

BOARD OF SCHOOL DIRECTORS MONTHLY ACTION MEETING MINUTES**Thursday, October 27, 2016**

Generated by Renai Cardillo on Friday, October 28, 2016

Members present:

Jill Basile, Nicholas Braccio, William Brong, Janet Flisak, Matt Holliday, Scott Jelinski, Thomas Kwiatkowski, Ken Keith, Donna Scheuren

Others present: Tamara Callahan, Deb Doebler, Tom Ferlick, Sharon Fuhrman, Henry Franz, Frank Gallagher, Jon Graf, Sue Hadfield, Matt Haines, Christopher Hey, Raymond Kase, Katie Kennedy-Reilly, Carol Luciani, Dave Purnell, Elisa Snedaker, William Stone, Jeff Sultanik, and David Thayres,

1. Welcome

1.1 Call to Order - Scott C. Jelinski, Board President

Mr. Jelinski called the meeting to order 7:16 P.M.

1.2 Meeting Protocol

Mr. Jelinski announced the meeting protocol for public comments.

1.3 Pledge of Allegiance

Mr. Jelinski led the meeting in the Pledge of Allegiance.

1.4 Roll Call - William R. Stone, Jr., Board Secretary

Mr. Stone called the roll. Nine members present.

2. Indian Valley Education Foundation Grant Recognition

2.1 IVEF Grant Recognition

Mr. Gallagher introduced Mrs. Potter, the Executive Director of the Indian Valley Education Foundation and noted that the foundation would be recognizing faculty and staff from the Souderton Area School District who were awarded with Classroom Innovation Grants for the 2016-2017 school year.

Mrs. Potter announced that there were 18 grants awarded totaling \$16,000 and impacting our students in all grade levels.

The following were recognized:

SCHOOL	TEACHER	GRADE	GRANT TITLE
EMC	BethAnn Harbon	K-5	Little Free Library
EMC	Amy Buiting	K-5	iPads for Investigations
EMC/OR	Anthony Molettiere, Henry Franz, Rachel Irvin	K-1	Literacy Enrichment through EDP
FR	Gwyn Clark	2 thru 5	Little Bits
OR	Rachel Irvin	K-5	Think like a programmer
OR	Heather Jacobus	K-2 Lifeskills	IEP Progress Monitoring
OR	Laura Rhein	3-5 Lifeskills	IEP Progress Monitoring
SH	Barbara Kulp	K	Kindergarten Outdoor Exploration Center
VF	Sue Mandia	5	Worms, Woods and Wonder!
VF	Lynne Feighan, Cindy Edgar, Jamie Mazin	3	Community Creations
VF	Christine Maine	K-5 ELL	Technology for ELL's

VF	Lisa Stover	K-5	The Skoog: Music for all
WB	Eric Stover	K-5	Dash & Dot Wonder Pack
ICMS	Jennifer Odenwald	8	Coaster Physics
ICMS	Nicole Bauer	6 thru 8	Breakout EDU
ICMS	Stephanie Seely	6 thru 8	ICMS Garden
SAHS	Rick Freda	9 thru 12	Ukulele in the Classroom
SAHS	Susan Van Saun	9 thru 12	Immersive Experiences with Google Cardboard

Mr. Jelinski commended Mrs. Potter on the efforts of the Indian Valley Education Foundation and recommended a motion to recognize the recipients.

MOTION TO RECOGNIZE IVEF GRANT RECIPIENTS

Motion by Thomas Kwiatkowski, second by Donna Scheuren.

Final Resolution: Motion Carries

Aye: Jill Basile, Nicholas Braccio, William Brong, Janet Flisak, Matt Holliday, Scott Jelinski, Thomas Kwiatkowski, Ken Keith, Donna Scheuren

3. Report of the Student Representatives to the Board

3.1 Student Representatives Update

Senior David Gayle updated the Board on the school spirit that is present at the high school coming off of the Homecoming activities. The Wing Bowl, the football game, and the Homecoming Dance were all well attended. David also noted that the Shakespeare Day was very successful.

Junior Makenna Kregel made the Board aware of several new high school clubs including a 5th Block Representative to Student Council and the *Souderton Inc.* club which has the goal of inclusion for life skills students to school sponsored activities and events. Makenna also noted upcoming activities that include the Fall Play, Senior Project presentations, the National Honor Society Blood Drive and a mock election.

