



## **BOARD OF SCHOOL DIRECTORS MONTHLY ACTION MEETING MINUTES** **Thursday, February 24, 2022**

*Generated by Renai Cardillo on Monday, February 28, 2022*

**Members present:** Courtney Barbieri, Nicholas Braccio, William Brong, Janet Flisak, Andrew Landis, Ken Keith, Stephen Nelson, Donna Scheuren

**Members absent:** Thomas Kwiatkowski

**Others present:** Lisa Ball, Susan Casciato, Henry Franz, Laura Heineck, Christopher Hey, Katie Kennedy-Reilly, Dennis Stanton, Michael Taylor, Sam Varano and Megan Zweiback,

### **1. Welcome**

#### 1.1 Call to Order - Board President

Mr. Keith called the meeting to order at 7:12 P.M.

#### 1.2 Meeting Protocol

Mr. Keith outlined meeting protocol:

- Persons wishing to address the Board about an item(s) listed on the agenda must sign in on the blue sign-in sheet with name, address, municipality, and item(s) that they wish to address. They will be called to the podium by the President.
- Persons wishing to address the Board on a matter(s) not listed on the agenda must sign in on the yellow sign-in sheet with name, address, municipality, and a brief description of the matter(s) that they wish to address. They will be called to the podium by the President.
- All statements are to be directed to the Board President; no participant may address or question Board member

Mr. Keith also asked that all comments be made in a respectful fashion.

#### 1.3 Pledge of Allegiance

Mr. Keith led the Pledge of Allegiance.

#### 1.4 Roll Call - Board Secretary

Mr. Taylor called the roll. Eight Board members were present.

### **2. Student Recognition**

#### 2.1 Recognition of Student Eagle Scout Project

Franconia Elementary School Principal Mrs. Heineck introduced high school student Mara Strauss who chose to perform her Eagle scout project at Franconia Elementary School. Mrs. Heineck shared pictures of the courtyard improvements that Mara coordinated and implemented. Mara improved the pond and its surrounding area, and built and installed benches for the courtyard, creating an outdoor classroom.

Mr. Keith thanked Mara for her generous project and contribution to the school district

**MOTION TO RECOGNIZE MARA STRAUSS FOR EAGLE SCOUT PROJECT PERFORMED AT FRANCONIA ELEMENTARY SCHOOL**

Motion by William Brong, second by Donna Scheuren.

Final Resolution: Motion Carries

Aye: Courtney Barbieri, Nicholas Braccio, William Brong, Janet Flisak, Andrew Landis, Ken Keith, Stephen Nelson, Donna Scheuren

## 2.2 Recognition of SAHS Field Hockey Team

High School Principal Dr. Varano congratulated the coach and the team and introduced athletic director, Mr. Stanton. Mr. Stanton thanked the Board for their support of the athletic program. Mr. Stanton congratulated the team and spoke about the teams successful season while maintaining their academic standards. Mr. Stanton praised the senior members of the team for their leadership.

Coach Susan Casciato praised the team and their accomplishments.

The following students were recognized for athletic achievement:

Tatum Andrews	Lauren Kenah
Julia Blair	Reily Knize
Angela Borisow	Ashley Magnus
Ashley Buck	Olivia Nogami
Katie Dalton	Ashley Paturzo
Grace DeMarzio	Caiden Reimel
Meredith DeMarzio	Emily Santone
Tegan Farina	Ava Shaw
Lauren Frye	Ava Vicoli
Lauren Hallman	Julia Vizza
Ella Haslam	
Ava Jones	

Mr. Keith congratulated the team and thanked the parents for their commitment to student success.

## MOTION TO RECOGNIZE SAHS FIELD HOCKEY TEAM - SUBURBAN ONE - COLONIAL DIVISION UNDEFEATED CHAMPIONS

Motion by William Brong, second by Donna Scheuren.

