



BOARD OF SCHOOL DIRECTORS MONTHLY ACTION MEETING MINUTES

Thursday, March 28, 2019

Generated by Renai Cardillo on Friday, March 29, 2019

Members present: Nicholas Braccio, William Brong, Thomas Kwiatkowski, Stephen Nelson, Donna Scheuren, Courtney Barbieri

Members absent: Janet Flisak, Matt Holliday and Ken Keith

Others present: Lisa Ball, Scott Brandis, Frank T. Gallagher, Glenn Godshall, Linda Hagey, Christopher D. Hey, Bob Nolan, Brian R. Pawling, and Megan Zweiback

1. Welcome

1.1 Call to Order - Board Vice-President

Mrs. Scheuren called the meeting to order at 7:02 P.M.

1.2 Meeting Protocol

Mrs. Scheuren announced the meeting protocol for public comment.

1.3 Pledge of Allegiance

Mrs. Scheuren led the meeting in the Pledge of Allegiance.

1.4 Roll Call - Board Secretary

Mr. Pawling called the roll. Six Board members were present.

2. Student Recognition

2.1 Recognize First and Second Place Pennsylvania Junior Academy of Science Fair Winners

Dr. Gallagher announced the recognition and introduced high school principal Dr. Varano. Dr. Varano congratulated the students and commended Science teacher Mrs. Karen Wolf for not only encouraging the students but also planning and hosting the Science Fair at the high school.

Mrs. Wolf announced the students being recognized. Mrs. Scheuren praised Mrs. Wolf and the students for their success.

Resolution: MOTION TO RECOGNIZE PENNSYLVANIA JUNIOR ACADEMY OF SCIENCE FAIR WINNERS

MOTION TO RECOGNIZE PENNSYLVANIA JUNIOR ACADEMY OF SCIENCE FAIR WINNERS

Motion by William Brong, second by Nicholas Braccio.

Final Resolution: Motion Carries

Aye: Nicholas Braccio, William Brong, Thomas Kwiatkowski, Stephen Nelson, Donna Scheuren, Courtney Barbieri

3. Report of the Student Representatives to the Board

3.1 Student Representatives Update on Activities and Events at Souderton Area High School*

Junior Elliot Majka spoke about the recent events at the high school including the SouderTHON fundrasier which raised almost \$60K for the Peter Powerhouse Foundation. Elliott also noted the recent student led TEDtalks and the Youth Art Show held at the Indian Valley Public Library. He also noted the groundbreaking for the greenhouse project and the first A.L.I.C.E. drill held at the high school.

Senior Danny Pineda noted upcoming events including Special Olympics, the Student Leadership Council Allen Iverson Basketball game, the 8th grade Link Crew mixer and the end of the third marking period.

*student representatives arrived at approximately 7:22 P.M.

4. Public Comments on Agenda Items

4.1 Public Comment

There were no public comments.

5. Report of the President

5.1 Report on Executive Session Meeting(s) held by the Board

Mrs. Scheuren announced that an Executive Session was held on March 13, 2019 to discuss personnel and it lasted for approximately ten minutes. Mrs. Scheuren also announced that an Executive Session was held prior to tonight's meeting to discuss a professional staff resignation, a support staff resignation, a transportation agreement, and a policy regarding student evaluations. The meeting lasted approximately 15 minutes.

6. Consent/Action Agenda

6.1 Consent/Action Agenda Protocol

The Superintendent made a recommendation to the Board for a motion to approve Consent/Action items as listed. Board members were invited to remove items from the Consent/Action agenda if additional discussion was needed.

6.2 Approve School Board Meeting Minutes from February 13 and February 28, 2019

Resolution: MOTION TO APPROVE THE FEBRUARY 13 AND FEBRUARY 28, 2019 SCHOOL BOARD MEETING MINUTES AS PRESENTED.

6.3 Approve Financial Statements and Check Listings

Resolution: MOTION TO APPROVE THE FINANCIAL STATEMENTS AND CHECK LISTINGS FOR FEBRUARY 2019.

