



BOARD OF SCHOOL DIRECTORS MONTHLY ACTION MEETING MINUTES

Thursday, December 20, 2018

Generated by Renai Cardillo on Thursday, December 27, 2018

Members present: Nicholas Braccio, William Brong, Janet Flisak, Matt Holliday, Scott Jelinski, Ken Keith, Thomas Kwiatkowski, Stephen Nelson, Donna Scheuren

Others present: Lisa Ball, Courtney Barbieri, Renai Cardillo, Henry Franz, Frank Gallagher, Bill Hazel, Christopher Hey, Raymond Kase, Carol Luciani, Katie Kennedy-Reilly, Dennis Stanton, Sam Varano, and Megan Zweiback

1. Welcome

1.1 Call to Order - Board President

Mr. Keith called the meeting to order at 7:05 P.M.

1.2 Meeting Protocol

Mr. Keith announced the meeting protocol for public comments.

1.3 Pledge of Allegiance

Mr. Keith led the meeting in the Pledge of Allegiance.

1.4 Roll Call - Board Secretary

Mr. Stone called the roll. There were nine Board members present.

2. Student Recognition

2.1 Recognition of National Merit Scholarship Commended and Semi-Finalist Students

Dr. Gallagher introduced High School Principal Sam Varano who introduced eight students receiving recognition for academic excellence as National Merit Scholarship students:

Semi-Finalists:

Thomas H. Ruggiero
Andrew L. Nguyen

Commended:

Matthew A. Hurm
Gerrit N. Krot
Ethan J. Moyer
Sunjana S. Muthuswami
Luke J. Pagan
Benjamin F. Solomon

On behalf of the Board, Mr. Keith praised the students for their achievement.

MOTION TO RECOGNIZE NATIONAL MERIT SCHOLARSHIP STUDENTS

Motion by Thomas Kwiatkowski, second by William Brong.

Final Resolution: Motion Carries

Aye: Nicholas Braccio, William Brong, Janet Flisak, Matt Holliday, Scott Jelinski, Ken Keith, Thomas Kwiatkowski, Stephen Nelson, Donna Scheuren

2.2 Recognition of Souderton Area High School Girls Soccer Team State Championship

Dr. Gallagher commented on the outstanding win of the girls soccer team and introduced Principal Varano who noted that the student athletes epitomized the word team. High School Athletic Director Dennis Stanton thanked the Administration and the Board for their continued support of the athletic program and highlighted specifics from the season and emphasizing their resilience and honor in representing the Souderton Area School District. Mr. Stanton introduced first year Coach Lindsay Jones. Ms. Jones thanked everyone for their support and praised the team for their determination.

Kayla	Chamberlain
Kailee	Harwick
Sam	Harwick
Miranda	Kullman
Kristin	Loh
Katie	McCollum
Erin	O'Keefe
Lindsey	Pazdziorko
Campbell	Power
Sara	Readinger
Allie	Trick
Payton	Carroll
Rachel	Croll
Grace	Kelley
Darby	Kramer
Sarah	Toche-Manley
Jocelyn	Rausch
Hannah	Alderfer
Averie	Doughty
Morgan	Molyneaux
Leah	Mowery
Gianna	Natale
Taylor	Yoder
Ella	Kregel
Ly (Lee)	Vu
Kaitlyn	DiCandilo
Katie	Pazdziorko

Assistant Coach: Ian Smith

Assistant Coach: Dave McDonough

Managers: Emma Austin and Brianna King

Various Board members offered their congratulations to the team.

MOTION TO RECOGNIZE SOUDERTON AREA HIGH SCHOOL GIRLS SOCCER TEAM AS THE PIAA CLASS 4A STATE CHAMPIONS

Motion by William Brong, second by Scott Jelinski.

Final Resolution: Motion Carries

Aye: Nicholas Braccio, William Brong, Janet Flisak, Matt Holliday, Scott Jelinski, Ken Keith, Thomas Kwiatkowski, Stephen Nelson, Donna Scheuren

3. Report of the Student Representatives to the Board

3.1 Student Representatives Update on Activities and Events at Souderton Area High School

Kayla Chamberlain and Naila Neely reported on recent events at the high school including Keystone exams, the Men's Symposium, senior project presentations, and an A.L.I.C.E. training drill. In addition to holiday concerts, other events included the Winter Workshop for district first graders, and National Honor Society Food and Blood Drives.

4. Public Comments on Agenda Items

4.1 Public Comment

There were no public comments.

5. Report of the President

5.1 Report on Executive Session Meeting(s) held by the Board

Mr. Keith reported that an Executive Session was held on December 5, 2018 to discuss a vacancy on the School Board and lasted approximately 75 minutes. An Executive Session was held prior to tonight's meeting to discuss items on tonight's agenda, including an administrative resignation, a confidential separation and release agreement and an early retirement incentive plan, and a school safety matter. The meeting lasted approximately 15 minutes.

6. Consent/Action Agenda

6.1 Consent/Action Agenda Protocol

The Superintendent made a recommendation to the Board for a motion to approve the Consent/Action item(s) as listed. Board members were invited to remove items from the Consent/Action agenda if further discussion was needed.

6.2 Approve School Board Meeting Minutes

Resolution: MOTION TO APPROVE THE DECEMBER 3, AND DECEMBER 5, 2018 SCHOOL BOARD MEETING MINUTES AS PRESENTED.

