



## **BOARD OF SCHOOL DIRECTORS MONTHLY ACTION MEETING MINUTES**

### **Thursday, March 25, 2021**

Generated by Renai Cardillo on Friday, March 26, 2021

**Members present:** William Brong, Janet Flisak, Matt Holliday, Ken Keith, Thomas Kwiatkowski, Stephen Nelson, Donna Scheuren, Courtney Barbieri

**Members absent:** Nicholas Braccio

**Others present:** Henry Franz, Frank Gallagher, Christopher Hey, Katie Kennedy-Reilly, Brian Pawling, Sam Varano and Megan Zweiback

### **1. Welcome**

#### 1.1 Call to Order - Board President

Mr. Keith called the meeting to order at 7:08 P.M.

#### 1.2 Meeting Protocol

Mr. Keith noted that the meeting was being made available for virtual viewing and was being recorded. He also stated that it would be available for viewing on Comcast channel 28 and Verizon channel 46, and on the school district website.

#### 1.3 Pledge of Allegiance

Mr. Keith led the Pledge of Allegiance

#### 1.4 Roll Call - Board Secretary

Mr. Pawling called the roll. Eight Board members were present.

### **2. Student Recognition**

#### 2.1 Recognition of National Merit Scholarship Commended and Finalists Students

High School Principal Dr. Varano introduced the following students and recognized each of them for their accomplishment as National Merit Scholarship Finalists:

Laura Benner  
Shea Harker  
Joshua Stoneback

and also recognized the following as commended National Merit Scholarship students:

Esha Bhardwaj  
Ryan Kagarise  
Paul Land  
Rohan Mehta  
Magen Swartley

Board members and administration praised the students for their academic excellence.

#### MOTION TO RECOGNIZE NATIONAL MERIT SCHOLARSHIP STUDENTS

Motion by Thomas Kwiatkowski, second by Donna Scheuren.

Final Resolution: Motion Carries

Aye: William Brong, Janet Flisak, Matt Holliday, Ken Keith, Thomas Kwiatkowski, Stephen Nelson, Donna Scheuren, Courtney Barbieri

### **3. Student Spotlight**

#### 3.1 What I Learned From The Pandemic

A video was shown highlighting students and staff speaking on their personal experiences during the pandemic.

Dr. Gallagher commented after the video, praising students for their resilience. He also encouraged families to remain vigilant and asked the community members to maintain practices in an effort to keep the community safe and exercise caution at large gatherings. He noted that some spring activities (high school prom and graduation) have been scheduled and does not want to jeopardize the success of those planned events.

### **4. Public Comments on Agenda Items**

#### 4.1 Public Comment

There were no public comments on agenda items.

### **5. Report of the President**

#### 5.1 Report on Executive Session Meeting(s) held by the Board

Mr. Keith reported an Executive Session was held on March 10, 2021 to discuss real estate tax collection and lasted approximately 15 minutes. He also stated that an Executive Session was held prior to tonight's meeting to discuss administrator compensation strategies, competitive construction bids for summer projects, and personnel matters. The session lasted approximately one hour.

Mr. Keith also thanked the district technology team and the high school custodial staff for their efforts in creating an environment to hold public meetings.

### **6. Consent/Action Agenda**

#### 6.1 Consent/Action Agenda Protocol

The Superintendent made a recommendation to the Board for a motion to approve the Consent/Action item(s) listed. Board members were invited to remove items from the Consent/Action agenda if further discussion is needed.

#### 6.2 Approve School Board Meeting Minutes from February 10 and February 25, 2021

Resolution: MOTION TO APPROVE THE FEBRUARY 10 AND FEBRUARY 25, 2021 SCHOOL BOARD MEETING MINUTES AS PRESENTED.

