



BOARD OF SCHOOL DIRECTORS MONTHLY ACTION MEETING MINUTES

Wednesday, December 5, 2018

Generated by Renai Cardillo on Tuesday, December 18, 2018

Members present: Nicholas Braccio, William Brong, Janet Flisak, Matt Holliday, Ken Keith, Thomas Kwiatkowski, Stephen Nelson, Donna Scheuren

Members absent: Scott Jelinski

Others present: Lisa Ball, Henry Franz, Frank Gallagher, Christopher Hey, Ray Kase, Katie Kennedy-Reilly, William Stone, David Thayres and Megan Zweiback

1. Welcome

1.1 Call to Order - Board President

Mr. Keith called the meeting to order at 9:11 P.M.

1.2 Meeting Protocol

Mr. Keith announced the meeting protocol for public comment.

1.3 Pledge of Allegiance

Mr. Keith led the meeting in the Pledge of Allegiance.

1.4 Roll Call - Board Secretary

Mr. Stone called the roll. Seven Board members were present.

2. Public Comments on Agenda Items

2.1 Public Comment

There were no public comments.

3. Report of the President

3.1 Report on Executive Session Meeting(s) held by the Board

1. An Executive Session was held on Wednesday, November 7, 2018 to discuss the Superintendent's evaluation and lasted approximately 40 minutes.

2. An Executive Session was held on Monday, December 3, 2018 to discuss an administrative resignation and lasted approximately 15 minutes.

4. Consent/Action Agenda

4.1 Consent/Action Agenda Protocol

The Superintendent made a recommendation to the Board for a motion to approve the Consent/Action item(s) listed. Board members were invited to remove items from the Consent/Action agenda if further discussion was needed.

4.2 Approve School Board Meeting Minutes from October 10, October 25, and November 7, 2018

Resolution: MOTION TO APPROVE THE OCTOBER 10, OCTOBER 25, and NOVEMBER 7, 2018 SCHOOL BOARD MEETING MINUTES AS PRESENTED.

4.3 Approve Financial Statements and Check Listings

Resolution: MOTION TO APPROVE THE FINANCIAL STATEMENTS AND CHECK LISTINGS FOR OCTOBER 2018.

4.4 Approve Request(s) to Attend Conferences/Workshops

The Administration is seeking Board approval of conference/workshop requests as listed below:

Frank Ball
Supervisor of Operations
PASBO Annual Conference
Hershey, PA
March 6-8, 2019
\$349.00
Operations Budget

Lisa Ball
Assistant Business Manager
PASBO Annual Conference
Hershey, PA
March 6-8, 2019
\$780.70
Business Budget

Resolution: MOTION TO APPROVE REQUEST(S) TO ATTEND CONFERENCES/WORKSHOPS AS LISTED.

4.5 Ratify Request to Attend Conference

The Administration is seeking to ratify the following conference attendance:

Jennifer Bano
Middle School Teacher
Teachers College - Reading & Writing Project
Book Clubs in MS & HS Institute
New York, NY
November 12-14, 2018
\$1,734.90
Teacher in the Workplace Grant

Tessa Colucci
Instructional Coach
Teachers College - Reading & Writing Project
Adapting Units of Study in Writing for Special Ed/IEP
Columbia University
New York, NY
Dec. 3-5, 2018
\$1,343.00
Title II Funds

Carolyn Rosenberger
Instructional Coach
Teachers College - Reading & Writing Project
Adapting Units of Study in Writing for Special Ed/IEP
Columbia University
New York, NY
Dec. 3-5, 2018
\$1,476.00
Title II Funds

Resolution: MOTION TO RATIFY REQUEST TO ATTEND CONFERENCE

4.6 Approve Request(s) for Out-of-State/Overnight Field Trips

The Administration is seeking approval for a request for the following out-of-state/overnight field trips:

Indian Crest Middle School
 "A Christmas Carol" at McCarter Theater
 Princeton, NJ
 December 13, 2018
 205 students / 20 teachers / 2 staff
 Funding: Student

Indian Valley Middle School
 "A Christmas Carol" at McCarter Theater
 Princeton, NJ
 December 13, 2018
 260 students / 14 teachers / 4 staff
 Funding: Student

Indian Valley & Indian Crest MS Students
 "Wicked" at Gershwin Theater
 New York, NY
 March 20, 2019
 36 students / 2 teachers / 15 parents
 Funding: Student

Resolution: MOTION TO APPROVE OUT-OF-STATE/OVERNIGHT FIELD TRIP REQUEST(S) AS LISTED:

4.7 Approve Personnel Items - Administrative Staff

RETIREMENT	
KASE, RAYMOND	Director of Technology Effective: December 29, 2018

Resolution: MOTION TO APPROVE PERSONNEL ITEMS - ADMINISTRATIVE STAFF

4.8 Approve Personnel Items - Changes to Supplemental Contracts

These supplemental contracts were previously approved on September 27, 2018.

