



## **BOARD OF SCHOOL DIRECTORS MONTHLY ACTION MEETING MINUTES**

### **Thursday, February 28, 2019**

Generated by Renai Cardillo on Tuesday, March 5, 2019

**Members present:** Nicholas Braccio, William Brong, Janet Flisak, Matt Holliday, Ken Keith, Thomas Kwiatkowski, Stephen Nelson, Donna Scheuren, Courtney Barbieri

**Others present:** Brigitte Bagocius, Henry Franz, Frank Gallagher, Brad Garrett, Christopher Hey, Carol Luciani, Katie Kennedy-Reilly, Jeff Sultanic, and Megan Zweiback

### **1. Welcome**

1.1 Call to Order - Board President

Mr. Keith called the meeting to order at 7:10 A.M.

1.2 Meeting Protocol

Mr. Keith announced the meeting protocol for public comment.

1.3 Pledge of Allegiance

Mr. Keith led the meeting in the Pledge of Allegiance

1.4 Roll Call - Board Secretary

Dr. Hey called the roll. Nine Board members were present.

### **2. Souderton Spotlight**

2.1 Fifth Grade Career Expo

Dr. Gallagher introduced the spotlight video which highlighted the 5th Grade Career Expo held at the high school in January. The fifth grade students were able to attend various Pathway 360 forums hosted by high school students.

### **3. Report of the Student Representatives to the Board**

3.1 Student Representatives Update on Activities and Events at Souderton Area High School

Senior Representative to the Board Kayla Chamberlain commented on the end of winter sports season which has resulted in Girls Basketball, the Boys Swim Team and the Wrestling team all advancing to playoff games and state championship contention. Junior Representative to the Board Naila Neely commented on the recent Regional Science Fair hosted at the high school, where several students placed first place. Kayla noted the course selection process is well underway and that the first A.L.I.C.E. training for students was recently held. Naila announced the upcoming SouderTHON and the Art & Soul Fest.

### **4. Public Comments on Agenda Items**

4.1 Public Comment

There were no public comments on agenda items.

### **5. Report of the President**

5.1 Report on Executive Session Meeting(s) held by the Board

Mr. Keith announced that an Executive Session was held on February 13, 2019 to discuss the transportation contract and personnel matters. It lasted for approximately 20 minutes.

Mr. Keith also announced that an Executive Session was held prior to tonight's meeting to discuss personnel issues including professional staff retirements, spring coaching positions, and a request to attend conferences. It lasted approximately 15 minutes.

## **6. Consent/Action Agenda**

### 6.1 Consent/Action Agenda Protocol

The Superintendent made a recommendation to the Board for a motion to approve the Consent/Action item(s) listed. Board members were invited to remove items from the Consent/Action agenda if further discussion is needed.

### 6.2 Approve School Board Meeting Minutes from January 9 and January 24, 2019

Resolution: MOTION TO APPROVE THE JANUARY 9 AND JANUARY 24, 2019 SCHOOL BOARD MEETING MINUTES AS PRESENTED.

### 6.3 Approve Financial Statements and Check Listings

Resolution: MOTION TO APPROVE THE FINANCIAL STATEMENTS AND CHECK LISTINGS FOR JANUARY 2019

### 6.4 Ratify Request to Attend Conferences/Workshops

Breanne Dickerson  
High School Teacher  
Link Crew Basic Training / Boomerang Project  
Skytop Lodge  
Skytop, PA  
Feb. 26-27, 2019  
\$2,628.93  
Funding: Curriculum Dept.

Resolution: MOTION TO RATIFY CONFERENCE/WORKSHOP ATTENDANCE

### 6.5 Approve Request(s) for Out-of-State/Overnight Field Trips

Indian Valley Middle School  
6th Grade Adventure Team  
Adventure Aquarium  
Camden, New Jersey  
May 22, 2019  
132 students / 13 adults  
Funding: Student

Resolution: MOTION TO APPROVE OUT-OF-STATE/OVERNIGHT FIELD TRIP REQUEST(S) AS LISTED:

