



BOARD OF SCHOOL DIRECTORS MONTHLY ACTION MEETING MINUTES - Thursday, January 25, 2018

Generated by Renai Cardillo on Monday, January 29, 2018

Members present: Nicholas Braccio, William Brong, Janet Flisak, Matt Holliday, Ken Keith, Thomas Kwiatkowski, Stephen Nelson, Donna Scheuren

Members absent: Scott Jelinski

Others present: Brigitte Bagocius, Nicole Bauer, Steve Bukowski, Tamara Callahan, Renai Cardillo, Tessa Colucci, Tom Ferlick, Henry Franz, John-Paul Franzen, Sharon Fuhrman, Frank Gallagher, Jon Graf, Jennifer Granito, Susan Hadfield, Eric Hartman, Laura Heineck, Christopher Hey, Ray Kase, Katie Kennedy-Reilly, Fran Masin-Moyer, Andy McClintock, Katie McCoy, Jeff Pammer, Dave Purnell, Carolyn Rosenberger, Lisa Snedaker, William Stone, Susan VanSaun, Megan VanWart, Sam Varano, and Geri Wilkocz.

1. Welcome

1.1 Call to Order - Board President

Mr. Keith called the meeting to order at 7:05 P.M.

1.2 Meeting Protocol

Mr. Keith announced the meeting protocol for public comment.

1.3 Pledge of Allegiance

Mr. Keith led the meeting in the Pledge of Allegiance.

1.4 Roll Call - William R. Stone, Jr., Board Secretary

Mr. Stone called the roll. Eight Board members were present.

2. School Board Recognition

2.1 Board of School Directors Recognition

Dr. Gallagher announced that there were three recognition items on the agenda; the first was recognizing the School Board as January has been designated as School Board Recognition Month. Dr. Gallagher praised the Board for their efforts to serve the students, the families and the taxpayers in the Souderton Area School District. Dr. Gallagher commented on the volume of work that is involved in the position and that it entails much more than simply two meetings per month. Dr. Gallagher thanked the Board for the ability to balance their beliefs with the needs of the community.

Mr. Keith thanked Dr. Gallagher for the recognition.

3. Student Recognition

3.1 Recognition of National Merit Scholarship Students

High School Principal Dr. Varano introduced students Carolyn Bean and Jared Martin noting their extraordinary accomplishment as National Merit Scholarship Semi-Finalists. Dr. Varano also recognized Harrison Beerley, as a commended National Merit Scholar. Harrison was not in attendance.

MOTION TO RECOGNIZE NATIONAL MERIT SCHOLARSHIP SEMI-FINALISTS AND COMMENDED STUDENTS

Motion by Thomas Kwiatkowski, second by William Brong.

Final Resolution: Motion Carries

Aye: Nicholas Braccio, William Brong, Janet Flisak, Matt Holliday, Ken Keith, Thomas Kwiatkowski, Stephen Nelson, Donna Scheuren

4. Recognition of TechXcellence Award

4.1 Recognition of TechXcellence Award

Dr. Gallagher stated that the application for this award was brought to his attention by Board Vice President Donna Scheuren. Dr. Gallagher introduced Director of Curriculum, Instruction and Assessment Dr. Katie Kennedy-Reilly who explained that this award was a collaborative effort acknowledging the successful implementation of professional staff development and instructional coaching. Dr. Kennedy-Reilly introduced the following staff members:

John Franzen
 Geri Wilkocz
 Fran Masin-Moyer
 Carolyn Rosenberger
 Tessa Colucci
 Nicole Bauer
 Eric Hartman
 Megan VanWart
 Susan Van Saun
 Jen Granito

MOTION TO RECOGNIZE CURRICULUM DEPARTMENT AS A RECIPIENT OF A TECHXCELLENCE AWARD

Motion by Donna Scheuren, second by Nicholas Braccio.

