative Bid for Various Commodities and/or Services

Mrs. Lajewski asked for a motion to approve the 2022-2023 WFL BOCES Cooperative Bid for Various Commodities and/or Services as written:

WHEREAS, the Board of Education of the Seneca Falls Central School District of New York State desires to participate in a Cooperative Bidding Program conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties from year to year or, until this Resolution is rescinded, for the purchase of Various Commodities and/or Services. And...

WHEREAS, the Board of Education of the Seneca Falls Central School District of New York State is desirous of participating with The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties in the joint bid of the commodities and/or services mentioned below as authorized by General Municipal Law, Section 119-0... And...

WHEREAS, the Board of Education of the Seneca Falls Central School District of New York State has appointed The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties as representative to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the Board of Education, Seneca Falls Central School District of New York State and making recommendations thereon...

THEREFORE...BE IT RESOLVED, that the Board of Education of the Seneca Falls Central School District of New York State and The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties hereby accepts the appointment of The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters related above... And...

BE IT FURTHER RESOLVED that the Board of Education of the Seneca Falls Central School District of New York State authorizes the above-mentioned Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters regarding the entering into contract for the purchase of the below-mentioned commodities and/or services... And...

BE IT FURTHER RESOLVED that the Board of Education of the Seneca Falls Central School District of New York State agrees to assume its equitable share of the costs incurred as a result of the cooperative bidding... And...

NOW, THEREFORE, BE IT RESOLVED, That The on behalf of the Board of Education of the Seneca Falls Central School District of New York State hereby is authorized to participate in cooperative bidding conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties for various commodities and/or services and if requested to furnish The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties an estimated minimum number of units that will be purchased by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties. The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties

is hereby authorized to award cooperative bids to the bidder deemed to be the lowest responsive and responsible meeting the bid specifications and otherwise complying with Article 5-A of the General Municipal Law of the State of New York relatingu to public bids and contracts.

Mr. Hartwell made the motion, seconded by Mr. McNamara.

Yes 7 No 0 Abstain 0 Motion carried

Election of Wayne Finger Lakes BOCES Board of Education

Mrs. Lajewski asked for a motion that the Board of Education for the Seneca Falls Central School District cast one vote for Joseph McNamara to a seat on the Wayne-Finger Lakes BOCES Board for a three-year term effective July 1, 2022.

Mrs. Murney-Karsten made the motion, seconded by Mr. Hartwell.

Yes 7 No 0 Abstain 0 Motion carried

Mrs. Lajewski asked for a motion that the Board of Education for the Seneca Falls Central School District cast one vote for Philip Rose to a seat on the Wayne-Finger Lakes BOCES Board for a three-year term effective July 1, 2022.

Mrs. Zellers made the motion, seconded by Mr. Hartwell.

Yes 7 No 0 Abstain 0 Motion carried

2022-2023 WFL BOCES Administrative Budget

Mrs. Lajewski asked for a motion that the Seneca Falls Central School District Board of Education approve the 2022-2023 tentative administrative budget (Part 1) of the Wayne-Finger Lakes Board of Cooperative Educational Services in the amount of three million, five-hundred thirty-five thousand, four- hundred eighty-seven dollars (\$3,535,487.00)

Mrs. Jones made the motion, seconded by Mr. Hartwell.

Yes 7 No 0 Abstain 0 Motion carried

Four County School Board Association

Election of Officers

Mrs. Lajewski asked for a motion that the Board of Education for the Seneca Falls Central School District cast one vote for Russ Harris, Newark Central School District, as President for the Four County School Boards Association for a one-year term effective July 1, 2022.

Mrs. Zellers made the motion, seconded by Mrs. Jones.

Yes 7 No 0 Abstain 0 Motion carried

Mrs. Lajewski asked for a motion that the Board of Education for the Seneca Falls Central School District cast one vote for Joe McNamara, Seneca Falls Central School District, as 1st Vice-President for the Four County School Boards Association for a one-year term effective July 1, 2022.