Final Resolution: Motion Carries

Motion Carries: Aye: Courtney Barbieri, Nicholas Braccio, William Brong, Janet Flisak, Andrew Landis, Ken Keith, Stephen Nelson, Donna Scheuren

## **3. Report of the Student Representatives to the Board**

### 3.1 Student Representatives Update on Activities and Events at Souderton Area High School

Student Representatives Annabel Mensah and Kaivalya Bhatt reported on high school activities. Kaivalya reported that the Academic Decathlon recently won the regional championship and looking forward to competing in the state championship next month and are hoping to reclaim their title. He noted that the high school recently hosted District Chorus and will also be hosting the Pennsylvania Junior Science Fair on Saturday. Kaivalya noted his participation in the Science Fair.

Annabel reported that a prom fashion show was recently held, giving students the opportunity to try on formal wear for the spring prom. She also gave an update on the end of the winter sports season; girls basketball is currently competing in the district playoffs and the wrestling and swim teams are hoping to send several students to state championships. Annabel also commented on the successful ski and snowboard club trip to Vermont that had 30 students participating. Annabel also commented on the start of spring sports, where she will play lacrosse and the upcoming Art & Soul Fest scheduled for March 19th.

Mr. Keith thanked the students for the update.

## **4. Public Comments on Agenda Items**

### 4.1 Public Comment

Ms. Merrill of Franconia thanked the school board for their efforts to keep students in school for in-person instruction during the pandemic. Ms. Merrill spoke favorably toward district procedures and protocols during the pandemic, however she stated disappointment in the proposed changes to the Health & Safety Plan during a time of substantial transmission of the virus. Ms. Merrill asked that the Board adopt a policy that will allow all students to feel safe.

## **5. Report of the President**

### 5.1 Report on Executive Session Meeting(s) held by the Board

Mr. Keith reported that an Executive Session was held on February 9, 2022 to discuss legal matters associated with the Health and Safety Plan. The session lasted approximately 30 minutes.

Mr. Keith also reported that an Executive Session was held prior to tonight's meeting to discuss personnel items, labor negotiations, a student expulsion, and construction project financing. The session lasted approximately 30 minutes.

**6. Report of the Superintendent**

6.1 The Superintendent will report on school district items

Assistant Superintendent Dr. Hey noted that Dr. Gallagher is well, noting his absence due to a family health issue. Dr. Hey also stated that he is in regular communication with Dr. Gallagher and commented on his recent Superintendent's Corner which mentioned the proposed changes to the Health & Safety Plan.

**7. Consent/Action Agenda**

7.1 Consent/Action Agenda Protocol

The Assistant Superintendent made a recommendation to the Board for a motion to approve the Consent/Action item(s) listed. Board members were invited to remove items from the Consent/Action agenda if further discussion is needed.

7.2 Approve School Board Meeting Minutes from January 2022

Resolution: MOTION TO APPROVE THE JANUARY 12 AND JANUARY 27, 2022 SCHOOL BOARD MEETING MINUTES AS PRESENTED.

7.3 Approve Financial Statements and Check Listings

Resolution: MOTION TO APPROVE THE FINANCIAL STATEMENTS AND CHECK LISTINGS FOR PERIOD ENDING JANUARY 31, 2022

7.4 Approve Request(s) to Attend Conferences/Workshops

The Administration is seeking Board approval of conference/workshop requests as listed below:

<p>Alexis Seaman  Salford Hills ES Teacher  Gessell Development Training  Training on Gessell Assessment System  Virtual / Online  February and March, 2022  \$600.00  Budget: Curriculum</p>
<p>Katherine Tuggey  Database Administrator  PDE 2022 Data Summit  Hershey, PA  March 21-23, 2022  \$810.67  Budget: Technology</p>
<p>Lisa Ball  Assistant Business Manager  PA School Board Association Annual Conference  Hershey, PA  March 9 - 11, 2022  \$960.80  Budget: Business Office</p>
<p>Frank Ball  Supervisor of Operations  PA School Board Association Annual Conference  Hershey, PA  March 9 - 11, 2022  \$425.00  Budget: Operations</p>
<p>Michael Taylor  Director of Business Affairs  PA School Board Association Annual Conference  Hershey, PA  March 9 - 11, 2022  \$1226.58  Budget: Business Office</p>

Edward F. Moyer Instructional Coach/Data Analyst PDE Data Summit Hershey, PA March 21 - 23, 2022 \$870.72 Budget: Curriculum  Kelsey Faehner IVMS Teacher WEB Training / The Boomerang Project Cincinnati, OH March 6 - 10, 2022 \$317.21 Budget: Building Budget
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Resolution: MOTION TO APPROVE REQUEST(S) TO ATTEND CONFERENCES/WORKSHOPS AS LISTED.