Final Resolution: Motion Carries

Aye: Nicholas Braccio, William Brong, Janet Flisak, Matt Holliday, Ken Keith, Thomas Kwiatkowski, Stephen Nelson, Donna Scheuren

5. Report of the Student Representatives to the Board

5.1 Student Representatives Update on Activities and Events at Souderton Area High School

Senior Makenna Kregel mentioned the irregular school day schedule that has occurred due to weather. Makenna mentioned that many teachers were utilizing Schoology which allowed learning and assignments to continue. Makenna noted that winter sports were in the middle of their seasons and that the Winter Ball was being held on Saturday, January 27. Makenna also mentioned the 5th Grade Career Pathways recently held at the high school, giving 5th grade students the opportunity to learn about middle and high school courses and classes.

6. Public Comments on Agenda Items

6.1 Public Comment

There were no public comments.

7. Report of the President

7.1 Report on Executive Session Meeting(s) held by the Board

A Board Workshop was held on January 10, 2018 to discuss administrator compensation and evaluation systems, and lasted for approximately 60 minutes.

An executive Session was held prior to tonight's meeting to discuss personnel matters on the agenda including a professional staff retirement, resignation, child-rearing, and unpaid leave requests, the Anti-Bullying policy revisions, a resolution regarding proposed educational savings accounts legislation and the potential sale of district property. This meeting lasted approximately 25 minutes.

8. Consent/Action Agenda

8.1 Consent/Action Agenda Protocol

The Superintendent made a recommendation to the Board for a motion to approve the Consent/Action item(s) listed. Board members were invited to remove items from the Consent/Action agenda if further discussion was needed.

8.2 Approve School Board Meeting Minutes from December 14, 2017

The Administration is seeking approval of the School Board Meeting Minutes from December 14, 2017 as presented.

8.3 Approve Financial Statements and Check Listings - December 2017

The Administration is seeking Board approval for the Financial Statements and Check Listings for December 2017 as presented.

8.4 Approve Request(s) to Attend Conferences/Workshops

Joshua Klimovich
High School Assistant Principal
Master Schedule Building Workshop
M.C.I.U.
Norristown
March 15-16, 2018
\$641.42
Funding: Building Budget

Lynne Stauffer
High School Teacher
Just Words Introductory Workshop
Conshohocken, PA
April 10 and 11, 2018
\$420.61
Funding: Building Budget

Carolyn Rosenberger
District Staff Developer
Teachers College Reading and Writing Project
New York, NY
Jan. 29-31, 2018
\$1,600.21
Funding: Title II

Tessa Colucci
Elementary Instructional Coach
Teachers College Reading and Writing Project
New York, NY
Jan. 29-31, 2018
\$1,509.44
Funding: Title II

8.5 Approve Request(s) for Out-of-State/Overnight Field Trips

HS Wrestling Team
 Wrestling Tournament
 Panther Valley High School
 Lansford, PA
 January 26-27, 2018
 20 students / 6 adults
 Funding: Booster Club

EMC LEO Kindergarten
 Adventure Aquarium
 Camden, NJ
 March 27, 2018
 21 students / 6 adults
 Funding: Building & Student

8.6 Ratify Request for Overnight Field Trip

High School Wrestling Team
 Wrestling Tournament
 Penn Manor High School
 Millersville, PA
 December 15-16, 2017
 24 students / 6 adults
 Funding: Booster club

High School Wrestling Team
 Wrestling Tournament
 Manheim Central High School
 Manheim, PA
 December 28-29, 2017
 20 students / 6 adults
 Funding: Booster club

8.7 Approve Personnel Items - Professional Staff

<u>RETIREMENT</u>	
MUSSELMAN, MARLENA	Social Studies Teacher, Souderton Area High School Effective: January 25, 2018
<u>RESIGNATION</u>	
NELSON, LISA	ESL Teacher, Souderton Area High School Effective: February 5, 2018
<u>NEW HIRES</u>	
BRATCHER, SABRINA Replacement for Lynn Carroll (Childrearing)	Math Teacher, Indian Crest Middle School LONG-TERM SUBSTITUTE Effective: January 22, 2018 - end of 17/18 School Year Education: Geneva (BS) 2004 Wilkes (MS) 2006 Experience: Aug 2017-present - Souderton Area School District, Substitute Teacher; Aug 2004-Jan 2016 - Souderton Area School District, Math Teacher, Indian Crest Middle School Recommended Salary: \$53,407 (pro-rated) - M (1)
ELDER, KRISTEN Replacement for	Learning Support Teacher, Vernfield Elementary School LONG-TERM SUBSTITUTE Effective: January 11, 2018 - end of 17/18 School Year