Mr. Hartwell made the motion, seconded by Mrs. Murney-Karsten.

Yes 7 No 0 Abstain 0 Motion carried

Mrs. Lajewski asked for a motion that the Board of Education for the Seneca Falls Central School District cast one vote for Carrie Resch, Wayne Central School District, as 2nd Vice-President for the Four County School Boards Association for a one-year term effective July 1, 2022.

Mrs. Murney-Karsten made the motion, seconded by Mr. Mirras.

Yes 7 No 0 Abstain 0 Motion carried

Four County School Board Association Banking

Four County School Board Association Banking Depository

Mrs. Lajewski asked for a motion that the Board of Education for the Seneca Falls Central School District cast one vote for Reliant Community Credit Union as depository for Four County School Boards Association starting July 1, 2022.

Mrs. Jones made the motion, seconded by Mr. Mirras.

Yes 7 No 0 Abstain 0 Motion carried

Signatories on Bank Accounts

Mrs. Lajewski asked for a motion that the Board of Education for the Seneca Falls Central School District cast one vote for each of the following as signatories on Four County School Board Association bank accounts starting July 1, 2022:

Executive Director: Stephen P. Miskell, Ed. D
Treasurer-Sue Campbell, Marcus Whitman Central School District
President-Russ Harris, Newark Central School District
1st Vice-President-Joe McNamara, Seneca Falls Central School District

Mr. Hartwell made the motion, seconded by Mrs. Murney-Karsten.

Yes 7 No 0 Abstain 0 Motion carried

Four County School Board Association Bylaw Revisions

Mrs. Lajewski asked for a motion to approve the revisions of the Four County School Board Association bylaws for as presented.

Mrs. Zellers made the motion, seconded by Mrs. Jones.

Yes 7 No 0 Abstain 0 Motion carried

Tax Certiorari Reserve Fund

Mrs. Lajewski asked for a motion that whereas, the Board of Education of the Seneca Falls Central School District established a Tax Certiorari Reserve Fund by resolution dated September 18, 1995 pursuant to Education Law Section 3651(1-a) to pay judgments and claims for pending tax certiorari proceedings; and

WHEREAS, the Tax Certiorari Reserve Fund is currently funded in the amount of \$36,753.62 and

WHEREAS, Education Law Section 3651(1-a) requires that any funds in a tax certiorari reserve fund be returned to the general fund by July 1st of the fourth fiscal year after deposit if the funds are not expended for tax certiorari proceedings for the tax roll in the specific year deposited or will not reasonably be required to pay judgments or claims for such years; and

WHEREAS, upon review by the Administrator of Business and Operations and the Superintendent of Schools, it has been determined that the remaining Tax Certiorari Reserve Fund amounts will not be reasonably necessary to pay claims.

NOW, THEREFORE, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby liquidates said Tax Certiorari Reserve Fund and directs that the sum of \$36,753.62 be returned to the General Fund as required by Education Law 3651(1-a).

Mr. Hartwell made the motion, seconded by Mr. Mirras.

Yes 7 No 0 Abstain 0 Motion carried

Memorandum of Agreements

Mrs. Lajewski asked for a motion that upon the recommendation of the Superintendent, the Board of Education approves the following Memorandum of Agreements as presented:

SFAA MOA- UPK Stipend 2022

SFAA MOA- Modification to Director of Athletics and Assistant Principal Positions 2022

SFAA MOA- Director of Health and PE Stipend 2022

SFAA MOA- Inst. Tech with Director of CIAPD Role and Responsibilities 2022

SFAA MOA- Block M Advisor Stipend 2022

SFEA MOA- CPSE Chair TOSA MOA Revised

SFEA MOA- Jamie Oberdorf MOA for Coordinator of Intervention and Student Services TOSA 2022-24

Mrs. Murney-Karsten made the motion, seconded by Mr. Mirras.

Yes 7 No 0 Abstain 0 Motion carried

Agreement

Mrs. Lajewski asked for a motion that upon the recommendation of the Superintendent, the Board of Education approves the following Agreement between the Seneca Falls Central School District and Anthony Ferrara, as presented

Mrs. Murney-Karsten made the motion, seconded by Mr. McNamara.

