

# BOARD OF SCHOOL DIRECTORS MONTHLY ACTION MEETING MINUTES

**Thursday, October 22, 2015**

*Generated by Renai Cardillo on Monday, October 26, 2015*

## **Members present**

Jill Basile, Nicholas Braccio, William Brong, Matt Holliday, Scott Jelinski, Thomas Kwiatkowski, Donna Scheuren

**Absent:** Janet Flisak and Ken Keith

**Others present:** Brandon Bilohlavek, Maryellen Brousseau, Tamara Callahan, Deb Doebler, Henry Franz, Sharon Fuhrman, Frank Gallagher, Christopher Hey, Elisa Snedaker, William Stone, and a reporter from *The Reporter*.

## **1. Welcome**

---

### **1.1 Call to Order - Scott C. Jelinski, Board President**

Mr. Jelinski called meeting to order at 7:09 PM

### **1.2 Meeting Protocol**

Mr. Jelinski announced the meeting protocol.

### **1.3 Pledge of Allegiance**

Mr. Jelinski led the meeting in the Pledge of Allegiance.

### **1.4 Roll Call - William R. Stone, Jr., Board Secretary**

Mr. Stone called the roll. Seven members were present.

## **2. Souderton Spotlight**

---

### **2.1 L.E.O. at E.M. Crouthamel Elementary School**

Mr. Gallagher introduced Tamara Callahan, Principal of E.M.C., to introduce the spotlight video. Mrs. Callahan discussed the LEO program, which is an enrichment opportunity for kindergartners at EMC.

Mr. Gallagher complimented Mrs. Callahan on her leadership of E.M.C.

## **3. Report of the Student Representatives to the Board**

---

### **3.1 Student Representatives Update on Activities and Events at Souderton Area High School**

Senior Hirsh Sisodia briefed the Board on the upcoming Women's Symposium, the Arrowhead Ronald McDonald House fundraiser, and the FBLA state leadership workshops that several students would be attending. Junior Emma Spangler shared the NHS Blood Drive that had been held earlier in the day, there were 115 donors. Emma also mentioned that the RedAlert producers, along with the yearbook and Arrowhead editors would be attending a journalism conference in November in Orlando.

## 4. Public Comments on Agenda Items

---

### 4.1 Public Comment

There were no public comments on agenda items.

## 5. Report of the President

---

### 5.1 Report on Executive Session Meeting(s) held by the Board

Mr. Jelinski announced that an Executive Session was held on October 7, 2015 to discuss real estate and personnel items. Mr. Jelinski also announced that an Executive Session was held prior to tonight's meeting to discuss personnel and real estate items.

## 6. Consent/Action Agenda

---

### 6.1 Consent/Action Agenda Protocol

Mr. Gallagher made a recommendation to the Board for a motion to approve the Consent/Action item(s) listed. Board members are invited to remove items from the Consent/Action agenda if further discussion is needed.

### 6.2 Approve School Board Meeting Minutes from September 2015

The Administration is seeking approval of the School Board Meeting Minutes from September 2015 as presented.

### 6.3 Approve Financial Statements and Check Listings September 2015

The Administration is seeking Board approval for the Financial Statements and Check Listings for September 2015 as presented.

### 6.4 Approve Request(s) to Attend Conferences/Workshops

The Administration is seeking Board approval of conference/workshop requests as listed below:

PASCD Conference  
 Leading & Achieving in an Interconnected World  
 Pittsburgh, PA  
 November 15-17, 2015  
 Katie Kennedy-Reilly  
 Supervisor Curriculum, Instruction & Assessment  
 \$1,086.90  
 Funding: Federal Title Funds

PASCD Conference  
 Leading & Achieving in an Interconnected World  
 Pittsburgh, PA  
 November 15-17, 2015  
 John Franzen  
 Fifth Grade Teacher  
 \$780.00  
 Funding: Federal Title Funds

PASCD Conference

Leading & Achieving in an Interconnected World  
Pittsburgh, PA  
November 15-17, 2015  
Carolyn Rosenberger  
District Staff Developer  
\$780.00  
Funding: Federal Title Funds

