

**USE OF PRIVATE VEHICLES TO TRANSPORT STUDENTS
OR ON SCHOOL BUSINESS**

TRANSPORTATION BY PRIVATE VEHICLE

The Board of Education authorizes the transportation of students by vehicles not owned or leased by the District or by a school bus contractor (“private vehicle”).

Any such transportation must be approved in advance and in writing by the building-level principal.

The parent/legal guardian of the participating student(s) will be provided, on request, with the name of the driver and the description of the vehicle.

No person shall be approved to transport students in a “private vehicle” unless he/she is an employee of the District or an approved volunteer and has submitted any documentation required by the District.

No person shall be permitted to transport students in a “private vehicle” unless the vehicle is insured by an insurance policy providing property damage and bodily injury liability coverage in the amounts required by the District. The District’s insurance will only provide coverage beyond this amount. The business manager may withdraw the authorization of any “private vehicle” if it is not adequately insured.

Any “private vehicle” used for the transportation of students must be owned by the approved driver or the spouse of the approved driver and must conform to Wisconsin’s registration requirements.

Any “private vehicle” operated by a District employee/volunteer to transport students shall be inspected annually for compliance with the requirements of state law. The owner or lessee of the vehicle is responsible for the annual inspection.

The responsibility of professional staff members for the discipline and control of students will extend to their transportation of students in a “private vehicle.” Drivers who are not professional staff members are requested to report student misconduct to the building-level principal.

Those persons using “private vehicles” shall meet all of the following criteria:

1. Possess a valid Wisconsin operator’s license or a valid operator’s license issued by another jurisdiction.

2. Be at least eighteen (18) years of age.
3. Have sufficient use of both hands and the foot normally employed to operate the foot brake and foot accelerator.
4. Within a two (2) year period, have not been convicted of reckless driving under Section 346.62, Wis. Stats., operating a motor vehicle while operating privileges have been suspended or revoked under Section 343.44(1), Wis. Stats., or two (2) or more offenses under Section 346.63(7), Wis. Stats., operating a motor vehicle while under the influence of an intoxicant or of a controlled substance under Section 346.63(1)(a), Wis. Stats., or any of the offenses enumerated under Section 343.31(1) or (2), Wis. Stats.

Legal Reference: Sections 121.52, 121.53 and 121.555, Wis. Stats.

Adopted:

Revised:

Legal Ref.: Section 121.555 Wisconsin Statutes

Adopted: 1/10/83

Revised: March 1994

June 2002

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Waunakee Community School District