

BOARD OF SCHOOL DIRECTORS MONTHLY ACTION MEETING MINUTES

Thursday, February 23, 2017

Generated by Renai Cardillo on Friday, February 24, 2017

Members present: Jill Basile, Nicholas Braccio, William Brong, Janet Flisak, Matt Holliday, Scott Jelinski, Thomas Kwiatkowski, Ken Keith, Donna Scheuren

Others present: Henry Franz, Sharon Fuhrman, Frank Gallagher, Bill Hazel, Christopher Hey, Raymond Kase, Carol Luciani, Katie Kennedy-Reilly, Walter Salevsky and Sam Varano

1. Welcome

1.1 Call to Order - Scott C. Jelinski, Board President

Mr. Jelinski called the meeting to order 7:16 pm

1.2 Meeting Protocol

Mr. Jelinski announced the meeting protocol for public comment.

1.3 Pledge of Allegiance

Mr. Jelinski led the meeting in the Pledge of Allegiance

1.4 Roll Call - William R. Stone, Jr., Board Secretary

Mr. Stone called the roll. Nine Board members were present.

2. Souderton Spotlight

2.1 Bill of Rights Day

Dr. Kennedy-Reilly introduced the video created on December 15, *Bill of Rights Day*, which was commemorated in our classrooms with various activities and events.

Mr. Jelinski acknowledged the importance of the instruction of the video content.

3. Student Recognition

3.1 Recognition of Students - NMTCC Pennsylvania Farm Show Award Winners

The Administration will be recognizing the Horticulture students of North Montco Technical Career Center who were award recipients at the 2017 Pennsylvania Farm Show.

Dr. Varano introduced sophomore Keri Meier who received a First Place award at the Farm Show for her project in the *Food Made from Fresh Flowers* category. A photo of her entry was shared on the screen.

Dr. Varano noted that senior Shannon Neubert, who was not in attendance, also won First Place with her Round Wreath project.

MOTION TO RECOGNIZE NORTH MONTCO CAREER CENTER STUDENTS AS PENNSYLVANIA FARM SHOW AWARD WINNERS

Motion by Donna Scheuren, second by Nicholas Braccio.

Final Resolution: Motion Carries

Aye: Jill Basile, Nicholas Braccio, William Brong, Janet Flisak, Matt Holliday, Scott Jelinski, Thomas Kwiatkowski, Ken Keith, Donna Scheuren

4. Report of the Student Representatives to the Board

4.1 Student Representatives Update on Activities and Events at Souderton Area High School

Junior Makenna Kregel discussed the Unified Bocce team and the school support that was shown at their events. Makenna also commented on VEX Robotics advancing to State championships, the National Honor Society raising \$3,000 at their Stall Day and the success of the FBLA Prom Fashion Show. Makenna also noted that the high school girls basketball, swim and wrestling teams had advanced to postseason competitions.

Senior David Gayle commented on the upcoming THON fundrasier and the participation from many of the school clubs. David also commented that March 6th was the start of the Spring sports season, that the Advanced Choir would be performing at Lincoln Center and the high school musical, The Music Man, will be performing a school preview on March 24th. David also noted that the annual Art & Soul Fest was scheduled for March 25th.

5. Public Comments on Agenda Items

5.1 Public Comment

There were no public comments.

6. Report of the President

6.1 Report on Executive Session Meeting(s) held by the Board

1. An Executive Session was held on January 26, 2017 to discuss personnel items on the Board Action agenda, including the hiring of guest and substitute teachers, the appointment of a support staff employee and a student expulsion. The meeting lasted 30 minutes in duration.

2. An Executive Session was held prior to tonight's meeting to discuss matters on tonight's agenda, including transfers and appointments in the Technology Department, a professional staff member's retirement, approval of substitute teachers and athletic coaches, a real estate tax stipulation agreement and a confidential release and settlement agreement with a District student. This meeting lasted 15 minutes in duration.

