

Policies of the Board of Education

Series 600: Fiscal Management

### **SALARY DEDUCTIONS**

671.3

Salary deductions are allowed only upon approval by the Board of Education and are subject to the following requirements:

1. Organizations, companies, or individuals desiring the institution of a salary deduction plan must submit a desired plan to the Board for advance approval.
2. Deductions are to be withheld in equal installments, with the number of installments being determined by the number of pay periods included in the employee's job description.
3. All salary deductions other than those regulated by the federal or state government will be deducted only upon written approval of the employee or on a court order.

The Board authorizes, within the above requirements, salary deduction plans for Teacher's Association dues, and annuities paid in full by the employee.

Cross Ref.: Current Employee Agreements

Adopted: 10/11/82

Revised: 5/14/84  
March 1994

Waunakee Community School District