4. Public Comments on Agenda Items

4.1 Public Comment

There were no public comments.

5. Report of the President

5.1 Report on Executive Session Meeting(s) held by the Board

Mr. Jelinski announced that a Board Workshop was held prior to tonight's meeting to discuss Special Education programming and services. It lasted approximately 85 minutes.

Mr. Jelinski announced that an Executive session was also held prior to tonight's meeting to discuss personnel items that included appointments, resignations, requests for leave, community education and coaching hires and a confidential settlement and release for a student. This meeting lasted 10 minutes.

Mr. Jelinski also read a statement about advocacy efforts surrounding HB 530, a charter school expansion bill recently discussed in the Commonwealth, and its implications on our local charter school.

Mr. Jelinski thanked the community for its support.

6. Consent/Action Agenda

6.1 Consent/Action Agenda Protocol

Mr. Gallagher announced the items on the agenda.

6.2 Approve School Board Meeting Minutes from September 29, 2016

The Administration is seeking approval of the School Board Meeting Minutes from September 29, 2016 as presented.

6.3 Approve Financial Statements and Check Listings

The Administration is seeking Board approval for the Financial Statements and Check Listings for September 2016 as presented.

6.4 Approve Request(s) to Attend Conferences/Workshops

Tom Ferlick
Principal, Oak Ridge ES
MCIU - Collaborative Decision Making for School Leaders
Norristown, PA
November 4, 2016
January 13, 2017
March 3, 2017
\$450.08
Funding: Superintendent's Budget
Act 45 Requirement

Tamara Callahan
Principal, E.M. Crouthamel ES
MCIU - Collaborative Decision Making for School Leaders
Norristown, PA
November 4, 2016
January 13, 2017
March 3, 2017
\$395.00
Funding: Superintendent's Budget
Act 45 Requirement

Sam Varano
Principal, Souderton Area HS
MCIU - Learning Focused Conversations
Norristown, PA
February 10 & April 7, 2017
\$395.00
Funding: Superintendent's Budget
Act 45 Requirement

6.5 Ratify Request to Attend Conference/Workshop

Administration is seeking to ratify the following request to attend conference/workshop:

Tamara Callahan
Principal E.M. Crouthamel ES
Innovator's Mindset
Chester County Intermediate Unit
October 18, 2016
\$475.00
Funding: EMC Principal Budget
Act 45 Requirement

6.6 Approve Request(s) for Out-of-State/Overnight Field Trips

FBLA Officer & Leadership Training
Harrisburg, PA
High School students
Advisors: Maria Halteman & Bryan Fagan
November 6-7, 2016
Students: 11
Funding: Student Activity

Student Council State Conference
Cheswick, PA
High School students
November 10-12, 2016
Advisors: Amy Tarlo, Jen Granito, Matt Haines
Students: 12
Funding: Student Activity

Heidelberg Restaurant
Museum of Modern Art
New York, NY
High School German Language students
November 26, 2016
Advisors: Neil Lindenfelser and Anne Fitch
Students: 8
Funding: Student

Montreal & Quebec City, Canada
Jumpstreet Tours
ICMS & IVMS French Language students
June 15-19, 2017
Advisors: Mary Jo Garcia-Miles, Tina Bachman, Sally Cushmore
Students: 30
Funding: Student

National High School Journalism Convention
Indianapolis, IN
High School Arrowhead & Red Alert Students
November 10-13, 2016
Advisors: Stacey Aronow and Richard Curtis
Students: 22
Funding: Student

Medieval Times
Lyndehurst, NJ
7th Grade Gifted Trip
March 17, 2017
Advisors: Joe Gunn and Amy Welsh + 2 parents
Students: 47
Funding: Student

Gershwin Theatre
 New York, NY
 6th Grade Gifted Trip
 March 22, 2017
 Advisors: Amy Welsh and Joe Gunn
 Students: 15
 Funding: Student

