

BOARD OF SCHOOL DIRECTORS MONTHLY ACTION MEETING MINUTES

Thursday, January 26, 2017

Generated by Renai Cardillo on Tuesday, January 31, 2017

Members present: Jill Basile, Nicholas Braccio, William Brong, Janet Flisak, Matt Holliday, Thomas Kwiatkowski, Ken Keith, Donna Scheuren

Absent: Scott Jelinski

Others present: Deb Doebler, Henry Franz, Sharon Fuhrman, Frank Gallagher, Christopher Hey, Raymond Kase, Katie Kennedy-Reilly, Dave Purnell, Elisa Snedaker, William Stone, and Dave Thayres.

1. Welcome

1.1 Call to Order - Thomas A. Kwiatkowski, Board Vice President

Mr. Kwiatkowski called the meeting to order at 7:11 P.M.

1.2 Meeting Protocol

Mr. Kwiatkowski announced the meeting protocol for public comment.

1.3 Pledge of Allegiance

Mr. Kwiatkowski led the meeting in the Pledge of Allegiance.

1.4 Roll Call - William R. Stone, Jr., Board Secretary

Mr. Stone called the roll. Eight Board members were present. Mr. Jelinski was absent.

2. Souderton Spotlight

2.1 Salford Hills Third Grade Growth Mindset

Mr. Gallagher introduced Salford Hills Principal Dave Purnell who gave a brief overview of the video which highlights third grade students at Salford Hills who are learning to develop their mindset for learning. Through reading books, classroom discussions and connections to everyday life the students are using persistence, flexibility, resilience, optimism, and empathy to have a growth mindset.

2.2 School Board Recognition

Mr. Gallagher thanked the Board for their service and commended them for their personal and professional sacrifices, always keeping our students and traditional public education interests first.

3. Report of the Student Representatives to the Board

3.1 Student Representatives Update on Activities and Events at Souderton Area High School

Ben Heckler commented on the winter sports season and the upcoming Career Expo which will focus on the Health and Human Services Pathway. Ben noted that Montgomery County Commissioner Dr. Val Arkoosh would be a guest.

Emma Spangler noted that high school students recently completed the Keystone exams and semester finals. The Link Crew sponsored a Cocoa & Cram study session for finals. Emma noted the dates for the upcoming SouderTHON, a 12-hour fundraiser with proceeds going to local charities. A community hour will be held on Friday evening with activities for all ages.

Emma and Ben thanked the Board for their service and praised them for continuing to promote academic opportunities for our students.

4. Public Comments on Agenda Items

4.1 Public Comment

There were no public comments.

5. Report of the President

5.1 Report on Executive Session Meeting(s) held by the Board

1. An Executive Session was held on January 11, 2017 to discuss the statutory issues surrounding the Souderton Charter School Collaborative and the potential sale of a District-owned property. This meeting lasted approximately 35 minutes in duration.

6. Consent/Action Agenda

6.1 Consent/Action Agenda Protocol

Mr. Gallagher announced the consent/action agenda protocol and the items to be considered.

6.2 Approve School Board Meeting Minutes from December 2016

The Administration is seeking approval of the School Board Meeting Minutes from December 15, 2016 as presented.

6.3 Approve Financial Statements and Check Listings

The Administration is seeking Board approval for the Financial Statements and Check Listings for December 2016 as presented.

6.4 Approve Request(s) to Attend Conferences/Workshops

Thomas Ferlick
Oak Ridge Principal
PA Educational Technology Expo & Conference (PETE & C)
Hershey, PA
February 14-15, 2017
\$445.30
Funding: Building Budget

John Paul Franzen
Curriculum, Instruction & Assessment Supervisor
Learning Focused Collaborative Conversations
February 10, 2017
April 7, 2017
MCIU, Norristown
\$438.20
Funding: Curriculum

Geri Wilkocz
Curriculum, Instruction & Assessment Supervisor
Learning Focused Collaborative Conversations
February 10, 2017
April 7, 2017
MCIU, Norristown
\$438.20
Funding: Curriculum

