



BOARD OF SCHOOL DIRECTORS MONTHLY ACTION MEETING MINUTES

Thursday, October 25, 2018

Generated by Renai Cardillo on Monday, October 29, 2018

Members present: Nicholas Braccio, William Brong, Matt Holliday, Ken Keith, Thomas Kwiatkowski, Stephen Nelson

Members absent: Janet Flisak, Scott Jelinski, Donna Scheuren

Others present: Brigitte Bagocius, Henry Franz, Frank Gallagher, Brad Garrett, Christopher Hey, Ray Kase, Katie Kennedy-Reilly, Jeff Sultanik and Megan Zweiback

1. Welcome

1.1 Call to Order - Board President

Mr. Keith called the meeting to order at 7:07 P.M.

1.2 Meeting Protocol

Mr. Keith announced the meeting protocol for public comment.

1.3 Pledge of Allegiance

Mr. Keith led the meeting in the Pledge of Allegiance.

1.4 Roll Call - Board Secretary

Mr. Stone called the roll. Six Board members were present.

2. Report of the Student Representatives to the Board

2.1 Student Representatives Update on Activities and Events at Souderton Area High School

Junior Elliott Majka reported on events that recently occurred at the high school including the completion of PSAT's by all juniors and some sophomores. A club fair was held in the gym making freshman aware of the clubs and activities available for participation, a S.A.V.E. recycling event, and the Unified Bocce team tournament fundraiser. Elliott also mentioned the Advanced Choir which performed at the School Leadership Conference in Hershey and the advancement to playoffs for field hockey and girls soccer.

Senior Danny Pineda commented on upcoming events which include the end of the first marking period, the Fall Play, a Veterans luncheon, a Quidditch tournament and a Men's Initiative Forum.

3. Public Comments on Agenda Items

3.1 Public Comment

There were no public comments on agenda items.

4. Report of the President

4.1 Report on Executive Session Meeting(s) held by the Board

1. An Executive Session was held on October 10, 2018 to discuss the E.M. Crouthamel Elementary School project and lasted for approximately 10 minutes.

2. An Executive Session was held prior to tonight's meeting to discuss the personnel matters on tonight's agenda, including a professional staff retirement, professional staff leave requests and a custodial staff appointment, the scoreboard donation at SAHS and the legal issues surrounding the close-out of the EMC project. The meeting lasted approximately 30 minutes in duration.

5. Consent/Action Agenda

5.1 Consent/Action Agenda Protocol

The Superintendent made a recommendation to the Board for a motion to approve the Consent/Action item(s) listed. Board members were invited to remove items from the Consent/Action agenda if further discussion was needed.

5.2 Approve School Board Meeting Minutes from September 12 and September 27, 2018

Resolution: MOTION TO APPROVE THE SEPTEMBER 12 and SEPTEMBER 27, 2018 SCHOOL BOARD MEETING MINUTES AS PRESENTED.

5.3 Approve Financial Statements and Check Listings

Resolution: MOTION TO APPROVE THE FINANCIAL STATEMENTS AND CHECK LISTINGS FOR SEPTEMBER 2018

5.4 Approve Request(s) to Attend Conferences/Workshops

The Administration is seeking Board approval of conference/workshop requests as listed below:

Teresa Washam
High School Teacher
Nat'l Association of Music Educators
Orlando, FL
November 25-28, 2018
\$731.64
Funding: High School Budget

Janet Johnson
District Registrar
A/CAPA Fall Conference
Hershey, PA
October 29-31, 2018
\$980.33
Funding: Pupil Services Budget

Megan Zweiback
Director of Pupil Services
PA School Safety & Security Conference
Hershey, PA
November 8-9, 2018
\$423.92
Funding: Pupil Services Budget

Resolution: MOTION TO APPROVE REQUEST(S) TO ATTEND CONFERENCES/WORKSHOPS AS LISTED.

5.5 Ratify Conference Attendance

The Administration is seeking to ratify the following conference attendance:

Kristen Mazurek
Oak Ridge ES Teacher
Responsive Classroom Course for Elementary Educators
Radnor Middle School
Wayne, PA
July 10-13, 2018
\$824.92
Funding: Title II Funds

Alexandra Roth
Oak Ridge ES Teacher
Responsive Classroom Course for Elementary Educators
Radnor Middle School
Wayne, PA
July 10-13, 2018
\$729.00
Funding: Title II Funds

Amanda Gale
High School Teacher
AP Summer Institute
LaSalle University
Phila., PA
July 16-19, 2018
\$1,479.46
Funding: AP Funds

Jennifer Malone
Accounts Payable/Bookkeeper
Facilities, Transportation & School Safety Conference
Grantville, PA
October 25-26, 2018
\$467.21
Funding: Operations Budget

Resolution: MOTION TO RATIFY CONFERENCE ATTENDANCE

5.6 Approve Request(s) for Out-of-State/Overnight Field Trips

The Administration is seeking approval for a request for an out-of-state/overnight field trip.