6.7 Approve Personnel Items - Professional Staff

RESIGNATION	
RITGER, LAUREN	School Counselor, Indian Crest Middle School Effective: October 27, 2016
NEW HIRE	
HART, BRIANNA Replacement for Amanda Zaleta (Childrearing)	.6 German Teacher, Middle Schools LONG-TERM SUBSTITUTE Effective: Approx. Nov. 4, 2016 - end of 2016-2017 school year Education: Temple University (BS) 2010 Experience: 2011-2012 - Hatboro-Horsham School District. Building Substitute; 2010-2011 - Substitute Teacher, multiple districts: 2008-2009 - KinderCare Learning Center, Kindergarten Assistant Teacher Recommended Salary: \$26,126.40 (pro-rated)
HORTON, SAMANTHA Replacement for Lauren Ritger (Resigned)	School Counselor, Indian Crest Middle School TEMPORARY PROFESSIONAL Effective: October 28, 2016 Education: West Chester University (BA) 2010 West Chester University (MEd) 2015 Experience: Oct. 2015-present - Souderton Area School District, Long-Term Substitute School Counselor, Indian Crest Middle School; Jan. 2014-May 2015 - Council Rock School District, Counseling Intern Recommended Salary: \$53,775 (pro-rated) - M (2)
YOUNG, COURTNIÉ Replacement for Katie Sigmans (Childrearing)	Third Grade Teacher, E. Merton Crouthamel Elementary School LONG-TERM SUBSTITUTE Effective: October 28, 2016 – end of 2016-2017 school year Education: West Chester University (BS) 2013 Experience: October 2015-present – Souderton Area School District, Special Education Instructional Assistant, E. Merton Crouthamel Elementary School; October 2014-May 2015 – North Penn School District, Intervention Assistant, General Nash Elementary School; September 2014-October 2015 – Substitute Teacher, Multiple locations Recommended Salary: \$43,544 (pro-rated based on start date) – B (1)
REQUEST FOR CHILDREARING LEAVE	
HALL, DIANA	School Psychologist, Salford Hills Elementary School Request for Childrearing Leave, following 12-weeks leave under FMLA, through the end of the 2016-2017 school year. Mrs. Hall plans to return for the start of the 2017-2018 school year.
STRAVINSKY, SUSANNE	Second Grade Teacher, Oak Ridge Elementary School Request for Childrearing Leave, following 12-weeks leave under FMLA, through the end of the 2016-2017 school year. Mrs. Stravinsky plans to return for the start of the 2017-2018 school year.

<u>REQUEST FOR EXTENSION OF CHILDREARING LEAVE</u>	
BEEBE, CHRISTINA	School Counselor, Oak Ridge Elementary School Request for extension of childrearing leave through the second semester of the 2016-2017 school year. Mrs. Beebe plans to return to work for the start of the 2017-2018 school year.
<u>REQUEST FOR HEALTH SABBATICAL</u>	
GEORGE, SANDRA	Learning Support Teacher, Souderton Area High School Request for Health Sabbatical beginning October 11, 2016 extending through the end of the 2016-2017 school year.
<u>REQUEST FOR COMPENSATED PROFESSIONAL LEAVE</u>	
BORRO, TRACY	Fourth Grade Teacher, Franconia Elementary School Request for Compensated Professional Leave for the second semester of the 2016-2017 School Year.

6.8 Approve Personnel Items - Support Staff

<u>RESIGNATIONS</u>	
BRENNAN, STACEY	Intervention Teaching Assistant, Salford Hills Elementary School Effective: October 21, 2016
DERSTINE, REBECCA	Intervention Teaching Assistant, Salford Hills Elementary School Effective: October 14, 2016
ELLINGER, CARLEY	Special Education Instructional Assistant, Souderton Area High School Effective: October 7, 2016
GENOVESE, ANTHONY	Part-Time Substitute Custodian Effective: September 22, 2016
HARDIE, RYAN	Intervention Teaching Assistant, West Broad Street Elementary School Effective: September 29, 2016
IMBODEN, THOMAS	Part-Time Substitute Custodian Effective: September 22, 2016
KNAPPENBERGER, JUSTIN	Part-Time Custodian, West Broad Street Elementary School Effective: October 17, 2016
YOUNG, COURTNIIE	Special Education Instructional Assistant, E. Merton Crouthamel Elementary School Effective: October 27, 2016
<u>RETIREMENT</u>	
JARINKO, LYNDIA	Cafeteria Manager, Salford Hills Elementary School Effective: January 3, 2017
<u>NEW HIRES</u>	
ALLEBACH, AMBER Replacement for Carley Ellinger (Resigned)	Special Education Instructional Assistant, Souderton Area High School Effective: October 10, 2016 Wage: \$12.88 per hour - Hours: 6.5 per day