Katie Kennedy-Reilly
Director of Curriculum, Instruction & Assessment
PA Educational Technology Expo & Conference (PETE & C)
February 12-14, 2017
Hershey, PA
\$507.86
Funding: Title II Funding

6.5 Approve Request(s) to Ratify Conference Attendance

Kate Pluchinsky
SAHS Teacher
PDE - SAS Institute
Hershey, PA
Dec. 4-6, 2016
\$439.54
Funding: Pupil Services/Special Education

Matthew Montagna
SAHS Teacher
PDE - SAS Institute
Hershey, PA
Dec. 4-6, 2016
\$483.54
Funding: Pupil Services/Special Education

6.6 Approve Request(s) for Out-of-State/Overnight Field Trips

SAHS Advanced Choir
Lincoln Center
New York, NY
March 20, 2017
Perform in Distinguished Int'l Concerts
30 students / 3 chaperones
Funding: Student

SAHS Choir
"Anastasia"
Broadhurst Theater
New York, NY
April 29, 2017
60 students / 16 chaperones
Funding: Student

Middle School 8th Grade Gifted Students
"Amazing Escape Room"
Princeton, NJ
May 8, 2017
46 students / 6 chaperones
Funding: Student

High School FBLA Students
FBLA State Leadership Conference
Hershey, PA
April 2-5, 2017
24 students / 3 teachers
Funding: Student

6.7 Approve Personnel Items - Professional Staff

<u>NEW HIRE</u>	
BURNS, PATRICIA Replacement for Tracy Borro (Sabbatical)	Fourth Grade Teacher, Franconia Elementary School LONG-TERM SUBSTITUTE <u>Effective:</u> Second semester 2016-2017 school year <u>Education:</u> Bloomsburg (BS) 1995 Bloomsburg (MEd) 2001 <u>Experience:</u> Sept. 2015-present - Souderton Area School District, Franconia Elementary School, Title I Teaching Assistant; 2007-2015 - Hopwood School & Camp, Preschool Teacher; 1998-2003 - Central Bucks School District, Cold Spring Elementary School, Sixth Grade Teacher <u>Recommended Salary:</u> \$25,716.52 - M (1)
MYERS, T. JOSHUA Replacement for Teresa Doyle (Childrearing)	Family & Consumer Science Teacher, Souderton Area High School LONG-TERM SUBSTITUTE <u>Effective:</u> Second semester 2016-2017 school year <u>Education:</u> West Chester (BA) 2015 <u>Experience:</u> Oct. 2015-present - Souderton Area School District, Building Substitute; June 2013-present - Castle Academy Early Childhood Learning Center, Teacher; Sept. 2011-June 2012 - MCIU - one-on-one aide; Jan. 2008-June 2013 - Wiggles & Giggles Daycare, Lead Teacher <u>Recommended Salary:</u> \$21,656.66 - B (1)
<u>REQUEST FOR COMPENSATED PROFESSIONAL LEAVE</u>	
MAINE, CHRISTINE	ESL Teacher, Salford Hills/Vernfield Elementary School Request for Compensated Professional Leave for the first semester of the 2017-2018 School Year.
<u>REQUEST FOR CHILDREARING LEAVE</u>	
HARDGROVE, KATE	Spanish Teacher, Souderton Area High School Request for Childrearing Leave, following 12-weeks leave under FMLA, through the end of the 2017-2018 school year. Mrs. Hardgrove plans to return for the start of the 2018-2019 school year.

6.8 Approve Personnel Items - Support Staff

<u>RESIGNATION</u>	
BURNS, PATRICIA	Title I Teaching Assistant, Franconia Elementary School Effective: Approximately January 23, 2017
KOPP, MITCHELL	Part-Time Custodian, Indian Valley Middle School Effective: January 10, 2017
MOYER, BARBARA	Part-Time Custodian, Indian Crest Middle School Effective: January 13, 2017
O'BRIEN, LAUREN	Study Hall Proctor, Souderton Area High School Effective: January 13, 2017
SHAFFER, KATELYN	Title I Teaching Assistant, E. Merton Crouthamel Elementary School Effective: Approximately January 25, 2017
WOLF, SUSAN	Food Service Substitute Effective: December 21, 2016
<u>NEW HIRES</u>	
AGOSTO, HEATHER Replacement for Barbara Moyer (Resigned)	Part-Time Custodian, Indian Crest Middle School Effective: January 23, 2017 Wage: \$11.45 per hour - Hours: 4 per day
BENEDICT, WILLIAM Replacement for Jacob Smerecki (Transfer)	Part-Time Custodian, Souderton Area High School Effective: January 9, 2017 Wage: \$11.45 per hour - Hours: 4 per day

