



BOARD OF SCHOOL DIRECTORS MONTHLY ACTION MEETING MINUTES

Thursday, November 16, 2017

Generated by Renai Cardillo on Monday, November 20, 2017

Members present: Jill Basile, Nicholas Braccio, William Brong, Janet Flisak, Matt Holliday, Thomas Kwiatkowski, Ken Keith, Donna Scheuren

Members absent: Scott Jelinski

Others present: Brigitte Bagocius, Kyle Berman, Henry Franz, Sharon Fuhrman, Frank T. Gallagher, Christopher D. Hey, Raymond Kase, Katie Kennedy-Reilly, Andy McClintock, Elisa Snedaker and William R. Stone.

1. Welcome

1.1 Call to Order - Thomas A. Kwiatkowski, Vice President

Mr. Kwiatkowski called the meeting to order at 7:01 P.M.

1.2 Meeting Protocol

Mr. Kwiatkowski announced the meeting protocol for public comment.

1.3 Pledge of Allegiance

Mr. Kwiatkowski led the meeting in the Pledge of Allegiance

1.4 Roll Call - William R. Stone, Jr., Board Secretary

Mr. Stone called the roll. Eight Board members were present. Mr. Jelinski was absent.

2. Recognition

2.1 Recognition of Jill S. Basile

Mr. Kwiatkowski announced the recognition of out going Board member, Mrs. Basile. Mr. Kwiatkowski noted that Mrs. Basile had served on the Board for eight years, chairing the Policy Committee and sitting on the Education-Personnel Committee. Mr. Kwiatkowski thanked Mrs. Basile for her service to the Board.

Dr. Gallagher also thanked Mrs. Basile and presented her with a gift recognizing her service.

The remaining Board members all thanked Mrs. Basile and praised her passion, dedication and commitment to serve the community.

MOTION TO RECOGNIZE JILL S. BASILE FOR 8 YEARS OF SERVICE TO THE SOUDERTON AREA SCHOOL DISTRICT

Motion by Donna Scheuren, second by Nicholas Braccio.

Final Resolution: Motion Carries

Aye: Nicholas Braccio, William Brong, Janet Flisak, Matt Holliday, Thomas Kwiatkowski, Ken Keith, Donna Scheuren

2.2 Recognition of SASB Board of School Directors Honor Roll

Dr. Gallagher announced the Board of School Directors who have achieved PA School Board Association Honor Roll status for their years of service:

Mr. William Brong - 12 years of service

Mrs. Jill Basile - 8 years of service

Mr. Matt Holliday - 8 years of service

Mr. Ken Keith - 8 years of service

Mr. Kwiatkowski noted that the years of experience is a testimony to the strength of the Board.

MOTION TO RECOGNIZE WILLIAM BRONG, JILL BASILE, MATT HOLLIDAY AND KEN KEITH FOR ACHIEVING PSBA HONOR ROLL STATUS FOR THEIR SERVICE

Motion by Donna Scheuren, second by Nicholas Braccio.

Final Resolution: Motion Carries

Aye: Jill Basile, Nicholas Braccio, William Brong, Janet Flisak, Matt Holliday, Thomas Kwiatkowski, Ken Keith, Donna Scheuren

3. Report of the Student Representatives to the Board

3.1 Student Representatives Update on Activities and Events at Souderton Area High School

Junior Melissa Nelson reported on the events that occurred recently at the high school including The Women's Symposium, The Interact Club Veterans Luncheon, The National Honor Society Blood Drive and the Red Alert Quidditch Tournament.

Junior Kayla Chamberlain noted the upcoming events scheduled at the high school which include the winter concert season, the Special Olympics Banner Recognition for Unified Sports on November 30th, course selection for the upcoming school year and the Winter Workshop.

4. Public Comments on Agenda Items

4.1 Public Comment

There were no public comments.

5. Report of the President

5.1 Report on Executive Session Meeting(s) held by the Board

1. An Executive Session was held on Wednesday, November 8, 2017 to discuss the annual Superintendent's evaluation and lasted approximately 90 minutes.

