



BOARD OF SCHOOL DIRECTORS MONTHLY ACTION MEETING MINUTES

Thursday, July 26, 2018

Generated by Renai Cardillo on Friday, July 27, 2018

Members present: Nicholas Braccio, William Brong, Matt Holliday, Scott Jelinski, Ken Keith, Thomas Kwiatkowski, Stephen Nelson, Donna Scheuren

Members absent: Janet Flisak

Others present: Henry Franz, Sharon Fuhrman, Frank T. Gallagher, Christopher D. Hey, Raymond Kase, Katie Kennedy-Reilly, William R. Stone, David Thayres, and Megan Zweiback

1. Welcome

1.1 Call to Order - Board President

Mr. Keith called the meeting to order at 7:20 P.M.

1.2 Meeting Protocol

Mr. Keith announced the meeting protocol for public comment.

1.3 Pledge of Allegiance

Mr. Keith led the meeting in the Pledge of Allegiance.

1.4 Roll Call - Board Secretary

Mr. Stone called the roll. Eight Board members were present.

2. Public Comments on Agenda Items

2.1 Public Comment

There was no public comment.

3. Report of the President

3.1 Report on Executive Session Meeting(s) held by the Board.

Mr. Keith reported that two Executive Sessions were held on Wednesday, July 11 to discuss an administrative appointment and compensation and lasted approximately 65 minutes (total). A Board Workshop Meeting was held on Monday, July 23, 2018 to discuss Superintendent goals and lasted approximately three hours.

An Executive Session was held prior to tonight's meeting to discuss an administrative appointment, the personnel matters on tonight's agenda, including professional and support staff resignations and conference requests and the proposed transportation changes for the upcoming school year and a recent meeting with Representative Toepel. The meeting lasted approximately 30 minutes.

4. Consent/Action Agenda

4.1 Consent/Action Agenda Protocol

4.2 Approve School Board Meeting Minutes from June 6 and June 21, 2018

The Administration is seeking approval of the School Board Meeting Minutes from June 6 and June 21, 2018 as presented.

4.3 Approve Financial Statements and Check Listings

The Administration is seeking Board approval for the Financial Statements and Check Listings for June 30, 2018 as presented.

4.4 Approve Request(s) to Attend Conference/Workshops

The Administration is seeking Board approval of conference/workshop requests as listed below:

William Stone
Director of Business Affairs
DVASBO – Delaware Valley Association of Business Officials
Lehigh Valley, PA
Oct. 3-5, 2018
\$472.89
Funding: Business Department

Matthew Haines
High School Pathway 360 Coordinator
Pathway 360 Visit
Maine High School
Chicago, IL
August 1-3, 2018
\$2,588.50
Funding: STEC CAP Grant

4.5 Approve Requests to Ratify Conference Attendance

Administration is seeking to ratify the attendance of the following:

Virginia Perry
HS Art Teacher
Summer Studio Critique Program
Philadelphia Academy of Fine Arts
Phila., PA
July & August dates
\$1,200.
Funding: Curriculum

Jeff Gower
School Police Officer
2018 Nat'l School Safety Conference
Orlando, FL
July 23-27, 2018
\$525.
Funding: Curriculum

Tessa Colucci
Elementary Coach
Responsive Classroom for Educators
Radnor Middle School
Wayne, PA
July 10-13, 2018
\$867.52
Funding: Curriculum

Renee Wagner
HS Transition Coordinator
PaTTan Transition Conference
State College, PA
July 25, 2018
\$611.50
Funding: Curriculum

4.6 Approve Request(s) for Out-of-State/Overnight Field Trips

The Administration is seeking approval for a request for an out-of-state/overnight field trip.