BURKE, DAWN New Position	Special Education Instructional Assistant, Franconia Elementary School Effective: December 12, 2016 Wage: \$12.88 per hour - Hours: 3 per day
COAXUM, JENNIFER	Food Service Substitute Effective: December 16, 2016 Wage: \$9.52 per hour - Hours: As needed
CROZIER, APRIL Replacement for Courtne Roberts (Transfer)	Special Education Instructional Assistant, E. Merton Crouthamel Elementary School Effective: January 9, 2017 Wage: \$12.88 per hour - Hours: 5.5 per day
CULP, CHRISTIAN Replacement for Maili Shelly (Resigned)	Part-Time Custodian, Souderton Area High School Effective: January 3, 2017 Wage: \$11.45 per hour - Hours: 4 per day
DICANDILO, JACQUELINE Replacement for Patricia Burns (Transfer)	Title I Teaching Assistant, Franconia Elementary School Effective: January 24, 2017 Wage: \$14.46 per hour - Hours: 5.5 per day
DIEHL, PATRICK Replacement for Peter Sandor (Transfer)	Security Guard, Souderton Area High School Effective: February 13, 2017 Wage: \$18.00 per hour - Hours: 6 per day
GRAY, ANNEMARIE	Lifeguard, Aquatics Program Effective: December 15, 2016 Wage: \$9.00 per hour - Hours: As scheduled
GRISTICK, KATELYN Replacement for Charlene Scott	Special Education Instructional Assistant, Indian Crest Middle School Effective: January 23, 2017 Wage: 12.68 per hour - Hours: 5.5 per day
GUNN, ASHLEY Replacement for Kristina Rodkey (Resigned)	Intervention Teaching Assistant, Indian Crest Middle School Effective: January 12, 2017 Wage: \$14.46 per hour - Hours: 5 per day
HOUSER, DANIEL	Substitute Security Guard, Souderton Area High School Effective: January 30, 2017 Wage: 18.00 per hour - Hours: As needed
KITT, TEQUILLA	Food Service Substitute Effective: December 19, 2016 Wage: \$9.52 per hour - Hours: As needed
LEISTER, JORDAN Replacement for Mitchell Kopp (Resigned)	Part-Time Custodian, Indian Valley Middle School Effective: January 23, 2017 Wage: \$11.45 per hour - Hours: 4 per day
OLSON, LINDSAY Replacement for Mary Kitson (Transfer)	Intervention Teaching Assistant, Vernfield Elementary School Effective: January 23, 2017 Wage: \$14.46 per hour - Hours: 5.5 per day
PRICE, JAY	Substitute Security Guard, Souderton Area High School Effective: January 30, 2017 Wage: \$18.00 per hour - Hours: As needed
TARSITANO, FRED	Substitute Security Guard, Souderton Area High School effective: January 30, 2017 Wage: \$18.00 per hour - Hours: As needed
TAYLOR, KELLY New Position	Special Education Instructional Assistant, Oak Ridge Elementary School Effective: December 13, 2016 Wage: \$12.68 per hour - Hours: 2.5 per day
ZIEGLER, JUSTIN	Lifeguard, Aquatics Program Effective: December 16, 2016 Wage: \$9.00 per hour - Hours: As scheduled
TRANSFER	

