



Board of School Directors Committee Meeting Minutes Wednesday, July 11, 2018

Generated by Renai Cardillo on Thursday, July 12, 2018

Members present: Nicholas Braccio, William Brong, Janet Flisak, Matt Holliday, Ken Keith, Thomas Kwiatkowski, Donna Scheuren

Members absent: Scott Jelinski and Stephen Nelson

Others present: Frank Ball, Sharon Fuhrman, Frank Gallagher, Christopher Hey, Ray Kase, Katie Kennedy-Reilly, and William Stone

1. Finance Committee

Mrs. Scheuren called the meeting to order at 6:48 P.M.

1.1 Approve Resolution for Defeasance of Bonds

Mr. Stone commented that the Administration is recommending this resolution which will pay off the vast majority of the remaining General Obligation Bonds, Series of 2009, with proceeds from the sale of the former SAHS athletic field property. Mr. Stone also commented that the resolution is required by IRS regulations and by approving the resolution the Administration will be able to transfer the savings from budgeted debt service payments to the Capital Projects Fund to finance future building projects.

Mr. Stone noted that this transaction is the culmination of a multi-year plan that began in 2013 when the old high school School Lane lot was sold. Mr. Stone reviewed the timeline of this particular action stating that upon the approval of the defeasance resolution and transaction settlement, the proceeds would be transferred to an escrow fund, after which the Board would be asked to approve a transfer of about \$2.9 million to the Capital Projects Fund.

Mr. Stone introduced Jamie Doyle, Managing Director of Public Financial Management who reviewed the defeasance analysis which included a summary of the process, the remaining bonds after refunding, and a summary of outstanding indebtedness. Ms. Doyle indicated that if approved, the settlement is scheduled for August 7th and upon the PDE approval of Plan Con K there would be a reimbursement of approximately \$250K. Ms. Doyle noted that there was no escrow agreement nor any additional fees as the defeasance had been structured in the most cost effective way possible.

Ms. Doyle reviewed the District debt portfolio commenting that there is a very moderate debt burden scheduled to be paid off in 2025, with the exception of the NMTCC pro-rated shared debt which is owed until 2031.

Mrs. Scheuren inquired about the legal duties associated with the transaction and Mr. Stone responded that they will be handled by Fox Rothschild.

There was a unanimous agreement to move forward for Board Action.

Mrs. Scheuren adjourned the Finance Committee Meeting at 6:59 P.M.

2. Operations Committee

Mr. Brong called the Operations Committee Meeting to order at 7:00 P.M.

2.1 Approve Meal Price Increases

Dr. Gallagher announced that the Administration was recommending a \$0.10 per meal increase on school breakfast and lunch prices for students and adults for the 2018-2019 school year. The proposed prices appear below:

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2018-2019	
Breakfast (all schools)	\$1.55
Lunch (Elementary schools)	\$2.80
Lunch (Middle schools)	\$3.05
Lunch (High School)	\$3.40
Breakfast - Adult	\$2.70
Lunch - Adult	\$4.60

Mr. Stone commented that the food service department intends to be self-sustaining and the increase will help keep the department solvent. Dr. Gallagher mentioned that the food service department is also the recent recipient of grants which will assist certain schools in growing its breakfast offerings.

Mr. Keith inquired about the State funding that the district receives toward food service and Mr. Stone indicated that the funding has been flat.

A discussion occurred about the specific menu items and the requirements to meet dietary restrictions of students. Mrs. Scheuren inquired about the possible outsourcing of the food service department and Mr. Stone replied that the same challenges for financial sustainability also exists for private contractors.

The Committee agreed to move forward for Board action.

2.2 Approve Third Addendum to Agreement with Reynolds Construction, LLC for the E. Merton Crouthamel Project

The Administration recommends approval of an addendum to the Agreement with Reynolds Construction, LLC to extend the on-site construction management services for two months. Mr. Stone noted that this was a follow up to discussion from last month and that the original recommendation stands.