6.3 Approve Financial Statements and Check Listings

Resolution: MOTION TO APPROVE THE FINANCIAL STATEMENTS AND CHECK LISTINGS FOR NOVEMBER 2018

6.4 Approve Request(s) to Attend Conferences/Workshops

The Administration is seeking Board approval of conference/workshop requests as listed below:

Christopher Hey
Asst. Superintendent/Director of Human Resources
Millersville University Job Fair
Millersville, PA
March 12, 2019
\$311.10
Funding: Human Resources

Resolution: MOTION TO APPROVE REQUEST(S) TO ATTEND CONFERENCES/WORKSHOPS AS LISTED.

6.5 Approve Request(s) for Out-of-State/Overnight Field Trips

The Administration is seeking approval for a request for the following out-of-state/overnight field trips:

SAHS Academic Decathlon Team
PA State Meet
Carlisle High School
Carlisle, PA
March 14-16, 2019
9 students / 2 teachers
Funding: Students

SAHS Choir
 Disney World
 Orlando, FL
 Nov. 29 - Dec. 2, 2019
 Approx. 150 students / 17 chaperones
 Funding: Students
 Resolution: MOTION TO APPROVE OUT-OF-STATE/OVERNIGHT FIELD TRIP REQUEST(S) AS LISTED:

6.6 Approve Personnel Items - Administrative Staff

RESIGNATION	
STONE, WILLIAM	Director of Business Affairs Effective: January 25, 2019

Resolution: MOTION TO APPROVE PERSONNEL ITEMS - ADMINISTRATIVE STAFF

6.7 Approve Personnel Items - Professional Staff

RETIREMENT	
PETRO, ANDREA	Art Teacher, Souderton Area High School Effective: End of 2018-2019 School Year
NEW HIRES	
BRULENSKI, MARIE Replacement for Shelby Keller (Childrearing)	English Teacher, Indian Crest Middle School LONG-TERM SUBSTITUTE Effective: Second Semester 2018-2019 School Year Education: Penn State University (BS) 2018 Experience: August 2018-present - Souderton Area School District, LTS English Teacher, Indian Crest Middle School; August 2017-May 2018 - English Student Teacher; Jan 2017-May 2017 - ESL Aide, Easterly Parkway Elementary Recommended Salary: \$23,314.50 - B (1)
CASSEL, TIMOTHY Replacement for Samantha Bennett (Childrearing)	Science Teacher, Indian Valley Middle School LONG-TERM SUBSTITUTE Effective: Approximately January 2, 2019 through remainder of 2018-2019 school year Education: Gwynedd-Mercy (BS) 2018 Experience: Sept. 2018-present - Souderton Area School District, Substitute Teacher; Spring 2018 - Souderton Area School District, Mid-Level Science Student Teacher, Indian Valley Middle School Recommended Salary: \$46,629 (pro-rated based on start date) - B (1)
HEMPELMANN, ALLYSON Replacement for Kelly Jones (Childrearing)	Music Teacher, Salford Hills Elementary School LONG-TERM SUBSTITUTE Effective: Second Semester 2018-2019 School Year Education: West Chester (BM) 2016 Experience: Aug. 2018-present - Souderton Area High School, Long-Term Substitute Music Teacher, Salford Hills Elementary School; April 2018-June 2018- LTS Music Teacher, Haverford Middle School; Sept. 2017-April 2018 - Souderton Area School District, Substitute Teacher Recommended Salary: \$23,314.50 - B (1)
LAMBERT, CARLIE Replacement for Bethany Atkinson (Childrearing)	ESL Teacher, West Broad Street Elementary School LONG-TERM SUBSTITUTE Effective: Second Semester 2018-2019 School Year Education: Moravian College (BS) 2013 Experience: Aug. 2018-present - Souderton Area School District, Long-Term Substitute ESL Teacher, West Broad Street Elementary School; Jan. 2018-June 2018- Souderton Area School District, ESL Extended Per-Diem Substitute, West Broad Street Elementary School; Sept. 2016-Jan. 2018 - Souderton Area School District, ESL Intervention Teaching Assistant, West Broad Street & EMC Elementary Schools Recommended Salary: \$25,128.50 - B24 (1)
MCGREGOR, JADE Replacement for Janet Price (Retired)	Learning Support Teacher, E. Merton Crouthamel Elementary School PROFESSIONAL EMPLOYEE Effective: December 10, 2018 Education: Elizabethtown (BS) 2010 Nova Southeastern (MS) 2014 Experience: 2013-2018 - MCIU, Autistic Support Teacher; 2013 - Central Bucks School District, Learning Support Teacher; 2012 - KinderWorks, Math & Science Specialist; 2010-2011 - Perkiomen Valley School District, Special Education Teacher Recommended Salary: \$56,860 (pro-rated) - M (2)
SCHUTTE, KELLY Replacement for Christina Beebe (Childrearing)	School Counselor, Oak Ridge Elementary School LONG-TERM SUBSTITUTE Effective: Second Semester 2018-2019 School Year Education: Temple University (BA) 2013 Gwynedd-Mercy (MS) 2017