Laurie Goidas (Childrearing)	<u>Education</u> : Alvernia (BA) 2015 <u>Experience</u> : Aug 2016-present - Souderton Area School District, Special Education Instructional Assistant, Vernfield Elementary School <u>Recommended Salary</u> : \$45,244 (pro-rated) - B (1)
MYERS, T. JOSHUA Replacement for Marlena Musselman (Retired)	Social Studies Teacher, Souderton Area High School TEMPORARY PROFESSIONAL <u>Effective</u> : January 26, 2018 <u>Education</u> : West Chester (BA) 2015 <u>Experience</u> : Oct 2015-present - Souderton Area School District, LTS Family & Consumer Science Teacher, Building Substitute and Extended Per-Diem Substitute, Souderton Area High School <u>Recommended Salary</u> : \$46,984 (pro-rated) - B (2)
ROBERTS, COURTNEE Replacement for Brooke Clemmer (Unpaid Leave) & Jacquelyn Kulp (Childrearing)	First Grade Teacher, Salford Hills Elementary School LONG-TERM SUBSTITUTE <u>Effective</u> : Second semester 17/18 School Year <u>Education</u> : West Chester University (BS) 2013 <u>Experience</u> : Aug 2017-present - Souderton Area School District, Long-Term Substitute First Grade Teacher, Salford Hills Elementary School; October 2016-June 2017- Souderton Area School District, Long-Term Substitute Third Grade Teacher, E. Merton Crouthamel Elementary School; Oct 2015-Oct 2016 - Souderton Area School District, Special Education Instructional Assistant, E. Merton Crouthamel Elementary School; Sept 2014-Oct 2015 - Multiple School Districts, Substitute Teacher <u>Recommended Salary</u> : \$22,622 - B (1)
<u>REQUEST FOR CHILDREARING LEAVE</u>	
DOYLE, TERESA	Family & Consumer Science Teacher, Souderton Area High School Request for Childrearing Leave, following 12-weeks leave under FMLA, through the entire 2018-2019 school year. Mrs. Doyle plans to return for start of the 2019-2020 school year.
MENSCH, ALLISON	First Grade Teacher, Vernfield Elementary School Request for Childrearing Leave, following 12-weeks leave under FMLA, through the end of the 2017-2018 school year. Mrs. Mensch plans to return for start of the 2018-2019 school year.
RUTH, ALLISON	Third Grade Teacher, Salford Hills Elementary School Request for Childrearing Leave, following 12-weeks leave under FMLA, through the end of the 2017-2018 school year. Mrs. Ruth plans to return for start of the 2018-2019 school year.
<u>REQUEST FOR EXTENDED CHILDREARING LEAVE</u>	
RAUGHT, KRISTEN	School Counselor, Indian Valley Middle School Request to extend Childrearing Leave through the end of the 2017-2018 school year. Mrs. Raught plans to return at the start of the 2018-2019 school year.
<u>REQUEST FOR UNPAID LEAVE</u>	
CLEMMER, BROOKE	First Grade Teacher, Salford Hills Elementary School Request for unpaid leave for approximately the first two weeks of the second semester of the 2017-2018 school year. Mrs. Clemmer plans to return on or around February 2, 2018.