High School Cheerleading Squad
Pine Forest Cheerleading Camp
August 16-19, 2018
Greeley, PA
23 students / 3 adults
Funding: Students

4.7 Approve Personnel Items - Administrative Staff

TRANSFER	
ZWEIBACK, MEGAN Replacement for Sharon Fuhrman (Retired)	From: Lead Supervisor of Special Education - High School ACT 93 POSITION To: Director of Pupil Services CABINET POSITION Effective: August 6, 2018 Salary: \$137,000

4.8 Approve Personnel Items - Professional Staff

RESIGNATION	
RUGEL, NANCY	Technology Education Teacher, Indian Valley Middle School Effective: End of 2017-2018 school year
TOMICHEK, NICOLE	English Teacher, Indian Valley Middle School Effective: End of 2017-2018 school year
TREMPE, MELISSA	English Teacher, Indian Valley Middle School Effective: End of 2017-2018 school year
NEW HIRES	
BIALOWAS, MARGARET Replacement for Kyra Marks (Resigned)	Autistic Support Teacher, Souderton Area High School TEMPORARY PROFESSIONAL Effective: Start of 2018-2019 School Year Education: Marist College (BA) 2004 Hofstra University (MA) 2006 Experience: Aug 2016-present - Souderton Area School District, Autistic Support Long-Term Substitute Teacher, Souderton Area High School; Sept 2014-Aug 2016 - LifeWorks School, Special Education Teacher; Sept 2006-June 2012 - PS 81Q The Jean Paul Richter School, NY, Special Education Teacher Recommended Salary: \$59,012 - M (3)
D'ANNUNZIO, MICHAEL Replacement for Christine Snyder- MacNeill (Childrearing)	Second Grade Teacher, Franconia Elementary School LONG-TERM SUBSTITUTE Effective: First Semester of 2018-2019 School Year Education: West Chester University (BS) 2015 Experience: Oct 2017-present - Souderton Area School District, Long-Term Substitute Second Grade Teacher; August 2016-Oct 2017 - Souderton Area SD, Substitute Teacher; December 2015-June 2016 - Souderton Area SD, 5th Grade LTS, West Broad Street Elementary School; October-December 2015 - Souderton Area SD, Substitute Teacher Recommended Salary: \$23,314.50 - B (1)
GIULIANO, SCOTT Replacement for Eric Hartman (TOA)	Social Studies Teacher, Indian Crest Middle School LONG-TERM SUBSTITUTE Effective: Entire 2018-2019 school year Education: Temple University (BA) 2016 Experience: Aug 2016-present - Souderton Area School District, Social Studies Long-Term Substitute Teacher, Indian Crest Middle School; Jan-April 2016 - New Hope-Solebury School District, Social Studies Student Teacher Recommended Salary: \$46,629 - B (1)
GONCE, ALBERT Replacement for Jessica Golden (Childrearing)	Learning Support Teacher, Souderton Area High School LONG-TERM SUBSTITUTE Effective: First Semester of the 2018-2019 School Year Education: Temple University (BS) 1998

