

**RELEASED TIME FOR STUDENTS
WORK EXPERIENCE**

Work Experience students will be released from school when enrolled as a member of a cooperative work experience class and work experience as part of the class requirements. Such students shall have on file with the teacher-coordinator, a training memorandum signed by the student, parent or legal guardian, cooperating employer, and coordinator.

Students shall be visited periodically by the teacher-coordinator to evaluate progress and discuss training programs with the on the job supervisor.

In instances where the student is not cooperating with the school and the employer, the teacher-coordinator may recommend to the principal that the student be withdrawn from the work experience program.

All such employment shall be in compliance with state law, regulations of the Department of Workforce Development and regulations of the Federal Fair Labor Standards Act.

Legal Ref.: Sections 118.15(1)(d) Wisconsin Statutes
121.02(1)(m)
PI 26, Wisconsin Administrative Code

Cross Ref.: 341.11, Work Experience Programs
343.4, Youth Options Program
434.1, Responsibility Release Program
435, Student Dismissal Precautions

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