	<u>Experience:</u> Aug. 2018-present - Souderton Area School District, Long-Term Substitute School Counselor, Oak Ridge Elementary School; June 2017-July 2018- Source4Teachers, Substitute Teacher; Nov. 2017-Jan. 2018 - Pennridge School District, Long-Term Substitute School Counselor, Penn North Middle School <u>Recommended Salary:</u> \$27,396 - M (1)
STEFFY, DARCY Replacement for Jami Mazin (Sabbatical)	Third Grade Teacher, Vernfield Elementary School LONG-TERM SUBSTITUTE <u>Effective:</u> Second Semester 2018-2019 School Year <u>Education:</u> West Chester (BS) 2015 <u>Experience:</u> Aug. 2018-present - Souderton Area School District, Long-Term Substitute Third Grade Teacher, Vernfield Elementary School; Aug. 2017-June 2018- Souderton Area School District, Building Substitute, Extended Per-Diem Substitute, Vernfield Elementary School; Aug. 2015-Aug. 2017 - Souderton Area School District, Special Education Instructional Assistant, Vernfield Elementary School <u>Recommended Salary:</u> \$23,314.50 - B (1)
VUKAS, SARA Replacement for Caitlin Warren (Childrearing)	Biology Teacher, Souderton Area High School LONG-TERM SUBSTITUTE <u>Effective:</u> Second Semester 2018-2019 School Year <u>Education:</u> Ursinus College (BS) 2018 <u>Experience:</u> Aug 2018-present - Souderton Area School District, LTS Science Teacher, Souderton Area High School; Jan-May 2018 - Spring-Ford School District, Biology Student Teacher, Spring-Ford High School <u>Recommended Salary:</u> \$23,314.50 - B (1)
REQUEST FOR CHILDREARING LEAVE	
CHAIKOWSKY, STEPHANIE	Special Education Teacher, Indian Crest Middle School Request for childrearing leave beginning on approximately March 6, 2019 and extending through the end of the 2019-2020 school year. Mrs. Chaikowsky plans to return at the start of the 2020-2021 school year.
REQUEST FOR EXTENSION OF CHILDREARING LEAVE	
ATKINSON, BETHANY	ESL Teacher, West Broad Street Elementary School Request for extension of childrearing leave through the second semester of the 2018-2019 school year. Mrs. Atkinson plans to return to work for the start of the 2019-2020 school year.
JONES, KELLY	Music Teacher, Salford Hills Elementary School Request for extension of childrearing leave through the second semester of the 2018-2019 school year. Mrs. Jones plans to return to work for the start of the 2019-2020 school year.
WARREN, CAITLIN	Science Teacher, Souderton Area High School Request for extension of childrearing leave through the second semester of the 2018-2019 school year. Mrs. Warren plans to return to work for the start of the 2019-2020 school year.
REQUESTED FOR COMPENSATED PROFESSIONAL LEAVE	
HARTMAN, COLLEEN	Science Teacher, Souderton Area High School Request for Compensated Professional Leave for the second semesters of both the 2018-2019 and 2019-2020 school years.
MAZIN, JAMI	Third Grade Teacher, Vernfield Elementary School Request for Compensated Professional Leave for the second semester of the 2018-2019 school year.

Resolution: MOTION TO APPROVE PERSONNEL ITEMS - PROFESSIONAL STAFF

6.8 Approve Personnel Items - Support Staff

RESIGNATIONS	
CURRY, JULIE	Intervention Teaching Assistant, Salford Hills Elementary School Effective: December 7, 2018
ECHEVERRIA, KELVIN	Part-Time Custodian, E. Merton Crouthamel Elementary School Effective: November 27, 2018
ELDER, KRISTIN	Intervention Teaching Assistant, Oak Ridge Elementary School Effective: December 21, 2018
FERRARA, JENNIFER	Cafeteria/Playground Aide, West Broad Street Elementary School Effective: November 2, 2018
FLUCK, SUSAN	Cafeteria/Playground Aide, Franconia Elementary School Effective: November 16, 2018
GARGANO, KAREN	Receptionist, Indian Crest Middle School Effective: November 9, 2018
KRATZ, BRITANY	Special Education Instructional Assistant, Oak Ridge Elementary School Effective: December 7, 2018
LAFREDO, LISA	Cafeteria/Playground Aide, Salford Hills Elementary School Effective: November 2, 2018
REED, MEREDITH	Special Education Instructional Assistant, Vernfield Elementary School Effective: January 16, 2019