### 6.6 Approve Personnel Items - Professional Staff

<b>RETIREMENTS</b>	
ANTONELLI, CONSTANCE	Spanish Teacher, Indian Crest Middle School Effective: End of 2018-2019 school year
BUTLER, MARIANNE	English Teacher, Indian Valley Middle School Effective: End of 2018-2019 school year
CLARK, GWYN	Librarian, Franconia Elementary School Effective: End of 2018-2019 school year
FOX, ROBIN	School Nurse, Vernfield Elementary School Effective: End of 2018-2019 school year
GARCIA-MILES, MARY JO	French Teacher, Indian Crest/Indian Valley Middle Schools Effective: End of 2018-2019 school year
KRUPP, BRENDA	Third Grade Teacher, Franconia Elementary School Effective: End of 2018-2019 school year
KULP, BARBARA	Kindergarten Teacher, Salford Hills Elementary School Effective: End of 2018-2019 school year
LINDENFELSER, F. NEIL	German Teacher, Souderton Area High School Effective: End of 2018-2019 school year
MCKENNA, ESTHER	First Grade Teacher, Oak Ridge Elementary School Effective: End of 2018-2019 school year
QUINN, DEBBIE	School Nurse, Indian Valley Middle School Effective: End of 2018-2019 school year
RAISNER, RUTH	Second Grade Teacher, Vernfield Elementary School Effective: End of 2018-2019 school year
REYNOLDS, LAURIE	Fifth Grade Teacher, E. Merton Crouthamel Elementary School

	Effective: End of 2018-2019 school year
SCHWED, SARA	School Psychologist, Indian Valley Middle School Effective: End of 2018-2019 school year
TYBRING, ROBERT	Health/Physical Education Teacher, Souderton Area High School Effective: End of 2018-2019 school year
WALTER, GRETCHEN	Learning Support Teacher, Indian Valley Middle School Effective: End of 2018-2019 school year
<b>REQUEST FOR COMPENSATED PROFESSIONAL LEAVE</b>	
STOVER, LISA	Music Teacher, Vernfield Elementary School Request for Compensated Professional Leave for the entire 2019-2020 school year.

Resolution: MOTION TO APPROVE PERSONNEL ITEMS - PROFESSIONAL STAFF

6.7 Approve Personnel Items - Support Staff

<b>RETIREMENT</b>	
BATES, CHERYL	Food Service Manager, Indian Crest Middle School Effective: March 29, 2019
<b>RESIGNATION</b>	
ROGERS, NADINE	Special Education Instructional Assistant, Salford Hills Elementary School Effective: March 15, 2019
TYSON, RACHEL	Special Education Instructional Assistant, Indian Valley Middle School Effective: March 8, 2019
<b>NEW HIRES</b>	
HEIMBACH, SARAH	Food Service Substitute Effective: February 15, 2019 Wage: \$9.82 per hour - Hours: As needed
JOHNSON, KELSEY Replacement for Amber Rose (Resigned)	Intervention Teaching Assistant, Oak Ridge Elementary School Effective: January 22, 2019 Wage: \$15.51 per hour - Hours: 5.5 per day
LORINC, VICTORIA Replacement for Kayleigh Trumbore (Resigned)	Special Education Instructional Assistant, Oak Ridge Elementary School Effective: February 4, 2019 Wage: \$13.96 per hour - Hours: 6.75 per day
MARTIN, MICHELLE New Position	Special Education Instructional Assistant, Oak Ridge Elementary School Effective: February 20, 2019 Wage: \$13.96 per hour - Hours: 3.5 per day
SAUERS, RENEE	Food Service Substitute Effective: February 15, 2019 Wage: \$9.82 per hour - Hours: As needed
<b>TRANSFER</b>	
DIEGUEZ, NANCY Replacement for Joyce Seals (Retired)	From: Food Service Substitute To: Food Service Assistant, Souderton Area High School Effective: March 4, 2019 Wage: \$10.25 per hour - Hours: 3.5 per day

