

TERMINATION OF EMPLOYMENT
(Continuation of Health and Dental Insurance)

Employees shall be able to continue health and dental insurance benefits with the Waunakee Community School District if they terminate employment in conjunction with state law and federal COBRA laws. If an employee has his/her hours reduced, is laid off, voluntarily terminates employment or is discharged due to misconduct, the employee may continue health or dental insurance coverage up to eighteen (18) continuous months from the date of termination. If an employee becomes legally separated, divorced or becomes eligible for medicare, the employee may continue health or dental insurance coverage up to thirty-six (36) continuous months from the date of eligibility.

The Waunakee Community School District will notify employees in writing as to the options available to the employee. The employee has thirty (30) days from the date of notification to notify the District what choice he/she would like.

In order to retain his/her benefits under the group policy, the employee will be required to make premium payments on the first day of each month. Checks are to be made payable to the present insurance carrier and are to be sent to Waunakee Community School District, 101 School Drive - Administration Building, Finance Office, Waunakee, WI 53597.

Legal Ref.: Section 632.897 Wisconsin Statutes

Cross Ref.: 536.3/546/4, Retirement

Adopted: 9/9/85

Revised: 9/14/87
March 1994

Waunakee Community School District