7.5 Approve Request(s) for Out-of-State/Overnight Field Trips

The Administration is seeking approval for a request for out-of-state/overnight field trips.

High School Varsity Baseball Team Ripken Baseball Stadium Aberdeen, MD March 25 - 26, 2022 20 students / 8 chaperones Funding: Student
High School Indoor Guard & Percussion Tournament Indoor Assoc. Championships Wildwood, NJ April 27 - May 1, 2022 40 students / 11 chaperones Funding: Big Red Band Booster Club
FBLA Conference Hershey, PA April 10 - 12, 2022 11 students / 1 teacher Funding: Student

Resolution: MOTION TO APPROVE OUT-OF-STATE/OVERNIGHT FIELD TRIP REQUEST(S) AS LISTED:

7.6 Approve Personnel Items - Professional Staff

RESIGNATIONS	
SINGLETARY, CAITLIN	.7 Spanish/ESL Teacher, Indian Crest and Indian Valley Middle Schools Effective: On or before April 1, 2022

Resolution: MOTION TO APPROVE PERSONNEL ITEMS - PROFESSIONAL STAFF

7.7 Approve Personnel Items - Professional Contract for Teacher Who Earned Tenure

Name	Position
Bethany Atkinson	.5 ESL Teacher, Franconia Elementary School

Resolution: MOTION TO APPROVE PERSONNEL ITEMS - PROFESSIONAL CONTRACT FOR TEACHER WHO EARNED TENURE

7.8 Approve Personnel Items - Support Staff

RESIGNATIONS	
ANSPACH, KRISTINA	Cafeteria/Playground Aide, Salford Hills Elementary School Effective: February 15, 2022
DUNCHAK, ALICIA	Substitute Food Service Assistant

	Effective: February 10, 2022
FITZGERALD, KELLY	Cafeteria/Playground Aide, Salford Hills Elementary School Effective: January 18, 2022
GAD, RASHA	Cafeteria/Playground Aide, Oak Ridge Elementary School Effective: February 3, 2022
O'SHURA, KELLY	Special Education Instructional Assistant, Vernfield Elementary School Effective: February 4, 2022
REYNOLDS, TAMMY	Food Service Assistant, Indian Crest Middle School Effective: February 9, 2022
SCHLEIG, WILLIAM	Intervention Teaching Assistant, West Broad Street Elementary School Effective: January 27, 2022
<b>NEW HIRES</b>	
ANSPACH, KRISTINA Replacement for Kelly Fitzgerald (Resigned)	Cafeteria/Playground Aide, Salford Hills Elementary School Effective: February 9, 2022 Wage: \$11.19 per hour - Hours: 2 per day, 2 days per week
CRAWFORD, RONALD Replacement for Concetta Pasternak (Resigned)	Attendance Administrative Assistant, Souderton Area High School Effective: March 7, 2022 Wage: \$15.11 per hour - Hours: 7.5 per day, 195 days per year
DELAGOL, ANTHONY	Substitute Security Guard Effective: February 1, 2022 Wage: \$18.00 per hour - Hours: As Needed
DODD, ROBERT Replacement for Vents Rimbenieks (Resigned)	Part-Time Custodian, E. Merton Crouthamel Elementary School Effective: February 17, 2022 Wage: \$12.96 per hour - Hours: 4 per day
KENNEDY, RACHEL Replacement for Leah Hetherington (Resigned)	Special Education Instructional Assistant, Franconia Elementary School Effective: February 1, 2022 Wage: \$14.75 per hour - Hours: 6.75 per day
<b>TRANSFER</b>	
EVANS, VALERIE Replacement for Jennifer Brown (Resigned)	From: Cafeteria/Playground Aide, E. Merton Crouthamel Elementary School To: Special Education Instructional Assistant, Indian Crest Middle School Effective: February 22, 2022 Wage: \$14.40 per hour - Hours: 5.75 per day