6.4 Approve Request(s) to Attend Conferences/Workshops

The Administration is seeking Board approval of conference/workshop requests as listed below:

John Franzen
Supervisor, Curriculum Instruction & Assessment
PA Conference for Federal Program Coordinators
Champion, PA
May 5-6, 2019
\$750.80
Funding: Curriculum

Ian Burley
High School Science Teachers
CASE - Curriculum for Agriculture Science Education
Plant Science Course Training
June 18, 2019
CASE Center
Morgantown, WV
\$2500.00
Funding: Indian Valley Education Foundation
Funding: Title II

Kim Wilson
 High School Science Teachers
 CASE - Curriculum for Agriculture Science Education
 Plant Science Course Training
 June 18, 2019
 CASE Center
 Morgantown, WV
 \$2500.00
 Funding: Indian Valley Education Foundation

Rebecca Beemer
 High School Teacher / Key Club Advisor
 PA Key Club District Convention
 Pittsburgh, PA
 March 29-31, 2019
 \$574.80
 Funding: Student Activities Account

Resolution: MOTION TO APPROVE REQUEST(S) TO ATTEND CONFERENCES/WORKSHOPS AS LISTED.

6.5 Ratify Request to Attend Conference

The Administration is seeking to ratify attendance for the following:

Susan Van Saun
 Staff Developer
 PA Educational Technology Expo & Conference
 Hershey, PA
 February 11-12, 2019
 \$517.47
 Funding: Curriculum

Resolution: MOTION TO RATIFY REQUEST TO ATTEND CONFERENCE/WORKSHOP

6.6 Approve Request(s) for Out-of-State/Overnight Field Trips

The Administration is seeking approval for the following requests for out-of-state/overnight field trips:

SAHS Indoor Percussion
 Tournament Indoor Association
 Wildwood Convention Center
 Wildwood, New Jersey
 May 1-5, 2019
 35 students / 5 adults
 Funding: Student

SAHS Indoor Guard
 Tournament Indoor Association
 Wildwood Convention Center
 Wildwood, New Jersey
 May 2-5, 2019
 14 students / 4 adults
 Funding: Student

High School FBLA Students
 FBLA State Leadership Conference
 The Hershey Lodge
 Hershey, PA
 April 7-10, 2019
 8 students / 1 adult
 Funding: Student

High School Zoology Pathway Students
 Adventure Aquarium
 Camden, NJ
 May 30, 2019
 25 students / 2 adults
 Funding: Student

AP Environmental / S.A.V.E. Students
 Edelman Fossil Park
 Geological site
 Sewell, NJ
 April 26, 2019
 15 students / 4 adults
 Funding: Building Budget

Resolution: MOTION TO APPROVE OUT-OF-STATE/OVERNIGHT FIELD TRIP REQUEST(S) AS LISTED:

6.7 Ratify Appointment of Souderton Area Board of School Directors' Secretary

The Administration is seeking to ratify the appointment of Brian R. Pawling as the Souderton Area Board of School Directors' Board Secretary effective March 11, 2019.

Resolution: RATIFY THE APPOINTMENT OF SOUDERTON AREA BOARD OF SCHOOL DIRECTORS' SECRETARY EFFECTIVE MARCH 11, 2019

6.8 Ratify Appointment of District Open Records Officer

The Administration is seeking to ratify the appointment of Brian R. Pawling as the District Open Records Officer effective March 11, 2019.

Resolution: RATIFY THE APPOINTMENT OF A DISTRICT OPEN RECORDS OFFICER

6.9 Approve Personnel Items - Professional Staff

RESIGNATION	
CASSEL, TIMOTHY	Long-Term Substitute Science Teacher, Indian Valley Middle School Effective: March 15, 2019
REQUEST FOR CHILDREARING LEAVE	
IEZZI, KAITLIN	English Teacher, Indian Valley Middle School Request for Childrearing Leave, following 12-weeks leave under FMLA, through the end of the first semester of the 2019-2020 school year. Mrs. Iezzi plans to return for the second semester of the 2019-2020 school year.