WAMPOLE, CHERYL	STARR Program Job Coach, Souderton Area High School Effective: November 15, 2018
NEW HIRES	
BRENEMAN, KYLIE Replacement for Kelvin Echeverria (Resigned)	Part-Time Custodian, Indian Crest Middle School Effective: December 5, 2018 Wage: \$12.35 per hour - Hours: 4 per day
CHOW, TRACI	Substitute Cafeteria/Playground Aide, Oak Ridge Elementary School Effective: November 16, 2018 Wage: \$10.45 per hour - Hours: As needed
CORMIER, JAMES	Assistant Aquatics Manager, Aquatics Program Effective: November 12, 2018 Wage: \$18.00 per hour - Hours: 150-200 total per year
CRESSMAN, CLAUDIA Replacement for Victoria Trumbauer (Transfer)	Part-Time Custodian, Oak Ridge Elementary School Effective: December 3, 2018 Wage: \$12.35 per hour - Hours: 4 per day
DALTON, VANESSA	Food Service Substitute Effective: December 21, 2018 Wage: \$9.82 per hour - Hours: As needed
DIDIER, STACIE New Position due to Class Enrollment	Classroom Instructional Assistant, West Broad Street Elementary School Effective: November 26, 2018 Wage: \$11.90 per hour - Hours: 5.5 per day
DIEGUEZ, NANCY	Food Service Substitute Effective: November 2, 2018 Wage: \$9.82 per hour - Hours: As needed
GILBERT, GABRIELLE Replacement for Amanda Lorenc (Transfer)	Cafeteria/Playground Aide, West Broad Street Elementary School Effective: November 12, 2018 Wage: \$10.45 per hour - Hours: 1.5 per day
GILBERT, GABRIELLE New Position due to Class Enrollment	Classroom Instructional Assistant, West Broad Street Elementary School Effective: November 12, 2018 Wage: \$11.90 per hour - Hours: 3 per day
GODSHALL, SABRINA Replacement for Julie Brown (Resigned)	Intervention Teaching Assistant, Salford Hills Elementary School Effective: January 2, 2019 Wage: \$15.51 per hour - Hours: 5.5 per day
HIGGINBOTHAM, DOROTHY	Food Service Substitute Effective: October 26, 2018 Wage: \$9.82 per hour - Hours: As needed
HOLBERG, BARBARA New Position due to Class Enrollment	Classroom Instructional Assistant, Vernfield Elementary School Effective: November 28, 2018 Wage: \$11.90 per hour - Hours: 5 per day
JOHNS, DEIRDRE	Food Service Substitute Effective: December 17, 2018 Wage: \$9.82 per hour - Hours: As needed
KELLY, ALISA Replacement for Kelly Alderfer (Resigned)	Intervention Teaching Assistant, Vernfield Elementary School Effective: December 4, 2018 Wage: \$15.51 per hour - Hours: 5.5 per day
KEMPER, LESLIE New Position due to Class Enrollment	Classroom Instructional Assistant, Franconia Elementary School Effective: October 29, 2018 Wage: \$11.90 per hour - Hours: 5 per day
OSCAR, LYNDISAY Replacement for Nancy O'Neill (Resigned)	Cafeteria/Playground Aide, E. Merton Crouthamel Elementary School Effective: November 16, 2018 Wage: \$10.45 per hour - Hours: 2 per day
PARK, WENDI Replacement for Karen Gargano (Resigned)	Receptionist, Indian Crest Middle School Effective: November 28, 2018 Wage: \$14.51 per hour - Hours: 7 per day
TARSITANO, FRED Replacement for Cheryl Wampole (Resigned)	Job Coach, STARR Program, Souderton Area High School Effective: November 28, 2018 Wage: \$15.51 per hour - Hours: 6.5 per day
TAVERNA, DEANA Replacement for Nicole Hollinger (Resigned)	Intervention Teaching Assistant, Franconia Elementary School Effective: November 26, 2018 Wage: \$15.51 per hour - Hours: 5.5 per day
WEISS, KATHARINE New Position due to Class Enrollment	Classroom Instructional Assistant, Franconia Elementary School Effective: October 30, 2018 Wage: \$11.90 per hour - Hours: 5.75 per day
TRANSFER	

SCHERZBERG, BEVERLY Replacement for Kimberly Morrison (Resigned)	From: Food Service Substitute To: Food Service Assistant, West Broad Street Elementary School Effective: December 10, 2018 Wage: \$10.25 per hour - Hours: 5.5 per day
SELL, CARLA Replacement for Susan Fluck (Resigned)	From: Food Service Substitute To: Cafeteria/Playground Aide, Franconia Elementary School Effective: December 10, 2018 Wage: \$11.90 per hour - Hours: 1.5 per day
TRUMBAUER, VICTORIA Replacement for Kirk Eisenhard (Transfer)	From: Part-Time Custodian, West Broad Street Elementary School To: 2nd Shift Custodian, Souderton Area High School Effective: November 26, 2018 Wage: \$19.50 per hour - Hours: 8 per day

Resolution: MOTION TO APPROVE PERSONNEL ITEMS - SUPPORT STAFF

6.9 Approve Personnel Items - Additions to Substitute Teacher List

Magdalena Bartnikowska
Stacie Didier
Sabrina Godshall
Christain Laird
Jennifer Smith
Alesha Whitaker

Resolution: MOTION TO APPROVE PERSONNEL ITEMS - ADDITIONS TO SUBSTITUTE TEACHER LIST

6.10 Approve Personnel Items - Supplemental Contracts

Name	Position	School	Salary
Heather Fisher	Head Guard Instructor - Indoor Drumline	Souderton Area High School	\$1,596
Timothy Wilson	Head Percussion Instructor - Indoor Drumline	Souderton Area High School	\$2,911
Shawn Zelter	Assistant Percussion Instructor - Indoor Drumline	Souderton Area High School	\$1,703
Breanna Knisely-Durham	Assistant Instructor - Indoor Drumline	Souderton Area High School	\$1,200 Paid by Band Boosters
Lisa Platow	Assistant Instructor - Indoor Drumline	Souderton Area High School	\$1,200 Paid by Band Boosters
Allyson Hempelmann	Assistant Instructor - Indoor Drumline	Souderton Area High School	\$1,200 Paid by Band Boosters
Nathan Bashline	Assistant Instructor - Indoor Drumline (1/2 position)	Souderton Area High School	\$600 Paid by Band Boosters
Joshua Klimovich	High School Master Scheduler	Souderton Area High School	\$5,000