Name	Position	School	Salary
Keith Bussom	WEB Co-Advisor	Indian Valley Middle School	\$168.75 (position only split 4-ways now)
Daniel Lonsdale	WEB Co-Advisor	Indian Valley Middle School	\$168.75 (position only split 4-ways now)
Gina Shoemaker	WEB Co-Advisor	Indian Valley Middle School	\$168.75 (position only split 4-ways now)
Valerie Sebra	WEB Co-Advisor	Indian Valley Middle School	\$176.25 (position only split 4-ways now)
Lori Maxwell	Theater Arts Advisor	Souderton Area High School	\$1,925.00 (no longer a split position)

Resolution: MOTION TO APPROVE PERSONNEL ITEMS - CHANGES TO SUPPLEMENTAL CONTRACTS

4.9 Approve Personnel Items - Winter Coaching Staff

Name	Position	School	Salary
Glenn Bateman	Wrestling Head Coach	Indian Crest & Indian Valley Middle Schools	\$3,078
Richard Hess	Girls Basketball Head Coach	Indian Crest Middle School	\$3,137
Michael Childs	Boys Basketball Head Coach	Indian Crest Middle School	\$2,800
Stephanie Terreri	Girls Basketball Head Coach	Indian Valley Middle School	\$2,073
Douglas Henning	Boys Basketball Head Coach	Indian Valley Middle School	\$2,670
Timothy Brown	Head Boys Basketball Coach	Souderton Area High School	\$4,518
Jeremy Thomas	Assistant Boys Basketball Coach	Souderton Area High School	\$2,981
Mark Wonderling	JV Boys Basketball Coach	Souderton Area High School	\$2,981
Edgar Holzer	Head Girls Basketball Coach	Souderton Area High School	\$5,607

Lauren Murawski	Assistant Girls Basketball Coach	Souderton Area High School	\$3,163
Courtney Webster	JV Girls Basketball Coach	Souderton Area High School	\$2,981
Louis Williams	Head Swimming Coach	Souderton Area High School	\$5,935
Deanne Morris	Assistant Swimming Coach	Souderton Area High School	\$2,996
Patricia Burns	Assistant Swimming Coach	Souderton Area High School	\$2,689
Jamie Kane	Assistant Swimming Coach	Souderton Area High School	\$2,689
Susan McDonald	Diving Coach	Souderton Area High School	\$3,738
Tristan Boyd	Head Wrestling Coach	Souderton Area High School	\$5,277
Gregory Nolte	Assistant Wrestling Coach	Souderton Area High School	\$1,563
Jeffrey Kwortnik	Assistant Wrestling Coach	Souderton Area High School	\$1,658
John Donahue	Head Boys Winter Track Coach	Souderton Area High School	\$3,813
Lloyd Waldon	Assistant Boys Winter Track Coach	Souderton Area High School	\$2,109
Michael Feliciani	Head Girls Winter Track Coach	Souderton Area High School	\$3,523
David Klein	Assistant Girls Winter Track Coach	Souderton Area High School	\$2,109

Resolution: MOTION TO APPROVE PERSONNEL ITEMS - WINTER COACHING STAFF

4.10 Approve Personnel Items - Additions to Community Education Fall 2018 Staff

Name	Course	Rate	Salary
Lisa Burger	Crochet for Beginners (2nd session)	6 Hours/\$20.00 Per Hour	\$120.00
Timon Willits (Replacing Thomas Moyer)	Volleyball Supervisor - Tuesdays @ Indian Crest		\$250.00 Workshop Fee

To be paid via Purchase Order:

Name	Position	Rate
Kulathum, Paty	Spanish Club - Beginner - 30 minutes	\$185 per child paid to Spanish Club
Kulathum, Paty	Spanish Club - Beginner - 30 minutes (second child)	\$175 per child paid to Spanish Club
Kulathum, Paty	Spanish Club - Advanced - 45 minutes	\$205 per child paid to Spanish Club
Kulathum, Paty	Spanish Club - Advanced - 45 minutes (second child)	\$195 per child paid to Spanish Club
Stardust Ceramics	Pallet Painting	3 Hours/\$20.00 Per Hour for a Total of \$60.00

Resolution: MOTION TO APPROVE PERSONNEL ITEMS - ADDITIONS TO COMMUNITY EDUCATION FALL 2018 STAFF

4.11 Approve Mentors and Peer Coaches

This mentor was previously approved at the September 27, 2018 meeting and is being revised as follows:

Tara Weismantel	Replacing Allyson Fitzpatrick as Co-Mentor for Angela Shelly (pro-rated) Allyson: 8/28/18 - 10/26/18 - \$140 Tara: 10/29/18 - 06/12/19 - \$460	\$460
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Resolution: MOTION TO APPROVE MENTORS AND PEER COACHES FOR THE 2018-2019 SCHOOL YEAR

4.12 Approve Third Reading and Final Adoption of Comprehensive Plan

The Administration is seeking a Third Reading and Final Adoption of the Comprehensive Plan.