Resolution: MOTION TO APPROVE PERSONNEL ITEMS - PROFESSIONAL STAFF

6.10 Approve Personnel Items - Support Staff

RETIREMENT	
DELVECCHIO, DEBORAH	Food Service Manager, Oak Ridge Elementary School Effective: End of 2018-2019 school year
RESIGNATIONS	
HEIMBACH, SARAH	Food Service Assistant, Souderton Area High School Effective: March 29, 2019
SCHREFFLER, CARMEN	Food Service Assistant, Indian Valley Middle School Effective: March 15, 2019
YOUNG-PLATT, ELISHIA	Human Resources Secretary Effective: April 5, 2019
NEW HIRES	
HIESTAND, ELLIE	Swim Instructor, Aquatics Program Effective: March 5, 2019 Wage: \$10.00 per hour - Hours: As needed
MIKESIC, CAROL Replacement for Nadine Rogers (Resigned)	Special Education Instructional Assistant, Salford Hills Elementary School Effective: March 18, 2019 Wage: \$14.56 per hour - Hours: 5.75 per day

SHERMAN, BRENDA	Substitute Cafeteria/Playground Aide, West Broad Street Elementary School Effective: March 7, 2019 Wage: \$10.45 per hour - Hours: As needed
TRAN, BRANDON Replacement for Stephanie Ruane (Resigned)	Intervention Teaching Assistant, Indian Crest Middle School Effective: March 25, 2019 Wage: \$15.51 per hour - Hours: 5 per day
TRANSFERS	
HIEMBACH, SARAH Replacement for Estrella Radcliff (Transfer)	From: Food Service Substitute To: Food Service Assistant, Souderton Area High School Effective: March 18, 2019 Wage: \$10.25 per hour - Hours: 4.5 per day
WISSER, ALEXANDRA	From: Cafeteria/Playground Aide, Vernfield Elementary School To: Substitute Cafeteria/Playground Aide, Vernfield Elementary School Effective: February 22, 2019 Wage: \$10.45 per hour - Hours: As needed

Resolution: MOTION TO APPROVE PERSONNEL ITEMS - SUPPORT STAFF

6.11 Approve Personnel Items - Additions to Spring 2019 Coaching Staff

NAME	SCHOOL	POSITION	SALARY
T. Joshua Myers	Souderton Area High School	Freshman Baseball Coach	\$2,683
Carol Atkinson	Souderton Area High School	JV Softball Coach	\$2,683
Russ Biegalski	Souderton Area High School	Assistant Boys Tennis Coach	\$1,929
Craig Hunsberger	Souderton Area High School	Assistant Boys Lacrosse Coach	\$2,338
Anthony Pace	Indian Crest Middle School	Head Track & Field Coach	\$2,330
Jeremy Lias	Indian Crest Middle School	Assistant Track & Field Coach	\$1,680
Courtney Lepping	Indian Valley Middle School	Head Baseball Coach	\$2,487
Linda Rainer	Indian Valley Middle School	Assistant Track & Field Coach	\$1,631

Resolution: MOTION TO APPROVE PERSONNEL ITEMS - ADDITIONS TO SPRING 2019 COACHING STAFF

6.12 Approve Second Reading of Policy No. 222 - Tobacco/Nicotine

Administration is seeking a Second Reading of Policy 222 - Tobacco/Nicotine. This action will revise existing Board Policy to include recommendations from PSBA.

Resolution: MOTION TO APPROVE SECOND READING OF POLICY NO. 222 - TOBACCO/NICOTINE

6.13 Approve Second Reading of Policy No. 247 - Hazing

Administration is seeking a Second Reading of Policy 247-Hazing. This action will revise exiting Board Policy to include recommendations from PSBA.

