

# Barbara B Robey Elementary

## Site Council Minutes



January 20, 2022

3:30 PM (online)

- **Call to Order**

Amanda Acosta, Principal, called the meeting to order at 3:30 PM

- **Approve the Minutes** of the Last Meeting (NA for today)

- **General Business**

- Welcome new Council Members

- Hamilton Jones-Parent
- Chanda Alicea-Parent
- Rachel Le Bel-Parent
- Tyler Puetz- Parent/Community Member (absent)
- Lena Feters- Community Member (Realtor)
- Meri Simmons- Classified (Office Manager)
- Trista Flanders- (Teacher)
- Desiree Smith- (Teacher)
- Amber Grant- (Teacher)

- Select a **Time Keeper** to keep notes (called for volunteers)

Lena Feters volunteered to serve as Time Keeper

- Select a **Recorder** to keep notes (called for volunteers)

Meri Simmons volunteered to serve as Recorder

- Review Parent Survey Goals from 2020 - 2021

Principal Acosta shared the three surveys that are distributed annually and how the data is used. She reminded everyone that the Parent Engagement Survey goes out next week. She discussed Robey's highest score from last year - My family is treated with respect at school. Robey received a score of 4.6 and the goal is to maintain that. Some commitments are: Principal will send monthly newsletter to families, teachers will send weekly updates specific to their class, phone calls and reports will be sent in a timely

manner, a translator is available for our Spanish-speaking families, and parents will be invited to learn more through Title I nights.

Our lowest performance indicator was #13 - I received positive calls, emails, notes, about my child from school - 3.92. The goal is to increase this number to 4.2. Staff commitments are to send personal emails, notes monthly; keep an accurate record of contact with guardians; continue to use student data binders to be able to share information; send home progress reports or letters about what interventions are being used; and what the academic focus is from week-to-week. Principal Acosta will send monthly newsletters.

Mrs. Feters stated that she appreciates the communication and that more education helps parents and teachers.

Mrs. Flanders stated that it is never a burden to tell a parent how great their child is.

Ms. Acosta asked parents what data is important to know.

Mr. Jones stated that it is best to keep it simple and direct and include the child's score and the average class score to know whether a child is high or low.

Ms. Acosta stated that the parent and student surveys will be coming out next week. These surveys are very important as they are looked at very carefully when preparing action steps.

- Discuss Tax Credit Funding
  - Last year's expenditures

Mrs. Simmons shared the most recent tax credit expenditures including: after school gardening, PE/athletics, and math.
  - Undesignated Funds and School Needs

Any ideas on how to promote tax credit donations should be send to Ms. Acosta.
- Data Dig- Closer Look at Literacy

Ms. Acosta discussed where students were and where they are now. She discussed RTI.
- Family Math Night

Ms. Acosta discussed ideas about holding an outdoor Math Night in March and asked for input on preferred day and time. Parents stated they prefer Friday night with a 4-6

PM time frame. It was suggested that there be take-home materials or videos that parents could log into.

- Kinder Experience

Ms. Acosta stated that we have had a low turnout in the past. Discussion took place about how to better promote the event. Ideas include: Facebook, NextDoor app, utilizing community sports leagues.

- **Action Item**

- Review, revise, and approve

- Site Council Constitution/Bylaws (She sent this out before the meeting)

Ms. Acosta made a motion to approve the Site Council By-laws. Mrs. Grant seconded. Motion passed unanimously.

- **Upcoming Events (Up to the next date)**

- January 19th - 100th day of school
- January 28th - Early Release
- February 10-11th- Principal Acosta @BTO Training
- February 14th- Kindness Week
- February 16th- Apple Pie Tour w/Superintendent
- February 18th- Teacher Inservice
- February 22nd- District Math Formatives for grades 3-5th

- **Next Meeting**

- Topics to cover

- Student Survey results
- BRE Mission/Vision statements
- ESSER Funding that is coming to the site and where we will have flexibility
- The Future of PTSA

- Select Next Meeting Date (May)

The next meeting will be held online on May 12, 2022 at 3:30 PM.

- **Motion to Adjourn**

The meeting was adjourned at 4:10 PM