Resolution: MOTION TO APPROVE PERSONNEL ITEMS - SUPPLEMENTAL CONTRACTS

6.11 Approve Personnel Items - Community Education Winter/Spring 2019 Instructors

INSTRUCTOR	COURSE	RATE	SALARY
Barnett, Michael	Discover Your Intuitive Self	\$18 Per Hour/14 Hours	\$252.00
Barnett, Michael	Intro to Tarot	\$18 Per Hour/10 Hours	\$180.00
Barrick, Susan	Recreational Volleyball - Mon @ SH	\$10 Per Hour/22 Hours	\$220.00
Berry, Theresa	Volleyball Supervisor - Tues @ IC	Workshop Fee	\$500.00
Berry, William	Volleyball Supervisor - Wed @ IC	Workshop Fee	\$500.00
Berry William	Volleyball Supervisor - Mon @ IV	Workshop Fee	\$500.00
Bradshaw, Wendy	Tennis - Beginner	\$20 Per Hour/6 Hours	\$120.00
Bradshaw, Wendy	Tennis - Club	\$20 Per Hour/10 Hours	\$200.00
Brown, Chris	Ballroom Basics	\$20 Per Hour/10 Hours	\$200.00
Brown, Diane	Ballroom Basics	\$20 Per Hour/10 Hours	\$200.00
Brown, Chris	Ballroom Bootcamp	\$20 Per Hour/10 Hours	\$200.00
Brown, Diane	Ballroom Bootcamp	\$20 Per Hour/10 Hours	\$200.00
Burger, Lisa	Crochet - Beginners	\$20 Per Hour/6 Hours	\$120.00
Burger, Lisa	Crochet - The Next Step	\$20 Per Hour/6 Hours	\$120.00
Burger, Lisa	Recipe Exchange - 9"x 12"	\$20 Per Hour/4 Hours	\$80.00
Burger, Lisa	Taste of the South	\$20 Per Hour/4 Hours	\$80.00
Burger, Lisa	Grandma's Cookbook	\$20 Per Hour/4 Hours	\$80.00

Burger, Lisa	Cinco de Mayo	\$20 Per Hour/4 Hours	\$80.00
Burger, Lisa	Trip to the Tropics	\$20 Per Hour/4 Hours	\$80.00
Burger, Lisa	Book of the Month	\$20 Per Hour/8 Hours	\$160.00
Burger, Lisa	Crochet: Trendy Tote	\$20 Per Hour/8 Hours	\$160.00
Burger, Lisa	Trip Chaperone	\$50 Per Trip/5 Trips	\$250.00
Clark, Diane	Recipe Exchange - 9"x 12"	\$20 Per Hour/4 Hours	\$80.00
Clark, Diane	Taste of the South	\$20 Per Hour/4 Hours	\$80.00
Clark, Diane	Grandma's Cookbook	\$20 Per Hour/4 Hours	\$80.00
Clark, Diane	Cinco de Mayo	\$20 Per Hour/4 Hours	\$80.00
Clark, Diane	Trip to the Tropics	\$20 Per Hour/4 Hours	\$80.00
Clyman, Judith	Wrap it Up Bracelet	\$20 Per Hour/6 Hours	\$120.00
Clyman, Judith	Beaded Kumihimo	\$20 Per Hour/6 Hours	\$120.00
Clyman, Judith	Autism Bracelet	\$20 Per Hour/6 Hours	\$120.00
Cohan, Lorraine	Total Body Sculpting	\$30 Per Hour/31 Hours	\$930.00
Cohan, Lorraine	EZ Toning	\$30 Per Hour/16 Hours	\$480.00
Corbett, Jesse	Golf I	\$45 Per Hour/6 Hours	\$270.00
Corbett, Jesse	Golf II	\$45 Per Hour/6 Hours	\$270.00
Crouthamel, Cindy	Knit with Love	\$20 Per Hour/8 Hours	\$160.00
Crouthamel, Cindy	Knitting: Beyond the Basics	\$20 Per Hour/6 Hours	\$120.00
Crouthamel, Cindy	Sewing for Beginners	\$20 Per Hour/6 Hours	\$120.00
Crouthamel, Cindy	Sewing Little Dresses	\$20 Per Hour/2 Hours	\$40.00
Crouthamel, Cindy	Sewing Britches for Boys	\$20 Per Hour/2 Hours	\$40.00
Dornstreich, Judy	Yoga for Beginners	\$25 Per Hour/11 Hours	\$275.00
Dornstreich, Judy	Yoga Postures, Relaxation, Meditation	\$25 Per Hour/12 Hours	\$300.00
Earl, Robyn	Country - Popular Line Dances	\$37.50 Per Hour/9 Hours	\$337.50
Feder, Marla	No Fear of Filo	\$20 Per Hour/4 Hours	\$80.00
Feder, Marla	Evening in Spain	\$20 Per Hour/4 Hours	\$80.00
Flynn, Cheryl	College Funding Strategies	Gratis	Gratis
Flynn, Cheryl	Retirement Assets	Gratis	Gratis
Geiger, Clarke	Basketball- Co-ed Wednesday	\$15 Per Hour/25 Hours.	\$375.00
Geiger, Clarke	Basketball - Monday	\$15 Per Hour/25 Hours	\$375.00
Heinlein, Edward	Have German Will Travel	\$20 Per Hour/15 Hours	\$300.00
Hunsicker, Nancy	Alpaca Wreath	\$20 Per Hour/3 Hours	\$60.00
Hunsicker, Nancy	Wet Felting	\$20 Per Hour/3 Hours	\$60.00
Kerr, Bekki	Kettlebell Bootcamp	\$20 Per Hour/6 Hours	\$120.00
Kerr, Bekki	Pilates	\$20 Per Hour/6 Hours	\$120.00
Lapp, Will	IVVC Volleyball Director	Session Fee	\$3,000.00
Lapp, Will	Volleyball Supervisor - Thurs @ IV	Workshop Fee (1/2)	\$250.00
Malc, Stan & Jan	Beginner Ballroom	\$20 Per Hour/16 Hours	\$320.00
McDowell, Patrick	Recreational Volleyball - Mon @ SH	\$10 Per Hour/22 Hours	\$220.00
Miller, Don	Recreational Volleyball - Tues @ FR	\$10 Per Hour/20 Hours	\$200.00
Mills, John	Photography Basics	\$25 Per Hour/6 hours	\$150.00
Oelschlager, Brenda	SACE Walking Club	Gratis	-
Palazzo Serratore, Anita	Cake Decorating	\$20 Per Hour/4 Hours	\$80.00
Palazzo Serratore, Anita	Italian Meal	\$20 Per Hour/4 Hours	\$80.00
Palazzo Serratore, Anita	Dealing with Dough	\$20 Per Hour/4 Hours	\$80.00
Palazzo Serratore, Anita	Sugar Cookies	\$20 Per Hour/4 Hours	\$80.00
Palazzo Serratore, Anita	Acrylic Painting - Beginner	\$20 Per Hour/8 Hours	\$160.00
Reaver, Harry	Recreational Volleyball - Tues @ Fran	\$10 Per Hour/20 Hours	\$200.00
Scovronski, Ashley	Cooking for Adrenal Health	\$20 Per Hour/4 Hours	\$80.00