7. Consent/Action Agenda

7.1 Consent/Action Agenda Protocol

Superintendent Gallagher read the list of items that were being recommended to the Board for a motion to approve the Consent/Action item(s) listed. Board members were invited to remove items from the Consent/Action agenda if further discussion was needed.

7.2 Approve School Board Meeting Minutes from January 26, 2017

The Administration is seeking approval of the School Board Meeting Minutes from January 26, 2017 as presented.

7.3 Approve Financial Statements and Check Listings

The Administration is seeking Board approval for the Financial Statements and Check Listings for January 2017 as presented.

7.4 Approve Request(s) to Attend Conferences/Workshops

Josh Boden
High School Psychologist
ADOS-2 Clinical Workshop (Autism)
May 4-5, 2017
Pittsburgh, PA
\$595.00
Pupil Services Budget

Matthew Haines
High School Assistant Principal
ADOS-2 Clinical Training (Autism)
May 4-5, 2017
Pittsburgh, PA
\$1,264.09
Pupil Services Budget

Sarah Riotto
ICMS Teacher
W.E.B. 3-Day Training
April 3-5, 2017
Southbury, CT
\$2,495.00

Building Budget

Robert Reitz
ICMS Teacher
W.E.B. 3-Day Training
April 3-5, 2017
Southbury, CT
\$2,687.41
Building Budget

Keith Bussom
IVMS Teacher
W.E.B. 3-Day Training
April 3-5, 2017
Southbury, CT
\$2,767.15
Building Budget

Daniel Lonsdale
IVMS Teacher
W.E.B. 3-Day Training
April 3-5, 2017
Southbury, CT
\$2,495.00
Building Budget

Janet Johnson
District Office, Registrar
PDE Data Summit
March 12-14, 2017
Hershey, PA
\$587.14
Pupil Services Budget

Maureen Unger
District Office, PIMS Supervisor/Child Accounting
PDE Data Summit
March 12-14, 2017
Hershey, PA
\$394.07
Pupil Services Budget

Danielle Breaux
District Office, Special Education Secretary
PDE Data Summit
March 12-14, 2017
Hershey, PA
\$637.50
Pupil Services Budget

Sandy Campagna
SAHS Teacher
IIRP - Basic Restorative Practices
March 27, 2017
Bethlehem, PA
\$428.68
Building Budget

7.5 Approve Request(s) for Out-of-State/Overnight Field Trips

EMC - Leo Kindergarten
Adventure Aquarium
Camden, NJ
March 30, 2017
Students: 18
Teachers/Adults: 4

Funding: Title I

SAHS German Class
Guggenheim Museum
New York, NY
April 8, 2017
Students: 12
Teachers/Adults: 4
Funding: Student

SAHS Varsity Boys Basketball Team
Cal Ripken Complex
Aberdeen, MD
March 24-25, 2017
Students: 20
Teachers/Adults: 6
Funding: Student

SAHS Career Pathways - Science Students
Adventure Aquarium
Camden, NJ
March 24, 2017
Students: 25
Teachers/Adults: 2
Funding: Student

7.6 Approve Personnel Items - Administrative Staff

TRANSFER	
HAZEL, WILLIAM New Position	From: Hardware/Software Support Technician, Souderton Area High School To: Network Manager, District Office ACT 93 POSITION Effective: February 21, 2017 Salary: \$73,231 (pro-rated)

7.7 Approve Personnel Items - Professional Staff

RETIREMENT	
CARAMENICO, GREGORY	Science Teacher, Indian Valley Middle School Effective: April 14, 2017
REQUEST FOR CHILDREARING LEAVE	
CHAIKOWSKY, STEPHANIE	Learning Support Teacher, Indian Crest Middle School Request for Childrearing Leave, following 12-weeks leave under FMLA, through the end of the first semester of the 2018-2019 school year. Mrs. Chaikowsky plans to return for the second semester of the 2018-2019 school year.