ENGLE, EVAN Replacement for Theresa Thomas (Resigned)	ESL Teaching Assistant, West Broad Street Elementary School Effective: October 10, 2016 Wage: \$14.46 per hour - Hours: 5.75 per day
HORN, KATELIN Replacement for Kirsten Kuchera (Resigned)	Intervention Teaching Assistant, Indian Valley Middle School Effective: September 28, 2016 Wage: \$14.46 per hour - Hours: 5 per day
HOWER, SARAH Replacement for Gretchen Colombo (Resigned)	ESL Teaching Assistant, Franconia Elementary School Effective: September 28, 2016 Wage: \$14.46 per hour - Hours: 5.75 per day
LINBERGER, JENNIFER New Position	Special Education Instructional Assistant, Vernfield Elementary School Effective: October 24, 2016 Wage: \$12.68 per hour - Hours: 2.5 per day
LINBERGER, JENNIFER	Cafeteria/Playground Aide, Vernfield Elementary School Effective: October 24, 2016 Wage: \$9.95 per hour - Hours: 1 per day
SAUERWALD, REBECCA Replacement for Julie Gawinowicz (Transfer)	Special Education Instructional Assistant, Oak Ridge Elementary School Effective: October 20, 2016 Wage: \$12.88 per hour - Hours: 6.75 per day
SPENCER, DANIELLE	Substitute Cafeteria/Playground Aide, E. Merton Crouthamel Elementary School Effective: October 17, 2016 Wage: \$9.95 per hour - Hours: As needed
SWINNEY, JOSEPH Replacement for David Cunningham (Resigned)	Electrician/HVAC Mechanic Effective: November 7, 2016 Wage: \$28.42 per hour - Hours: 8 per day
TUSMAN, CAITLIN	Lifeguard, Aquatics Program Effective: October 17, 2016 Wage: \$9.00 per hour - Hours: As needed
WOLBACH, KIMBERLY Replacement for Molly Hackman (Resigned)	ESL Teaching Assistant, Indian Crest Middle School Effective: October 10, 2016 Wage: \$14.46 per hour - Hours: 5.75 per day
<u>TRANSFERS</u>	
GAWINOWICZ, JULIE New Position	From: Special Education Instructional Assistant, Oak Ridge Elementary School To: Special Education Instructional Assistant, One-to-One, Souderton Area High School Effective: October 13, 2016 Wage: \$12.68 per hour - Hours: 4 per day
MASON, DEBORAH Replacement for Michelle Corman (Transfer)	From: Food Service Substitute To: Food Service Assistant, Indian Crest Middle School Effective: October 24, 2016 Wage: \$12.00 per hour - Hours: 4 per day
RAMAGE, LAURA Replacement for Rebecca Derstine (Resigned)	From: Classroom Instructional Assistant, Salford Hills Elementary School To: Intervention Teaching Assistant, Salford Hills Elementary School Effective: October 17, 2016 Wage: \$14.46 per hour - Hours: 5.5 per day

REQUEST FOR MEDICAL LEAVE	
YODER, ELIZABETH	Special Education Instructional Assistant, Franconia Elementary School Request for medical leave beginning October 10, 2016 and extending through the end of the 2016-2017 school year.

6.9 Approve Personnel Items - Additions to Coaching Contracts

Name	Sport	Position	Building	Salary
Hartman, Wendy *Replacement for Ali Rosenberger (Resigned)	Cheerleading	Head Coach	Indian Valley Middle School	\$1,210
Christine Schreiner *Replacement for Ali Rosenberger (Resigned)	Cheerleading	Head Coach	Indian Valley Middle School	\$1,210

6.10 Approve Personnel Items - Additions to Fall 2016 Community Education Staff

Name	Course	Rate	Salary
Brown, Sederia	iPhone/iPad	\$20 Per Hour / 5 Hours	\$100
Brown, Sederia	Tablet/Smart Phone	\$20 Per Hour / 5 Hours	\$100
Downing, Gary	Green Cleaning	\$20 Per Hour / 3 Hours	\$60
Valeriano, Natalie	Clay Works Pottery - Classroom Assistant	\$10 Per Hour / 12 Hours	\$120

6.11 Approve Correction to Mentors and Peer Coaches

Christine Wuelfing Mentor for Covington Smith \$600.00

6.12 Third Reading and Final Adoption of Revised Policy 005 - Organization

Administration is seeking a Third Reading and Final Adoption of Revised Policy No. 005.