Scovronski, Ashley	Cooking for Heart Health	\$20 Per Hour/4 Hours	\$80.00
Scovronski, Ashley	Cooking for Thyroid Health	\$20 Per Hour/4 Hours	\$80.00
Shupinski, Doug	Civil War	\$20 Per Hour/6 Hours	\$120.00
Shupinski, Doug	Philadelphia Campaign	\$20 Per Hour/2 Hours	\$40.00
Shupinski, Doug	Ten Crucial Days	\$20 Per Hour/2 Hours	\$40.00
Sparks, Matthew	Volleyball Supervisor - Thurs @ IV	Workshop Fee (1/2)	\$250.00
Stoudt, April	Designer Greeting Cards	\$20 Per Hour/10 Hours	\$200.00
Stoudt, April	Designer Greeting Cards (2nd Session)	\$20 Per Hour/10 Hours	\$200.00
Thompson, Brent	Starting a Business	\$20 Per Hour/4 Hours	\$80.00
Thurman, Melissa	Oil Painting - Acrylic Still Life	\$20 Per Hour/10 Hours	\$200.00
Thurman, Melissa	Ceramics - Open Studio	\$20 Per Hour/12 Hours	\$240.00
Vigorita, Sam	Fly Fishing - Tactics	\$20 Per Hour/10 Hours	\$200.00
Vigorita, Sam	Fly Tying- Intermediate	\$20 Per Hour/12 Hours	\$240.00
Walters, Alyssa	Essential Oils - Hormones	Material Fee only	Gratis
Walters, Alyssa	Essential Oils - Beginners	Material Fee only	Gratis
Walters, Alyssa	Essential Oils - for Spring	Material Fee only	Gratis
Walters, Alyssa	Essential Oils - for Cleaning	Material Fee only	Gratis
Walters, Alyssa	Essential Oils - for Outdoors	Material Fee only	Gratis
Willits, Timon	Volleyball Supervisor - Tues @ IC	Workshop Fee	\$250.00
INSTRUCTORS / BUSINESSES TO BE PAID ON PURCHASE ORDER			
INSTRUCTOR	COURSE	RATE	SALARY
Alderfer Auction	Making Room for Life	\$20 Per Hour/4 Hours	\$80.00
Alice's Table	Flowers - English hand-tied	\$65 per student paid to Alice's Table	
Alice's Table	Flowers - Wreaths	\$75 per student paid to Alice's Table	
Alice's Table	Flowers - Water-based arrangements	\$65 per student paid to Alice's Table	
Alice's Table	Flowers - Crowns	\$45 per student paid to Alice's Table	
Baker, Irene Levy	Eaterie Book Talk- Moshula	\$45 per student paid to Irene Levy Baker	
Deaf Hearing Community Center	American Sign Language 1	\$1,400 per class 8 or more students	\$1,400.00
Dog Gone Good Training	Manners & More (2 Sessions)	\$165 per student paid to Leah Pacitto	
Dog Gone Good Training	Greeting People	\$53 per student paid to Leah Pacitto	
Everence Financial	Fundamentals of Investing	Gratis	
Financial Services Professionals	Securing Social Security	Gratis	
Hancock Society	Rum to Revolution	\$20 Per Hour/1 Hour	\$20.00
Indian Valley Scuba	Scuba Diving Instruction	\$300 per class paid to SACE	
Indian Valley YMCA	Tabata Bootcamp	Pay YMCA \$400 fee plus \$7 per student	
Kyle Tevlin	Fun Funeral	Workshop Fee of \$75.00	\$75.00
Kyle Tevlin	Time to Write	\$20 Per Hour/8 Hours	\$160.00
Mark Cashatt Studios	Family Self-Defense	\$15 per family Paid to Cashatt Studio	
Mark Cashatt Studios	Tai Chi	\$30 per student Paid to Cashatt Studio	
Maternity Care Coalition	Babysitting 101	\$65 per student Paid to Maternity Care Coalition	
ReMax Real Estate	Real Estate	Gratis	Gratis
Responsible Driving School	Driver Education - Session #1	\$120 Per Student	
Responsible Driving School	Driver Education - Session #2	\$120 Per Student	
Such A Voice	You're on the Air - Voice Over Class	Gratis	Gratis
Stardust Ceramics	Painting Party	\$20 Per Hour/ 3 hours	\$60.00
Stardust Ceramics	Pallet Painting	\$20 Per Hour/ 3 hours	\$60.00

