

The members of the Board of Education are public officials who are elected or appointed to office as provided under state law. In order for an otherwise-eligible candidate's name to appear on a ballot for a Board seat at a spring election, a candidate must complete and file all of the required ballot access forms in a timely fashion. In addition to other required forms, candidates for the Board are required to circulate and obtain sufficient nomination paper signatures in order to appear on the ballot. A candidate must file a minimum of 100 valid signatures and may submit no more than 200 total signatures.

The Office of the District Administrator is the designated filing location for all forms, petitions, oaths of office, and other filings related to Board elections for which the School Board Clerk serves as the statutory filing officer.

A regular term of office for a Board member is three years, commencing on the 4th Monday of April.

Board members reside in apportioned areas of the District pursuant to the District's current plan of apportionment, meaning that a qualified elector who serves as a Board member must be a resident of the apportioned area for which he/she is elected (or appointed) at the time he/she takes the oath of office. Notwithstanding such residency requirements, Board members elected from the apportioned areas are elected by a vote of the electors of the entire District.

The following is a description of the District's current plan of apportionment in relation to each seat on the Board, with the individual seats grouped according to their staggered, three-year, regular terms of office. In any three-year cycle of consecutive spring elections and unless modified by a vote of the District's electors at a school district annual meeting, the following seats are up for election as regular terms at the spring elections:

- Year 1: The terms of two (2) seats expire and are up for election as regular terms. The apportioned areas of the seats in this group are as follows:
 - One seat assigned to the Village of Waunakee.
 - One seat assigned to the Town of Westport/City of Madison.
- Year 2: The terms of two (2) seats expire and are up for election as regular terms. The apportioned areas of the seats in this group are as follows:
 - One seat assigned to the Town of Westport/City of Madison.
 - One seat assigned to the Town of Vienna.
- Year 3: The terms of three (3) seats expire and are up for election as regular terms. The apportioned areas of the seats in this group are as follows:
 - *Two seats assigned to the Village of Waunakee.*
 - *One seat assigned to the Town of Dane/Town of Springfield.*

As points of reference, the 2020 spring election is conducted as a Year 1 election, the 2021 spring election is conducted as a Year 2 election, and the 2022 spring election is conducted as a Year 3 election.

SCHOOL BOARD ELECTIONS

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Waunakee Community School District

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Legal References:

Wisconsin Statutes

Chapter 5	[general elections provisions]
Chapter 6	[the electors]
Chapter 7	[election officials; canvassing]
Chapter 8	[nominations, primaries, elections]
Chapter 9	[recount and recall]
Chapter 10	[election notices]
Chapter 11	[campaign financing]
Chapter 12	[prohibited election practices]
Section 59.23(2)(s)	[reporting board member information to county clerks]
Section 120.02	[changing the number, apportionment, or election of school board members]
Section 120.05	[school board officials]
Section 120.06	[election of school board members]
Section 120.17	[partial list of duties of school district clerk]
Section 120.17(1)	[clerk to provide municipalities with names and addresses of new board members]

Cross References:

WASB PRG 131 Sample Policy 1

Adoption/Revision Dates:

May 2020