Middle & High School Students
Various locations
Montreal and Quebec City, Canada
June 14-18, 2019
30 students / 4 adults
Funding: Students

High School Wrestling Team
Gateway High School
Monroeville, PA
December 7-9, 2018
25 students / 6 adults
Funding: Booster Club

High School Wrestling Team
Penn Manor High School
Millersville, PA
December 14-15, 2018
18 students / 6 adults
Funding: Booster Club

High School Wrestling Team
Chambersburg High School
Chambersburg, PA
December 29-30, 2018
18 students / 6 adults
Funding: Booster Club

High School FBLA State Leadership Workshop
Kalahari Resort & Convention Center
Pocono Manor, PA
November 4-5, 2018
7 students / 2 adults
Funding: Students

High School Student Council & Link Crew Students
Cedar Crest High School
Lebanon, PA
November 8-10, 2018
11 students / 4 adults
Funding: Student Activities accounts

Resolution: MOTION TO APPROVE OUT-OF-STATE/OVERNIGHT FIELD TRIP REQUEST(S) AS LISTED:

5.7 Approve Personnel Items - Professional Staff

RETIREMENT	
PRICE, JANET	Elementary Autistic Support Teacher Effective: December 7, 2018
REVISION TO NEW HIRE	
LAMBERT, CARLIE Replacement for Bethany Atkinson (Childrearing)	ESL Teacher, West Broad Street Elementary School LONG-TERM SUBSTITUTE Effective: First Semester 2018-2019 School Year Education: Moravian College (BS) 2013 Experience: Jan. 2018-present - Souderton Area School District, ESL Extended Per-Diem Substitute, West Broad Street Elementary School; Sept. 2016-Jan. 2018 - Souderton Area School District, ESL Intervention Teaching Assistant, West Broad Street & EMC Elementary Schools Recommended Salary: \$23,314.50 - B (1) (prorated) - effective 8/22/2018-9/30/2018 \$25,128.50 - B24 (1) (prorated) - effective 10/1/2018
NEW HIRE	
EDINGER, MICHELLE Replacement for Amanda Johnson (Childrearing)	First Grade Teacher, E. Merton Crouthamel Elementary School LONG-TERM SUBSTITUTE Effective: October 22, 2018 through the end of 2018-2019 school year Education: Lock Haven University (BA) 1994 Lehigh University (MEd) 2001 Experience: August 2017-June 2018 - Souderton Area School District, Long-Term Substitute Kindergarten Teacher, E. Merton Crouthamel Elementary School; April 2017-June 2017- Souderton Area School District, Kindergarten Extended Per-Diem Substitute, E. Merton Crouthamel Elementary School; Sept 2015-April 2017 - Souderton Area School District, Title I Teaching Assistant, E. Merton Crouthamel Elementary School; 2013-2015 - Quakertown Community School District, Instructional Aide; 2001-2004 - Pennridge School District, Emotional Support Teacher Recommended Salary: \$54,792 (pro-rated based on start date) - M (1)
REQUEST FOR CHILDREARING LEAVE	
BENNETT, SAMANTHA	Science Teacher, Indian Valley Middle School Request for childrearing leave, following 12-weeks leave under FMLA, through the end of the 2018-2019 school year. Mrs. Bennett plans to return for the start of the 2019-2020 school year.
REQUEST FOR EXTENSION OF CHILDREARING LEAVE	
BEEBE, CHRISTINA	School Counselor, Oak Ridge Elementary School Request for extension of childrearing leave through the end of the 2018-2019 school year. Mrs. Beebe plans to return to work for the start of the 2019-2020 school year.
KELLER, SHELBY	English Teacher, Indian Crest Middle School Request for extension of childrearing leave through the end of the 2018-2019 school year. Mrs. Keller plans to return to work for the start of the 2019-2020 school year.
REQUEST FOR COMPENSATED PROFESSIONAL LEAVE	
QUINN BUCK, CAITLYN	ESL Teacher, E. Merton Crouthamel Elementary School Request for Compensated Professional Leave for the second semester of the 2018-2019 School Year.
GOLEBIEWSKI, KATHERINE	Fourth Grade Teacher, Oak Ridge Elementary School Request for Compensated Professional Leave for the second semester of the 2018-2019 School Year.

