



## **BOARD OF SCHOOL DIRECTORS MONTHLY ACTION MEETING MINUTES**

**Thursday, March 22, 2018**

Generated by Renai Cardillo on Friday, March 23, 2018

**Members present:** Nicholas Braccio, William Brong, Janet Flisak, Matt Holliday, Scott Jelinski, Ken Keith, Thomas Kwiatkowski, Donna Scheuren

**Members absent:** Stephen Nelson

**Others present:** Lisa Ball, Mike Cahill, Sharon Fuhrman, Henry Franz, Frank Gallagher, Christopher Hey, Raymond Kase, Carol Luciani, Katie Kennedy-Reilly, William Stone, David Thayres, and Sam Varano

### **1. Welcome**

1.1 Call to Order - Board President

Mr. Keith called the meeting to order at 7:12 P.M.

1.2 Meeting Protocol

Mr. Keith announced the meeting protocol for public comment.

1.3 Pledge of Allegiance

Mr. Keith led the meeting in the Pledge of Allegiance

1.4 Roll Call - Board Secretary

Mr. Stone called the roll. Eight Board members were present.

### **2. Student Recognition**

2.1 Recognition of NMTCC Students - PA SkillsUSA Leadership and Skills Championship

Dr. Gallagher introduced High School Principal Dr. Varano and NMTCC Acting Director Dr. Amuso to recognize the following High School and North Montco Technical Career Center students for their achievements in the 2018 SkillsUSA Leadership and Skills Championship.

**First Place:** Dean Lomonaco in the Industrial Motor Control competition

**First Place:** Angela Yost in the Medical Assistant competition

**Second Place:** Jacob Yoder in the Automotive Service Technician competition

**Third place:** Kaitlin Kosiorek in the Basic Healthcare competition

Dr. Varano noted that Dean Lomonaco will move on to the State competition. Mr. Keith and Mr. Brong commended the students on their accomplishments.

#### **MOTION TO RECOGNIZE NMTCC STUDENTS FOR THEIR ACHIEVEMENTS AT THE 2018 PENNSYLVANIA SKILLS USA LEADERSHIP AND SKILLS CHAMPIONSHIP**

Motion by Donna Scheuren, second by Nicholas Braccio.

Final Resolution: Motion Carries

Aye: Nicholas Braccio, William Brong, Janet Flisak, Matt Holliday, Scott Jelinski, Ken Keith, Thomas Kwiatkowski, Donna Scheuren

## 2.2 Recognition of Students - Souderton Area High School Academic Challenge Team

SAHS Academic Challenge Team Advisor Mr. Mike Cahill introduced the following students for winning the Montgomery County Regional Academic Challenge Competition:

Ben Antill  
 Jack Deeney  
 Henry Price  
 Jared Martin  
 Sydney Trilling

Mr. Cahill commented on the difficulty of the league in which the team competes. He noted that Academic Challenge demands that students be well-rounded and knowledgeable in all subjects. The team has advanced to the State Championship on April 27, 2018. Mr. Keith commended the students for their achievements and Mr. Cahill for his consistent coaching. Mrs. Scheuren praised the team for their success and the pride that they have brought to the school district.

### MOTION TO RECOGNIZE THE ACADEMIC CHALLENGE TEAM FOR WINNING THE MONTGOMERY COUNTY REGIONAL COMPETITION

Motion by Scott Jelinski, second by Donna Scheuren.

Final Resolution: Motion Carries

Aye: Nicholas Braccio, William Brong, Janet Flisak, Matt Holliday, Scott Jelinski, Ken Keith, Thomas Kwiatkowski, Donna Scheuren

## **3. Public Comments on Agenda Items**

### 3.1 Public Comment

There were no public comments on agenda items.

## **4. Report of the President**

### 4.1 Report on Executive Session Meeting(s) held by the Board

An Executive Session was held prior to tonight's meeting to discuss matters and lasted approximately 20 minutes.

## **5. Consent/Action Agenda**

### 5.1 Consent/Action Agenda Protocol

Superintendent Gallagher read the list of items that were being recommended to the Board for a motion to approve as Consent/Action items. Board members were invited to remove items from the Consent/Action agenda if further discussion was needed.