PASCD Conference  
Leading & Achieving in an INTERconnected World  
Pittsburgh, PA  
November 15-17, 2015  
Gerl Wilkocz  
Literacy Specialist  
\$780.00  
Funding: Federal Title Funds

S.A.S. Institute  
PDE - Standards Aligned System Conference  
Hershey, PA  
December 7-8, 2015  
Sharon Fuhrman  
Director of Pupil Services  
\$400.33  
Funding: Pupil Service budget

S.A.S. Institute  
PDE - Standards Aligned System Conference  
Hershey, PA  
December 6-8, 2015  
Megan Zweiback  
Supervisor of Special Ed  
\$537.12  
Funding: Special Ed department

S.A.S. Institute  
PDE - Standards Aligned System Conference  
Hershey, PA  
December 7-8, 2015  
Kyle Longacre  
SAHS Assistant Principal  
\$487.33  
Funding: Business department

## 6.5 Approve Request(s) for Out-of-State/Overnight Field Trips

F.B.L.A. State Leadership Workshop  
SAHS students  
Teachers: Stuart Marjoram & Bryan Fagan  
State College, PA  
October 25-26, 2015  
Students: 10 / Adults: 2  
Funding: Student

Nat'l Scholastic Press Association Conference  
SAHS students  
Teachers: Stacey Aronow, Rich Curtis, Cheryl Boyda  
Orlando, FL  
Nov. 11-15, 2015  
Students: 24 / Adults: 3  
Funding: Student

Grounds for Sculpture  
 SAHS Students  
 Teachers: Amy Tarlo  
 Hamilton, NJ  
 October 29, 2015  
 Students: 47 / Adults: 5  
 Funding: Student

Fossil / Dig Site  
 SAHS Students  
 Teachers: Ian Burley & Anne Fitch  
 Mantua Township, New Jersey  
 October 23, 2015  
 Students: 9 / Adults: 2  
 Funding: Building Budget

Broadway Show "Wicked"  
 SAHS Students  
 Teacher: Teresa Washam  
 New York, NY  
 May 21, 2016  
 Students: 80 / Adults: 14  
 Funding: Student

PASC State Conference  
 SAHS Students  
 Teacher: Amy Tarlo, Jen Granito, Matt Haines  
 Halifax, PA  
 November 12-14, 2015  
 Students: 9 / Adults: 3  
 Funding: Student

French Trip  
 SAHS, ICMS & IVMS students  
 Teachers: Mary Jo Garcia-Miles, Allison Todd  
 Montreal and Quebec City, Canada  
 June 16-20, 2016  
 Students: 30 / Adults: 4  
 Funding: Student

### 6.6 Ratify Request(s) to Attend Conference/Workshops

Patrick Murphy  
 SAHS Biology Teacher  
 AP College Board / LaSalle University  
 Philadelphia, PA  
 July 20-24, 2015  
 \$1,635.00  
 Funding: Building Budget

### 6.7 Approve Personnel Items - Administrative Staff

<b>RETIREMENT</b>	
DALE BURKHARD	Principal, Indian Valley Middle School Effective: June 30, 2016