Resolution: MOTION TO APPROVE PERSONNEL ITEMS - PROFESSIONAL STAFF

5.8 Approve Personnel Items - Support Staff

RESIGNATIONS	
ALDERFER, KELLY	Intervention Teaching Assistant, Vernfield Elementary School Effective: October 19, 2018
HOLLINGER, NICOLE	Intervention Teaching Assistant, Franconia Elementary School Effective: October 17, 2018
KREBS, NICOLE	Food Service Substitute Effective: September 24, 2018
MOHRMANN, ELISA	Food Service Substitute Effective: October 2, 2018
RUANE, STEPHANIE	Intervention Teaching Assistant, Indian Crest Middle School Effective: October 12, 2018
NEW HIRES	
BISHOP, ANNA	Swim Instructor, Aquatics Program Effective: October 5, 2018 Wage: \$10.00 per hour - Hours: As needed
BURNS, ABIGAIL	Swim Instructor, Aquatics Program Effective: October 8, 2018 Wage: \$10.00 per hour - Hours: As needed
CAPALDI, ALAYNA	Swim Instructor, Aquatics Program Effective: October 5, 2018 Wage: \$10.00 per hour - Hours: As needed
DONATELLI, KELSEY	Swim Instructor, Aquatics Program Effective: October 15, 2018 Wage: \$10.00 per hour - Hours: As needed
HEGDE, RUCHI	Swim Instructor, Aquatics Program Effective: October 5, 2018 Wage: \$10.00 per hour - Hours: As needed
HETHERINGTON, LEAH New position due to class size	Classroom Instructional Assistant, Franconia Elementary School Effective: October 1, 2018 Wage: \$11.90 per hour - Hours: 1 per day
MOHRMANN, ELISA	Food Service Substitute Effective: September 26, 2018 Wage: \$9.82 per hour - Hours: As needed
MOORE, MEGAN	Athletic Trainer/EMT, Indian Crest Middle School Effective: September 25, 2018 Wage: \$25.00 per hour - Hours: As needed
NORBECK, WILLIAM	Substitute Security Guard Effective: September 25, 2018 Wage: \$18.00 per hour - Hours: As needed
SCHERZBERG, BEVERLY	Food Service Substitute Effective: October 17, 2018 Wage: \$9.82 per hour - Hours: As needed
SOLLIDAY, KAY Replacement for Amber Rose (Resigned)	Intervention Teaching Assistant, Oak Ridge Elementary School Effective: October 15, 2018 Wage: \$15.51 per hour - Hours: 5.5 per day
STANCZEWSKI, KRISTIAN J.	Swim Instructor, Aquatics Program Effective: October 5, 2018 Wage: \$10.00 per hour - Hours: As needed
TRANSFER	
EISENHARD, KIRK Replacement for Frank Marsh (Retired)	From: 2nd Shift Custodian, Souderton Area High School To: 2nd Shift Lead Custodian, Souderton Area High School Effective: October 1, 2018 Wage: \$24.70 per hour - Hours: 8 per day

Resolution: MOTION TO APPROVE PERSONNEL ITEMS - SUPPORT STAFF

5.9 Approve Personnel Items - Supplemental Contracts

Name	Position	School	Salary
Susan Hughes	Club Ophelia Co-Advisor	Indian Crest Middle School	\$352.50 now a split position

Jennifer Wevodau	Club Ophelia Co-Advisor	Indian Crest Middle School	\$352.50 now a split position
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Resolution: MOTION TO APPROVE PERSONNEL ITEMS - SUPPLEMENTAL CONTRACTS

5.10 Approve Personnel Items - Additions to Substitute List

Patty Bashaar
Tara Dominguez
Yuliya Gandy
John Hulik
Brandon Pyser
Sara Riemer
Kay Solliday
Cassandra West

Resolution: MOTION TO APPROVE PERSONNEL ITEMS - ADDITIONS TO SUBSTITUTE LIST

5.11 Approve Second Reading of Comprehensive Plan

The Administration is seeking a second reading of the Comprehensive Plan.

Resolution: MOTION TO APPROVE SECOND READING OF THE COMPREHENSIVE PLAN

5.12 Approve Second Reading of proposed changes to the High School Program of Studies for the 2019-2020 school year

The Administration is seeking a Second Reading of Proposed Changes to the High School Program of Studies for the 2019-2020 school year.