#### 6.3 Approve Financial Statements and Check Listings

Resolution: MOTION TO APPROVE THE FINANCIAL STATEMENTS AND CHECK LISTINGS FOR FEBRUARY 2021

#### 6.4 Approve Personnel Items - Professional Staff

<b>RETIREMENTS</b>	
MAZUREK, MARK	Health & Physical Education Teacher, Souderton Area High School Effective: End of 2020-2021 School Year
SCHULTZ, DEBORAH	MTSS Teacher, Franconia Elementary School Effective: End of 2020-2021 School Year
<b>TRANSFERS</b>	
SHAFFER, KATELYN Replacement for Meg Davidson	From: LTS Third Grade Teacher, SAOA To: Title I Intervention Teaching Assistant, E. Merton Crouthamel Elementary School Effective: March 16, 2021 Wage: \$16.60 per hour - Hours: 5.5 per day
STANKUS, CARRIE Replacement for Karen Sheldon (Childrearing)	From: LTS Fourth Grade Teacher, SAOA To: LTS Fourth Grade Teacher, Salford Hills Elementary School Effective: March 15, 2021 - end of 2020-2021 school year Salary: \$56,642 - M (1)
<b>REQUEST FOR CHILDBREARING LEAVE</b>	
HENDRICKS, CASSONDRA	Music Teacher, E. Merton Crouthamel Elementary School Request for Childrearing Leave, following 12-weeks leave under FMLA, through the end of the 2021-2022 school year. Mrs. Hendricks plans to return for the start of the 2022-2023 school year.

Resolution: MOTION TO APPROVE PERSONNEL ITEMS - PROFESSIONAL STAFF

## 6.5 Approve Personnel Items - Support Staff

<b>RETIREMENTS</b>	
BOWIE, DONNA	Special Education Instructional Assistant, Vernfield Elementary School Effective: March 31, 2021
CLARY, JOANN	Custodian, Franconia Elementary School Effective: July 2, 2021
HAGGERTY, KAREN	Administrative Assistant to the Supervisor of Operations Effective: July 16, 2021
REST, CHARLES	Custodian, Indian Crest Middle School Effective: July 9, 2021
SMITH, MAE	Custodian, Indian Crest Middle School Effective: July 9, 2021
<b>RESIGNATIONS</b>	
KIEFER, MELANIE	Special Education Instructional Assistant, Indian Valley Middle School Effective: February 24, 2021
WAGNER, PHILIP	Part-Time Custodian, West Broad Street Elementary School Effective: March 19, 2021
ZUK, COLTON	Custodian, Indian Valley Middle School Effective: March 26, 2021
<b>NEW HIRES</b>	
BISHOP, SARA	Swim Instructor, Aquatics Program Effective: March 8, 2021 Wage: \$10.00 per hour - Hours: As Needed
CLEMENS, KARLEE Replacement for Mary Savarese (Resigned)	Title I Intervention Teaching Assistant, Franconia Elementary School Effective: March 23, 2021 Wage: \$16.10 per hour - Hours: 5.5 per day
CORREA-CASTRO, CLARA ANDREA Replacement for Kristin Emmons (Resigned)	Cafeteria/Playground Aide, Vernfield Elementary School Effective: March 22, 2021 Wage: \$11.04 per hour - Hours: 2 per day
DELP, MICHELE Replacement for Stephanie Ziegler (Transfer)	Cafeteria/Playground Aide, West Broad Street Elementary School Effective: March 1, 2021 Wage: \$11.04 per hour - Hours: 2 per day
GOODMAN, MOLLY	Swim Instructor, Aquatics Program Effective: March 1, 2021 Wage: \$10.00 per hour - Hours: As Needed
MILLER, STEPHEN Replacement for Edward Wyse (Retired)	Plumbing Mechanic Effective: March 24, 2021 Wage: \$28.42 per hour - Hours: 8 per day, 261 days per year
STANCZEWSKI, WILLIAM	Lifeguard, Aquatics Program Effective: March 4, 2021 Wage: \$9.00 per hour - Hours: As Needed
STANCZEWSKI, WILLIAM	Swim Instructor, Aquatics Program Effective: March 4, 2021 Wage: \$10.00 per hour - Hours: As Needed
TRAVIS, EMMA Replacement for Alisa Kelly (Resigned)	Intervention Teaching Assistant, Vernfield Elementary School Effective: March 10, 2021 Wage: \$16.10 per hour - Hours: 5.5 per day
<b>TRANSFER</b>	
GARDNER, KENDA	From: Attendance Administrative Assistant, Vernfield Elementary School To: Substitute Administrative Assistant Effective: April 12, 2021 Wage: \$12.43 per hour - Hours: As Needed