### 6.8 Approve Personnel Items - Professional Staff

<b>RESIGNATIONS</b>	
CHRISTINE REINFORD	Learning Support Teacher, E. Merton Crouthamel Elementary School Effective: October 15, 2015
<b>NEW HIRES</b>	
JESSICA RAIMUNDO Replacement for Christine Reinford (Resigned)	Special Education, Learning Support Teacher, E. Merton Crouthamel Elementary School TEMPORARY PROFESSIONAL Effective: October 15, 2015 Education: Neumann University (BS) - 2013 Experience: Aug.-Oct. 2015 - Souderton Area School District, E. Merton Crouthamel Elementary School, Long-Term Substitute Learning Support Teacher; March-May 2015 - Souderton Area School District, E. Merton Crouthamel Elementary School, Substitute Fourth Grade Teacher; April 2014-March 2015 - Souderton Area School District, E. Merton Crouthamel Elementary School, ESL Teaching Assistant Recommended Salary: \$43,113 - B (1)
SAMANTHA SWEENEY Replacement for Lauren Ritger (Childrearing)	School Counselor, Indian Crest Middle School LONG-TERM SUBSTITUTE Effective: October 16, 2015 through end of 2015-2016 School Year Education: West Chester University (BA) - 2010 West Chester University (M.Ed.) - 2015 Experience: Jan. 2014-May 2015 - Council Rock School District, Counseling Intern Recommended Salary: \$51,195 (pro-rated) - M (1)
<b>REQUEST FOR EXTENSION OF CHILDREARING LEAVE</b>	
REBECCA LEMIEUX	School Psychologist, Vernfield Elementary School Request for extension of childrearing leave through the second semester of the 2015-2016 school year. Mrs. Lemieux plans to return to work for the start of the 2016-2017 school year.
<b>REQUEST FOR COMPENSATED PROFESSIONAL LEAVE</b>	
ALYSSA PICARD	English/Language Arts Teacher, Indian Valley Middle School Request for compensated professional leave during the second semester of the 2015-2016 school year.

## 6.9 Approve Personnel Items - Support Staff

<b>RETIREMENT</b>	
JESUS HERNANDEZ	Custodian, Souderton Area High School Effective: September 30, 2015
GARY THOMAS	Custodian, Salford Hills Elementary School Effective: January 20, 2016
<b>RESIGNATIONS</b>	
DAWN BURKE	Special Education Instructional Assistant, Life Skills, Souderton Area High School Effective: September 24, 2015
JOAN KABAKJIAN	Intervention Teaching Assistant, Salford Hills Elementary School Effective: October 2, 2015
KATHLEEN SCHEETZ	Special Education Instructional Assistant, Life Skills, Oak Ridge Elementary School Effective: September 28, 2015
DOROTHEA WALSH	Cafeteria Aide, Indian Crest Middle School Effective: September 21, 2015
ANNE WESTROM	Special Education Instructional Assistant, Autistic Support, Franconia Elementary School Effective: September 30, 2015
<b>NEW HIRES</b>	
MIRIAM BEDNARCZYK	Cafeteria/Playground Aide, E. Merton Crouthamel Elementary

Replacement for Sally Gerth (Decrease in days worked)	School Effective: October 1, 2015 Wage: \$9.70 per hour - Hours: 1.5 per day - 2 days per week
STACEY BRENNAN Replacement for Juliana Flora (Resigned)	Intervention Teaching Assistant/Extended Day Kindergarten Teaching Assistant, Salford Hills Elementary School Effective: October 22, 2015 Wage: \$13.66 per hour - Hours: 6.75 per day
JENNIFER CARP New Position	Classroom Instructional Assistant, Oak Ridge Elementary School Effective: October 14, 2015 Wage: \$10.45 per hour - Hours: 1.5 per day
MICHELLE EDINGER New Position (Title I funded)	Title I Teaching Assistant, E. Merton Crouthamel Elementary School Effective: September 28, 2015 Wage: \$13.66 per hour - Hours: 5.5 per day
SANDRA ESPOSITO New Position	Classroom Instructional Assistant, Vernfield Elementary School Effective: October 6, 2015 Wage: \$10.45 per hour - Hours: 3 per day
SANDRA ESPOSITO	Substitute Cafeteria/Playground Aide, Vernfield Elementary School Effective: October 13, 2015 Wage: \$9.70 per hour - Hours: As needed
TERESA GABEL Replacement for Dawn Burke (Resigned)	Special Education Instructional Assistant, Life Skills, Souderton Area High School Effective: October 5, 2015 Wage: \$11.93 per hour - Hours: 6.5 per day
LUCIANN GAVIN New Position	Classroom Instructional Assistant, West Broad Street Elementary School Effective: October 13, 2015 Wage: \$10.45 per hour - Hours: 5.75 per day
MYRIETTA GOWER Replacement for Christina Musgrove (Resigned)	Special Services Nurse, Vernfield Elementary School Effective: September 24, 2015 Wage: \$19.12 per hour - Hours: 8 per day
PHILIP HALTEMAN Replacement for Gerrick Landis (Transfer)	Part-Time Custodian, Salford Hills Elementary School Effective: October 12, 2015 Wage: \$11.17 per hour - Hours: 4 per day
ALLISON HESS New Position	Intervention Teaching Assistant - Extended Day Kindergarten, Vernfield Elementary School Effective: November 4, 2015 Wage: \$13.66 per hour - Hours: 1 per day
JOSHUA HOMA Replacement for Christopher Rodzewich (Resigned)	Special Education Instructional Assistant, Autistic Support, Souderton Area High School Effective: October 6, 2015 Wage: \$11.28 per hour - Hours: 6.5 per day
CHRISTINE MAST	Substitute Cafeteria/Playground Aide, Salford Hills Elementary School Effective: October 9, 2015 Wage: \$9.70 per hour - Hours: As needed
HABTE MENGISTU Replacement for Thomas Imboden (Transfer)	Part-Time Custodian, Oak Ridge Elementary School Effective: October 13, 2015 Wage: \$11.17 per hour - Hours: 4 per day
REBECCA MORGANHEIRA Replacement for Carole DePalma (Resigned)	ESL Teaching Assistant, Oak Ridge, Salford Hills, & Vernfield Elementary Schools Effective: October 5, 2015 Wage: \$13.66 per hour - Hours: 5 per day
DONALD NOBLE Replacement for Sandra Thierer (Retired)	Special Education Instructional Assistant, Learning Support, Indian Crest Middle School Effective: October 13, 2015 Wage: \$11.73 per hour - Hours: 6.5 per day
	Substitute Security Guard, Secondary Schools