Resolution: MOTION TO APPROVE PERSONNEL ITEMS - SUPPORT STAFF

7.9 Approve Personnel Items - Peer Coaches and Mentors

Name	Position	Salary
Louis Yanni	Peer Coach for Zackery Moyer	\$87.00 (pro-rated amount)

Resolution: MOTION TO APPROVE PERSONNEL ITEMS - PEER COACHES AND MENTORS

7.10 Approve Personnel Items - Additions to Substitute Teacher List

Kimberly Brown  
Michael Ford  
Rachel Gresh  
Nicole Lepore  
Lyndsey MacNair  
Kayla Moyer  
Zackery Moyer

Resolution: MOTION TO APPROVE PERSONNEL ITEMS - ADDITIONS TO SUBSTITUTE TEACHER LIST

## 7.11 Approve Personnel Items - Additions to Winter/Spring 2022 Community Education Instructors

Name	Course	Rate	Salary
Lisa Burger	Dinner Club	\$20 per hour/8 hours	\$160
Lorraine Cohan	Hula Hoop	\$30 per hour/3 hours	\$90

Resolution: MOTION TO APPROVE PERSONNEL ITEMS - ADDITIONS TO WINTER/SPRING 2022 COMMUNITY EDUCATION INSTRUCTORS

## 7.12 Approve Personnel Items - Spring Coaching Contracts

Name	Position	School	Salary
Thomas Lavella	Head Baseball Coach	Indian Crest Middle School	\$3,538
Anthony Pace	Head Track/Field Coach	Indian Crest Middle School	\$3,556
Jeremy Steglik	Head Softball Coach	Indian Crest Middle School	\$2,878
Kimberly Dudek	Head Lacrosse Coach	Indian Crest Middle School	\$3,538
Zackary Hockman	Head Track/Field Coach	Indian Valley Middle School	\$3,288
Drew Gardner	Assistant Track/Field Coach	Indian Valley Middle School	\$2,192
Tyler Bui	Head Baseball Coach	Indian Valley Middle School	\$2,878
Amy Gahman	Head Softball Coach	Indian Valley Middle School	\$2,878
Molly Cornes	Head Lacrosse Coach	Indian Valley Middle School	\$2,584
Luke Pinto	Head Boys Volleyball Coach	Souderton Area High School	\$5,232
William Cush	JV Boys Volleyball Coach	Souderton Area High School	\$3,268
Claudia LaMarca	Head Girls Lacrosse Coach	Souderton Area High School	\$4,838
Caitlin Dawson	Assistant Girls Lacrosse Coach	Souderton Area High School	\$3,366
Leah Goodwin	JV Girls Lacrosse Coach	Souderton Area High School	\$3,366
Craig Hunsberger	Head Boys Lacrosse Coach	Souderton Area High School	\$4,697
Sean Poritsky	Assistant Boys Lacrosse Coach	Souderton Area High School	\$3,467
Eric Fernandez	JV Boys Lacrosse Coach	Souderton Area High School	\$3,268
James Stevenson	Head Boys Track/Field Coach	Souderton Area High School	\$5,080
Krysten Momsen	Assistant Boys Track/Field Coach	Souderton Area High School	\$3,640
Matthew Firuta	Assistant Boys Track/Field Coach	Souderton Area High School	\$3,268
Franklyn Roman	Head Girls Track/Field Coach	Souderton Area High School	\$4,697
David Klein	Assistant Girls Track/Field Coach	Souderton Area High School	\$4,055
Richard Hess	Assistant Girls Track/Field Coach	Souderton Area High School	\$4,474
Carol Atkinson	Head Softball Coach	Souderton Area High School	\$5,232
Douglas K. Souder	JV Softball Coach	Souderton Area High School	\$4,055
Richard Bair	Assistant Softball Coach	Souderton Area High School	\$4,474
William McGinley	Freshman Softball Coach	Souderton Area High School	\$3,366
Michael Childs	Head Baseball Coach	Souderton Area High School	\$6,243
David "Pete"	Assistant Boys Baseball Coach	Souderton Area High School	\$4,474