Thrivent Financial	Medicare 101	Gratis	Gratis
Wholistic Fitness	Zumba - Thursday	\$42.00 Per Student Paid to Wholistic Fitness	

Resolution: MOTION TO APPROVE PERSONNEL ITEMS - COMMUNITY EDUCATION WINTER/SPRING 2019 INSTRUCTORS

6.12 Approve Mentors and Peer Coaches

Korey Bishop	Peer Coach for Jade McGregor (pro-rated)	\$180
Berdine Leinbach	Mentor for Allyson Hempleman (second semester)	\$300
Becca Lemieux	Mentor for Kelly Schutte (second semester)	\$300
Aimee Porco	Mentor for Darcy Steffy (second semester)	\$300
Diane Rankin	Mentor for Carlie Lambert (second semester)	\$300
Jamie Stone	Mentor for Marie Brulenski (second semester)	\$300
Kimberly Wilson	Mentor for Sara Vukas (second semester)	\$300

Resolution: MOTION TO APPROVE MENTORS AND PEER COACHES FOR THE 2017-2018 SCHOOL YEAR

6.13 Approve Second Reading of Policy No. 806 - Child Abuse

Administration is seeking a Second Reading of Policy 806 - Child Abuse. This action will revise existing Board Policy to include recommendations from PSBA.

Resolution: MOTION TO APPROVE SECOND READING OF POLICY NO. 806 - CHILD ABUSE

6.14 Approve the Proposed 2019-2020 School Year Calendar

Administration will present the proposed calendar for the 2019-2020 school year.

Resolution: MOTION TO APPROVE THE 2019-2020 SCHOOL YEAR CALENDAR

6.15 Approve School Club for 2018-19 School Year

The Administration recommends approval of a student club for the 2018-19 school year.

Resolution: MOTION TO APPROVE SCHOOL CLUB FOR THE 2018-19 SCHOOL YEAR

6.16 Approve SAHS Greenhouse Project

The Board of School Directors authorizes the construction of a prefabricated greenhouse structure on the Souderton Area High School (SAHS) property.

The Board directs the Superintendent or his designee to secure the necessary funding from the Indian Valley Education Foundation and Students Against Violating the Earth club at SAHS, and obtain all necessary permits and approvals from Franconia Township.

Resolution: MOTION TO APPROVE THE CONSTRUCTION OF A PREFABRICATED GREENHOUSE ON THE PROPERTY OF SOUDERTON AREA HIGH SCHOOL

6.17 Approve Agreement for Design and Consulting Services

The Administration recommends approval of an Agreement for Design and Consulting Services with **ELA Sport, Lititz, PA**, for the proposed synthetic turf and running track replacement projects at Souderton Area High School and Indian Crest Middle School, in the amount of **\$21,200**.

Resolution: MOTION TO APPROVE AGREEMENT FOR DESIGN AND CONSULTING SERVICES WITH ELA SPORT

6.18 Approve Business Services Agreement with Bucks County I.U.

Approve a Business Services Agreement with the Bucks County Intermediate Unit effective January 1, 2019

Resolution: MOTION TO APPROVE A BUSINESS SERVICES AGREEMENT WITH THE BUCKS COUNTY INTERMEDIATE UNIT EFFECTIVE JANUARY 1, 2019

6.19 Approve Kids Kare Agreement

The Administration recommends approval of an agreement with the Indian Valley YMCA to continue the before- and after-school Kids Kare program in the District's elementary schools.

Resolution: MOTION TO APPROVE KIDS KARE WITH INDIAN VALLEY YMCA

6.20 Approve Transfer from the General Fund to the Capital Reserve Fund

The Administration recommends approval of \$3,153,867 from the General Fund to the Capital Reserve Fund.

Resolution: MOTION TO APPROVE THE TRANSFER OF \$3,153,867 FROM THE GENERAL FUND TO THE CAPITAL RESERVE FUND

6.21 Approve Per Capita Tax Exemptions

The Administration recommends approval of the Per Capita Tax exemption list for next year's taxes.

Resolution: MOTION TO APPROVE THE PER CAPITA TAX EXEMPTIONS

6.22 Approve the Disposal of Excess, Obsolete and Non-Repairable Equipment

The Administration recommends approving the disposal of unusable/unrepairable items and equipment as per Policy #706.1.