MATTHEW RICHTER	Effective: September 28, 2015 Wage: \$18.00 per hour - Hours: As needed
PATRICIA RIPKA Replacement for Barbara Tomlinson (Resigned)	In-School Suspension Monitor, Souderton Area High School Effective: October 6, 2015 Wage: \$11.28 per hour - Hours: 7 per day - 3 days per week
KATELYN SHAFFER New Position (Title I funded)	Title I Teaching Assistant, E. Merton Crouthamel Elementary School Effective: September 28, 2015 Wage: \$13.66 per hour - Hours: 5.5 per day
KATELYN SHAFFER Replacement for Diane Yingling (Transfer)	Cafeteria/Playground Aide, E. Merton Crouthamel Elementary School Effective: September 29, 2015 Wage: \$9.70 per hour - Hours: 1.5 per day
KAYLEIGH TRUMBORE Replacement for Kathleen Scheetz (Resigned)	Special Education Instructional Assistant, Life Skills, Oak Ridge Elementary School Effective: October 6, 2015 Wage: \$11.73 per hour - Hours: 6 per day
<b>TRANSFERS</b>	
KRISTIN HAMMERSCHMIDT	From: Cafeteria/Playground Aide, West Broad Street Elementary School To: Substitute Cafeteria/Playground Aide, West Broad Street Elementary School Effective: October 19, 2015 Wage: \$9.70 per hour - Hours: As needed
THOMAS IMBODEN	From: Part-Time Custodian, Oak Ridge Elementary School To: Custodial Substitute Effective: October 13, 2015 Wage: \$11.17 per hour - Hours: As needed
LISA KEHRLE Replacement for Cindy McHugh (Transfer)	From: Special Education Instructional Assistant, Learning Support, Vernfield Elementary School To: Special Education Instructional Assistant, One-to-One, E. Merton Crouthamel Elementary School Effective: October 5, 2015 Wage: \$11.53 per hour - Hours: 7 per day
GERRICK LANDIS Replacement for Shaun Barnes (Transfer)	From: Part-Time Custodian, Salford Hills Elementary School To: Full-Time Custodian, 2nd Shift, Indian Valley Middle School Effective: October 5, 2015 Wage: \$21.14 per hour - Hours: 8 per day
CINDY MCHUGH Replacement for Anne Westrom (Resigned)	From: Special Education Instructional Assistant, 1:1, E. Merton Crouthamel Elementary School To: Special Education Instructional Assistant, Autistic Support, Franconia Elementary School Effective: October 5, 2015 Wage: \$11.28 per hour - Hours: 5.25 per day
LAURA REINER New Position	From: Substitute Cafeteria/Playground Aide, Franconia Elementary School To: Classroom Instructional Assistant, West Broad Street Elementary School Effective: October 13, 2015 Wage: \$10.45 per hour - Hours: 5.75 per day
GEORGETTE WASHIEL Replacement for Sarah Scorzetti (Resigned)	From: Classroom Instructional Assistant, Oak Ridge Elementary School To: Intervention Teaching Assistant, Oak Ridge Elementary School Effective: October 13, 2015 Wage: \$13.66 per hour - Hours: 5.5 per day
DIANE YINGLING	From: Cafeteria/Playground Aide, E. Merton Crouthamel Elementary School To: Substitute Cafeteria/Playground Aide, E. Merton Crouthamel Elementary School Effective: September 29, 2015 Wage: \$9.70 per hour - Hours: As needed