	<p><u>Experience:</u> Nov. 2008-present - Souderton Area School District, Long-Term Substitute Special Education Teacher, Building Substitute, Extended Per-Diem Special Education Teacher and Substitute Teacher</p> <p><u>Recommended Salary:</u> \$24,221 - B12 (1)</p>
HEMPELMANN, ALLYSON Replacement for Kelly Jones (Childrearing)	<p>Music Teacher, Salford Hills Elementary School LONG-TERM SUBSTITUTE <u>Effective:</u> First Semester 2018-2019 School Year <u>Education:</u> West Chester (BM) 2016 <u>Experience:</u> April 2018-present - LTS Music Teacher, Haverford Middle School; Sept. 2017-April 2018 - Souderton Area School District, Substitute Teacher <u>Recommended Salary:</u> \$23,314.50 - B (1)</p>
LAMBERT, CARLIE Replacement for Bethany Atkinson (Childrearing)	<p>ESL Teacher, West Broad Street Elementary School LONG-TERM SUBSTITUTE <u>Effective:</u> First Semester 2018-2019 School Year <u>Education:</u> Moravian College (BS) 2013 <u>Experience:</u> Jan. 2018-present - Souderton Area School District, ESL Extended Per-Diem Substitute, West Broad Street Elementary School; Sept. 2016-Jan. 2018 - Souderton Area School District, ESL Intervention Teaching Assistant, West Broad Street & EMC Elementary Schools <u>Recommended Salary:</u> \$23,314.50 - B (1)</p>
LEWIS, MARISA Replacement for Caitlyn Quinn Buck (TOA)	<p>.5 ESL Teacher, E. Merton Crouthamel Elementary School LONG-TERM SUBSTITUTE <u>Effective:</u> Entire 2018-2019 School Year <u>Education:</u> Shippensburg (BA) 2005 <u>Experience:</u> Aug 2016-present - Souderton Area School District, ESL Teacher, Indian Crest Middle School/EMC Elementary School; Aug 2015-Aug 2016 - Souderton Area School District, ESL Teaching Assistant; Aug 2014-June 2015 - Pennridge School District, Kindergarten Teacher, Sellersville Elementary School; Sept 2013-May 2014 - Souderton Area School District, ESL Teaching Assistant; Aug 2012-June 2013 - Souderton Area School District, .5 Kindergarten Teacher, EMC Elementary School <u>Recommended Salary:</u> \$23,314.50 - B (1)</p>
SHELLY, ANGELA Replacement for Teresa Doyle (Childrearing)	<p>Family & Consumer Science Teacher, Souderton Area High School LONG-TERM SUBSTITUTE <u>Effective:</u> Entire 2018-2019 School Year <u>Education:</u> West Chester (BA) 2014 <u>Experience:</u> Oct. 2015-present - Souderton Area School District, Substitute Teacher, Building Substitute and Extended Per-Diem Family & Consumer Science Substitute Teacher; Aug. 2014-May 2017 - Philadelphia Montessori Charter School, Music Director <u>Recommended Salary:</u> \$46,629 - B (1)</p>
STEFFY, DARCY Replacement for Jami Mazin (Childrearing)	<p>Third Grade Teacher, Vernfield Elementary School LONG-TERM SUBSTITUTE <u>Effective:</u> First Semester 2018-2019 School Year <u>Education:</u> West Chester (BS) 2015 <u>Experience:</u> Aug. 2017-present - Souderton Area School District, Building Substitute, Extended Per-Diem Substitute, Vernfield Elementary School; Aug. 2015-Aug. 2017 - Souderton Area School District, Special Education Instructional Assistant, Vernfield Elementary School <u>Recommended Salary:</u> \$23,314.50 - B (1)</p>
<u>REQUEST FOR CHILDREARING LEAVE</u>	
PIO, LYNDASAY	<p>Fifth Grade Teacher, West Broad Street Elementary School Request for childrearing leave following 12-weeks of Family Medical Leave through the first semester of the 2018-2019 school year. Mrs. Pio plans to return to work for the second semester of the 2018-2019 school year.</p>
SUDER, KELSEY	<p>Fifth Grade Teacher, Oak Ridge Elementary School Request for childrearing leave following 12-weeks of Family Medical Leave through the first semester of the 2018-2019 school year. Mrs. Suder plans to return to work for the second semester of the 2018-2019 school year.</p>
WARREN, CAITLIN	<p>Biology Teacher, Souderton Area High School Request for childrearing leave following 12-weeks of Family Medical Leave through the first semester of the 2018-2019 school year. Mrs. Warren plans to return to work for the second semester of the 2018-2019 school year.</p>
<u>REQUEST FOR EXTENSION OF CHILDREARING LEAVE</u>	

CARROLL, LYNN	Math Teacher, Indian Crest Middle School Request for extension of childrearing leave through the end of the 2018-2019 school year. Ms. Carroll plans to return to work at the start of the 2019-2020 school year.
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4.9 Approve Personnel Items - Support Staff

