

BOARD OF SCHOOL DIRECTORS MONTHLY ACTION MEETING MINUTES

Thursday, March 23, 2017

Generated by Renai Cardillo on Tuesday, March 28, 2017

Members present: Nicholas Braccio, William Brong, Janet Flisak, Matt Holliday, Scott Jelinski, Thomas Kwiatkowski, Ken Keith, Donna Scheuren

Absent: Jill Basile

Others present: Brigitte Bagocius, Steve Bukowski, Henry Franz, Sharon Fuhrman, Frank Gallagher, Christopher Hey, Carol Luciani, Katie Kennedy-Reilly, Elisa Snedaker, William Stone and Jeff Sultanik.

1. Welcome

1.1 Call to Order - Scott C. Jelinski, Board President

Mr. Jelinski called the meeting to order at 7:06 P.M.

1.2 Meeting Protocol

Mr. Jelinski announced the meeting protocol for public comment.

1.3 Pledge of Allegiance

Mr. Jelinski led the meeting in the Pledge of Allegiance

1.4 Roll Call - William R. Stone, Jr., Board Secretary

Mr. Stone called the roll. Eight Board members were present. Mrs. Basile was absent.

2. Report of the Student Representatives to the Board

2.1 Student Representatives Update on Activities and Events at Souderton Area High School

Emma Spangler spoke to the Board about recent events at the High School that included the historic girls basketball season which took them to the state semi-finals, and the SouderTHON fundraiser which raised \$40,000 with proceeds being donated to Peter's Powerhouse and Pete's Sake. Emma also remarked on the High School Academic Challenge teams which placed second in the State and the Academic Decathlon team which finished fourth overall, including an Individual State Championship to student Jerry Zheng. The High School Unified Bocce ball team also went to State competition, taking third place. Emma announced the upcoming events: Art & Soul Fest on March 25th and the school musical The Music Man opening March 30 and running through April 1st. Also noted was the end of the third marking period and the Health & Human Services Expo being held on April 4th, the keynote speaker is Montgomery County Commissioner Dr. Val Arkoosh and the SAVE Recycling event on April 22nd.

3. Public Comments on Agenda Items

3.1 Public Comment

There were no public comments on agenda items.

4. Report of the President

4.1 Report on Executive Session Meeting(s) held by the Board

Mr. Jelinski reported that an informational executive session meeting was held on March 8, 2017 to discuss potential property tax reform legislation. The meeting lasted approximately 20 minutes in duration.

Mr. Jelinski also reported that an Executive Session was held prior to tonight's meeting to discuss the personnel matters on this agenda, including a professional staff retirement and appointment, two support staff retirements and a technology staff appointment. The meeting lasted approximately 15 minutes in duration.

5. Consent/Action Agenda

5.1 Consent/Action Agenda Protocol

5.2 Approve School Board Meeting Minutes from February 23, 2017

The Administration is seeking approval of School Board Meeting Minutes from February 23, 2017.

5.3 Approve Financial Statements and Check Listings - February 2017

The Administration is seeking Board approval for the Financial Statements and Check Listings for February 2017 as presented.

5.4 Approve Request(s) to Attend Conferences/Workshops

The Administration is seeking Board approval of conference/workshop requests as listed below:

Daniel Deitsch
 HS Science Teacher
 GenCon Trade Day National Conference (Presenter)
 Indianapolis, IN
 August 16, 2017
 \$500.00
 Funding: High School Building Budget

Teresa Washam
 HS Choral Teacher
 PA Music Educators Assoc. Annual Conference
 Erie, PA
 April 19-22, 2017
 \$475.00
 Funding: Building Budget

5.5 Approve Request(s) for Out-of-State/Overnight Field Trips

The Administration is seeking approval for request(s) for out-of-state field trips:

IVMS 6th Grade
 Adventure Aquarium
 Camden, NJ
 May 11, 2017
 127 students / 14 adults
 Funding: Student

HS Choir Students
 P.M.E.A. Competition and Conference
 Atlantic City, NJ
 April 5-7, 2017
 3 students / 1 chaperone
 Funding: No Charge