Resolution: MOTION TO APPROVE PERSONNEL ITEMS - SUPPORT STAFF

## 6.6 Approve Personnel Items - Supplemental Contracts

<b>Name</b>	<b>Position</b>	<b>School</b>	<b>Salary</b>
William McGinley	Freshman Softball Coach	Souderton Area High School	\$2,338
Sean Redmond	Assistant Boys Tennis Coach	Souderton Area High School	\$1,929
Zackary Hockman	Head Track/Field Coach	Indian Valley Middle School	\$2,330
Nina Zantias-Anderson	Assistant Track/Field Coach (1/2 contract)	Indian Valley Middle School	\$815.50
Drew Gardner	Assistant Track/Field Coach (1/2 contract)	Indian Valley Middle School	\$815.50

Amy Gahman	Head Softball Coach	Indian Valley Middle School	\$2,232
Tyler Bui	Head Baseball Coach (3/4 contract)	Indian Valley Middle School	\$1,674
Connor Nixdorf	Head Baseball Coach (1/4 contract)	Indian Valley Middle School	\$256.25
Suzanne Thomas	Head Lacrosse Coach	Indian Valley Middle School	\$2,415

Resolution: MOTION TO APPROVE PERSONNEL ITEMS - SUPPLEMENTAL CONTRACTS

#### 6.7 Approve Personnel Items - Additions to Substitute Teacher List

Karlee Clemens  
Kara Greco  
Colin Leach  
Katelyn Shaffer  
Ian Smith  
Emma Travis

Resolution: MOTION TO APPROVE PERSONNEL ITEMS - ADDITIONS TO SUBSTITUTE TEACHER LIST

#### 6.8 Approve Personnel Items - Community Education Staff

The following is a change to a previously approved item at the December 17, 2020 board meeting.

Name	Course	Rate	Salary
Stan & Jan Malc	Beginner Ballroom	\$20 per hour/26 hours *previously approved for 16 hours	\$520

Resolution: MOTION TO APPROVE PERSONNEL ITEMS - COMMUNITY EDUCATION STAFF

#### 6.9 First Reading of Policy 103 Discrimination / Title IX Sexual Harrassment Affecting Students

Administration is seeking a First Reading to revise Policy No. 103 - Discrimination/Title IX Sexual Harassment Affecting Students. The revisions will modify the current policy to add requirements per Act 110 of 2020 on November 3, 2020, creating a new section of the PA School Code 24 P.S. Sec. 13-1318.1

Resolution: MOTION TO APPROVE THE FIRST READING OF POLICY NO. 103 - DISCRIMINATION/TITLE IX SEXUAL HARASSMENT AFFECTING STUDENTS

#### 6.10 First Reading of Policy 236 - Mobile Devices

Administration is seeking a First Reading to revise Policy No. 236 - Mobile Devices. The revision has been requested after review in order to make policy current.

Resolution: MOTION TO APPROVE FIRST READING OF POLICY NO. 236 - MOBILE DEVICES

#### 6.11 First Reading Policy 815.1 Acceptable Use of Computers, Network, Internet, Electronic Communications and Information Systems

Administration is seeking a First Reading to revise Policy No. 815.1 Acceptable Use of Computers, Network, Internet, Electronic Communications and Information Systems. This revision has been requested after review in order to make policy current.

Resolution: MOTION TO APPROVE FIRST READING OF POLICY NO. 815.1 ACCEPTABLE USE OF COMPUTERS, NETWORK, INTERNET, ELECTRONIC COMMUNICATIONS AND INFORMATION SYSTEMS

#### 6.12 First Reading of Policy 815.3 - Electronic Communications and Social Media

Administration is seeking a First Reading to revise Policy 815.3 - Electronic Communications and Social Media. This revision has been requested after review in order to make policy current.

Resolution: MOTION TO APPROVE FIRST READING OF POLICY NO. 815.3 - ELECTRONIC COMMUNICATIONS AND SOCIAL MEDIA

#### 6.13 Approve GESA Amendment 4 with Reynolds/Sitelogiq

The Administration is recommending approval of GESA Amendment 4 with Reynolds/Sitelogiq for the Summer 2021 projects.