Myers		School	
Paul Meara	JV Baseball Coach	Souderton Area High School	\$4,474
Clint Passarella	Freshman Baseball Coach	Souderton Area High School	\$3,268
James O'Neill	Head Boys Tennis Coach	Souderton Area High School	\$3,523
Tristan Boyd	Assistant Boys Tennis Coach	Souderton Area High School	\$2,694

7.13 Approve a Memorandum of Understanding with the Souderton Area Education Association permitting an exception to Policy #436

Approve a Memorandum of Understanding with the Souderton Area Education Association permitting an exception to Policy #436 for Employee ID#12128

Resolution: MOTION TO APPROVE A MEMORANDUM OF UNDERSTANDING WITH THE SOUDERTON AREA EDUCATION ASSOCIATION PERMITTING AN EXCEPTION TO POLICY #436 FOR EMPLOYEE ID#12128

7.14 Approve First Reading of Policy 918 Title I Parent and Family Member Engagement

Administration is seeking First Reading of Policy No. 918 - Title I Parent and Family Member Engagement. This policy has been updated to add definition of Family Members, as well as changes in providing opportunities with Family Members that have limited English proficiency.

Resolution: MOTION TO APPROVE FIRST READING OF POLICY 918 - TITLE I PARENT AND FAMILY MEMBER ENGAGEMENT

7.15 Approve First Reading of Policy 827 - Conflict Of Interest

Administration is seeking First Reading of Policy No. 827 - Conflict of Interest. This revision is to add a statement for reporting conflict of interest for federal awarding. 2 CRF 200.112

Resolution: MOTION TO APPROVE FIRST READING OF POLICY NO. 827 - CONFLICT OF INTEREST

7.16 Approve Second Reading of Policy 218.3 - Discipline of Student Convicted / Adjudicated of Sexual Assault

Administration is seeking Second Reading of Policy No. 218.3 - Discipline of Student Convicted / Adjudicated of Sexual Assault. This Policy is in compliance with Senate Bull 530; Act 110 of 2020 and a new section of the PA School Code 24 P.S. Sec. 13-1318.1.

Resolution: MOTION TO APPROVE SECOND READING OF POLICY NO. 218.3 - DISCIPLINE OF STUDENT CONVICTED/ADJUDICATED OF SEXUAL ASSAULT

7.17 Approve the Disposal of Excess, Obsolete, and Non-Repairable Equipment

The Administration recommends approving the disposal of unusable/unrepairable items and equipment as per Policy 706.1.

Resolution: MOTIION TO APPROVE THE DISPOSAL OF EXCESS, OBSOLETE, AND NON-REPAIRABLE EQUIPMENT

7.18 Approve Advertisement of Bids for General Contracting and Sitework for Addition and Related Items for Indian Valley Middle School

The Administration is seeking the approval to solicit bids for general contractor and sitework services on the proposed addition for the Indian Valley Middle School projects. The solicitation for bids will be advertised for three consecutive weeks (March 1st, March 8th & March 15th 2022).

Resolution: MOTION TO APPROVE THE ADMINISTRATION TO SOLICIT BIDS FOR GENERAL CONTRACTOR AND SITEWORK SERVICES FOR THE ADDITION FOR INDIAN VALLEY MIDDLE SCHOOL PROJECT

7.19 Approve the Appointment of SASD Representative to the NMTCC Joint Operating Committee for 3 Year Term

Recommendation to approve Mr. Stephen M. Nelson (fulfilling the term of Mr. Ken Keith) as the Souderton Area School District representative to the North Montco Technical Career Center's Joint Operating Committee. The three-year term will end December 2024.