5.6 Approve Personnel Items - Professional Staff

RETIREMENT	
MUSSELMAN, TERESA	Language Arts Teacher, Indian Valley Middle School Effective: End of 2016-2017 school year
NEW HIRE	
THOMAS, SUZANNE Replacement for Gregory Caramenico (Retired)	Science Teacher, Indian Valley Middle School TEMPORARY PROFESSIONAL <u>Beginning</u> : April 17, 2017 <u>Education</u> : Ursinus College (BS) 1989 Arcadia University (MA) 1997 <u>Experience</u> : Aug. 2016-present - Souderton Area School District, Long-Term Substitute Science Teacher, Indian Valley Middle School; Sept. 2014-Aug. 2016- Souderton Area School District, Substitute Teacher; 2004-2014 - Gwynedd Friends Preschool, Teacher; Sept-Dec 2003 - Ursinus College, Physical Education Instructor; 1989-2001 - Germantown Academy, Physical Education Teacher <u>Recommended Salary</u> : \$51,707 (pro-rated amount) - M (1)
REQUEST FOR CHILDREARING LEAVE	
HANGE, SARAH	Second Grade Teacher, E. Merton Crouthamel Elementary School Request for Childrearing Leave, following 12-weeks leave under FMLA, through the end of the 2016-2017 school year. Mrs. Hange plans to return for the start of the 2017-2018 school year.
MILES, JESSICA	.5 ESL Teacher, E. Merton Crouthamel Elementary School Beginning approximately June 5, 2017 and extending for the remainder of the 2016-2017 school year. At this time, Mrs. Miles plans to return at the start of the 2017-2018 school year.
SILBERMAN, JESSICA	.7 Music Teacher, Indian Crest Middle School Beginning on April 17, 2017 and extending for the remainder of the 2016-2017 school year. At this time, Mrs. Silberman plans to return at the start of the 2017-2018 school year.

5.7 Approve Personnel Items - Support Staff

RETIREMENT	
BRANDIS, PAULINE	Food Service Assistant, Souderton Area High School Effective: End of 2016-2017 School Year
HENGEY, KAREN	Building Secretary, Souderton Area High School Effective: June 30, 2017
RESIGNATIONS	
FADDEN, KIM	Special Education Instructional Assistant, West Broad Street Elementary School Effective: April 13, 2017
EGAN, DANIEL	Part-Time Custodian, Salford Hills Elementary School Effective: March 1, 2017
LEISTER, JORDAN	Part-Time Custodian, Indian Valley Middle School Effective: March 16, 2017
ZIEGLER, STEPHANIE	Classroom Instructional Assistant, West Broad Street Elementary School Effective: March 17, 2017
NEW HIRES	

COHAN, KYLE	Lifeguard, Aquatics Program Effective: March 1, 2017 Wage: \$9.00 per hour - Hours: As needed
FRATTONE, CAROLINE	Swim Instructor, Aquatics Program Effective: February 28, 2017 Wage: \$9.00 per hour - Hours: As needed
FULGINITI, MICHELLE Replacement for Patrick Horan (Transfer)	Study Hall Proctor, Souderton Area High School Effective: March 27, 2017 Wage: \$10.90 per hour - Hours: 5.75 per day
GWYNN, TIMOTHY Replacement for William Hazel (Transfer)	Site Support Technician, Souderton Area High School Effective: March 20, 2017 Wage: \$19.52 per hour - Hours: 7.5 per day/261 days per year
MAHON, LINDSAY Replacement for Katelin Horn (Transfer)	Intervention Teaching Assistant, Indian Valley Middle School Effective: March 1, 2017 Wage: \$14.46 per hour - Hours: 5 per day
MORRISON, ANTHONY Replacement for Daniel Gegan (Resigned)	Part-Time Custodian, Salford Hills Elementary School Effective: March 20, 2017 Wage: \$11.45 per hour - Hours: 4 per day
REED, ROBIN Replacement for Elizabeth Garvin (Resigned)	Special Education Instructional Assistant, Souderton Area High School Effective: March 21, 2017 Wage: \$12.68 per hour - Hours: 6.75 per day
THOMAS, JUSTIN Replacement for Heather Agosto (Resigned)	Part-Time Custodian, Indian Crest Middle School Effective: February 27, 2017 Wage: \$11.45 per hour - Hours: 4 per day
TRANSFER	
HORN, KATELIN Replacement for Gina Kolb (Resigned)	From: Intervention Teaching Assistant, Indian Valley Middle School To: Special Education Instructional Assistant, Indian Valley Middle School Effective: February 21, 2017 Wage: \$12.88 per hour - Hours: 6.5 per day
STADNYCKI, MICHAEL Replacement for Lauren O'Brien (Resigned)	From: Study Hall Proctor (5.3 hrs per day), Souderton Area High School To: Study Hall Proctor, Souderton Area High School Effective: March 27, 2017 Wage: \$13.60 per hour - Hours: 3.75 per day

5.8 Approve Personnel Items - Additions to Winter 2017 Community Education Instructor List

Name	Course	Rate	Salary
Buchler, Moyer, Susan	Creative Writing	\$20 Per Hour / 15 Hours	\$300
Walters, Alyssa	Essential Oils	Gratis	\$0
Walters, Alyssa	Self Care Using Oils	Gratis	\$0

5.9 Approve Personnel Items - Additions to Substitute Teacher List

Carol Ambrusch
 Brian Cooper
 Brian Brenfleck
 Michele Moyer
 Nancy Turner

5.10 Approve Personnel Items - Additions to Spring Coaching Staff

Name	Position	School	Salary
Marissa Meenan	Assistant Softball Coach	Souderton Area High School	\$2,281

5.11 Third Reading and Final Adoption of Proposed Revision to Policy 333 - Professional Growth Guidelines

The Administration recommends the Third Reading and Final Adoption of proposed revision to Policy 333 - Professional Growth Guidelines.