Resolution: MOTION TO APPROVE PERSONNEL ITEMS - SUPPORT STAFF

6.8 Approve Personnel Items - Spring 2019 Coaching Staff Supplemental Contracts

Name	School	Position	Salary
Thomas Lavella	Indian Crest Middle School	Head Baseball Coach	\$2,770
Jeremy Steglik	Indian Crest Middle School	Head Softball Coach	\$2,105
Kimberly Dudek	Indian Crest Middle School	Head Lacrosse Coach	\$2,868
James O'Neill	Indian Valley Middle School	Head Track/Field Coach	\$3,240
Bridgette Scheckenbach	Indian Valley Middle School	Head Lacrosse Coach	\$2,105
Amy Gahman	Indian Valley Middle School	Head Softball Coach	\$2,105
Luke Pinto	Souderton Area High School	Head Boys Volleyball Coach	\$3,785
Jared Hunsinger	Souderton Area High School	JV Boys Volleyball Coach	\$2,572
Nancy Offner	Souderton Area High School	Head Girls Lacrosse Coach	\$3,721
Michael McGowan	Souderton Area High School	Assistant Girls Lacrosse Coach	\$2,605
Melanie Radcliff	Souderton Area High School	JV Girls Lacrosse Coach	\$2,481
Mark Princehorn	Souderton Area High School	Head Boys Lacrosse Coach	\$3,948
Mark Cornes	Souderton Area High School	JV Boys Lacrosse Coach	\$2,338
John Donahue	Souderton Area High School	Head Boys Track & Field Coach	\$5,572
Krysten Momsen	Souderton Area High School	Assistant Boys Track & Field Coach	\$2,806
Lloyd Waldon	Souderton Area High School	Assistant Boys Track & Field Coach	\$2,977
Michael Feliciani	Souderton Area High School	Head Girls Track & Field Coach	\$4,974
David Klein	Souderton Area High School	Assistant Girls Track & Field Coach	\$3,126

David McDonough	Souderton Area High School	Assistant Girls Track & Field Coach	\$2,890
Elizabeth Parkins	Souderton Area High School	Head Softball Coach	\$3,544
Moira Johnsen	Souderton Area High School	Assistant Softball Coach	\$2,481
Michael Childs	Souderton Area High School	Head Baseball Coach	\$5,078
David Myers	Souderton Area High School	Assistant Baseball Coach	\$3,553
Paul Meara	Souderton Area High School	JV Baseball Coach	\$2,902
Robert Campbell	Souderton Area High School	Head Boys Tennis Coach	\$2,924

**The following is a change to a previously approved coaching contract on July 26, 2018:**

<b>Name</b>	<b>School</b>	<b>Position</b>	<b>Salary</b>
Corrine Sholly *replacement for Tonya Wentz effective January 28, 2019	Indian Crest Middle School	Head Cheerleading Coach	\$477

Resolution: MOTION TO APPROVE PERSONNEL ITEMS - SPRING 2019 COACHING STAFF SUPPLEMENTAL CONTRACTS

6.9 Approve Personnel Items - Additions to Community Education Winter/Spring 2019 Staff

<b>Name</b>	<b>Course</b>	<b>Rate</b>	<b>Salary</b>
Burger, Lisa	Crochet - Beginner (2nd session)	\$20 per hour/6 hours	\$120
Burger, Lisa	Crochet - The Next Step (2nd session)	\$20 per hour/6 hours	\$120
Cohan, Lorraine	Total Body Sculpting Extension	\$30 per hour/4 hours	\$120
Diaz Gamez, Falon	Spanish	\$20 per hour/10 hours	\$200
Geiger, Clarke	Basketball - Mondays (Additional hour)	\$15 per hour/11 hours	\$165
Hunsicker, Nancy	Wet Felting (additional hour)	\$20 per hour/1 hour	\$20
Musselman, Barbara	Reiki	\$20 per hour/12 hours	\$240

Resolution: MOTION TO APPROVE PERSONNEL ITEMS - ADDITIONS TO COMMUNITY EDUCATION WINTER/SPRING 2019 STAFF

6.10 Approve First Reading of Policy No. 222 - Tobacco/Nicotine

Resolution: MOTION TO APPROVE FIRST READING OF POLICY NO. 222 - TOBACCO/NICOTINE

6.11 Approve First Reading of Policy No. 247 - Hazing

Resolution: MOTION TO APPROVE FIRST READING OF POLICY NO. 247 - HAZING

6.12 Approve First Reading of Policy No. 249 - Anti-Bullying/Cyberbullying

Resolution: MOTION TO APPROVE FIRST READING OF POLICY NO 249 - ANTI-BULLYING/CYBERBULLYING

6.13 Approve First Reading of Policy No. 323 - Tobacco/Nicotine Use

Resolution: MOTION TO APPROVE FIRST READING OF POLICY NO. 323 - TOBACCO/NICOTINE USE

6.14 Approve First Reading of Policy No. 423 - Tobacco/Nicotine Use

Resolution: MOTION TO APPROVE FIRST READING OF POLICY NO. 423 - TOBACCO/NICOTINE USE

6.15 Approve First Reading of Policy No. 523 - Tobacco/Nicotine Use

Resolution: MOTION TO APPROVE FIRST READING OF POLICY NO. 523 - TOBACCO/NICOTINE USE

6.16 Approve First Reading of Policy No. 904 - Public Attendance at School Events

Resolution: MOTION TO APPROVE FIRST READING OF POLICY NO. 904 - PUBLIC ATTENDANCE AT SCHOOL EVENTS

6.17 Approve an Addendum and One-Year Extension of the Collective Bargaining Agreement between the Souderton Area Secretaries' Association and the Souderton Area Board of School Directors