### 5.2 Approve School Board Meeting Minutes from February Meetings

The Administration is seeking approval of February School Board Meeting Minutes as presented from February 12, 2018 and February 22, 2018.

### 5.3 Approve Financial Statements and Check Listings - February 2018

The Administration is seeking Board approval for the Financial Statements and Check Listings for February 2018 as presented.

### 5.4 Approve Request(s) to Attend Conferences/Workshops

The Administration is seeking Board approval of conference/workshop requests as listed below:

Jessica Muller  
 High School Social Studies Teacher  
 AP Summer Institute  
 Philadelphia, PA  
 July 16-19, 2018  
 \$1,437.20  
 Funding: Building Budget (AP Funds)

William Stone  
 Director of Business Affairs  
 PA School District Conference - Webcast  
 PA Institute of Certified Public Accountants  
 District Office  
 May 31, 2018  
 \$329.00  
 Funding: Business Dept.

5.5 Ratify Request to Attend Conference/Workshop

The Administration is looking to ratify the following conference request:

Geri Wilkocz  
 Supervisor Curriculum, Instruction & Assessment  
 PASA 2018 Education Conference  
 PA Association of School Administrators  
 State College, PA  
 March 19-20, 2018  
 \$878.87  
 Funding: Superintendent's Budget  
 \*No new or additional costs associated with this conference.  
 Due to a scheduling conflict Dr. Gallagher was unable to attend.

5.6 Approve Request(s) for Out-of-State/Overnight Field Trips

The Administration is seeking approval for a request for an out-of-state/overnight field trip.

High School Zoology Class  
 Adventure Aquarium  
 Camden, NJ  
 March 27, 2018  
 28 students / 2 adults  
 Funding: Students

High School Academic Decathlon Students  
 Academic Decathlon National Finals  
 Frisco, TX  
 April 18-22, 2018  
 9 students / 2 adults  
 Funding: District, Student & Private Funding

High School German Class  
 Guggenheim Museum  
 New York, NY  
 May 5, 2018  
 10 students / 2 adults  
 Funding: Students

5.7 Approve Personnel Items - Administrative Staff

KLIMOVICH, JOSHUA	Assistant Principal, Souderton Area High School \$5,000 stipend for Master Schedule at Souderton Area High School
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5.8 Approve Personnel Items - Professional Staff

<b>RETIREMENT</b>	
DIAZ, RAMONA	Fourth Grade Teacher, Oak Ridge Elementary School Effective: End of 2017-2018 School Year
PANICHELLA, JODIE	Third Grade Teacher, West Broad Street Elementary School Effective: End of 2017-2018 School Year
<b>REQUEST FOR CHILDREARING LEAVE</b>	

KELLER, SHELBY	English/Language Arts Teacher, Indian Crest Middle School Request for Childrearing Leave, following 12-weeks leave under FMLA, through the end of the first semester of the 2018-2019 school year. Mrs. Keller plans to return for the second semester of the 2018-2019 school year.
MANGUM, MARY	Art Teacher, E. Merton Crouthamel Elementary School Request for Childrearing Leave, following 12-weeks leave under FMLA, through the end of the 2017-2018 school year. Mrs. Mangum plans to return for the start of the 2018-2019 school year.
<b><u>REQUEST FOR COMPENSATED PROFESSIONAL LEAVE</u></b>	
BORRO, TRACY	Fourth Grade Teacher, Franconia Elementary School Request for Compensated Professional Leave for the first semester of the 2018-2019 School Year.