A discussion occurred about the current status of the E.M.C. project and Mr. Ball responded that we are currently two days ahead of schedule. Mrs. Scheuren reiterated her concerns about the costs associated with extending the contract.

The Committee agreed to move forward for Board action.

2.3 2018-2019 Transportation Changes

Dr. Gallagher noted that the Administration has started an intensive process of reviewing its transportation operations with the goal of ensuring student safety and being more efficient.

Mr. Stone noted there has been a reduction of five buses in the 2018-2019 budget resulting in an estimated savings of \$270K. Mr. Stone indicated that bus service for all students, in all grade levels, attending public and private schools is being reviewed. Mr. Stone commented that transportation changes do not occur in a vacuum and that the entire bus routing process is being studied. It is impossible to assign cost savings to a single change.

Mr. Stone reviewed a slide presentation which identified examples of proposed new stop locations throughout the district. The presentation cited specific examples where individual bus stops within neighborhoods that could be consolidated as well as neighborhoods where students would be able to walk to school. Mr. Stone stated the current SASD Board Policy and State Law that dictates the walking distance as 1.5 miles for elementary and secondary schools. A brief discussion ensued about walking zones, crossing guards and through PennDot regulations the identification of any hazardous routes.

Mr. Brong inquired about the timing and communication of changes to families. Mr. Stone replied that emails are scheduled to be sent to parents and the District will host informational meetings to discuss changes.

Mr. Braccio and Mrs. Schueren commented favorably on the direction of the plan. Mr. Keith asked several questions regarding specific transportation as it relates to attendance boundaries. Mrs. Flisak reinforced that the District has always placed an importance on student safety and that transportation would be no different. Mr. Holliday and Mr. Kwiatkowski expressed concern about walking routes and establishing as much consistency across the district as possible.

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Mr. Kwiatkowski inquired about the estimated number of students that will be impacted. Mr. Ball responded approximately 300 new walkers and proposed changes to bus stops could effect 1,800 students.

Mr. Stone noted that further discussion and evaluation needs to occur before implementing changes. Meetings have been scheduled with municipal officials and police chiefs to visit the locations and bus stops proposed for change. These meetings would also discuss the possible installation of crossing guards at several new locations. Mr. Stone commented that transportation is very fluid and that routes and bus stops will be monitored and examined for optimization and safety concerns throughout the summer.

Several Board members commented on the importance of early communication to the community.

Mr. Brong adjourned the Operations Committee Meeting at 8:11 P.M.

3. Technology Committee

3.1 End of Year Tech Update

Mrs. Flisak called the Technology Committee Meeting to order at 8:15 P.M.

Mr. Kase gave a presentation on the Technology Department that included the service desk support statistics, the automation of software distribution points and the continued progress of the "one login" project. Mr. Kase also discussed some particular applications within the Microsoft System Center, which included our hosting of Intranet services and the migration of email to Office 365.

Mrs. Flisak asked about the management and data response process. Mr. Keith asked about the reason for open orders when school is not in session. Mr. Kase responded that these are the devices scheduled for re-imaging over the summer.

Mr. Braccio made positive comments concerning the repurposing of old devices as servers and Mr. Holliday praised the Technology department for its efforts.

3.2 Approve Telecomm Service Agreement

Dr. Gallagher noted that in an effort to improve the efficiency of our telephone service, a more competitive company has been selected to provide telecomm hardware services.

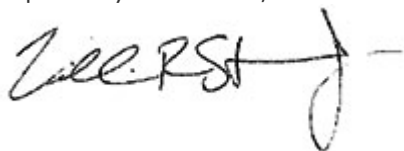
Mr. Kase explained that the agreement would give the district more control over its costs as well as providing flexibility for service and maintenance. Mr. Kase also indicated that the software and internet component of telecomm services would be reviewed upon the expiration of the current Comcast agreement.

The Committee requested to see the more detailed version of the contract, and discussed pros and cons of a time and materials contract.

The Committee agreed to move forward for Board Action.

Mrs. Flisak adjourned the Technology Committee Meeting at 8:46 P.M.

Respectfully Submitted,



William R. Stone
Board Secretary