GOSHOW, MALACHI Replacement for Samuel Goshow (Resigned)	From: Part-Time Custodial Substitute To: Part-Time Custodian, Indian Crest Middle School Effective: January 3, 2017 Wage: \$11.45 per hour - Hours: 4 per day
SANDOR, PETER	From: Security Guard, Souderton Area High School To: Substitute Security Guard Effective: January 6, 2017 Wage: \$18.00 per hour - Hours: As needed
SCOTT, CHARLENE Replacement for Sandra Nice (Resigned)	From: Special Education Instructional Assistant, Indian Crest Middle School To: Food Service Assistant, Indian Crest Middle School Effective: January 17, 2017 Wage: \$10.60 per hour - Hours: 4 per day
SMERECKI, JACOB	From: Part-Time Custodian, Souderton Area High School To: Summer Custodial Substitute Effective: January 3, 2017 Wage: \$11.45 per hour - Hours: As scheduled

6.9 Approve Personnel Items - Additions to Community Education Winter/Spring 2017 Staff

INSTRUCTOR	COURSE	RATE	SALARY
Connie Landis	Friendship Star Tablerunner	\$20 Per Hour / 8 Hours	\$160
Kristie Roeder	Ceramic Jewelry	\$20 Per Hour / 14 Hours	\$280
Kristie Roeder	Ceramic Windchime	\$20 Per Hour / 14 Hours	\$280
Kristie Roeder	Ceramic Toadhouse	\$20 Per Hour / 14 Hours	\$280

6.10 Approve Peer Coaches and Mentors for the 2016-2017 School Year

Tracey Neely	Mentor for Taryn Gresh (pro-rated)	\$340.
Jill Gilman	Mentor for Jennifer Toby (pro-rated)	\$340.
Tara Weismantel	Mentor for Josh Meyers (second semester)	\$300.

6.11 Approve Personnel Items - Additions to Substitute Teacher List

Kelli Adams
 Tammy Aldredge
 Melissa Brandtmayr
 Jill Coleman
 April Crozier
 Jessica Eggleston
 Emily Fila
 Amy Gahman
 Ashley Gunn
 Aimee Heavener
 Kelly Kingsbury
 Lisa Lafredo
 Elizabeth Martin
 Wendi Park
 Moni Pradhan
 Robin Reed
 Rachael Renner
 Melissa Shepard
 Carrie Stankus
 Christine Stauffer
 Fred Tarsitano
 Ashley Walter
 Kimberly Wolbach

6.12 Approve a Revised Resolution naming five (5) additional local holidays.

As per School Code the administration will be naming five additional holidays.

6.13 Second Reading of Revised Policy No. 609 - Investment of District Funds

Administration recommends the Second Reading of revised Policy No. 609 - Investment of District Funds.

6.14 First Reading of Proposed Revision to Policy 333 - Professional Growth Guidelines

Administration recommends the First Reading of proposed revision to Policy 333 - Professional Growth Guidelines.

6.15 First Reading of Proposed Revision to Policy No. 433 - Professional Growth Guidelines

Administration recommends the First Reading of proposed revision to Policy No. 433 - Professional Growth Guidelines.

6.16 Accept the Single Audit Report for 2015-2016

The Administration recommends acceptance of the Single Audit Report from Gorman & Associates, PC for the year ended June 30, 2016.

6.17 Approve PlanCon Part F for the EMC Project

It is recommended that Godshall Kane O'Rourke Architects be authorized to submit PlanCon Part F, *Construction Documents*, on behalf of the Souderton Area School District. It is further recommended that the Board Secretary sign approval (on the "Board Transmittal," Page F-01, and "The Certification in Lieu of Agency Approvals, Permits & Service Availability Letters," Page F-20) for the submission of PlanCon Part F.

6.18 Approve Proceeding to Bidding & Negotiation Phase of the EMC Project

The Administration has determined that the Design Professional and Construction Manager have completed all required Construction Documents phase services under their respective agreements with the School District.

