



## **BOARD OF SCHOOL DIRECTORS MONTHLY ACTION MEETING MINUTES** **Thursday, March 24, 2022**

*Generated by Renai Cardillo on Friday, March 25, 2022*

**Members present:** Courtney Barbieri, Nicholas Braccio, William Brong, Janet Flisak, Thomas Kwiatkowski, Stephen Nelson, Donna Scheuren

**Members absent:** Ken Keith and Andrew Landis

**Others present:** Kyle Berman, Henry Franz, Christopher Hey, Michael Taylor, and Megan Zweiback

### **1. Welcome**

#### 1.1 Call to Order - Board President

In the absence of Mr. Keith, Board Vice President, Mrs. Scheuren called the meeting to order at 7:04 P.M.

#### 1.2 Meeting Protocol

Mrs. Scheuren outlined meeting protocol:

- Persons wishing to address the Board about an item(s) listed on the agenda must sign in on the **blue** sign-in sheet with name, address, municipality, and item(s) that they wish to address. They will be called to the podium by the President.
- Persons wishing to address the Board on a matter(s) not listed on the agenda must sign in on the **yellow** sign-in sheet with name, address, municipality, and a brief description of the matter(s) that they wish to address. They will be called to the podium by the President.
- All statements are to be directed to the Board President; no participant may address or question Board members individually, unless directed by the presiding officer.

#### 1.3 Pledge of Allegiance

Mrs. Scheuren led the Pledge of Allegiance

#### 1.4 Roll Call - Board Secretary

Mr. Taylor called the roll. Seven board members were present.

### **2. Report of the Student Representatives to the Board**

#### 2.1 Student Representatives Update on Activities and Events at Souderton Area High School

Senior Brigitte Magee reported on several events and high school activities that occurred during the month of March including the recent Science Fair, where several students advanced to the state competition. The Pennsylvania Academic Decathlon was held at the high school and attended by schools throughout the state. Brigitte also commented on winter athletics and the start of the spring sports season. She also noted that several student field trips have been taken including a design class trip to Ikea and a field trip to Universal Technical Institute to explore post high school opportunities in the trades.

Brigitte also noted that the Art & Soul Fest was held at the high school showcasing student music and art. She also noted the upcoming spring musical *Footloose* which will begin on April 21st.

### **3. Public Comments on Agenda Items**

#### 3.1 Public Comment

There were no public comments on agenda items.

## **4. Report of the President**

### 4.1 Report on Executive Session Meeting(s) held by the Board

Mrs. Scheuren reported that an Executive Session was held on Wednesday, March 9, 2022 to discuss labor contract negotiations. The session lasted approximately 35 minutes. An Executive Session was also held prior to tonight's meeting to discuss personnel items including staff appointments, resignations, and retirements. The session lasted approximately 15 minutes.

## **5. Report of the Superintendent**

### 5.1 The Superintendent will report on school district items

Assistant Superintendent Dr. Hey noted that Dr. Gallagher was well, and continued to deal with a family matter.

Dr. Hey noted that full-day kindergarten registration has begun and there are already 100 students registered. Dr. Hey also noted several district events including the Youth Art Month exhibit at the Indian Valley Public Library. He also stated that course selection has begun in middle and high schools. Dr. Hey also stated that he had the privilege of judging the recent Academic Decathlon event at the high school and that all of the student participants excelled, a fine testament to public education. Dr. Hey also announced that the Souderton Area Community Education Summer Camp enrollment is now open.

## **6. Consent/Action Agenda**

### 6.1 Consent/Action Agenda Protocol

The Assistant Superintendent made a recommendation to the Board for a motion to approve the Consent/Action item(s) listed. Board members were invited to remove items from the Consent/Action agenda if further discussion is needed.

### 6.2 Approve School Board Meeting Minutes from February 2022

Resolution: MOTION TO APPROVE THE FEBRUARY 2022 SCHOOL BOARD MEETING MINUTES AS PRESENTED.

### 6.3 Approve Financial Statements and Check Listings

Resolution: MOTION TO APPROVE THE FINANCIAL STATEMENTS AND CHECK LISTINGS FOR FEBRUARY 2022.