## Action (Consent): 6.10 Approve Personnel Item - Teacher Mentor(s)

K.C. Franks	Mentor for Albert Gonce (1st semester)	\$300.00
Barbara Coale	Mentor for Samantha Sweeney (1st & 2nd semester) pro-rated	\$495.00

## 6.11 Approve Personnel Items - Substitute Staff Additions

<b>SUBSTITUTE TEACHERS</b>	
THERESA BASH	JESSICA CLYMER
MICHAEL D'ANNUNZIO	MICHAEL FIORENTINO
STEPHANIE MAURER	T. JOSHUA MYERS
LISA SCHULINGKAMP	MORGEN VERDECCHIO
NICOLE WASNIEWSKI	MICHELLE EDINGER
REBECCA MORGANHEIRA	KATELYN SHAFFER
LUCIANN GAVIN	EMMA HANNON
KELLY ALDERFER	ALISA KELLY
STACEY BRENNAN	
<b>SUBSTITUTE SECRETARIES</b>	
DONNA BROWN	KIMBERLY GEPHART
CHRISTINA MORRIS	LINDA PARNELL

## 6.12 Approve Personnel Items - Supplemental Contracts for Advisors

Name	Position	School	Amount
DONA ITALIANO No longer a shared contract	Language Arts Intervention Specialist	Indian Valley Middle School	\$1,750
BRYAN FAGAN	FBLA/School Store Co-Advisor	Souderton Area High School	\$500
MARIA HALTEMAN Now a tri-shared position	FBLA/School Store Co-Advisor	Souderton Area High School	\$540
STUART MARJORAM Now a tri-shared position	FBLA/School Store Co-Advisor	Souderton Area High School	\$500
LINDA ROBINSON Replacement for Jamie Stone (Resigned)	Language Arts Intervention Specialist	Indian Crest Middle School	\$1,750

## 6.13 Approve Personnel Items - Community Education Fall Semester 2015 Staff Additions

Valeriano, Ellen (Replacement for Loretta Belac)	Pottery - Session 1	10 hrs / \$35 per hr	\$350
Valeriano, Ellen (Replacement for Loretta Belac)	Pottery - Session 2	10 hrs / \$35 per hr	\$350

## 6.14 Approve a Resolution addressing charges seeking the termination of the employment of Heather Kuch, Cafeteria/Playground Assistant effective

as set forth in the Resolution.

6.15 Approve Third Reading and Final Adoption of the New Course Personal Training

6.16 Second Reading of the Proposed 2016-2017 High School Program of Studies

6.17 Approve Student Expulsion

6.18 Approve Confidential Release and Settlement Agreement for (1) Student

6.19 Approve Resolution for Defeasance of Bonds

6.20 Approve Extension to Settlement Date for Sale of Former Lower Salford Elementary School

Prior to the motion, Mrs. Scheuren requested that the item originally appearing as **6.17 Approve Proceeding to the Construction Documents Phase of the E.M.C. Projects Contracts** be moved to the Discussion/Action Agenda.

**6.21 APPROVE ALL CONSENT/ACTION AGENDA ITEMS AS PRESENTED**

Resolution: MOTION TO APPROVE ALL CONSENT/ACTION AGENDA ITEMS AS PRESENTED.