It is therefore recommended that Godshall Kane O'Rourke Architects be authorized to commence Bidding and Negotiation Phase Services under the Agreement Between Owner and Design Professional dated April 23, 2015, as amended, between the Souderton Area School District and Godshall Kane O'Rourke Architects **at a cost not to exceed \$22,625.**

It is further recommended that Reynolds Construction, LLC be authorized to commence Bidding and Negotiation Phase Services under the Construction Management Agreement dated April 23, 2015, as amended, between the Souderton Area School District and Reynolds Construction, LLC **at a cost not to exceed \$11,400.**

6.19 Approve Tax Collector Compensation and Responsibilities Resolution

The Board of School Directors is required to establish compensation for elected tax collectors before February 15, 2017. This resolution outlines the responsibilities for candidates interested in running for office, and are the expectations for any successful candidate who is elected.

6.20 Approve Disposal of Excess, Obsolete and Non-Repairable Equipment

The Administration recommends approving the disposal of unusable/unrepairable items and equipment as per Policy No. 706.1.

6.21 Ratify Tax Assessment Appeal Stipulation

The Board will be ratifying a tax assessment appeal stipulation agreement between the District and a residential property tax owner in Lower Salford Township.

6.22 Approve Student Expulsion

The Administration is seeking approval for one student expulsion. Pursuant to the laws of Pennsylvania, it is recommended that the Souderton Area School District Board of Directors approve the expulsion of Student ID# 258036 from the Souderton Area School District from December 14, 2017 to the end of the 2016/2017 school year.

6.23 APPROVE ALL CONSENT/ACTION AGENDA ITEMS AS PRESENTED

Resolution: MOTION TO APPROVE ALL CONSENT/ACTION AGENDA ITEMS AS PRESENTED.

MOTION TO APPROVE ALL CONSENT/ACTION AGENDA ITEMS AS PRESENTED.

Motion by Nicholas Braccio, second by Donna Scheuren.

Final Resolution: Motion Carries

Aye: Jill Basile, Nicholas Braccio, William Brong, Janet Flisak, Matt Holliday, Thomas Kwiatkowski, Ken Keith, Donna Scheuren

7. Discussion/Action Agenda

There were no discussion/action agenda items.

8. Future Meetings

8.1 Future Meetings

Wednesday February 8 2017	SASD Board Committee Meetings	6:30 PM	District Administrative Office
Wednesday February 22 2017	NMTCC Joint Operating Committee Meetings	7:00 PM	NMTCC 1265 Sumneytown Pike Lansdale
Wednesday February 22 2017	MCIU Board of School Directors Meeting	7:00 PM	MCIU 2 West Lafayette Street Norristown
Thursday February 23 2017	SASD Board Action Meeting	7:00 PM	District Administrative Office

9. Report of the Solicitor

9.1 Report of the Solicitor

There was no report from Solicitor Jeffrey Sultanic

10. Unfinished/New Business of the Board

10.1 Unfinished/New Business from the Board

Board member Donna Scheuren noted that at the Wednesday evening Montgomery County Intermediate Unit Board of School Directors meeting, the potential legislation to eliminate school taxes was discussed. Mrs. Scheuren suggested that in an effort to remain transparent to the school district constituents, the Board be encouraged to hold public assemblies, inviting local legislators to attend, keeping the community informed on the potential legislation.

Mr. Gallagher noted that he, along with several neighboring superintendents have already scheduled a meeting with Senator Bob Mensch to discuss the matter. Mr. Gallagher commented that he will keep the Board and community updated on discussions.

11. Public Comments

11.1 Public Comments

There were no public comments.

12. Adjournment

12.1 Adjournment of the Meeting

MOTION TO ADJOURN THE BOARD OF SCHOOL DIRECTORS' MEETING.

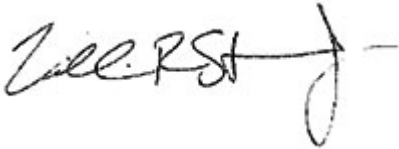
Motion by Jill Basile, second by William Brong.

Final Resolution: Motion Carries

Aye: Jill Basile, Nicholas Braccio, William Brong, Janet Flisak, Matt Holliday, Thomas Kwiatkowski, Ken Keith, Donna Scheuren

The meeting was adjourned at 7:41 P.M.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "W.R. Stone", with a long horizontal stroke extending to the right.

William R. Stone
Board Secretary