Resolution: MOTION TO APPROVE SECOND READING OF POLICY NO. 247 - HAZING

6.14 Approve Second Reading of Policy No. 249 - Anti-Bullying/Cyber bullying

Administration is seeking a Second Reading of Policy 249 - Aniti-Bullying/Cyber bullying. This action will revise existing Board Policy to include recommendations from PSBA.

Resolution: MOTION TO APPROVE SECOND READING OF POLICY NO 249 - ANTI-BULLYING/CYBER BULLYING

6.20 Approve 2018-2019 Budget Transfers

The Administration recommends approval of the 2018-2019 Budget Transfers through March 13, 2019.

Resolution: MOTION TO APPROVE 2018-2019 BUDGETARY TRANSFERS

6.21 Approve An Addendum to School Transportation Agreement with Transportation Services, Inc.

The Administration will recommend approval of a seven-year contract addendum with Transportation Services, Inc. for transportation services.

Resolution: MOTION TO APPROVE AN ADDENDUM TO SCHOOL TRANSPORTATION AGREEMENT CONTRACT WITH TRANSPORTATION SERVICES, INC. FOR THE 2020-2021 THROUGH 2026-2027 SCHOOL YEARS

6.22 APPROVE ALL CONSENT/ACTION AGENDA ITEMS AS PRESENTED

Resolution: MOTION TO APPROVE ALL CONSENT/ACTION AGENDA ITEMS AS PRESENTED.

MOTION TO APPROVE ALL CONSENT/ACTION AGENDA ITEMS AS PRESENTED

Motion by Stephen Nelson, second by Thomas Kwiatkowski

Final Resolution: Motion Carries

Aye: Nicholas Braccio, William Brong, Thomas Kwiatkowski, Stephen Nelson, Donna Scheuren, Courtney Barbieri

Dr. Gallagher introduced Mr. Glenn Godshall from Transportation Services, Inc. (T.S.I.) Mr. Godshall spoke on behalf of T.S.I. thanking the Board and the Administration for the approved contract addendum. Mr. Godshall mentioned the 83-year business relationship between T.S.I. and the Souderton Area School District. Mr. Godshall praised the diligence of their employees and introduced Mr. Scott Brandis and Mr. Don Nolan. T.S.I. President, Mrs. Linda Hagey also spoke and thanked the District for their trust and loyalty.

Mrs. Scheuren thanked T.S.I. for their continued dedication to serving the District.

7. Discussion/Action Agenda

There were no discussion/action items.

8. Future Meetings

8.1 Future Meetings

DATE	ORGANIZATION	TIME	LOCATION
Wednesday April 10, 2019	SASD Board Committee Meetings	6:30 PM	District Administrative Office
Monday April 15, 2019	North Montco Technical Career Center Joint Operating Committee Meeting	7:00 PM	North Montco Technical Career Center 1265 Sumneytown Pike Lansdale, PA
Wednesday April 24, 2019	Montgomery County Intermediate Unit Board of Directors Meeting	7:00 PM	M.C.I.U. 2 West Lafayette Street Norristown, PA
Thursday April 25, 2019	SASD Board Action Meeting	7:00 PM	District Administrative Office

9. Report of the Solicitor

9.1 Report of the Solicitor

There was no report.

10. Unfinished/New Business of the Board

10.1 Unfinished/New Business from the Board

There was no unfinished or new business from the Board.

11. Public Comments

11.1 Public Comments

There were no public comments.

12. Adjournment

12.1 Adjournment of the Meeting

Mrs. Scheuren adjourned the meeting at 7:28 P.M.

MOTION TO ADJOURN THE BOARD OF SCHOOL DIRECTORS' MEETING.

Motion by Stephen Nelson, second by Thomas Kwiatkowski.

Final Resolution: Motion Carries

Aye: Nicholas Braccio, William Brong, Thomas Kwiatkowski, Stephen Nelson, Donna Scheuren, Courtney Barbieri

Respectfully Submitted,



Brian R. Pawling
Director of Business Affairs/Board Secretary