

Policies of the Board of Education

Series 500: Personnel

SUPERVISION OF PROFESSIONAL STAFF

538.1

Classroom visits are for several purposes: 1) to keep the administration informed about what is going on in the school program, 2) to observe student conduct and progress, 3) to encourage the growth and exchange of new ideas in teaching techniques and use of materials, 4) to discover ways and means of coordinating the curriculum, and 5) to evaluate teaching effectiveness.

Classroom visits may last the full period or be of shorter duration. In the former case, it may be followed by a conference. The shorter visit does not require a conference since its purpose is to catch a quick glimpse of a program or to observe a particular student or group in a classroom situation.

Should any deviation from expected work performance develop, the supervisor shall be responsible for discussing it with the teacher at the earliest possible time. These discussions shall be constructive in approach, and designed to help correct weaknesses.

Legal Ref.: Section 120.12(2) Wisconsin Statutes
 121.002(1)(q)
 PI 8.01(2)(q) Wisconsin Administrative Code

Cross Ref.: WTA Contract
 538, Evaluation of Professional Staff

Adopted: 11/8/82

Revised: 4/22/91
 March 1994
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Waunakee Community School District