6.13 Second Reading of Revised Policy No. 620 - Fund Balance

At the request of independent auditors, the Administration recommends revising Policy No. 620, *Fund Balance*.

6.14 Second Reading of High School Program of Studies

Administration is seeking the approval of a second reading of the proposed revisions to the High School Program of Studies for the 2016-2017 school year.

6.15 First Reading of Revised Policy No. 918 - Title I Parental Involvement

Title I Parental Involvement policy annual review

6.16 Ratify the Disposal of Excess, Obsolete and Non-Repairable Equipment

The Administration recommends ratifying the disposal of excess instructional technology equipment under Policy No. 706.1.

6.17 Approve a Disabled Veterans Real Property Tax Exemption Certification

The Administration recommends approving a Disabled Veterans Real Property Tax Exemption Certification for a property located in Franconia Township.

6.18 Approve Confidential Release and Settlement Agreement

The Administration is seeking approval for a Confidential Release and Settlement for one (1) Souderton Area School Student.

Action (Consent): 6.19 APPROVE ALL CONSENT/ACTION AGENDA ITEMS AS PRESENTED
Resolution: MOTION TO APPROVE ALL CONSENT/ACTION AGENDA ITEMS AS PRESENTED.

MOTION TO APPROVE ALL CONSENT/ACTION AGENDA ITEMS AS PRESENTED.

Motion by William Brong, second by Nicholas Braccio.

Final Resolution: Motion Carries

Aye: Jill Basile, Nicholas Braccio, William Brong, Janet Flisak, Matt Holliday, Scott Jelinski, Thomas Kwiatkowski, Ken Keith, Donna Scheuren

7. Discussion/Action Agenda

There were no discussion or action agenda items.

8. Future Meetings

8.1 Future Meetings

Wednesday November 7 2016	SASD Board Committee Meetings	6:30 PM	District Administrative Office
Wednesday November 16 2016	MCIU Board of School Directors	7:00 PM	Montgomery County Intermediate Unit 2 West Lafayette Street Norristown
Thursday November 17 2016	SASD Board Action Meeting	7:00 PM	District Administrative Office
Monday November 21 2016	NMTCC Joint Operating Committee Meeting	7:00 PM	North Montco Technical Career Center 1265 Sumneytown Pike Lansdale

Mr. Jelinski noted a corrected date of November 9, 2016 for the SASD Board Committee meetings and the location change for the November 16, MCIU meeting, which will be at PaTTAN at 333 Technology Drive, Malvern.

9. Report of the Solicitor

9.1 Report of the Solicitor

There was no report from the Solicitor.

10. Unfinished/New Business of the Board

10.1 Unfinished/New Business from the Board

11. Public Comments

11.1 Public Comments

Mr. Tom McGinnis, a resident of Souderton Borough, and teacher in the SASD, was representing the Souderton Area Education Association to thank the Board for their continued support. Mr. McGinnis spoke of the community outreach program that the SAEA participates in noting that this year they have raised over \$13,000. and since the inception of the program have raised a total of \$77,725.

12. Adjournment

The meeting was adjourned at 7:44 P.M.

12.1 Adjournment of the Meeting

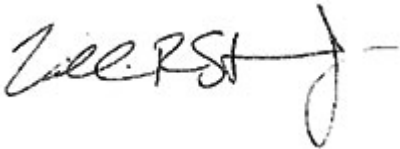
MOTION TO ADJOURN THE BOARD OF SCHOOL DIRECTORS' MEETING.

Motion by Thomas Kwiatkowski, second by William Brong.

Final Resolution: Motion Carries

Aye: Jill Basile, Nicholas Braccio, William Brong, Janet Flisak, Matt Holliday, Scott Jelinski, Thomas Kwiatkowski, Ken Keith, Donna Scheuren

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "W.R. Stone", with a horizontal line extending to the right.

William R. Stone
Board Secretary