



Board of School Directors Committee Meeting Minutes Wednesday, December 8, 2021

Generated by Renai Cardillo on Tuesday, December 14, 2021

Board members in attendance: Bill Brong, Courtney Barbieri, Janet Flisak, Ken Keith, Tom Kwiatkowski, Andrew Landis, Stephen Nelson, and Donna Scheuren

Board members absent: Nick Braccio

Others in attendance: Elisa Ball, Frank Ball, Henry Franz, Frank Gallagher, Kevin Godshall (GKO), Christopher Hey, Katie Kennedy-Reilly, Damion Spahr (SiteLogIQ), Michael Taylor, and Megan Zweiback

1. Operations Committee

1.1 Update on plans for Indian Valley & Franconia Renovations

Mr. Brong called the Operations Committee Meeting to order at 6:36 P.M.

Mr. Brong introduced Mr. Godshall of Godshall Kane O'Rourke Architects.

Mr. Godshall reviewed a slide presentation that noted the items discussed at previous meetings for the projects currently proposed for Franconia Elementary School and Indian Valley Middle School. Mr. Godshall stated that based upon the progress that has been already completed, there is an expectation that the Franconia Elementary School project drawings will be completed by late January 2022. Pricing and bidding would follow with a proposed construction start of June 2022. Summer work would include limited sitework, construction of temporary provisions, removal of ceilings, running wiring and piping and ductwork. The phased renovation would begin in Fall/Winter 2022.

Mr. Godshall also reviewed a slide that noted the action items associated with the Indian Valley Middle School project. He noted that the anticipated completion of the drawings would be February 2022 followed by pricing and bidding. The construction of the addition would begin in Summer of 2022 through the Winter of 2023. The formal start of the phased renovation would begin in Winter 2023.

Mr. Godshall noted that the projects are purposely being developed separately to allow for a competitive bidding process as well as giving acknowledgement to possible supply-chain issues as it relates to material availability. Mr. Godshall stated that the projects would not engage too deeply without having building materials on-site.

Mr. Godshall noted that the sloped roof design had been incorporated into the Indian Valley design. He also noted that an alternate would be added to the project for paving, noting that the determination would be made after a walk-through of the property with an engineer to determine where full depth paving may be needed.

Mrs. Scheuren expressed concern about material availability and if it may result in a project postponement. Mr. Nelson also acknowledged a recent understanding of product availability. Dr. Gallagher indicated that the concerns are valid, but that while Indian Valley would still be able to function, we may need to be more strategic in planning for work and materials at Franconia.

Mrs. Scheuren requested that lead time and material availability be included in the bid package.

Mrs. Barbieri asked if the Franconia project could delay full day kindergarten and Dr. Gallagher said the project will not impact the implementation of Full Day Kindergarten.

Mr. Nelson referenced the slide depicting a frontal view of Indian Valley MS and requested that the front ballards be reinforced for safety. Mr. Godshall said he would make sure it is written into the engineering.

Mr. Kwiatkowski also expressed concerns about scheduling, materials and bidding due dates. Mr. Kwiatkowski asked how the industry is currently handling and controlling supply chain issue and Mr. Godshall said that written communication between the construction manager and the contractor can often alleviate some unknowns. A brief discussion occurred about material availability, alternates and change orders.

Mr. Spahr of SiteLogIQ spoke about the flexibility of production within the confines of material availability. Mr. Spahr also noted that materials purchased in the continental USA will avoid international shipping issues.

Mr. Spahr of SiteLogIQ also spoke about the project being bid as a GESA (Guaranteed Energy Savings Act) project, noting the school district had previously utilized this type of management on the E.M.C. project, which allowed for more control of the project. Mrs. Flisak expressed concerns of the EMC project and Mr. Spahr indicated that a GESA project does help limit district exposure to risk. Specifics of the GESA were discussed.

Mr. Brong adjourned the Operations Committee Meeting at 7:27 P.M.

2. Finance Committee

2.1 Multi-Year Financial Update

Mrs. Scheuren called the Finance Committee Meeting to order at 7:30 PM.

Director of Business Affairs, Mr. Taylor reviewed a presentation showing the General Fund Performance for previous years 2019-2020 and 2020-2021. He reviewed starting fund balances, revenues and expenditures and ending fund balance. Mr. Taylor also noted that the school district had a budgeted property tax collection rate of 96% for 2020-2021, and saw actual results were 97%.

A Revenue Performance and Comparison chart was reviewed and reflected local, state and federal monies. Mr. Taylor also noted the one time revenue sources which included Montco COVID grant (CARES Act Pass-through), the ESSER (Elementary & Secondary School Emergency Relief) funds the GEER (Governor's Emergency Education Relief Fund and PEMA (PA Emergency Management Agency) funds. Mr. Taylor reminded that the school district has use of the ESSER funds for 3 years.

Mr. Taylor also reviewed expenditure performance for previous years, indicating the notable increase to supplies and equipment in the 20-21 school year was due to COVID.

Mr. Taylor reviewed a preliminary projection on the 2021-2022 budget noting the fund balance history and projections. Mr. Taylor mentioned that the district is in a healthy position to manage borrowing, if necessary.

The last slide of the presentation was the 2022-2023 Budget Calendar. Mr. Taylor indicated that department budget meetings are currently happening and expect to conclude shortly. Mr. Taylor also presented the Act One 1 Index of 3.4% indicating that consideration should be made to approve an Opt Out Resolution at the December action meeting.

Mrs. Scheuren thanked Mr. Taylor for his presentation, complimenting him for defining the acronyms and the Expenditure Performance slide. Mrs. Scheuren also praised the ability to maintain the fund balance and indicated that she did not see any reason why the school district would need to go above the Act One Index.

There were no questions from the Committee and they moved the Opt Out Resolution forward for Board Action.

Mrs. Scheuren adjourned the Finance Committee Meeting at 7:58 P.M.

Respectfully Submitted,



Michael Taylor, C.P.A.
Director of Business Affairs / Board Secretary