

TESTING PROGRAM GUIDELINES

346-Rule

1) Children With Disabilities (CWD)

The Board may determine not to test a student enrolled in a special education program or may modify the format and/or administration of the tests for students with disabilities.

When an individualized education program (IEP) team has determined that a student has an disability and is unable to benefit from the general educational offering in a specific area, and the team has planned an individual educational program for the student according to state and federal laws and regulations, then the student will not be required to take the grade level test in those areas in which his/her disability may limit academic development. The student will, however, be required to take a standardized achievement test annually to determine the level of competency and to plan educational goals to improve that competency.

If the Children with Disabilities team determines that grade level testing is appropriate for an student with disabilities, modifications in the format and/or administration of the test must be explicitly stated in the Individual Educational Program. If no such modifications are referenced it is understood that the student is exempted from the grade level testing in his/her areas of disability.

2) Limited-English Proficiency (LEP) Students

If limited-English speaking students are enrolled in the Waunakee Community School District, the District is required to identify those students and assess individually their levels of proficiency in English. After determining each student's level of proficiency in English and whether the student has been given the opportunity to acquire the competencies for which he/she is being tested, the District may choose among the following testing options:

- a) Exempt the limited-English speaking student from the test or any subtest; or
- b) Permit the limited-English speaking student to be tested in the mathematics portion of the examination in his/her native language; or
- c) Modify the format and/or administration of the test or any subtest; or
- d) A combination of options (b) and (c) as appropriate.

If the District chooses the second or third option or a combination thereof, the District will consult with the DPI for further guidelines.

The Board will also comply with the following notification process:

- a) Notify the student's parent(s) or guardian in writing regarding the student's inclusion in or exemption from the competency testing program student assessment program. The notice shall be provided in English and in the native language. The Board shall use whatever other means of communication is necessary to ensure that the parent/guardian understands.
- b) Provide notice of at least 30 days prior to the administration of the test, or upon the student's arrival in the District if the results of the test are used in determining grade promotion.
- c) Provide a written report of each student's test results to the student's parent(s)/guardian. The report shall be provided in English and in the native language. The Board shall use whatever means of communication is necessary to ensure that the parent/guardian understands.
- d) Decisions regarding testing will be made on an individual basis and will be documented in the students IEP for each child with disability or will be documented on an individual basis for each LEP student.
- e) Test results will not be used as the sole criterion in determining grade promotion, eligibility for courses or program eligibility for graduation for participation in post-secondary opportunities or LEP students from exiting from a bilingual-bicultural program.

Legal Ref.: Section PI 8.01(2) (r)
Section PI 16 Wisconsin Administrative Rules
Section 118.30(3)(b)2 Wisconsin Statutes
Section 115.787 (2) (e) Wisconsin Statutes
Section 121.02 (1) (r) & (s) Wisconsin Statutes

Adopted: 4/11/88

Revised: March 1994
February 2002

Waunakee Community School District