

**MINUTES OF BON HOMME SCHOOL DISTRICT #04-2  
SCHOOL BOARD PROCEEDINGS  
September 14, 2020**

The Bon Homme School District's School Board met in regular session on Monday, September 14, 2020 at 6:30 p.m. at the Tyndall School, with the following members present:

Present: Nolan Carson, Ben Hellmann, Jason Humpal, Derrick Johnson, Sam Knoll, Teresa Sternhagen, Janet Wagner

Officers and other persons present: Brad Peters, Superintendent/Secondary Principal; Mike Duffek, Elementary Principal; Gary Kortan, Business Manager; Barb Lindquist, Special Education Coordinator; Christine Schmidt, Tyndall 1<sup>st</sup> Grade; Becky Tycz, B&H Publishing; Erin Sedlacek, Cheyenne Schenkel

President Sam Knoll called the meeting to order at 6:30 p.m.

Carson led the Pledge of Allegiance.

**Item #32-2021-09** Motion by Carson, seconded by Wagner, to approve the agenda as amended.

Aye: Carson, Humpal, Johnson, Knoll, Sternhagen, Wagner

Conflict of Interest Disclosures for Janet Wagner and Jason Humpal were presented.

**Item #33-2021-09** Motion by Sternhagen, seconded by Johnson, to approve the consent agenda as follows:

- A. Minutes of Bon Homme School District #04-2 School Board Proceedings of August 10, 2020
- B. Financial Report
- C. Surplus Items
- D. Public School Exemptions
- E. Open Enrollments
- F. Approve Stephanie Duffek as a volunteer for the Wagner/Bon Homme Gymnastics program
- G. Approve Elisa Misar as Concessions Assistant
- H. Approve Jennifer Jensen as 1<sup>st</sup> Grade Teacher/Concessions Assistant
- I. Approve Work Agreement for Victoria Vellek-Food Service Director
- J. Approve Work Agreements for Connie Hlavac, Rita Honner, Kim Kocourek, Malicha Pravecek as Kitchen Assistants.

Aye: Carson, Humpal, Johnson, Knoll, Sternhagen, Wagner

**GENERAL FUND**

**SEPTEMBER PAYROLL**-Security State Bank--**\$236,415.37**(1111 Elementary Programs-\$82,333.10; 1112 Summer School-\$6,000.00; 1121 MS Programs-\$22,475.76; 1131 HS Programs-\$34,712.08; 1273 Title Programs-\$11,722.29; 2121 Guidance Services-\$7,624.67; 2213 In-Service Programs-\$1,497.35; 2222 Library Services-\$1,961.17; 2227 Computer Services-\$6,106.85; 2321 Office of the Superintendent-\$7,866.55; 2410 Office of the Principal-\$22,801.54; 2440 Title Program Admin-\$850.40; 2529 Business Office-\$5,685.91; 2549 Custodial Services-\$18,088.17; 6100 Male Extra Duty-\$1,454.59; 6200 Female Extra Duty-\$2,293.93; 6900 Co-Ed Extra Duty-\$2,941.01)

**SEPTEMBER BENEFITS--\$68,271.06**(Avera-\$36,827.19; EFTPS-\$16,890.72; Delta Dental-\$321.15; Flex 125-\$337.43; SDRS-\$13,894.57)