Resolution: MOTION TO APPROVE GESA AMENDMENT 4 WITH DIRECTION FOR ADMINISTRATION TO FINALIZE SELECTION OF ROOFING VALUE ENGINEERING AND SUBCONTRACTOR SELECTION WITHIN TWO WEEKS

#### 6.14 Approve Tax Penalty Waiver for Parcel 62-00-00370-00-9

The Administration recommends approval of tax penalty waiver for parcel 62-00-00370-00-9 in Upper Salford Township.

Resolution: APPROVE TAX PENALTY WAIVER FOR PARCEL 62-00-00370-00-9

#### 6.15 Approve Resolution for NMTCC Bond Refunding

The administration recommends approval of a resolution approving the North Montco Technical Career Center bond refunding.

Resolution: APPROVE RESOLUTION FOR NMTCC BOND REFUNDING

#### 6.16 Approve the District Response to Auditor General's Performance Audit Report

The Administration recommends approval of the District's required response to the Auditor General's Performance Audit Report from December 2020.

Resolution: MOTION TO APPROVE THE DISTRICT RESPONSE TO THE AUDITOR GENERAL'S PERFORMANCE AUDIT REPORT FROM DECEMBER 2020

#### 6.17 Approve Monetary Donation to the Food Service Department

The Administration recommends approving a monetary donation to the Food Service Department as per Policy # 702, gifts, Grants and Donations.

Resolution: MOTION TO ACCEPT A MONETARY DONATION TO THE FOOD SERVICE DEPARTMENT

#### 6.18 Approve Donation from Staples

The Administration recommends approving a donation of school supplies made by the local Staples store in Telford as per Policy # 702, Gifts, Grants and Donations.

Resolution: MOTION TO ACCEPT A DONATION FROM STAPLES

#### 6.19 Approve the Disposal of Excess, Obsolete and Non-Repairable Equipment

The Administration recommends approving the disposal of unusable/unrepairable items and equipment as per Policy 706.1.

Resolution: MOTION TO APPROVE THE DISPOSAL OF EXCESS, OBSOLETE AND NON-REPAIRABLE EQUIPMENT

#### 6.20 Ratify E-Rate Category 1 Proposal with Comcast Business Communications

The administration recommends ratification of E-Rate Category 1 Proposal with Comcast Business Communications.

Resolution: RATIFY E-RATE CATEGORY 1 PROPOSAL WITH COMCAST BUSINESS COMMUNICATIONS

#### 6.21 Ratify E-Rate Category 2 Proposal with Consolidated Electrical Distributors dba Dauphin Datacom

The administration recommends ratification of the E-Rate Category 2 Proposal with Consolidated Electrical Distributors dba Dauphin Datacom.

Resolution: RATIFY E-RATE CATEGORY 2 PROPOSAL WITH CONSOLIDATED ELECTRICAL DISTRIBUTORS DBA DAUPHIN DATACOM

#### 6.22 Approve Addendum to Emergency Resolution to Provide for Continuity of Education

The Board previously approved an Emergency Resolution pursuant to 520.1 of the school code permitting the District Superintendent to provide for the continuity of education in a virtual environment as necessitated by the COVID-19 pandemic with the inclusion of a hybrid schedule.

This addendum includes an Emergency Plan for a fully virtual schedule in the event that it would be needed.

Resolution: MOTION TO APPROVE ADDENDUM TO EMERGENCY RESOLUTION TO PROVIDE FOR THE CONTINUITY OF EDUCATION

#### 6.23 Ratify Authorization for District Solicitor to Appeal Montgomery County Civil Action No. 2020-01019

Ratify authorization for the District's Solicitor, Fox Rothschild LLP, to appeal the February 22, 2021, Order of the Court of Common Pleas of Montgomery County, Pennsylvania, in the matter of Souderton Charter School Collaborative v. Souderton Area School District – Civil Action No. 2020-01019 to the Commonwealth Court of Pennsylvania

Resolution: RATIFY AUTHORIZATION FOR DISTRICT SOLICITOR TO APPEAL MONTGOMERY COUNTY CIVIL ACTION NO. 2020-01019 IN THE MATTER OF SCSC V. SASD

6.24 APPROVE ALL CONSENT/ACTION AGENDA ITEMS AS PRESENTED

Resolution: MOTION TO APPROVE ALL CONSENT/ACTION AGENDA ITEMS AS PRESENTED.