MOTION TO APPROVE ALL CONSENT/ACTION AGENDA ITEMS AS PRESENTED.

Motion by Thomas Kwiatkowski, second by Donna Scheuren.

Final Resolution: Motion Carries

Aye: Jill Basile, Nicholas Braccio, William Brong, Matt Holliday, Scott Jelinski, Thomas Kwiatkowski, Donna Scheuren

## **7. Discussion/Action Agenda**

7.1 Approve Proceeding to the Construction Documents Phase of the EMC Project Contracts

After the vote, Mrs. Scheuren read a statement of her opposition to the recommendation. Mrs. Scheuren noted that having recently returned from the PSBA workshop and becoming more aware of the volatility and speculation surrounding PlanCon and the unresolved State budget, she would not be voting in favor of the renovation in its current proposed state. While Mrs. Scheuren acknowledged the need for the improvement, she believes that there are other alternatives that would not compromise the District's capital budget.

MOTION TO APPROVE PROCEEDING TO THE CONSTRUCTION DOCUMENT PHASE OF THE CONTRACTS WITH GODSHALL KANE O'ROURKE AND REYNOLDS CONSTRUCTION MANAGEMENT.

Motion by William Brong, second by Thomas Kwiatkowski.

Final Resolution: Motion Carries

Aye: Jill Basile, Nicholas Braccio, William Brong, Matt Holliday, Scott Jelinski, Thomas Kwiatkowski

Nay: Donna Scheuren

## 8. Future Meetings

---

### 8.1 Future Meetings

Mr. Jelinski announced the future meetings

DATE	ORGANIZATION	TIME	LOCATION
Wednesday October 28	Montgomery County Intermediate Unit Board of Directors Meeting	7:00 PM	MCIU 2 West Lafayette Street Norristown
Wednesday November 11	SASD Board Committee Meetings	7:00 PM	District Administrative Building 760 Lower Road Souderton
Monday November 16	North Montco Technical Career Center	7:00 PM	North Montco Technical Career Center 1265 Sumneytown Pike Lansdale
Thursday November 19	SASD Board Action Meeting	7:00 PM	District Administrative Building 760 Lower Road Souderton

## 9. Report of the Solicitor

---

### 9.1 Report of the Solicitor

There was no report from the Solicitor.

## 10. Unfinished/New Business of the Board

---

### 10.1 Unfinished/New Business from the Board

Mrs. Basile gave an update on the IVEF noting the current Mixed Bag fundraiser which will run through the end of October. Mrs. Basile also noted that the IVEF had a booth at the Indian Valley Chamber of Commerce Business expo held earlier in the month.

Mr. Gallagher shared his experience of a visit to SAP North America, a world-wide software innovator who has created an initiative called "Autism in the Workplace". Partnering with our high school, four of our autistic students will be given monthly opportunities to be mentored in their workplace. Mr. Gallagher spoke enthusiastically about the potential of this partnership and praised high school principal, Dr. Varano and the teaching staff involved in this project.

Mrs. Scheuren shared comments about the PSBA presentation she attended that was led by Mr. Gallagher and Mr. Stone. Mrs. Scheuren complimented and thanked them for representing Souderton in a positive light.

Mr. Jelinski expressed frustration with the State Legislature about its handling of the crisis surrounding the state budget impasse. He noted that tax dollars are being held hostage from local school districts and called it despicable.

## 11. Public Comments

---

### 11.1 Public Comments

## 12. Adjournment

---

### 12.1 Adjournment of the Meeting

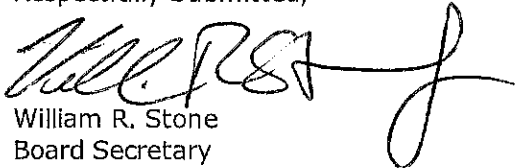
Motion by Mrs. Basile, second by Mr. Brong.

Final Resolution: Motion Carries

Aye: Jill Basile, Nicholas Braccio, William Brong, Matt Holliday, Scott Jelinski, Thomas Kwiatkowski, and Donna Scheuren.

Meeting Adjourned at 7:34 PM

Respectfully Submitted,



William R. Stone  
Board Secretary