Resolution: MOTION TO APPROVE AN ADDENDUM AND ONE-YEAR EXTENSION OF THE COLLECTIVE BARGAINING AGREEMENT BETWEEN THE SOUDERTON SECRETARIES' ASSOCIATION AND THE SOUDERTON BOARD OF SCHOOL DIRECTORS

6.18 Approve School Club for 2018-19 School Year

Resolution: MOTION TO APPROVE SCHOOL CLUB FOR THE 2018-19 SCHOOL YEAR

### 6.19 Approve Montgomery County Intermediate Unit Budget

As required by PA School Code, the Board must vote on the membership services budget for the Montgomery County Intermediate Unit.

Resolution: MOTION TO APPROVE THE 2019-2020 MONTGOMERY COUNTY INTERMEDIATE UNIT MEMBERSHIP SERVICES BUDGET

### 6.20 Approve Athletic Training Services Contract

The Administration recommends approval of a five-year contract with Grand View Health for athletic training services at Souderton Area High School.

Resolution: MOTION TO APPROVE A FIVE-YEAR CONTRACT WITH GRAND VIEW HEALTH FOR ATHLETIC TRAINING SERVICES

### 6.21 APPROVE ALL CONSENT/ACTION AGENDA ITEMS AS PRESENTED

Resolution: MOTION TO APPROVE ALL CONSENT/ACTION AGENDA ITEMS AS PRESENTED.

MOTION TO APPROVE ALL CONSENT/ACTION AGENDA ITEMS AS PRESENTED.

Motion by Donna Scheuren, second by Stephen Nelson.

Final Resolution: Motion Carries

Aye: Nicholas Braccio, William Brong, Janet Flisak, Matt Holliday, Ken Keith, Thomas Kwiatkowski, Stephen Nelson, Donna Scheuren, Courtney Barbieri

## **7. Discussion/Action Agenda**

There were no discussion/action items.

## **8. Future Meetings**

### 8.1 Future Meetings

DATE	ORGANIZATION	TIME	LOCATION
March 13, 2019	SASD Board Committee Meetings	6:30 P.M.	District Administrative Office
March 18, 2019	North Montco Technical Career Center Joint Operating Committee	7:00 P.M.	NMTCC 1265 Sumneytown Pike Lansdale
March 26, 2019	Indian Valley Regional Planning Commission	7:00 P.M.	Franconia Township Building 671 Allentown Road Telford
March 27, 2019	Montgomery County Intermediate Unit Board of School Directors	7:00 PM	M.C.I.U. 2 West Lafayette Street Norristown, PA
March 28, 2019	SASD Board Action Meeting	7:00 PM	District Administrative Office

## **9. Report of the Solicitor**

### 9.1 Report of the Solicitor

There was no report.

## **10. Unfinished/New Business of the Board**

### 10.1 Unfinished/New Business from the Board

There was no unfinished or new business from the Board.

## **11. Public Comments**

### 11.1 Public Comments

Dr. Gallagher announced that a Town Hall Meeting would be held on Monday, March 25th at 6:30 P.M. to give an update on District curriculum, finances and safety. The meeting will be held at Indian Crest Middle School.

Suzanne Stepanek, a resident of Schwenksville, spoke to the Board about the impact of a real estate tax increase on retired residents.

## **12. Adjournment**

### 12.1 Adjournment of the Meeting

Mr. Keith adjourned the meeting at 7:27 P.M.

MOTION TO ADJOURN THE BOARD OF SCHOOL DIRECTORS' MEETING.

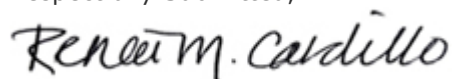
Motion by Stephen Nelson, second by William Brong.

Final Resolution: Motion Carries

Aye: Nicholas Braccio, William Brong, Janet Flisak, Matt Holliday, Ken Keith, Thomas Kwiatkowski, Stephen Nelson, Donna Scheuren, Courtney Barbieri

The meeting was adjourned at

Respectfully Submitted,



Renai M. Cardillo  
Acting Board Secretary