MOTION TO APPROVE ALL CONSENT/ACTION AGENDA ITEMS AS PRESENTED.

Motion by Thomas Kwiatkowski, second by Donna Scheuren.

Final Resolution: Motion Carries

Aye: William Brong, Janet Flisak, Matt Holliday, Ken Keith, Thomas Kwiatkowski, Stephen Nelson, Donna Scheuren, Courtney Barbieri

## **7. Discussion/Action Agenda**

There were no Discussion / Action Agenda items.

## **8. Future Meetings**

### 8.1 Future Meetings

Mr. Keith announced future meetings:

<b>DATE</b>	<b>ORGANIZATION</b>	<b>TIME</b>	<b>LOCATION</b>
April 14, 2021	Souderton Area School District Board Committee Meetings	6:30 PM	Souderton Area High School
April 19, 2021	North Montco Technical Career Center Joint Operating Committee Meeting	7:00 PM	Virtual
April 28, 2021	Montgomery County Intermediate Unit Board of School Directors	6:45 PM	Virtual
April 29, 2021	Souderton Area School District Board Action Meeting	7:00 PM	Souderton Area High School

## **9. Report of the Solicitor**

### 9.1 Report of the Solicitor

There was no report.

## **10. Unfinished/New Business of the Board**

### 10.1 Unfinished/New Business from the Board

There was no unfinished or new business from the Board.

## **11. Public Comments**

### 11.1 Public Comments

Kaitlyn Derstine of Telford gave feedback on in-person instruction and the positive impact it has had, on her family. Mrs. Derstine praised the principal and several faculty members of Franconia Elementary School. She stated her satisfaction on the improvement in her child's behavior and learning ability. Mrs. Derstine thanked the Board and the Administration for their efforts to offer virtual and in-person instruction to the Souderton Area School District families.

Mr. Keith thanked Mrs. Derstine for the reinforcement of the Board's decisions and goals.

Dr. Gallagher thanked Mrs. Derstine, mentioned meeting her child during a school walk-through, and also praised Mrs. Zweiback, Director of Pupil Services for her implementation and direction of the special education program.

Mrs. Scheuren also thanked Mrs. Derstine for sharing her story and reiterated the purpose of the Board to serve all of the families in the school district.

Dana Vesey of Telford spoke, thanking the Board and noted its testimony to learning, offering in-person instruction, at a time when other school districts decided to operate virtually.

Dr. Hey read a public comment from Kerry High of Souderton asking about the continuation of the Souderton Area Online Academy and the decision to administer PSSA tests.

Dr. Gallagher responded that the administration will continue to monitor conditions (during the pandemic) to determine whether the SAOA will be in operation for the 2021-2022 school year. He also noted that the decision would not be made until summer. Dr. Gallagher stated that the district had been hopeful that the administration of PSSA testing be waived, however that is not the current status. He noted that the district is currently working on schedules to administer them.

Mr. Keith asked for Dr. Gallagher to reiterate the district stance on charter school funding and Dr. Gallagher stated the school district disagrees with the current funding formula as it relates to tuition and reimbursement to brick and mortar charter and cyber-charter schools. He also said that the district is looking at accountability, transparency, board membership, and teacher certifications in charter school organizations. Dr. Gallagher noted that he and the Board will continue to meet with local and state legislators advocating for reform.

## **12. Adjournment**

### 12.1 Adjournment of the Meeting

Mr. Keith adjourned the meeting at 7:56 P.M.

MOTION TO ADJOURN THE BOARD OF SCHOOL DIRECTORS' MEETING.

Motion by Stephen Nelson, second by Courtney Barbieri.

Final Resolution: Motion Carries

Aye: William Brong, Janet Flisak, Matt Holliday, Ken Keith, Thomas Kwiatkowski, Stephen Nelson, Donna Scheuren, Courtney Barbieri

Respectfully Submitted,



Brian R. Pawling  
Board Secretary / Director of Business Affairs