7.8 Approve Personnel Items - Support Staff

RETIREMENT	
BERRY, PAULA	Special Education Instructional Assistant, Salford Hills Elementary School Effective: April 13, 2017
RESIGNATIONS	
AGOSTO, HEATHER	Part-Time Custodian, Indian Crest Middle School Effective: February 6, 2017
KOLB, GINA	Special Education Instructional Assistant, Indian Valley Middle School Effective: February 10, 2017
KWORTNIK, CHRISTINE	Cafeteria/Playground Aide, West Broad Street Elementary School Effective: February 3, 2017
WASHEL, GEORGETTE	Classroom Instructional Assistant, Oak Ridge Elementary School

	Effective: February 24, 2017
<u>NEW HIRES</u>	
DAVID, JULIANE Replacement for Sara Corchiolo (Transfer)	Cafeteria/Playground Aide, E. Merton Crouthamel Elementary School Effective: February 16, 2017 Wage: \$9.95 per hour - Hours: 1.5 per day
LORENC, AMANDA Replacement for Christine Kwortnik (Resigned)	Cafeteria/Playground Aide, West Broad Street Elementary School Effective: February 16, 2017 Wage: \$9.95 per hour - Hours: 2 per day
SPARLING, GABRIELLE Replacement for Katelyn Shaffer (Resigned)	Title I Teaching Assistant, E. Merton Crouthamel Elementary School Effective: January 30, 2017 Wage: \$14.46 per hour - Hours: 5.5 per day
<u>TRANSFER</u>	
MILLER, KLAUDIA	From: Food Service Assistant, Indian Valley Middle School To: Food Service Substitute Effective: February 6, 2017 Wage: \$ 9.82 per hour - Hours: As needed
HORAN, PATRICK New Position	From: Study Hall Proctor, Souderton Area High School To: Site Support Technician, Souderton Area High School Effective: February 21, 2017 Wage: \$19.73 per hour - Hours: 7.5 per day/261 days per year

7.9 Approve Personnel Items - Additions to Substitute Teacher List

Alexander Blosser
John Frost
Laurren Gawronski
Chelsea Gibbs
Joseph Guerra
Leah Klein
Lindsay Mahon
Kimberly Naucodie
Gabrielle Sparling
Ruth Wells

7.10 Approve Personnel Items - Additions and Revisions to Winter 2017 Community Education Instructor List

<u>Name</u>	<u>Course</u>	<u>Rate</u>	<u>Salary</u>
Clark, Diana	Mexican Fiesta	\$20 Per Hour / 2 Hours	\$40
Geiger, William Clarke *Replacing Peter Lane & Kerry Streilein	Basketball - Wednesday	\$15 Per Hour / 22 Hours	\$330

7.11 Approve Personnel Items - Spring 2017 Coaches

<u>Name</u>	<u>Position</u>	<u>Sport</u>	<u>School</u>	<u>Salary</u>
David Stastny	Head Coach	Boys Volleyball	Souderton Area High School	\$4,237
Jeffrey Bishop	JV Coach	Boys Volleyball	Souderton Area High School	\$2,585
Nancy Offner	Head Coach	Girls Lacrosse	Souderton Area High School	\$3,357
Allison Mensch	Assistant Coach	Girls Lacrosse	Souderton Area High School	\$2,350
Melanie Radcliff	JV Coach	Girls Lacrosse	Souderton Area High School	\$2,281
Mark Princehorn	Head Coach	Boys Lacrosse	Souderton Area High School	\$3,630
Joshua Wilkocz	Assistant Coach	Boys Lacrosse	Souderton Area High School	\$2,281
Jeremy Biggans	JV Coach	Boys Lacrosse	Souderton Area High School	\$2,281
John Donahue	Head Coach	Boys Track & Field	Souderton Area High School	\$5,356
Bradley Kull	Assistant Coach	Boys Track & Field	Souderton Area High School	\$3,750