8.8 Approve Personnel Items - Support Staff

<u>RETIREMENT</u>	
BENNER, ANNE	Special Education Instructional Assistant, Franconia Elementary School Effective: End of 17/18 School Year
<u>RESIGNATION</u>	
ELDER, KRISTIN	Special Education Instructional Assistant, Vernfield Elementary School Effective: January 10, 2018
HORN, KATELIN	Special Education Instructional Assistant, Indian Valley Middle School Effective: January 22, 2018
VITELLI, MICHELE	Guidance Office Secretary, Souderton Area High School Effective: December 28, 2017
<u>NEW HIRES</u>	
DRUMMOND, EMILY Replacement for Kimberly Wolbach (Resigned)	ESL Intervention Teaching Assistant, Indian Crest Middle School Effective: January 22, 2018 Wage: \$15.01 per hour - Hours: 5.75 per day
GAWINOWICZ, JULIE Replacement for Michele Vitelli (Resigned)	Guidance Office Secretary, Souderton Area High School Effective: January 29, 2018 Wage: \$14.61 per hour - Hours: 7.5 per day
GREEN, CHRISTOPHER	Substitute Cafeteria/Playground Assistant, E. Merton Crouthamel Elementary School Effective: January 19, 2018 Wage: \$10.20 per hour - Hours: As needed
KITTEL, TYLER Replacement for Stephen Sullivan (Transfer)	Part-Time Custodian, Indian Valley Middle School Effective: January 2, 2018 Wage: \$12.01 per hour - Hours: 4 per day
TEVALD, ANNA	Lifeguard, Aquatics Program Effective: January 17, 2018 Wage: \$9.00 per hour - Hours: As needed
<u>TRANSFERS</u>	
DETWEILER, KAREN Replacement for Elizabeth Ubele (Resigned)	From: Food Service Substitute To: Food Service Assistant, Indian Valley Middle School Effective: January 2, 2018 Wage: \$10.55 per hour - Hours: 4 per day
SULLIVAN, STEPHEN	From: Part-Time Custodian, Indian Valley Middle School To: Part-Time Custodial Substitute Effective: December 22, 2017 Wage: \$12.01 per hour - Hours: As needed
SWEENEY, EILEEN	From: Food Service Assistant, Souderton Area High School To: Food Service Substitute Effective: January 12, 2018 Wage: \$9.97 per hour - Hours: As needed

8.9 Approve Personnel Items - Additions to Community Education Winter/Spring 2018 Staff

<u>Name</u>	<u>Class</u>	<u>Rate</u>	<u>Salary</u>
Anita Palazzo-Serratore	Basic Acrylic Painting	\$20 Per Hour/9 Hours	\$180
Anita Palazzo-Serratore	Italian Meal	\$20 Per Hour/3 Hours	\$60
Anita Palazzo-Serratore	European Easter Breads	\$20 Per Hour/3 Hours	\$60

8.10 Approve Personnel Items - Supplemental Contracts

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Salary</u>
John McLaughlin	Assistant Wrestling Coach	Indian Crest Middle School	\$1,694
Christine Maine	Building Program Leader	Vernfield Elementary School	\$875 Now a split position (Taking over for Laurie Goidas on childrearing leave)

8.11 Approve Mentors and Peer Coaches

Rachel McMahon	Mentor for Kristen Elder	\$300
----------------	--------------------------	-------

8.12 Approve Third Reading and Final Adoption of Revised Policy No. 249 Anti-Bullying/Cyber-Bullying

The Administration in collaboration with the SASD Anti-Bullying Committee, and using recommended formatting from the Pennsylvania School Board Association, has revised the Anti-Bullying/Cyber-Bullying Policy.

8.13 Approve Second Reading of Revised Policy No. 811 - Bonding

The Administration recommends approval of a Second Reading of Revised Policy No. 811, *Bonding*.

8.14 First Reading of Revised Policy No. 246 - Student Wellness

Administration is seeking a First Reading to revised Policy No. 246 which adds the position of School Health Professional to the Wellness Committee.

8.15 Accept the Single Audit Report for 2016-2017

The Administration recommends acceptance of the Single Audit Report from Gorman & Associates, PC for the year ended June 30, 2017.

8.16 Approve First Addendum to Staff Placement Agreement

The Administration recommends approval of a First Addendum to the Staff Placement Agreement dated July 27, 2017 with Mission One Educational Staffing Services.

8.17 Approve Change Order for EMC Project

The Administration recommends approval of a change order with Rampart Construction Company for the E. Merton Crouthamel Elementary School Project in the amount of **\$69,187.05**.

8.18 Ratify Tax Assessment Appeal Stipulation Agreement

The Board will ratify a tax assessment appeal stipulation agreement between the District and a property owner in Franconia Township.