## 5.9 Approve Personnel Items - Support Staff

<b><u>RESIGNATIONS</u></b>	
AQUILANTE, LAURA	Aquatics Director, Aquatics Program Effective: February 22, 2018
FORD, JAMIE	Food Service Assistant, Indian Crest Middle School Effective: March 23, 2018
GRISTICK, KATELYN	Special Education Instructional Assistant, Indian Crest Middle School Effective: March 6, 2018
KITTEL, TYLER	Part-Time Custodian, Indian Valley Middle School Effective: March 16, 2018
LALONGE, ERICA	ESL Intervention Teaching Assistant, Vernfield Elementary & Indian Valley Middle Schools Effective: March 14, 2018
<b><u>NEW HIRES</u></b>	
COOPER, BRIAN Replacement for Jeannie McLean (Resigned)	Special Education Instructional Assistant, Oak Ridge Elementary School Effective: February 21, 2018 Wage: \$13.46 per hour - Hours: 6.75 per day
DIEHL, KATHRYN	Swim Instructor, Aquatics Program Effective: February 21, 2018 Wage: \$10.00 per hour - Hours: As scheduled
GOODMAN, ANNA	Swim Instructor, Aquatics Program Effective: March 1, 2018 Wage: \$10.00 per hour - Hours: As scheduled
HARRIS, MELISSA Replacement for Kristin Elder (Resigned)	Special Education Instructional Assistant, Vernfield Elementary School Effective: February 22, 2018 Wage: \$12.76 per hour - Hours: 5.75 per day
RICCI, LOUIS Replacement for Tyler Kittel (Resigned)	Part-Time Custodian, Indian Valley Middle School Effective: March 19, 2018 Wage: \$12.01 per hour - Hours: 4 per day
SMERECKI, ETHAN	Swim Instructor, Aquatics Program Effective: March 15, 2018 Wage: \$10.00 per hour - Hours: As scheduled
SPENCER, JAYNE	Food Service Substitute Effective: March 9, 2018 Wage: \$9.67 per hour - Hours: As needed
WILLIAMS, LOUIS Replacement for Laura Aquilante (Resigned)	Aquatics Director, Aquatics Program Effective: February 23, 2018 Wage: \$20.00 per hour - Not to exceed 600 hours per year

## 5.10 Approve Personnel Items - Additions to Substitute List

**Teacher:**

Victoria Ball

Elisabeth Serkin

## 5.11 Approve Personnel Items - Additions to Community Education Winter/Spring 2018 Staff

<b>Name</b>	<b>Course</b>	<b>Rate</b>	<b>Salary</b>
Thurman, Melissa	Oil Painting - Landscape	\$20 Per Hour/10 Hours	\$200
Thurman, Melissa	Watercolor - Still Life	\$20 Per Hour/8 Hours	\$160
Thurman, Melissa	Ceramics - Open Studio	\$20 Per Hour/10 Hours	\$200
Stoudt, April	Designer Greeting Cards	\$20 Per Hour/3 Hours *additional hours added to pre-approved course	\$60
Burger, Lisa	Crochet - Beginners (2nd session)	\$20 Per Hour/6 Hours	\$120

## 5.12 Approve Personnel Items - Additions to Spring Coaching Staff

<b>Name</b>	<b>School</b>	<b>Position</b>	<b>Salary</b>
Stephanie Dowd	Indian Valley Middle School	Assistant Track & Field Coach	\$1,591
Lauren Ryan	Indian Valley Middle School	Head Softball Coach	\$2,053

## 5.13 Approve Third Reading and Final Adoption of Revised Policy No. 246 - Student Wellness

Administration is seeking a Third Reading and Final Adoption to revised Policy No. 246 which adds the position of School Health Professional to the Wellness Committee.

## 5.14 Approve Second Reading of Revised Policy No. 251 - Homeless Students

The Administration is seeking a Second Reading of revisions to Policy No. 251 Homeless Students.

## 5.15 Approve Second Reading of New Policy No. 832 - Email Retention

Administration will be seeking a Second Reading of new Policy No. 832 - Email Retention.

## 5.16 Approve First Reading of Policy No. 103 - Nondiscrimination in School and Classroom Practices

Administration is seeking a First Reading of Policy No. 103 - Nondiscrimination in School and Classroom Practices. This action will revise existing Board Policy #103 and replace Board Policy #248.

## 5.17 Approve First Reading of Policy No. 103.1 - Nondiscrimination - Qualified Students with Disabilities

Administration is seeking a First Reading of Policy No. 103.1 - Nondiscrimination - Qualified Students with Disabilities. This action will incorporate and update elements of existing Board Policies. Board Policy #253, #353, #453, and #553 will be merged into the revised Board Policies #103.1 and #104.