RESIGNATIONS	
FADDEN, ANN	Intervention Teaching Assistant, Indian Valley Middle School Effective: July 9, 2018
FIXL, JAROD	Summer Custodial Substitute Effective: June 28, 2018
MAZAK, MACKENZIE	Intervention Teaching Assistant, Salford Hills Elementary School Effective: July 16, 2018
SANDERS, BENJAMIN	Summer Custodial Substitute Effective: June 18, 2018
STILES, MONICA	ESL Classroom Assistant, Souderton Area High School Effective: End of 2017-2018 school year
NEW HIRES	
HETHERINGTON, LEAH Replacement for Christina Taglialatela (Transfer)	Cafeteria/Playground Aide, Franconia Elementary School Effective: August 28, 2018 Wage: \$10.45 per hour - Hours: 2 per day
PLATT, MASON Replacement for Benjamin Sanders (Resigned)	Summer Custodial Substitute Effective: June 20, 2018 Wage: \$12.01 per hour - Hours: As needed
PRIMAVERA, ALAYNA Replacement for Jarod Fixl (Resigned)	Summer Custodial Substitute Effective: July 18, 2018 Wage: \$12.35 per hour - Hours: As needed
TRANSFERS	
DIEHL, PATRICK New Position	From: Security Guard, Souderton Area High School To: School District Police Officer, Souderton Area High School Effective: July 2, 2018 Wage: \$30.00 per hour - Hours: 8 per day, 210 days per year
KITT, TEQUILLA	From: Food Service Assistant, Indian Valley Middle School To: Food Service Substitute Effective: Start of 2018-2019 school year Wage: \$10.12 per hour - Hours: As needed
MOYER, MATTHEW Replacement for Edward Girton (Transfer)	From: 2nd Shift Custodian, Indian Valley Middle School To: Day Shift Custodian, Indian Valley Middle School Effective: July 16, 2018 Wage: \$22.94 per hour - Hours: 8 per day
SOBEL, MICHAEL Replacement for Timothy Cressman (Resigned)	From: 2nd Shift Custodian, E. Merton Crouthamel Elementary School To: Custodian/Lawn Maintenance, Souderton Area High School Effective: July 23, 2018 Wage: \$22.32 per hour - Hours: 8 per day

4.10 Approve Personnel Items - Additions to Summer Sports Camp Staff 2018

Name	Sport	Position	Rate
Paige Harris	Cheerleading	Head Counselor	\$20.00 per hour
Randilynn Hess	Field Hockey	Group Counselor	\$10.00 per hour
Megan O'Donnell	Girls Basketball	Group Counselor	\$10.20 per hour
Trevor Watts	Football	Group Counselor	\$10.20 per hour
Trevor Watts	Boys Basketball	Group Counselor	\$10.20 per hour

4.11 Approve Personnel Items - Fall 2018 Coaching Staff

Name	Position	School	Salary
Richard Freda	Marching Band Director	Souderton Area High School	\$5,102
Stephen Straka	Assistant Marching Band Director	Souderton Area High School	\$3,572

Riley Davenport	Head Guard Instructor	Souderton Area High School	\$2,029
Heather Fisher	Assistant Guard Instructor	Souderton Area High School	\$1,400
Timothy Wilson	Head Percussion Instructor	Souderton Area High School	\$2,911
Shawn Zelner	Assistant Percussion Instructor	Souderton Area High School	\$1,703
Fannin Musical Productions LLC	Music Arranger	Souderton Area High School	\$1,500 (Pay via Purchase Order)
Adam Street	Drill Design	Souderton Area High School	\$3,000 (\$2,000 paid by Big Red Band Boosters)
Allyson Hempelmann	Marching Band Assistant (split position)	Souderton Area High School	\$600 paid by Big Red Band Boosters
Julia Flynn	Marching Band Assistant (split position)	Souderton Area High School	\$600 paid by Big Red Band Boosters
Breanna Knisely-Durham	Marching Band Assistant	Souderton Area High School	\$1,200 paid by Big Red Band Boosters
Lisa Gribbin	Marching Band Assistant	Souderton Area High School	\$1,200 paid by Big Red Band Boosters
Robert Reitz	Head Football Coach	Indian Crest Middle School	\$2,554
Tonya Wentz	Head Cheerleading Coach	Indian Crest Middle School	\$2,554
Richard Hess	Athletic Director	Indian Crest Middle School	\$3,285
Lloyd Waldon	Head Football Coach	Indian Valley Middle School	\$2,631
Heidi Borisow	Head Field Hockey Coach	Indian Valley Middle School	\$2,554
Jeffrey Herber	Head Soccer Coach	Indian Valley Middle School	\$2,611
Courtney Lepping	Athletic Director	Indian Valley Middle School	\$2,631
Edward Gallagher	Head Football Coach	Souderton Area High School	\$8,669
Charles Moyer	Assistant Football Coach	Souderton Area High School	\$5,155
Michael Heath	Assistant Football Coach	Souderton Area High School	\$5,721
Anthony Cipriano	Assistant Football Coach	Souderton Area High School	\$7,124
Paul Fargo	Assistant Football Coach	Souderton Area High School	\$5,390
Dana Michael Bergey	Assistant Football Coach	Souderton Area High School	\$4,767
Elijah White	Assistant Football Coach	Souderton Area High School	\$4,154
James O'Neill	Freshman Football Coach	Souderton Area High School	\$4,033
Rachel Renner	Head Cheerleading Coach	Souderton Area High School	\$8,025
Jillian Moyer	Assistant Cheerleading Coach	Souderton Area High School	\$4,267
David Klein	Head Girls Cross Country Coach	Souderton Area High School	\$3,012
John Donahue	Head Boys Cross Country Coach	Souderton Area High School	\$4,315
Susan Casciato	Head Field Hockey Coach	Souderton Area High School	\$4,483
Bridgette Spence	Assistant Field Hockey Coach	Souderton Area High School	\$2,455