Mr. Kwiatkowski noted the absence of Mr. Jelinski and read a prepared statement from Mr. Jelinski which recognized Dr. Gallagher for recently attaining his Doctorate degree. Mr. Jelinski wrote that the School District was very fortunate to have Dr. Gallagher as its leader. Mr. Jelinski praised Dr. Gallagher for his dedication to children's education, his ability to manage faculty and staff along with balancing the costs of the district to the taxpayers. Mr. Jelinski also praised Dr. Gallagher for his interaction with the Board of School Directors.

In the statement read by Mr. Kwiatkowski, Mr. Jelinski announced that he would not be seeking the nomination for the office of President at the December 6th Board Reorganization Meeting. Mr. Jelinski cited personal and business commitments, along with his desire to allow other junior Board members the opportunity to lead the Board, with his support.

Mr. Kwiatkowski reiterated the date of the Board of School Directors Reorganization Meeting as December 6, 2017 at 6:30 P.M.

6. Consent/Action Agenda

6.1 Consent/Action Agenda Protocol

Superintendent Gallagher read the list of items that were being recommended to the Board for a motion to approve as Consent/Action items. Board members were invited to remove items from the Consent/Action agenda if further discussion was needed.

6.2 Approve School Board Meeting Minutes

The Administration is seeking approval of the School Board Committee Meeting Minutes from October 11, 2017 and the Board Action Meeting Minutes from October 26, 2017.

6.3 Approve Financial Statements and Check Listings

The Administration is seeking Board approval for the Financial Statements and Check Listings for October 2017 as presented.

6.4 Approve Request(s) to Attend Conferences/Workshops

The Administration is seeking Board approval of conference/workshop requests as listed below:

William Stone
Director of Business Affairs
PASBO Annual Conference
Hershey, PA
March 7-8, 2018
\$438.17
Funding: Business Dept. Budget

Geri Wilkocz
Supervisor Curriculum, Instruction & Assessment
Standards Aligned System (SAS) Institute
Harrisburg, PA
December 3-5, 2017
\$418.86
Funding: Curriculum Budget

6.5 Approve Request(s) for Out-of-State/Overnight Field Trips

The Administration is seeking approval for a request for an out-of-state/overnight field trip:

6th Grade Gifted Students
Indian Valley MS & Indian Crest MS
Gershwin Theater
New York, NY
March 21, 2018
43 students / 11 chaperones
Funding: Student

7th Grade ELA Classes
Indian Crest Middle School
McCarter Theater
Princeton, NJ
December 14, 2017
233 students / 20 chaperones
Funding: Student

7th Grade ELA Classes
Indian Valley Middle School
McCarter Theater
Princeton, NJ
December 14, 2017
256 students / 15 chaperones
Funding: Student

7th Grade Gifted Students
Indian Valley & Indian Crest Middle Schools
Medieval Times
Lyndehurst, NJ
March 9, 2018
47 students / 5 chaperones
Funding: Student

6.6 Approve Personnel Items - Professional Staff

RESIGNATION	
WARD, JACKLYN	Autistic Support Teacher, Franconia Elementary School Effective: December 15, 2017