Resolution: MOTION TO APPROVE THE APPOINTMENT OF NORTH MONTCO JOINT OPERATING COMMITTEE MEMBER FOR 3 YEAR TEAM

7.20 Approve Montgomery County Intermediate Unit Budget

As required by PA School Code, the Board must vote on the membership services budget for the Montgomery County Intermediate Unit.

Resolution: MOTION TO APPROVE THE 2022-2023 MONTGOMERY COUNTY INTERMEDIATE UNIT MEMBERSHIP SERVICES BUDGET

7.21 Approve Amended Health & Safety Plan As Presented and Ratify All Prior Revisions

Motion to approve the amended Health and Safety Plan as presented and ratify all prior revisions to the Plan made by the administration following previous public discussion on the topic

Resolution: MOTION TO APPROVE THE AMENDED HEALTH & SAFETY PLAN AS PRESENTED AND RATIFY ALL PRIOR REVISIONS TO THE PLAN MADE BY THE ADMINISTRATION FOLLOWING PREVIOUS PUBLIC DISCUSSION

7.22 Approve Student Expulsion

Motion to approve the amended Health and Safety Plan as presented and ratify all prior revisions to the Plan made by the administration following previous public discussion on the topic

Resolution: MOTION TO APPROVE (1) STUDENT EXPULSION FROM SOUDERTON AREA SCHOOL DISTRICT

7.23 APPROVE ALL CONSENT/ACTION AGENDA ITEMS AS PRESENTED

Resolution: MOTION TO APPROVE ALL CONSENT/ACTION AGENDA ITEMS AS PRESENTED.

MOTION TO APPROVE ALL CONSENT/ACTION AGENDA ITEMS AS PRESENTED.

Motion by Donna Scheuren, second by Nicholas Braccio.

Final Resolution: Motion Carries

Aye: Courtney Barbieri, Nicholas Braccio, William Brong, Janet Flisak, Andrew Landis, Ken Keith, Stephen Nelson, Donna Scheuren

**8. Discussion/Action Agenda**

There were no Discussion/Action agenda items.

**9. Future Meetings**

9.1 Future Meetings

Mr. Keith announced the upcoming meetings:

DATE	ORGANIZATION	TIME	LOCATION
March 9, 2022	SASD Board Committee Meetings	6:30 PM	District Administrative Office
March 21, 2022	NMTCC Joint Operating Committee Meeting	7:00 PM	Virtual
March 23, 2022	Montgomery County Intermediate Unit Board of School Directors Meeting	6:45 PM	Virtual
March 24, 2022	SASD Board Action Meeting	7:00 PM	District Administrative Office

**10. Report of the Solicitor**

10.1 Report of the Solicitor

There was no report.

## **11. Unfinished/New Business of the Board**

### 11.1 Unfinished/New Business from the Board

Mr. Brong reported that last evening the North Montco Technical Career Center honored Mr. Keith after twelve years of service to their Joint Operating Committee Board. Mr. Keith thanked Mr. Brong for kind words, noting that it had been a pleasure to serve.

## **12. Public Comments**

### 12.1 Public Comments

Ms. Magill of Franconia addressed the Board and administration about the school district fifth grade moving up ceremony. Ms. Magill indicated that she is unable to get an answer on the planning of this annual celebratory event.

Dr. Hey asked Ms. Magill to stay after the meeting and her concern would be addressed.

## **13. Adjournment**

### 13.1 Adjournment of the Meeting

Mr. Keith adjourned the meeting at 7:40 P.M.

MOTION TO ADJOURN THE BOARD OF SCHOOL DIRECTORS' MEETING.

Motion by Nicholas Braccio, second by William Brong.

Final Resolution: Motion Carries

Aye: Courtney Barbieri, Nicholas Braccio, William Brong, Janet Flisak, Andrew Landis, Ken Keith, Stephen Nelson, Donna Scheuren

Respectfully Submitted,



Michael Taylor, C.P.A.  
Board Secretary / Director of Business Affairs