

Policies of the Board of Education

Series 500: Personnel

COACHES

535.21

Coaches in the Waunakee Community School District will adhere to all WIAA and conference regulations as well as regulations and requirements outlined in the Waunakee Community School District Coaches' Handbook.

The Waunakee Community School District shall have a coaches' handbook which outlines coaching responsibilities, eligibility requirements, award requirements, and other information for coaches. It shall be distributed to all coaches. It shall be reviewed and revised annually by the athletic director and secondary principals.

All coaches in the Waunakee Community School District shall be approved by the Board of Education prior to each season (fall, winter, spring).

Coaches will be recruited and hired based on a procedure established by the superintendent.

Volunteer Coaches

As volunteer coaches are not paid employees of the District, it is necessary that these guidelines be followed for volunteer coaches:

- 1) Volunteer coaches must be approved by the athletic director and building principal.
- 2) The volunteer coach will not be permitted to supervise students without a certified faculty member or regularly employed (paid) coach present.
- 3) The volunteer coach will not have special access to school facilities at any time other than when the paid coaches are present.
- 4) Volunteer coaches will serve at the pleasure of the District and may be removed from the position by the building principal or activities director at any time.
- 5) The volunteer coach will not be given an assignment that could not be closely supervised by the coach (paid) in charge of a particular team. (e.g. Weight training, drills in another gym or playing field).

Non-Staff Coaches

- 1) During the season, non-staff Head coaches must meet with the athletic director and/or principal at least once every other week if the sport is coached by all non-staff coaches.
- 2) Non-staff coaches must attend any and all athletic meetings and training sessions.

- 3) All non-staff head coaches must attend WIAA interpretation meetings or view on-line rules meetings if offered and take WIAA rules exams on-line. Assistants are strongly recommended to also attend or view meetings and take rule exams.

Present Coaches Resigning

Accepting or denying a resignation will be based on contractual obligations and, if possible, a four (4) month notification.

WIAA Approval

All non-faculty coaches must be approved by the WIAA. This includes both paid non-faculty coaches and volunteer coaches.

Cross. Ref.: WIAA Handbook

Approved: 4/22/91

Revised: March 1994
April 2002
August 2013

Waunakee Community School District