### 6.4 Approve Request(s) for Out-of-State/Overnight Field Trips

The Administration is seeking approval for a request for an out-of-state/overnight field trips:

SAHS Students  
PA Junior Science State Competition  
Penn State University  
State College, PA  
May 15 - 17, 2022  
9 students / 2 teachers  
Funding: Students

SAHS Zoology Class  
Adventure Aquarium  
Camden, NJ  
April 25, 2022  
35 students / 2 teachers  
Funding: Students

EMC Elem - ESL & LEO K  
Adventure Aquarium  
Camden, NJ  
April 25, 2022  
37 students / 5 adults  
Funding: Students

SAHS Gifted Support Students  
 Medieval Times  
 Lyndhurst, NJ  
 April 29, 2022  
 47 students / 5 adults  
 Funding: Students

SAHS AP Spanish Students  
 Repertorio Espanol  
 Hispanic-American Theatre  
 New York, NY  
 April 27, 2022  
 9 students / 1 adult  
 Funding: Student

SAHS - ELL & Gifted Students  
 Ellis Island, Statue of Liberty & WTC Memorial  
 New York, NY  
 April 24, 2022  
 45 students / 5 adults  
 Funding: Student

Resolution: MOTION TO APPROVE OUT-OF-STATE/OVERNIGHT FIELD TRIP REQUEST(S) AS LISTED:

6.5 Ratify Request for Out-of-State/Overnight Field Trip

The Administration is seeking to ratify the following out-of-state/overnight field trip:

SAHS Softball Team  
 Cal Ripken Sports Complex  
 Myrtle Beach, SC  
 March 23 - 27, 2022  
 22 students / 4 adults  
 Funding: Student/Booster club  
 Resolution: MOTION TO RATIFY OUT-OF-STATE/OVERNIGHT FIELD TRIP

6.6 Approve Personnel Items - Professional Staff

<b>RETIREMENTS</b>	
BREEN, KATHLEEN	Special Education Teacher, Indian Valley Middle School Effective: End of 2021-2022 School Year
CAMPAGNA, SANDRA	Special Education Teacher, Souderton Area High School Effective: End of 2021-2022 School Year
DERRO, DEBORAH	Special Education Teacher, Vernfield Elementary School Effective: End of 2021-2022 School Year
HANSEN, DOREEN	Fifth Grade Teacher, E. Merton Crouthamel Elementary School Effective: End of 2021-2022 School Year
HAZLETT, J. MICHAEL	Computer Science Teacher, Souderton Area High School Effective: End of 2021-2022 School Year
SIERACKI, CYNTHIA	Science Teacher, Souderton Area High School Effective: End of 2021-2022 School Year
<b>RESIGNATION</b>	
MACK, REBECCA	Long-Term Substitute Music Teacher, Oak Ridge Elementary School Effective: On or before May 10, 2022

Resolution: MOTION TO APPROVE PERSONNEL ITEMS - PROFESSIONAL STAFF

## 6.7 Approve Personnel Items - Support Staff

<b>RESIGNATIONS</b>	
GARBER, ABBIE	Cafeteria/Playground Aide, E. Merton Crouthamel Elementary School Effective: March 21, 2022
TRAN, TAMMY	Cafeteria/Playground Aide, West Broad Street Elementary School Effective: March 11, 2022
WELBY, NANCY	Special Education Instructional Assistant, Indian Valley Middle School Effective: March 4, 2022
<b>NEW HIRES</b>	
BURBANK-SCOTT, CHASITY Replacement for Nicholas Morrison (Resigned)	Part-Time Custodian, E. Merton Crouthamel Elementary School Effective: March 8, 2022 Wage: \$12.96 per hour - Hours: 4 per day
HEALY, MADELINE	Swim Instructor, Aquatics Program Effective: February 28, 2022 Wage: \$10.00 per hour - Hours: As Needed
O'LEARY, JENNIFER Replacement for Valerie Evans (Transfer)	Cafeteria/Playground Aide, E. Merton Crouthamel Elementary School Effective: March 4, 2022 Wage: \$11.19 per hour - Hours: 2 per day, 3 days per week
PANZETER, KATIE Replacement for Rasha Gad (Resigned)	Cafeteria/Playground Aide, Oak Ridge Elementary School Effective: February 24, 2022 Wage: \$11.19 per hour - Hours: 2 per day
<b>TRANSFERS</b>	
CLEMENS, KARLEE Replacement for Ryan Rettstadt (Transfer)	From: ESL Intervention Instructional Assistant, Franconia Elementary School To: Title I Intervention Teaching Assistant, Franconia Elementary School Effective: March 21, 2022 Wage: \$16.75 per hour - Hours: 5.5 per day
RETTSTADT, RYAN Replacement for Karlee Clemens (Transfer)	From: Title I Intervention Teaching Assistant, Franconia Elementary School To: ESL Intervention Teaching Assistant, Franconia Elementary School Effective: March 21, 2022 Wage: \$16.25 per hour - Hours: 5.5 per day