Resolution: MOTION TO APPROVE THIRD READING AND FINAL ADOPTION OF THE COMPREHENSIVE PLAN

4.13 Approve Third Reading and Final Adoption of Proposed Changes to the High School Program of Studies for the 2019-2020 school year

The Administration is seeking a Third Reading and Final Adoption of Proposed Changes to the High School Program of Studies for the 2019-2020 school year.

Resolution: MOTION TO APPROVE THE THIRD READING AND FINAL ADOPTION OF PROPOSED CHANGES TO THE HIGH SCHOOL PROGRAM OF STUDIES FOR THE 2019-2020 SCHOOL YEAR

4.14 Approve First Reading of Policy No. 806 - Child Abuse

Administration is seeking a First Reading of Policy 806 - Child Abuse. This action will revise existing Board Policy to include recommendations from PSBA. Attached is the First Reading with edits and the original policy.

Resolution: MOTION TO APPROVE FIRST READING OF POLICY NO. 806 - CHILD ABUSE

4.15 Approve 2017-2018 Auditor Budget Transfers

The Administration recommends approval of the 2017-2018 Auditor Budget Transfers.

Resolution: MOTION TO APPROVE THE 2017-2018 AUDITOR BUDGET TRANSFERS

4.16 Approve Tax Assessment Appeal Stipulation

The Board will be authorizing the Solicitor to execute a tax assessment appeal stipulation agreement between the District and a commercial property owner in Lower Salford Township.

Resolution: MOTION TO APPROVE A TAX ASSESSMENT APPEAL STIPULATION AGREEMENT

4.17 APPROVE ALL CONSENT/ACTION AGENDA ITEMS AS PRESENTED

Resolution: MOTION TO APPROVE ALL CONSENT/ACTION AGENDA ITEMS AS PRESENTED.

MOTION TO APPROVE ALL CONSENT/ACTION AGENDA ITEMS AS PRESENTED.

Motion by Thomas Kwiatkowski, second by Nicholas Braccio.

Final Resolution: Motion Carries

Aye: Nicholas Braccio, William Brong, Janet Flisak, Matt Holliday, Ken Keith, Thomas Kwiatkowski, Stephen Nelson, Donna Scheuren

5. Discussion/Action Agenda

There were no discussion/action items.

6. Future Meetings

6.1 Future Meetings

DATE	ORGANIZATION	TIME	LOCATION
Monday December 17 2018	NMTCC Joint Operating Committee	7:00 PM	North Montco Technical Career Center 1265 Sumneytown Pike Lansdale
Thursday December 20 2018	SASD Board Action Meeting	7:00 PM	District Administrative Office

7. Unfinished/New Business of the Board

7.1 Unfinished/New Business from the Board

Mr. Keith announced that he had received a letter of resignation from Mr. Jelinski. Mr. Keith thanked Mr. Jelinski for his years of service and noted that the resignation would be effective in 30 days. Mr. Keith also stated that the Board has a duty to formally accept the resignation and asked for a motion.

MOTION TO ACCEPT THE RESIGNATION OF SCOTT C. JELINSKI FROM THE BOARD OF SCHOOL DIRECTORS, EFFECTIVE JANUARY 4, 2019

Motion by William Brong, second by Thomas Kwiatkowski.

Final Resolution: Motion Carries

Aye: Nicholas Braccio, William Brong, Janet Flisak, Matt Holliday, Ken Keith, Thomas Kwiatkowski, Stephen Nelson, Donna Scheuren

Mr. Keith commented that any questions concerning the resignation of a Board member should be addressed to the Administration.

8. Public Comments

8.1 Public Comments

A member of the public, Suzanne Stepanek of Schwenksville, inquired about website announcements for Board meeting cancellations. Dr. Gallagher responded that meeting cancellations are sent to the public via the district email system and posted on the homepage of the website.

Another question was asked about the public posting of Board meeting minutes. Dr. Gallagher noted the cancellation of the November meeting resulted in the delay of the October minutes being approved by the Board, and Mr. Stone elaborated that all meeting minutes must be approved by the Board prior to public posting.

9. Adjournment

9.1 Adjournment of the Meeting

MOTION TO ADJOURN THE BOARD OF SCHOOL DIRECTORS' MEETING.

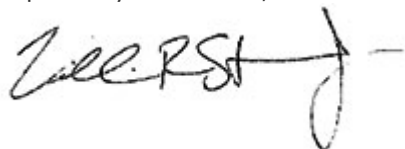
Motion by William Brong, second by Donna Scheuren.

Final Resolution: Motion Carries

Aye: Nicholas Braccio, William Brong, Janet Flisak, Matt Holliday, Ken Keith, Thomas Kwiatkowski, Stephen Nelson, Donna Scheuren

The meeting was adjourned at 9:23 P.M.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "W.R. Stone", with a long horizontal stroke extending to the right.

William R. Stone
Board Secretary