Yes 7 No 0 Abstain 0 Motion carried

The Robert McKeveny Board Training Room

Mrs. Lajewski asked for a motion to approve the naming of the board/training room as “*The Robert McKeveny Board/ Training Room*” at the Operations Center and affix a permanent plaque at the facility with details regarding the naming of the facility per Board of Education Policy #7500 (Facilities: Naming School Facilities/Plaques and Memorials/ Public Dedication).

Mr. Hartwell made the motion, seconded by Mr. McNamara.

Yes 7 No 0 Abstain 0 Motion carried

2022-2023 Board of Education Meeting Dates

Mrs. Lajewski asked for a motion to approve the list of the 2022-2023 Board of Education meetings with the understanding that the dates, times and location may be adjusted as necessary.

Mrs. Zellers made the motion, seconded by Mr. Mirras.

Yes 7 No 0 Abstain 0 Motion carried

Professional Appointment- Athletic Director/Assistant Principal Gr. 6-8

Mrs. Lajewski asked for a motion that the Board of Education of the Seneca Falls Central School District, upon the recommendation of Jeramy Clingerman, Superintendent of Schools, does hereby approve the following appointment:

Name: Kevin Korzeniewski

Position: Athletic Director/Assistant Principal Gr. 6-8

NYS Certification: School Building Leader-Initial Certificate

Physical Education-Permanent Certificate

Tenure: Athletic Director/Assistant Principal Gr. 6-8

Probation: 07/01/2022 through 06/30/2026

Effective Date: 07/01/2022

Salary: \$87,000

Mr. Hartwell made the motion, seconded by Mr. McNamara.

Yes 7 No 0 Abstain 0 Motion carried

2022-2023 Annual Appointment

Mrs. Lajewski asked for a motion that upon the recommendation of the Superintendent, the Board of Education approves the following appointments for the 2022-2023 school year:

Name: Kevin Korzeniewski

Position: Director of Health and Physical Education Gr. K-12

Stipend: \$3,000

Name: Kevin Korzeniewski

Position: Block M Advisor

Stipend: \$526

Mr. Hartwell made the motion, seconded by Mrs. Zellers.
Yes 7 No 0 Abstain 0 Motion carried

Coordinator of Intervention and Student Services TOSA 2022-24-Jamie Oberdorf

Mrs. Lajewski asked for a motion that upon the recommendation of the Superintendent, the Board of Education appoints Jamie Oberdorf to the position of Coordinator of Intervention and Student Services for the 2022-2023 and 2023-2024 school years.

Mrs. Murney-Karsten made the motion, seconded by Mr. Mirras.
Yes 7 No 0 Abstain 0 Motion carried

Create Position-Cleaner

Mrs. Lajewski asked for a motion to create a Cleaner position for the Seneca Falls Central School District Custodial/ Maintenance Department.

Mr. Hartwell made the motion, seconded by Mrs. Jones.
Yes 7 No 0 Abstain 0 Motion carried

Cyber Security Incident Response Plan

Mrs. Lajewski asked for a motion to approve the Seneca Falls Central School District Cyber Security Incident Response Plan as presented.

Mr. Hartwell made the motion, seconded by Mr. McNamara.
Yes 7 No 0 Abstain 0 Motion carried

Executive Session

Mrs. Lajewski asked for a motion to move into Executive Session at 7:05 pm to discuss A Particular Personnel Matter

Mrs. Jones made the motion, seconded by Mr. Hartwell.
Yes 7 No 0 Abstain 0 Motion carried

Monica Kuney, District Clerk

The regular meeting resumed at 9:02 pm.

Adjourn

Mrs. Lajewski asked for a motion to adjourn the meeting at 9:02 pm.

Mr. Hartwell made the motion, seconded by Mr. McNamara.
Yes 7 No 0 Abstain 0 Motion carried

Cara Lajewski, Board President