**SEPTEMBER GENERAL FUND CLAIMS--\$65,640.85**(AMAZON.COM, custodial supplies, \$274.98; AMPLIFY, elementary science, \$2,625.00; AMSTERDAM PRINTING, calendar books, \$216.05; ANDERSEN TELECOM, LLC, program keys, \$175.97; ASBSD, ASBSD-SASD Virtual, \$300.00; AT&T MOBILITY, wireless fees, \$531.62; AVERA HOME MEDICAL EQUIPMENT, wireless forehead, \$1,199.85; AVERA ST. MICHAEL'S HOSPITAL, August physical therapy, \$232.00; B&H PUBLISHING, publishing fees/signature stamp, \$1,609.51; B-J SCHOOL BUS, INC., routes, \$8,562.36; BCN TELECOM, INC., telephone, \$386.05; BERESFORD SCHOOL DIST 61-2, entry fee, \$75.00; BON HOMME SCHOOL DIST 4-2, card services/officiating/memorial, \$6,142.98; CARD SERVICES, postage/key replacements/textbooks/music/gas, \$1,656.22; CASH-WA DISTRIBUTING, FFVP program, \$1,311.16; CENTERVILLE SCHOOL DISTRICT #60-1, entry fee, \$40.00; AMY COOPER, coaching class, \$35.00; CULLIGAN, rental/salt, \$174.00; DAKOTA VALLEY, entry fee, \$30.00; DUST-TEX SERVICE, cleaning service, \$292.42; ELITE BUSINESS SYSTEMS, INC., overages/faxes, \$118.56; ELLISON EDUCATIONAL EQUIP, cutting pads, \$34.00; EMBROIDERY PLUS, singers masks, \$500.00; THE FLOWER SHOP, bouquet, \$35.00; FORT RANDALL TELEPHONE

CO., telephone, \$675.38; GOLDEN WEST TELECOM, Springfield telephone, \$153.74; GRAVES IT SOLUTIONS, network troubleshooting, \$50.00; YOLIE HALL, kids masks, \$11.98; HAUFF MID-AMERICA SPORTS, athletic supplies, \$429.40; SARA HENTO, assistance during COVID, \$100.00; HILLYARD, custodial supplies, \$6,010.09; CONNIE HLAVAC, background check reimbursement, \$45.65; J&J LUMBER, mice bait/plexiglass, \$155.53; JCL SOLUTIONS, custodial supplies, \$288.20; JOHNSON CONTROLS, chiller repair, \$577.97; JOSTENS INC., yearbook payment, \$2,543.46; JURRENS ELECTRONICS, microphone, \$49.00; KAUL'S AG & AUTO INC., vehicle & custodial supplies, \$302.93; KORTAN SANITARY SERVICE, sanitation service, \$99.00; TRAVIS LAPE, donation for face shields, \$100.00; MATHESON TRI-GAS, INC., hazardous materials, \$424.93; MCCORMICK'S GROUP, LLC, instrument bell covers, \$3,300.83; MCGRAW-HILL SCHOOL ED HOLDINGS, LLX, genetics textbooks, \$2,028.47; MENARDS, supplies, \$806.64; RUTH MOORE, art reimbursement, \$52.55; ANGIE NAGEL, roll of stamps, \$55.00; NORTHWESTERN ENERGY, Springfield electricity, \$319.56; ONE OFFICE SOLUTION, school/office supplies, \$74.77; PECHOUS REPAIR, vehicle maintenance/repair, \$1,605.54; PETTY CASH-DISTRICT OFFICE, post office, \$78.65; PETTY CASH-TABOR, post office, \$11.00; PHEASANTLAND INDUSTRIES, textbook rebinding, \$18.00; PITNEY BOWES RESERVE ACCOUNT, postal meter funds, \$700.00; PITNEY BOWES, INC., postal meter ink cartridges, \$200.97; POPPLERS MUSIC, INC., music, \$541.90; SASD, membership, \$2,102.00; SCHMIDT'S SERVICE, vehicle maintenance, \$664.87; SCHOENFISH & CO., INC., assist with 2019 annual, \$600.00; KARLA SCHOENFISH, hand sanitizer, \$34.89; SCHOOL SPECIALTY, school/office supplies, \$222.18; SDI INNOVATIONS, teacher planners, \$87.00; SMR PROMOTIONS, magnets, \$1,190.98; SOUTH CENTRAL COOPERATIVE, instructor certification/book for CPI, \$600.75; CITY OF SPRINGFIELD, sewer/water, \$113.53; TABOR COOP LUMBER, gas, \$89.48; TOWN OF TABOR, sewer/water, \$71.55; THE TRAINING ROOM, band aids/lanyards/tape, \$972.89; TWIN CITY HARDWARE, keys, \$110.78; TYNDALL ACE HARDWARE, supplies, \$456.71; TYNDALL BAKERY, rolls, \$86.40; CITY OF TYNDALL, electricity/water/sewer, \$7,438.41; VOCABULARYSPELLINGCITY.COM, 6<sup>th</sup>/7<sup>th</sup>/8<sup>th</sup> licenses, \$272.70; RANDY WEIER, in-service reimbursement, \$52.80; WILLIAMS SANITATION, sanitation service, \$611.00; YANKTON JANITORIAL SUPPLY, INC., custodial supplies, \$1,493.06)