Resolution: MOTION TO APPROVE THE SECOND READING OF PROPOSED CHANGES TO THE HIGH SCHOOL PROGRAM OF STUDIES FOR THE 2019-2020 SCHOOL YEAR

5.13 Approve School Safety Grant Application

The Board of School Directors has identified the need for the School District to invest in more school safety and security services and equipment. The Board hereby approves the Administration's submission of the School Safety and Security Grant Program Application, and further directs the Administration to purchase the services and equipment necessary to fulfill the needs identified in this resolution, including:

- ALICE training for additional administrators, and e-learning modules for other staff members
- Replacement of aging security equipment, including:
 - Building radios
 - Visitor management technology
- Training to support:
 - Trauma-informed approaches to education for professional staff members
 - Positive Behavior Intervention Support systems in school buildings
- Additional School Police Officer
- Studies to inform possible capital investment in upgraded:
 - Radio communication technology
 - Video surveillance equipment
- New student information system to provide a seamless flow of information between stakeholders on student misconduct, performance and deficits
- Additional contracted Board Certified Behavior Analyst to support at-risk children

Resolution: MOTION TO APPROVE THE SCHOOL SAFETY AND SECURITY GRANT PROGRAM APPLICATION

5.14 Accept Donation

The Administration recommends accepting a donation of an electronic scoreboard at the varsity softball field at the High School from the SAHS Softball Booster Club per Policy No. 702, *Gifts, Grants and Donations*.

Resolution: MOTION TO ACCEPT A DONATION TO SOUDERTON AREA HIGH SCHOOL

5.15 Approve New Student Activity Account

The Administration recommends approval of a new sub-account in the Souderton Area High School Student Activity Fund.

Resolution: MOTION TO APPROVE A NEW STUDENT ACTIVITY ACCOUNT AT SOUDERTON AREA HIGH SCHOOL

5.16 APPROVE ALL CONSENT/ACTION AGENDA ITEMS AS PRESENTED

Resolution: MOTION TO APPROVE ALL CONSENT/ACTION AGENDA ITEMS AS PRESENTED.

MOTION TO APPROVE ALL CONSENT/ACTION AGENDA ITEMS AS PRESENTED.

Motion by William Brong, second by Nicholas Braccio.

Final Resolution: Motion Carries

Aye: Nicholas Braccio, William Brong, Matt Holliday, Ken Keith, Thomas Kwiatkowski, Stephen Nelson

6. Discussion/Action Agenda

There were no dicussion/action items.

7. Future Meetings

7.1 Future Meetings

DATE	ORGANIZATION	TIME	LOCATION
Wednesday November 7 2018	SASD Board Committee Meetings	6:30 PM	District Administrative Office
Wednesday November 14 2018	MCIU Board of School Directors	7:00 PM	Montgomery County Intermediate Unit 2 West Lafayette Street Norristown
Thursday November 15 2018	SASD Board of School Directors Board Action Meeting	7:00 PM	District Administrative Office
Monday November 19 2018	North Montco Technical Career Center Joint Operating Committee	7:00 PM	North Montco Technical Career Center 1265 Sumneytown Pike Lansdale
Tuesday November 27 2018	Indian Valley Regional Planning Commission	7:00 PM	Franconia Township Building 671 Allentown Road Telford

8. Report of the Solicitor

8.1 Report of the Solicitor

There was no report.

9. Unfinished/New Business of the Board

9.1 Unfinished/New Business from the Board

There was no unfinished or new business from the Board.

10. Public Comments

10.1 Public Comments

Mr. Souchet of Franconia Township commented on the Comprehensive Plan, expressing his difficulty of understanding and its relevance to someone who does not work in education. Mr. Keith responded that the Plan is a PDE requirement.

11. Adjournment

11.1 Adjournment of the Meeting

MOTION TO ADJOURN THE BOARD OF SCHOOL DIRECTORS' MEETING.

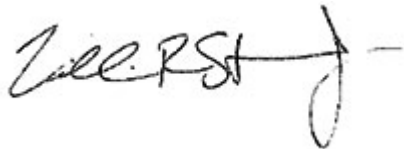
Motion by William Brong, second by Stephen Nelson.

Final Resolution: Motion Carries

Aye: Nicholas Braccio, William Brong, Matt Holliday, Ken Keith, Thomas Kwiatkowski, Stephen Nelson

The meeting was adjourned at 7:18 P.M.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "W.R. Stone", with a long horizontal flourish extending to the right.

William R. Stone
Board Secretary