Lloyd Waldon	Assistant Coach	Boys Track & Field	Souderton Area High School	\$2,737
Michael Feliciani	Head Coach	Girls Track & Field	Souderton Area High School	\$4,487
David Klein	Assistant Coach	Girls Track & Field	Souderton Area High School	\$2,820
Richard Hess	Assistant Coach	Girls Track & Field	Souderton Area High School	\$3,750
Elizabeth Parkins	Head Coach	Softball	Souderton Area High School	\$3,259
Robert Tybring	Assistant Coach	Softball	Souderton Area High School	\$3,124
Michael Childs	Head Coach	Baseball	Souderton Area High School	\$4,880
David Myers	Assistant Coach	Baseball	Souderton Area High School	\$3,415
Paul Meara	JV Coach	Baseball	Souderton Area High School	\$2,618
Wendy Bradshaw	Head Coach	Boys Tennis	Souderton Area High School	\$3,085
Thomas Lavella	Head Coach	Baseball	Indian Crest Middle School	\$2,605
Jacob Marushak	Head Coach	Track & Field	Indian Crest Middle School	\$2,821
Michael Fiorentino	Assistant Coach	Track & Field	Indian Crest Middle School	\$1,639
Kimberly Dudek	Head Coach	Lacrosse	Indian Crest Middle School	\$2,757
Robert Burns	Head Coach	Softball	Indian Crest Middle School	\$2,053
James O'Neill	Head Coach	Track & Field	Indian Valley Middle School	\$3,114
Heather Gossler	Assistant Coach	Track & Field	Indian Valley Middle School	\$844 (half contract)
Kirsten Kuchera	Assistant Coach	Track & Field	Indian Valley Middle School	\$795.50 (half contract)
Stephanie Terreri	Head Coach	Softball	Indian Valley Middle School	\$2,115
Suzanne Thomas	Head Coach	Lacrosse	Indian Valley Middle School	\$2,115
Adam Ryan	Head Coach	Baseball	Indian Valley Middle School	\$2,053

7.12 Third Reading and Final Adoption of Revised Policy No. 609 - Investment of District Funds

The Administration recommends the Third Reading and Final Adoption of revised Policy No. 609 - Investment of District Funds.

7.13 Second Reading of Proposed Revision to Policy 333 - Professional Growth Guidelines

The Administration recommends the Second Reading of proposed revision to Policy 333 - Professional Growth Guidelines.

7.14 Second Reading of Proposed Revision to Policy No. 433 - Professional Growth Guidelines

The Administration recommends the Second Reading of proposed revision to Policy No. 433 - Professional Growth Guidelines.

7.15 Second Reading of New Policy No. 824 - Standing Order of Naloxone in Schools

The Administration is recommending the approval of a Second Reading of this new policy concerning the use of Naloxone in our schools.

7.16 Approve Montgomery County Intermediate Unit Budget

As required by PA School Code, the Board must approve the membership services budget for the Montgomery County Intermediate Unit.

7.17 Approve Tax Assessment Appeal Stipulation

The Board will be approving a tax assessment appeal stipulation agreement between the District and a commercial property owner in Franconia Township.

7.18 Approve Disposal of Excess, Obsolete and Non-Repairable Equipment

The Administration recommends approving the disposal of excess items and equipment as per Policy No. 706.1.

7.19 Approve Donation to Souderton Area High School

The Administration recommends approving a donation of fitness equipment from a local business to Souderton Area High School per Policy # 702, *Gifts, Grants and Donations*.

7.20 Approve the Submission of PlanCon Part K to the Pennsylvania Department of Education

The Administration is seeking approval of a recommendation to submit PlanCon Part K for the School District's General Obligation Bonds, Series of 2017, to the Pennsylvania Department of Education.

7.21 Approve Confidential Release and Settlement Agreement

The Administration is seeking approval for a Confidential Release and Settlement for one (1) Souderton Area School District student.

7.22 APPROVE ALL CONSENT/ACTION AGENDA ITEMS AS PRESENTED

Resolution: MOTION TO APPROVE ALL CONSENT/ACTION AGENDA ITEMS AS PRESENTED.

MOTION TO APPROVE ALL CONSENT/ACTION AGENDA ITEMS AS PRESENTED.

Motion by Jill Basile, second by William Brong.