6.7 Approve Personnel Items - Support Staff

RESIGNATIONS	
ALDERFER, REBECCA	Food Service Substitute Effective: November 3, 2017
GREEN, CHRISTOPHER	Cafeteria/Playground Aide, E. Merton Crouthamel Elementary School Effective: November 10, 2017
MALFARO, STEPHANIE	Intervention Teaching Assistant, Salford Hills Elementary School Effective: October 5, 2017
SIMS, JILL	Cafeteria/Playground Aide, E. Merton Crouthamel Elementary School Effective: December 1, 2017
WOLBACH, KIMBERLY	ESL Teaching Assistant, Indian Crest Middle School Effective: October 31, 2017
NEW HIRES	
CORREA, LISSET New Position	Classroom Teaching Assistant, Vernfield Elementary School Effective: November 9, 2017 Wage: \$11.40 per hour - Hours: 5.5 per day
MCCAULEY, BRITTANY Replacement for Victoria Travor (Resigned)	Intervention Teaching Assistant, Indian Valley Middle School Effective: October 25, 2017 Wage: \$15.01 per hour - Hours: 5 per day
PETTIT, SCOTT	Food Service Warehouse Substitute Effective: October 20, 2017 Wage: \$14.67 per hour - Hours: As needed
SULLIVAN, STEPHEN Replacement for Alexander Wolfe (Resigned)	Part-Time Custodian, Indian Valley Middle School Effective: November 6, 2017 Wage: \$12.01 per hour - Hours: 4 per day
TRANSFER	
MCKAY, CHERYL Replacement for Jennifer Heckman (Resigned)	From: Food Service Substitute To: Food Service Assistant, Souderton Area High School Effective: October 30, 2017 Wage: \$10.15 per hour - Hours: 4.5 per day
MSCICHOWSKI, SHANNON Replacement for Jill Sims (Resigned)	From: Substitute Cafeteria/Playground Aide, E. Merton Crouthamel Elementary School To: Cafeteria/Playground Aide, E. Merton Crouthamel Elementary School Effective: December 4, 2017
REQUEST FOR MEDICAL LEAVE	
NENTWIG, DEBORAH	Part-Time Custodian, Vernfield Elementary School Request for medical leave beginning October 31, 2017 and extending through the end of the 2017-2018 school year.

6.8 Approve Personnel Items - Additions to Substitute List

Teachers:

Lisa Denner
Erica LaLonge
Mackenzie Mazak
Alison McGovern
Carrie Skinfill
Shari Walker
Megan Wunsch

6.9 Approve Winter Coaching Staff

Name	School	Position	Salary
Timothy Brown	Souderton Area High School	Head Boys Basketball Coach	\$4,280
Brendan Stanton	Souderton Area High School	Assistant Boys Basketball Coach	\$3,337
Brian Bisacquino	Souderton Area High School	JV Boys Basketball Coach	\$2,996
Lynn Carroll	Souderton Area High School	Head Girls Basketball Coach	\$5,691
Edgar Holzer	Souderton Area High School	Assistant Girls Basketball Coach	\$3,906
Benjamin Bowman	Souderton Area High School	JV Girls Basketball Coach	\$3,906
Robert Faccenda	Souderton Area High School	Head Swimming Coach	\$7,548
Louis Williams	Souderton Area High School	Assistant Swimming Coach	\$2,783
Deanne Morris	Souderton Area High School	Assistant Swimming Coach	\$2,783
Laureana Zrada	Souderton Area High School	Assistant Swimming Coach	\$2,623
Susan McDonald	Souderton Area High School	Head Diving Coach	\$3,665
Tristan Boyd	Souderton Area High School	Head Wrestling Coach	\$4,998
Jeff Kwortnik	Souderton Area High School	Assistant Wrestling Coach	\$1,570.50 (1/2 position)
Gregory Nolte	Souderton Area High School	Assistant Wrestling Coach	\$1,452 (1/2 position)
Michael Childs	Indian Crest Middle School	Boys Basketball Coach	\$2,745
Richard Hess	Indian Crest Middle School	Girls Basketball Coach	\$3,075
Doug Henning	Indian Valley Middle School	Boys Basketball Coach	\$2,366
Stephanie Terreri	Indian Valley Middle School	Girls Basketball Coach	\$1,964
Glenn Bateman	Indian Crest/Indian Valley Middle Schools	Head Wrestling Coach	\$2,860

6.10 Approve Personnel Items - Additions to Community Education Fall 2017 Staff

Name	Course	Rate	Salary
Ashley Scovronski	Cooking For Gut Health	8 hrs / \$20 per hr	\$160
Ashley Scovronski	Boost Your Energy	3 hrs / \$20 per hr	\$60
Ashley Scovronski	Cooking for Thyroid Health	3 hrs / \$20 per hr	\$60

6.11 Approve 2016-2017 and 2017-2018 Budget Transfers

Motion to approve 2016-2017 and 2017-2018 Budget Transfers.