**TOTAL GENERAL FUND EXPENDITURES-\$370,327.28**

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**SEPTEMBER CAPITAL OUTLAY FUND CLAIMS--\$82,045.64**(COUNTRY FORD, INC., ford transit van, \$22,900.00; ELITE BUSINESS SYSTEMS, INC., copies/printers/overages, \$4,008.63; HEARTLAND ROOFING CONSULTANTS, 1<sup>st</sup> quarter contract, \$1,242.50; HOUGHTON MIFFLIN, math books, \$2,246.91; INNOVATIVE OFFICE SOLUTIONS, LLC, student tables/chairs, \$4,857.60; MIDWEST BOILER, boiler repair, \$36,750.00; PUETZ DESIGN & BUILD, preliminary design fees, \$4,000.00; RIVERSIDE TECHNOLOGIES INC., laptops, \$4,040.00; ST. WENCESLAUS CHURCH, building rent, \$2,000.00)

**TOTAL CAPITAL OUTLAY FUND EXPENDITURES-\$82,045.64**

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**SPECIAL EDUCATION FUND**

**SEPTEMBER PAYROLL**-Security State Bank--**\$23,591.90**(1221 Mild to Moderate Programs-\$16,908.12; 1222 Severe Programs-\$973.08; 2710 Sped Director-\$5,710.70)

**SEPTEMBER BENEFITS--\$6,784.59**(Avera-\$3,601.34; EFTPS-\$1,772.53; SDRS-\$1,410.72)

**SEPTEMBER CLAIMS--\$3,745.10**(BCN TELECOM, INC., mild/severe, \$14.67; MELANIE BEST, interpreter service, \$60.00; JEANNIE KASIK, INTERPRETER SERVICES, \$2,866.43; SOUTH CENTRAL COOPERATIVE, sped advantage annual, \$804.00)

**TOTAL SPECIAL EDUCATION FUND EXPENDITURES-\$34,121.59**

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**FOOD SERVICE FUND**

**SEPTEMBER PAYROLL** -Security State Bank--**\$8,337.48**(2569 Food Service-\$8,337.48)

**SEPTEMBER BENEFITS--\$6,543.63**(Avera-\$5,484.71; EFTPS-\$585.28; Delta Dental-\$11.07; Flex 125-\$4.26; SDRS-\$458.31)

**SEPTEMBER FOOD SERVICE FUND CLAIMS--\$14,302.92**(BCN TELECOM, INC., food service, \$0.00; BON HOMME HUTTERISCHE COLONY, regular meals, \$1,081.00; CAHOY'S GENERAL STORE, supplies, \$107.78; CASH-WA DISTRIBUTING, breakfast/lunch items, \$5,466.62; HEIMAN FIRE EQUIPMENT INC., semi-annual inspection, \$405.00; HILAND DAIRY, dairy products, \$1,961.57; HILLYARD, custodial supplies, \$1,505.37; HOBART SALES & SERVICE, edlund repair, \$119.15; HORNSTRA HEATING & COOLING, cooler repair, \$490.00; PAN-O-GOLD BAKING CO., bread, \$436.89; REINHART FOOD SERVICE, breakfast/lunch items, \$2,693.54; TYNDALL BAKERY, hamburger buns, \$36.00)