Resolution: MOTION TO APPROVE THE DISPOSAL OF EXCESS, OBSOLETE AND NON-REPAIRABLE EQUIPMENT

6.23 Approve IRS Mileage Reimbursement Rate for 2019

The Administration recommends that the Board approve the IRS mileage rate of \$0.58 per mile, effective January 1, 2019, in accordance with Board Policy No. 626.1, *Travel Reimbursements - Federal Programs*.

Resolution: MOTION TO APPROVE THE IRS MILEAGE REIMBURSEMENT RATE EFFECTIVE JANUARY 1, 2019

6.24 Approve the Appointment of SASD Representative to the NMTCC Joint Operating Committee for 3 Year Team

Recommendation to approve the reappointment of Mr. Ken Keith as the Souderton Area School District representative to the North Montco Technical Career Center's Joint Operating Committee. Mr. Keith's three (3) year term will run December 2018 until December 2021.

Resolution: MOTION TO APPROVE THE APPOINTMENT OF NORTH MONTCO JOINT OPERATING COMMITTEE MEMBER FOR 3 YEAR TEAM

6.25 Approve a Confidential Separation and Release Agreement

Approve a Confidential Separation and Release Agreement for Employee ID# 10252 effective December 20, 2018

Resolution: MOTION TO APPROVE A CONFIDENTIAL SEPARATION AND RELEASE AGREEMENT

6.26 Appoint New School Board Member

Mr. Keith announced the appointment of Courtney Barbieri to the Board of School Directors.

Resolution: MOTION TO APPOINT COURTNEY BARBIERI TO THE BOARD OF SCHOOL DIRECTORS, EFFECTIVE JANUARY 5, 2019, TO COMPLETE THE UNEXPIRED TERM OF SCOTT C. JELINSKI

6.27 APPROVE ALL CONSENT/ACTION AGENDA ITEMS AS PRESENTED

Resolution: MOTION TO APPROVE ALL CONSENT/ACTION AGENDA ITEMS AS PRESENTED.

MOTION TO APPROVE ALL CONSENT/ACTION AGENDA ITEMS AS PRESENTED.

Motion by Donna Scheuren, second by Thomas Kwiatkowski.

Final Resolution: Motion Carries

Aye: Nicholas Braccio, William Brong, Janet Flisak, Matt Holliday, Scott Jelinski, Ken Keith, Thomas Kwiatkowski, Stephen Nelson, Donna Scheuren

7. Discussion/Action Agenda

7.1 Approve Early Retirement Incentive Plan

Approve an Early Retirement Incentive Plan for Souderton Area Education Association bargaining unit members effective July 1, 2019

MOTION TO APPROVE AN EARLY RETIREMENT INCENTIVE PLAN

Motion by Stephen Nelson, second by Donna Scheuren.

Final Resolution: Motion Carries

Aye: William Brong, Janet Flisak, Matt Holliday, Scott Jelinski, Ken Keith, Thomas Kwiatkowski, Stephen Nelson, Donna Scheuren

Nay: Nicholas Braccio

8. Future Meetings

8.1 Future Meetings

DATE	ORGANIZATION	TIME	LOCATION
Wednesday January 9 2019	SASD Board Committee Meetings	6:30 PM	District Administrative Office
Wednesday January 23 2019	NMTCC Joint Operating Committee Meeting	7:00 PM	NMTCC 1265 Sumneytown Pike Lansdale
Wednesday January 23 2019	MCIU Board of Directors Meeting	7:00 PM	Montgomery County Intermediate Unit 2 West Lafayette Street Norristown
Thursday January 24 2019	SASD Board Action Meeting	7:00 PM	District Administrative Office

9. Report of the Solicitor

9.1 Report of the Solicitor

Mr. Sultanik offered his farewell to Mr. Jelinski.

10. Unfinished/New Business of the Board

10.1 Unfinished/New Business from the Board

Mr. Brong noted the recent elections and appointments of the North Montco Technical Career Center Joint Operating Committee Board.

11. Public Comments

11.1 Public Comments

Mr. Andrew Souchet of Franconia Township questioned the Pennsylvania Future's Index and how the data will impact our schools. Dr. Gallagher responded that the District has been preparing for the launch of the new website and is optimistic for the multiple data points that will be reported. Dr. Gallagher also commented that this data will be analyzed and reported upon at upcoming Education-Personnel Meetings.

12. Adjournment

12.1 Adjournment of the Meeting

MOTION TO ADJOURN THE BOARD OF SCHOOL DIRECTORS' MEETING.

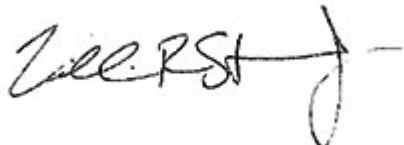
Motion by Scott Jelinski, second by Scott Jelinski.

Final Resolution: Motion Carries

Aye: Nicholas Braccio, William Brong, Janet Flisak, Matt Holliday, Scott Jelinski, Ken Keith, Thomas Kwiatkowski, Stephen Nelson, Donna Scheuren

The meeting was adjourned at 7:56 P.M.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "William R. Stone". The signature is stylized with a large, sweeping flourish at the end.

William R. Stone
Board Secretary