8.19 Approve IRS Mileage Reimbursement Rate for 2018

The Administration recommends that the Board approve the IRS mileage rate of \$0.545 per mile, effective January 1, 2018, in accordance with Board Policy No. 626.1, *Travel Reimbursements - Federal Programs*.

8.20 Approve Donations to Souderton Area High School

The Administration recommends approving two donations received for the Souderton Area High School per Policy #702, *Gifts, Grants and Donations*:

- \$3,000 from an anonymous donor to purchase new kitchen equipment for the Indianettes concession stand at the SAHS stadium.
- \$2,500 from PA Department of Education, Bureau of Special Education in support of the SAHS Unified Sports program.

8.21 Approve Revisions to the 2017 Per Capita Tax Exemptions

There will be a motion to approve revisions to the 2017 Per Capita Tax exemption list.

8.22 Approve Resolution Opposing Educational Savings Account Voucher Programs

The Administration is recommending the approval of a resolution to Oppose Education Savings Account (ESA) voucher programs as proposed in Senate Bill 2.

8.23 APPROVE ALL CONSENT/ACTION AGENDA ITEMS AS PRESENTED

Resolution: MOTION TO APPROVE ALL CONSENT/ACTION AGENDA ITEMS AS PRESENTED.

MOTION TO APPROVE ALL CONSENT/ACTION AGENDA ITEMS AS PRESENTED.

Motion by William Brong, second by Thomas Kwiatkowski.

Final Resolution: Motion Carries

Aye: Nicholas Braccio, William Brong, Janet Flisak, Matt Holliday, Ken Keith, Thomas Kwiatkowski, Stephen Nelson, Donna Scheuren

9. Discussion/Action Agenda

There were no items on the Discussion/Action agenda.

10. Future Meetings

10.1 Future Meetings

Mr. Keith read the list of upcoming meetings:

DATE	ORGANIZATION	TIME	LOCATION
Wednesday February 14 2018	SASD Board Committee Meetings	6:30 PM	District Administrative Office
Wednesday February 21 2018	North Montco Technical Career Center Joint Operating Committee	7:00 PM	North Montco Technical Career Center 1265 Sumneytown Pike Lansdale, PA 19446
Thursday February 22 2018	SASD Board of School Directors Meeting	7:00 PM	District Administrative Office
Wednesday February 28	Montgomery County Intermediate Unit Board of School Directors	7:00 PM	Montgomery County Intermediate Unit 2 West Lafayette Street

2018

Meeting

Norristown

11. Report of the Solicitor

11.1 Report of the Solicitor

There was no report from the solicitor.

12. Unfinished/New Business of the Board

12.1 Unfinished/New Business from the Board

Dr. Gallagher noted the Board's approval of the resolution which opposes Pennsylvania House Bill 2, a voucher program. Dr. Gallagher commented on the struggles that traditional public education faces and the probable loss of funding that the school district would face if the proposed legislation would be approved.

Vice President Mrs. Scheuren suggested that the Board research the positions that our local legislators are taking on this particular issue. Mrs. Scheuren noted that possible ramifications of this bill would allow for percentile tax increases without oversight. Mrs. Scheuren also commented that it remains a challenge to accurately generate a school district budget when neither fair funding nor charter school reform are in place. Both are variables that fall on to the taxpayer.

Mr. Keith encouraged the public, regardless of a personal position, to be informed on the issues that affect the school district.

13. Public Comments

13.1 Public Comments

There were no public comments.

14. Adjournment

14.1 Adjournment of the Meeting

MOTION TO ADJOURN THE BOARD OF SCHOOL DIRECTORS' MEETING.

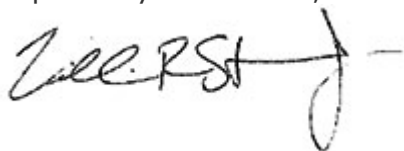
Motion by William Brong, second by Stephen Nelson.

Final Resolution: Motion Carries

Aye: Nicholas Braccio, William Brong, Janet Flisak, Matt Holliday, Ken Keith, Thomas Kwiatkowski, Stephen Nelson, Donna Scheuren

The meeting was adjourned at 7:40 P.M.

Respectfully Submitted,



William R. Stone
Board Secretary