## 5.18 Approve First Reading of Policy No. 104 - Nondiscrimination in Employment Practices

The Administration is requesting the approval of a First Reading of Policy No. 104 - Nondiscrimination in Employment Practices. This action will revise existing Board Policy #104 and incorporate and update elements of existing Board Policies. Board Policies #348, #448 and #548 will be merged into the revised Board Policies #103.1 and #104.

## 5.19 Approve SAHS Yearbook Publishing Contract

The Administration recommends approval of a yearbook services contract with Balfour Publishing Company for the publishing of the Souderton Area High School yearbook.

## 5.20 Approve Recommendation for Door and Bleacher Replacement

The Administration recommends to award the Base Bid for door and bleacher replacement to the following contractors:

- General Construction: Walter Brucker & Company, Dublin, PA, in the amount of \$255,700
- Electrical Construction: MJF Electrical, Morrisville, PA, in the amount of \$12,000

## 5.21 APPROVE ALL CONSENT/ACTION AGENDA ITEMS AS PRESENTED

MOTION TO APPROVE ALL CONSENT/ACTION AGENDA ITEMS AS PRESENTED.

Motion by Thomas Kwiatkowski, second by Nicholas Braccio.

Final Resolution: Motion Carries

Aye: Nicholas Braccio, William Brong, Janet Flisak, Matt Holliday, Scott Jelinski, Ken Keith, Thomas Kwiatkowski, Donna Scheuren

## **6. Discussion/Action Agenda**

There were no Discussion/Action agenda items.

## **7. Future Meetings**

### 7.1 Future Meetings

<b>DATE</b>	<b>ORGANIZATION</b>	<b>TIME</b>	<b>LOCATION</b>
Tuesday March 27 2018	Indian Valley Regional Planning Commission	7:00 PM	Franconia Township Building 671 Allentown Rd Telford
Wednesday March 28 2018	Montgomery County Intermediate Unit Board of School Directors Meeting	7:00 PM	MCIU 2 West Lafayette St Norristown
Wednesday April 11 2018	SASD Board Committee Meetings	6:30 PM	District Administrative Office
Monday April 16 2018	NMTCC Joint Operating Committee Meeting	<b>5:00 PM</b>	NMTCC 1265 Sumneytown Pike Lansdale
Wednesday April 25 2018	Montgomery County Intermediate Unit Board of School Directors Meeting	7:00 PM	MCIU 2 West Lafayette St Norristown
Thursday April 26 2018	SASD Board Action Meeting	7:00 PM	District Administrative Office

Mr. Keith noted the 5:00 P.M. meeting time of the N.M.T.C.C. Joint Operating Committee.

## **8. Report of the Solicitor**

### 8.1 Report of the Solicitor

There was no report from the Solicitor.

## **9. Unfinished/New Business of the Board**

### 9.1 Unfinished/New Business from the Board

Dr. Gallagher announced that he would be participating on a panel discussion on Charter Schools on Friday, March 23, 2018. The discussion was being hosted by advocacy group PCCY (Public Citizens for Children and Youth) at the Montgomery County Intermediate Unit. Dr. Gallagher reiterated the impact that Charter Schools have on school district budgets.

**10. Public Comments**

10.1 Public Comments

There were no public comments.

**11. Adjournment**

11.1 Adjournment of the Meeting

MOTION TO ADJOURN THE BOARD OF SCHOOL DIRECTORS' MEETING.

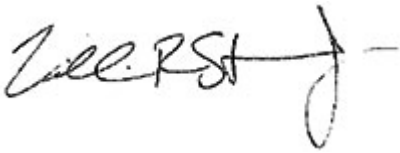
Motion by William Brong, second by Donna Scheuren.

Final Resolution: Motion Carries

Aye: Nicholas Braccio, William Brong, Janet Flisak, Matt Holliday, Scott Jelinski, Ken Keith, Thomas Kwiatkowski, Donna Scheuren

The meeting was adjourned at 7:32 P.M.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "W.R. Stone", with a long horizontal flourish extending to the right.

William R. Stone  
Board Secretary