Karalyn Schmidt	JV Field Hockey Coach	Souderton Area High School	\$2,455
Kim Dudek	Freshman Field Hockey Coach	Souderton Area High School	\$3,447
Fred Cicacci	Head Golf Coach	Souderton Area High School	\$4,224
Matthew Benner	Head Boys Soccer Coach	Souderton Area High School	\$4,767
Jeffrey Walker	Assistant Boys Soccer Coach	Souderton Area High School	\$3,928
Matthew Herman	JV Boys Soccer Coach	Souderton Area High School	\$2,770
Lindsay Jones	Head Girls Soccer Coach	Souderton Area High School	\$3,957
Ian Smith	Assistant Girls Soccer Coach	Souderton Area High School	\$2,689
David McDonough	JV Girls Soccer Coach	Souderton Area High School	\$2,689
Jeffrey Bishop	Head Girls Tennis Coach	Souderton Area High School	\$2,756
Joshua Myers	Assistant Girls Tennis Coach	Souderton Area High School	\$1,929
Jacqueline Youngers	Head Girls Volleyball Coach	Souderton Area High School	\$3,785
Corrine Watson	JV Girls Volleyball Coach	Souderton Area High School	\$2,649
Joseph Hay	Head Water Polo Coach	Souderton Area High School	\$3,553
Ann Fadden	Assistant Water Polo Coach	Souderton Area High School	\$2,104
Tyler Wenzel	Assistant Water Polo Coach	Souderton Area High School	\$2,104

4.12 Approve the Appointment of School Board Treasurer

The Administration is recommending the approval of the appointment of Elisa Ball as School Board Treasurer for a one-year term concluding June 30, 2019.

4.13 Approve Third Reading and Final Adoption of New Course - Literature of Suspense and Horror

The Administration is seeking the approval of a third reading and final adoption of new course titled *Literature of Suspense and Horror*.

4.14 Approve Resolution for Defeasance of Bonds

The Administration recommends this resolution which will pay off the vast majority of the remaining General Obligation Bonds, Series of 2009, after the sale of the former SAHS athletic field property.

4.15 Approve Meal Price Increases

The Administration recommends approval of a \$0.10 per meal increase in school breakfast and lunch prices for students and adults for the 2018-2019 school year. The prices for 2018-2019 are below:

2018-2019	
Breakfast (all schools)	\$1.55
Lunch (Elementary schools)	\$2.80
Lunch (Middle schools)	\$3.05
Lunch (High School)	\$3.40
Breakfast - Adult	\$2.70
Lunch - Adult	\$4.60

4.16 Approve Third Addendum to Agreement with Reynolds Construction, LLC

The Administration recommends approval of an addendum to the Agreement with Reynolds Construction, LLC to extend the on-site construction management services to the end of the Project.

4.17 Approve Telecomm Service Agreement

The Administration recommends approval of a one-year agreement with Bedrock Technology, for Phone System Support Service at the rate of \$750 per month.

4.18 Approve the Disposal of Excess, Obsolete and Non-Repairable Equipment

The Administration recommends approving the disposal of unusable/unrepairable items and equipment as per Policy # 706.1.

4.19 Accept State and Federal Grants Awarded to the Souderton Area School District

The Administration recommends accepting State and Federal grants awarded to the District as per Policy #702, *Gifts, Grants and Donations*.