6.12 Approve Act 1 Opt-Out Resolution

Motion to approve a resolution in accordance with Act 1 of 2006, The Taxpayer Relief Act, regarding the 2018-2019 General Fund Budget

6.13 Approve Change Orders for EMC Project

The Administration recommends approval of two change orders with Rampart Construction Company for the E. Merton Crouthamel Elementary School Project:

1. Credit to SASD for unused unsuitable soils allowance = -\$42,037.50
2. Additional work to remove and dispose of UST, backfill = \$30,746.54

Motion to approve a resolution to approve two changes orders with Rampart Construction Company for the E. Merton Crouthamel Elementary School Project

6.14 First Reading of Revised Policy #204 Anti-Bullying/Cyber-Bullying

The Administration in collaboration with the SASD Anti-Bullying Committee, and using recommended formatting from the Pennsylvania School Board Association, has revised the Anti-Bullying/Cyber-Bullying Policy.

6.15 Approve Tax Assessment Appeal Stipulation

The Board will be approving a tax assessment appeal stipulation agreement between the District and a commercial property owner in Lower Salford Township.

6.16 Approve Actions Related to the E. Merton Crouthamel Project

The Administration recommends approval of the following actions related to the E. Merton Crouthamel Project:

1. Authorize payment to Element Environmental Services in the amount of **\$38,083.99** for services rendered to-date for underground storage tank consulting services.
2. Authorize the issuance of Architect's Supplemental Instructions (ASI) related to preliminary design work on a vapor mitigation system in order to solicit competitive pricing.

6.17 APPROVE ALL CONSENT/ACTION AGENDA ITEMS AS PRESENTED

MOTION TO APPROVE ALL CONSENT/ACTION AGENDA ITEMS AS PRESENTED.

Motion by William Brong, second by Jill Basile.

Final Resolution: Motion Carries

Aye: Jill Basile, Nicholas Braccio, William Brong, Janet Flisak, Matt Holliday, Thomas Kwiatkowski, Ken Keith, Donna Scheuren

7. Discussion/Action Agenda

There were no discussion/action agenda items.

8. Future Meetings

8.1 Future Meetings

DATE	ORGANIZATION	TIME	LOCATION
Tuesday November 28 2017	Indian Valley Regional Planning Commission	7:00 PM	Franconia Township Building
Wednesday December 6 2017	SASD Board of School Directors Reorganization Meeting	6:30 PM	District Administrative Office
	Board Committee Meetings	7:00 PM	
No Meeting	Montgomery County Intermediate Unit	-	-
Thursday December 14 2017	SASD Board Action Meeting	7:00 PM	District Administrative Office
Monday December 18 2017	North Montco Technical Career Center Joint Operating Committee	7:00 PM	N.M.T.C.C. 1265 Sumneytown Pike Lansdale

9. Report of the Solicitor

9.1 Report of the Solicitor

There was no report from the Solicitor.

10. Unfinished/New Business of the Board

10.1 Unfinished/New Business from the Board

Mrs. Basile thanked the Board for their support and was proud to have served with them for 8 years.

Dr. Gallagher mentioned The Special Olympics National Banner Ceremony which Souderton Area High School would be receiving on Thursday, November 30th. This ceremony will celebrate Souderton as the first school in Pennsylvania to be recognized as a National Banner Unified Champion School by the Special Olympics. Dr. Gallagher noted that this is recognition is extremely meaningful as it is an acknowledgement of the efforts the entire school district has put forth toward inclusivity of all students.

Dr. Gallagher also thanked the Board of School Directors and Administration for their continued support of the School District. He said he was proud to serve the Souderton community.

11. Public Comments

11.1 Public Comments

There were no public comments.

12. Adjournment

12.1 Adjournment of the Meeting

MOTION TO ADJOURN THE BOARD OF SCHOOL DIRECTORS' MEETING.

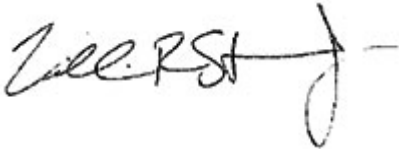
Motion by William Brong, second by Jill Basile.

Final Resolution: Motion Carries

Aye: Jill Basile, Nicholas Braccio, William Brong, Janet Flisak, Matt Holliday, Thomas Kwiatkowski, Ken Keith, Donna Scheuren

The meeting was adjourned at 7:28 P.M.

Respectfully Submitted,



William R. Stone
Board Secretary