5.12 Third Reading and Final Adoption of Proposed Revision to Policy No. 433 - Professional Growth Guidelines

The Administration recommends the Third Reading and Final Adoption of proposed revision to Policy No. 433 - Professional Growth Guidelines.

5.13 Third Reading and Final Adoption of New Policy No. 824 - Standing Order of Naloxone in Schools

The Administration is recommending the approval of a Third Reading and Final Adoption of this new policy concerning the use of Naloxone in our schools.

5.14 Approve Asphalt Repair Bid

It is the recommendation of the Administration to award the Base Bid for asphalt repairs to Bracalente Construction, Inc., Northampton, PA, in the amount of \$796,014.

5.15 Approve Bid for Data Wiring & Access Point Installation at Elementary Schools

It is the recommendation of the Administration to award the Bid for Wiring and Access Point Installation to Micro Technology Group, Inc. Bensalem, PA in the amount of \$66,111.82.

5.16 Approve Tax Assessment Appeal Stipulation

The Board will be authorizing the Solicitor to execute a tax assessment appeal stipulation agreement between the District and a residential property tax owner in Franconia Township.

5.17 Acknowledge PDE Approval of PlanCon Part K: Project Refinancing

The Administration recommends acknowledgement of PDE approval of PlanCon Part K, Project Refinancing.

5.18 Approve Appointment of Voting Delegates for the PSBA Delegate Assembly Meeting

The Administration will be seeking to approve the appointment of Scott Jelinski, Janet Flisak and Nicholas Braccio as voting delegates for the PSBA Delegate Assembly Meeting being held on October 20, 2017 at the PASA-PSBA School Leadership Conference.

5.19 APPROVE ALL CONSENT/ACTION AGENDA ITEMS AS PRESENTED

Resolution: MOTION TO APPROVE ALL CONSENT/ACTION AGENDA ITEMS AS PRESENTED.

MOTION TO APPROVE ALL CONSENT/ACTION AGENDA ITEMS AS PRESENTED.

Motion by William Brong, second by Donna Scheuren.

Final Resolution: Motion Carries

Aye: Nicholas Braccio, William Brong, Janet Flisak, Matt Holliday, Scott Jelinski, Thomas Kwiatkowski, Ken Keith, Donna Scheuren

6. Future Meetings

6.1 Future Meetings

Mr. Jelinski read the list of upcoming meetings

DATE	ORGANIZATION	TIME	LOCATION
Wednesday April 5 2017	SASD Board Committee Meetings	6:30 PM	District Administrative Office
Monday April 17 2017	NMTCC Joint Operating Committee Meeting	7:00 PM	NMTCC 1265 Sumneytown Pk. Lansdale
Wednesday April 26 2017	MCIU Board of School Directors Meeting	7:00 PM	MCIU 2 West Lafayette St. Norristown
Thursday April 27 2017	SASD Board Action Meeting	7:00 PM	District Administrative Office

7. Report of the Solicitor

7.1 Report of the Solicitor

There was no report from Solicitor Jeffrey Sultanik.

8. Unfinished/New Business of the Board

9.1 Unfinished/New Business from the Board

Mrs. Flisak mentioned the Indian Valley Education Foundation Harlem Wizards fundraiser on Friday night, March 24th. Mrs. Flisak noted that the event was sold out.

Mr. Jelinski recognized the district technology staff for their service in recording Board meetings.

10. Public Comments

10.1 Public Comments

Marianne Vargo of 659 Lower Road, Franconia Township spoke to the Board about the traffic on Lower Road as it relates to the high school.

A discussion ensued between Board members, Mrs. Vargo and other members of the public in attendance. At the conclusion of the discussion, Mr. Gallagher stated that he would meet with Township officials.

11. Adjournment

11.1 Adjournment of the Meeting

MOTION TO ADJOURN THE BOARD OF SCHOOL DIRECTORS' MEETING.

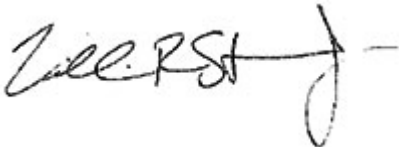
Motion by Ken Keith, second by William Brong.

Final Resolution: Motion Carries

Aye: Nicholas Braccio, William Brong, Janet Flisak, Matt Holliday, Scott Jelinski, Thomas Kwiatkowski, Ken Keith, Donna Scheuren

The meeting was adjourned at 7:37 P.M.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "W.R. Stone", with a long horizontal flourish extending to the right.

William R. Stone
Board Secretary