Final Resolution: Motion Carries

Aye: Jill Basile, Nicholas Braccio, William Brong, Janet Flisak, Matt Holliday, Scott Jelinski, Thomas Kwiatkowski, Ken Keith, Donna Scheuren

8. Discussion/Action Agenda

8.1 Approve Revisions to List of Authorized 403(b) Providers

MOTION TO APPROVE THE REVISIONS TO THE LIST OF AUTHORIZED 403(b) PROVIDERS

Motion by Donna Scheuren, second by Thomas Kwiatkowski.

Final Resolution: Motion Carries

Aye: Jill Basile, Nicholas Braccio, William Brong, Janet Flisak, Scott Jelinski, Thomas Kwiatkowski, Ken Keith, Donna Scheuren

Abstain: Matt Holliday

9. Future Meetings

9.1 Future Meetings

DATE	ORGANIZATION	TIME	LOCATION
Wednesday March 8 2017	SASD Board Committee Meetings	6:30 PM	District Administrative Office
Monday March 20 2017	NMTCC Joint Operating Committee Meeting	7:00 PM	NMTCC 1265 Sumneytown Pk. Lansdale
Wednesday March 22 2017	MCIU Board of School Directors Meeting	7:00 PM	MCIU 2 West Lafayette St. Norristown
Thursday March 23 2017	SASD Board Action Meeting	7:00 PM	District Administrative Office

10. Report of the Solicitor

10.1 Report of the Solicitor

There was no report from the Solicitor.

11. Unfinished/New Business of the Board

11.1 Unfinished/New Business from the Board

Mrs. Scheuren commented that Dr. George from the MCIU announced the appointment of Ann Hinkson Herrman, from the current Director of PAttan to the Director of Special Education in Harrisburg.

Mr. Gallagher commented that he had the opportunity to attend the Unified Sports bocce ball game this afternoon and was pleased to see the amount of school spirit surrounding this very special athletic activity for our life-skills and multi-disabled students. Mr. Gallagher noted that we are one of the few schools in Montgomery County to participate in the Unified Sports program which is a part of Special Olympics. Mr. Gallagher was also excited to share that the team would be advancing to state championships in Hershey and that Hagey Coach and T.S.I. would be generously donating a handicap-accessible coach for their trip.

Mr. Jelinski commented on the current legislative discussions surrounding the elimination of property taxes to fund education. Mr. Jelinski noted that the Board would like to be transparent, and would be investigating and gathering information regarding property tax elimination and in an effort to keep the community informed, would like to plan an ad hoc meeting for further discussion.

Mrs. Flisak reminded everyone about the Harlem Wizards game on March 24th and that tickets were selling quickly.

12. Public Comments

12.1 Public Comments

There were no public comments.

13. Adjournment

13.1 Adjournment of the Meeting

MOTION TO ADJOURN THE BOARD OF SCHOOL DIRECTORS' MEETING.

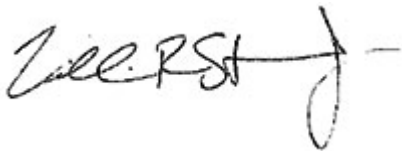
Motion by William Brong, second by Ken Keith.

Final Resolution: Motion Carries

Aye: Jill Basile, Nicholas Braccio, William Brong, Janet Flisak, Matt Holliday, Scott Jelinski, Thomas Kwiatkowski, Ken Keith, Donna Scheuren

The meeting was adjourned at 7:35 P.M.

Respectfully Submitted,



William R. Stone
Board Secretary

Souderton Area School District
760 Lower Road
Souderton, PA 18964
215-723-6061

BOARD OF SCHOOL DIRECTORS
Abstention Memorandum

I, Matt Holliday hereby abstain from voting on
(print name)

matters pertaining to Approval of Authorized 403(b) providers
(describe vote abstained from)

due to conflict of interest
(describe reason for abstention)

This form is filed with the Secretary this 23 day of February, 2017, prior
to the vote in the matter referred to above.

Matt Holliday
(Signature)