Grant	Award Amount	Change from PY
Title I	\$510,583	+\$28,872
Title II	\$135,821	-\$4,148
Title III	\$77,466	+\$941
Title IV	\$34,452	+\$23,652
Ready to Learn	\$524,477	NC
IDEA	\$1,217,406	-\$13,459
USDA NIFA *	\$31,215	-\$118

* Final year of three-year grant

4.20 Accept Grants

The Administration recommends accepting two grants as per Policy #702, *Gifts, Grants and Donations*:

- \$50,000** from the Pennsylvania Department of Labor & Industry, administered by the Montgomery County Workforce Development Board, MontcoWorks for Teacher in the Workplace, to be used to support the District's Pathway 360 Program to include the middle school level.
- \$33,504.97** from the Pennsylvania Department of Education (PDE), Division of Food and Nutrition, to the Food Service Department for School Breakfast Mini-Grants, for the schools noted below:

EMC	\$4,993.10
FR	\$4,993.10
IV	\$4,993.10
OR	\$4,992.30
HS	\$4,993.10
Vantage	\$3,547.20
WBS	\$4,993.07
TOTAL	\$33,504.97

4.21 Approve Transportation Software Agreement

The Administration recommends approval of a three-year agreement with Transfinder for transportation software and professional services. The costs for the agreement are:

Fiscal Year	Total Amount
2018-2019	\$30,485
2019-2020	\$14,950
2020-2021	\$4,950
TOTAL	\$50,385

4.22 Approve Addendum with Lakeside Educational Network

The Administration is seeking approval from the Board to approve an addendum to the agreement with Lakeside Educational Network for the educational slots that can be used at either Lakeside School or Lakeside Girls Academy.

4.23 Accept 2018-19 Food Service Bids

The Administration recommends accepting the bid pricing for 2018-19 Food Service Department food and supply purchases. The competitive bid process was undertaken by the Southeastern PA Buying Group, a cooperative of 25 local self-operated school district food service departments.

4.24 APPROVE ALL CONSENT/ACTION AGENDA ITEMS AS PRESENTED

MOTION TO APPROVE ALL CONSENT/ACTION AGENDA ITEMS AS PRESENTED.

Motion by William Brong, second by Nicholas Braccio.

Final Resolution: Motion Carries

Aye: Nicholas Braccio, William Brong, Matt Holliday, Scott Jelinski, Ken Keith, Thomas Kwiatkowski, Stephen Nelson, Donna Scheuren

Dr. Gallagher thanked Mrs. Fuhrman for her service and commitment to our students. Dr. Gallagher also welcomed Mrs. Zweiback to her new position and praised her experience and expertise. Mr. Keith and Mrs. Scheuren also congratulated Mrs. Furhman and welcomed Mrs. Zweiback.

5. Future Meetings

5.1 Future Meetings

DATE	ORGANIZATION	TIME	LOCATION
Wednesday August 15 2018	SASD Board Committee Meetings	6:30 PM	District Administrative Office
Monday August 20 2018	N.M.T.C.C. Joint Operating Committee Meeting	7:00 PM	North Montco Technical Career Center 1265 Sumneytown Pike Lansdale
Wednesday August 22 2018	M.C.I.U. Board of School Directors Meeting	7:00 PM	Montgomery County Intermediate Unit 2 West Lafayette Street Norristown
Thursday August 23 2018	SASD Board Action Meeting	7:00 PM	District Administrative Office

6. Report of the Solicitor

6.1 Report of the Solicitor

There was no report.

7. Unfinished/New Business of the Board

7.1 Unfinished/New Business from the Board

There was no unfinished or new business.

8. Public Comments

8.1 Public Comments

There were no public comments.

9. Adjournment

9.1 Adjournment of the Meeting

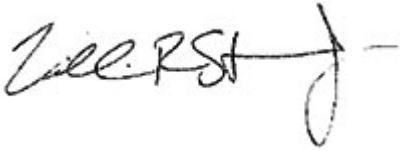
MOTION TO ADJOURN THE BOARD OF SCHOOL DIRECTORS' MEETING.

Motion by Stephen Nelson, second by Nicholas Braccio.

Final Resolution: Motion Carries

Aye: Nicholas Braccio, William Brong, Matt Holliday, Scott Jelinski, Ken Keith, Thomas Kwiatkowski, Stephen Nelson, Donna Scheuren

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'W.R. Stone', with a long horizontal stroke extending to the right.

William R. Stone
Board Secretary