Resolution: MOTION TO APPROVE PERSONNEL ITEMS - SUPPORT STAFF

## 6.8 Approve Personnel Items - Supplemental Contracts

<b>Name</b>	<b>Position</b>	<b>School</b>	<b>Salary</b>
Jeremy Lias	Assistant Track & Field Coach	Indian Crest Middle School	\$2,442

Resolution: MOTION TO APPROVE PERSONNEL ITEMS - SUPPLEMENTAL CONTRACTS

## 6.9 Approve Personnel Items - Additions to Substitute Teacher List

Amanda Bosico  
Christine Curotto  
Corinne Watson

Resolution: MOTION TO APPROVE PERSONNEL ITEMS - ADDITIONS TO SUBSTITUTE TEACHER LIST

### 6.10 Approve Personnel Items - Community Education Instructors

The following changes are for previously approved agenda items:

<b>Name</b>	<b>Course</b>	<b>Rate</b>	<b>Salary</b>
Lorraine Cohan	Total Body Sculpting	12 hours/\$30 per hour *previously approved for 7 hours total	\$360
Lorraine Cohan	Mini Sampler	4 hours/\$30 per hour *previously approved for 2 hours total	\$120
Lorraine Cohan	Tabata	4 hours/\$30 per hour *previously approved for 2 hours total	\$120
Lorraine Cohan	Hula Hoop	4.5 hours/\$30 per hour *previously approved for 3 hours total	\$135

Resolution: MOTION TO APPROVE PERSONNEL ITEMS - COMMUNITY EDUCATION INSTRUCTORS

### 6.11 Approve Second Reading of Policy 827 - Conflict Of Interest

Administration is seeking Second Reading of Policy No. 827 - Conflict of Interest.

Resolution: MOTION TO APPROVE SECOND READING OF POLICY NO. 827 - CONFLICT OF INTEREST

### 6.12 Approve Second Reading of Policy 918 Title I Parent and Family Member Engagement

Administration is seeking a Second Reading of Policy No. 918 - Title I Parent and Family Member Engagement.

Resolution: MOTION TO APPROVE SECOND READING OF POLICY 918 - TITLE I PARENT AND FAMILY MEMBER ENGAGEMENT

### 6.13 Approve Third Reading and Final Adoption of Policy 218.3 Discipline of Student Convicted / Adjudicated of Sexual Assault

Administration is seeking Third Reading and Final Adoption of Policy No. 218.3 - Discipline of Student Convicted / Adjudicated of Sexual Assault.

Resolution: MOTION TO APPROVE THIRD READING AND FINAL ADOPTION OF POLICY NO. 218.3 - DISCIPLINE OF STUDENT CONVICTED/ADJUDICATED OF SEXUAL ASSAULT

### 6.14 Ratify E-Rate Category 2 Form 471 Proposals with Dauphin Datacom

Ratify E-Rate Category 2 Form 471 Proposals with Dauphin Datacom

Resolution: Ratify E-Rate Category 2 Form 471 Proposals with Dauphin Datacom

### 6.15 Approve Resolution to Authorize the Issuance of Bonds

Motion to approve Resolution to Authorize the Issuance of Bonds. This motion allows the District to fund new money needs of the District in the approximate amount of \$35,000,000.