**TOTAL FOOD SERVICE FUND EXPENDITURES-\$29,184.03**

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## **ENTERPRISE FUND**

**SEPTEMBER PAYROLL**-Security State Bank--**\$4,069.76**(1141 Preschool Program-\$4,069.76)

**SEPTEMBER BENEFITS--\$1,130.88**(Avera-\$608.20; EFTPS-\$307.52; SDRS-\$215.16)

**SEPTEMBER CLAIMS--\$0**

**TOTAL ENTERPRISE FUND EXPENDITURES-\$5,200.64**

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## **AUDITORIUM / BUILDING FUND**

**SEPTEMBER CLAIMS--\$2,450.00**(DAKTRONICS, all sport console, \$2,450.00)

**TOTAL AUDITORIUM / BUILDING FUND EXPENDITURES-\$2,450.00**

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Reports were reviewed from the following: Brad Peters-Superintendent/Secondary Principal, Mike Duffek-Elementary Principal/Athletic Director, Gary Kortan-Business Manager, Lisa Tolliver-PBIS, Barb Lindquist-Special Education, Zachary Behrens-Student Council, Matt Aarstad-Technology.

**Item #34-2021-09** Motion by Carson, seconded by Humpal, to approve the 2020-2021 School District Budget.  
Aye: Carson, Humpal, Johnson, Knoll, Sternhagen, Wagner

**Item #35-2021-09** Motion by Sternhagen, seconded by Johnson, to approve Payment of Bills.  
Aye: Carson, Humpal, Johnson, Knoll, Sternhagen  
Abstained: Wagner

**Item #36-2021-09** Motion by Carson, seconded by Sternhagen, to approve amended 2020-21 school calendar.  
Aye: Carson, Humpal, Johnson, Knoll, Sternhagen, Wagner

**Item #37-2021-09** Motion by Johnson, seconded by Humpal, to approve 2020 tax request.  
Aye: Carson, Humpal, Johnson, Knoll, Sternhagen, Wagner

**Item #38-2021-09** Motion by Carson, seconded by Johnson, to approve snow removal bid to Berndt Snow Removal.  
Aye: Carson, Humpal, Johnson, Knoll, Sternhagen, Wagner

**Item #39-2021-09** Motion by Sternhagen, seconded by Humpal, to approve donation from Travis & Jessica Schaeffer (library books for Tabor K-5) with thanks.  
Aye: Carson, Humpal, Johnson, Knoll, Sternhagen, Wagner

**Item #40-2021-09** Motion by Wagner, seconded by Johnson, to accept resignation of Connie Sip as Tyndall Custodian effective Friday, September 11, 2020.  
Aye: Carson, Humpal, Johnson, Knoll, Sternhagen, Wagner

**Item #41-2021-09** Motion by Humpal, seconded by Johnson, to amend Dues & Fees Schedule.  
Aye: Carson, Humpal, Johnson, Knoll, Sternhagen, Wagner

Hellmann arrived at 6:58 p.m.

**Item #42-2021-09** Motion by Carson, seconded by Sternhagen, to approve Quarantine Resolution.  
Aye: Carson, Hellmann, Humpal, Johnson, Knoll, Sternhagen, Wagner

**Item #43-2021-09** Motion by Sternhagen, seconded by Humpal, to adjourn the meeting at 7:13 p.m.  
Aye: Carson, Hellmann, Humpal, Johnson, Knoll, Sternhagen, Wagner

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Sam Knoll, School Board President

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Gary Kortan, Business Manager

Published once in the Tyndall Tribune & Register at the approximate cost of \$\_\_\_\_\_ (Becky fill in).

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