Resolution: MOTION TO APPROVE RESOLUTION TO AUTHORIZE THE ISSUANCE OF BONDS

### 6.16 Approve Guaranteed Energy Savings Agreement (GESA) Amendment 5 with Reynolds/SitelogIQ

The Administration recommends approval of a Guaranteed Energy Savings Agreement (GESA) Amendment with SitelogIQ, Inc. for renovations at Franconia Elementary School in the total amount not to exceed \$14,700,000, plus Architect fees, Abatement and Builder's Insurance.

Resolution: MOTION TO APPROVE GUARANTEED ENERGY SAVINGS AGREEMENT AMENDMENT 5 WITH DIRECTION FOR ADMINISTRATION TO FINALIZE SELECTION OF SUBCONTRACTOR SELECTION WITHIN TWO WEEKS

### 6.17 Ratify Amended Health & Safety Plan

The Administration is seeking to ratify the amended Health & Safety Plan.

Resolution: MOTION TO RATIFY AMENDED HEALTH & SAFETY PLAN

**6.18 Approve the Disposal of Excess, Obsolete, and Non-Repairable Equipment**

The Administration recommends approving the disposal of unusable/unrepairable items and equipment as per Policy #706.1.

Resolution: MOTION TO APPROVE THE DISPOSAL OF EXCESS, OBSOLETE, AND NON-REPAIRABLE EQUIPMENT

**6.19 Approve Nomination of a District Representative to the M.C.I.U. Board of Directors**

The Administration will be recommending a motion to nominate Janet Flisak as the District's representative to the Montgomery County Intermediate Unit Board of Directors for a three (3) year term; July 1, 2022 - June 30, 2025.

Resolution: MOTION TO RECOMMEND THE NOMINATION OF JANET FLISAK AS A DISTRICT REPRESENTATIVE TO THE MONTGOMERY COUNTY INTERMEDIATE UNIT BOARD OF DIRECTORS

**6.20 APPROVE ALL CONSENT/ACTION AGENDA ITEMS AS PRESENTED**

The Administration is seeking approval for Consent/Action Agenda items as presented.

Resolution: MOTION TO APPROVE ALL CONSENT/ACTION AGENDA ITEMS AS PRESENTED.

**7. Discussion/Action Agenda**

There were no Discussion/Action agenda items.

**8. Future Meetings****8.1 Future Meetings**

<b>DATE</b>	<b>ORGANIZATION</b>	<b>TIME</b>	<b>LOCATION</b>
April 12, 2022	SASD Board Committee Meeting	6:30 PM	District Administrative Office
April 20, 2022	NMTCC Joint Operating Committee Meeting	7:00 PM	Virtual
April 27, 2022	MCIU Board of School Directors Meeting	6:45 PM	Virtual
April 28, 2022	SASD Board Action Meeting	7:00 PM	District Administrative Office

**9. Report of the Solicitor****9.1 Report of the Solicitor**

There was no report.

**10. Unfinished/New Business of the Board****10.1 Unfinished/New Business from the Board**

Mr. Brong stated that the North Montco Technical Career Center Restaurant has reopened to the public and to check their website for dates and times. Mr. Brong also welcomed Mr. Nelson to the North Montco Board of School Directors.

Mrs. Flisak gave a legislative update noting that the current child waiver reimbursement rates for food service, will end on June 30th. Mrs. Flisak also noted that current advocacy exists to maintain those higher rates beyond the end date.

## **11. Public Comments**

### 11.1 Public Comments

Mrs. Scheuren thanked Mr. Spahr of SiteLogIQ for his work in refining the GESA project details.

Mr. Shelly of Lower Salford asked for clarification on viewing School Board Meetings. Dr. Hey responded that video following meeting completion will continue to be made available for public viewing on the district website.

Ms. Derstine of Telford requested that the school district create a policy that would require school personnel to notify parents/guardians in the event that a student requested to be addressed by a new name or different pronoun.

Ms. Blazo of Lower Salford expressed concerns that ESSER funds came with consequences that could be detrimental to students.

## **12. Adjournment**

### 12.1 Adjournment of the Meeting

Mrs. Scheuren adjourned the meeting at 7:27 P.M.

Respectfully Submitted,



Michael Taylor, C.P.A.  
Board Secretary/Director of Business Affairs