

# BOARD OF SCHOOL DIRECTORS MONTHLY ACTION MEETING MINUTES

Thursday, March 31, 2016

Generated by Renai Cardillo on Monday, April 4, 2016

**Members present:** Jill Basile, Nicholas Braccio, William Brong, Janet Flisak, Matt Holliday, Scott Jelinski, Thomas Kwiatkowski, Ken Keith, Donna Scheuren

**Others present:** Frank Ball, Maryellen Brousseau, Tamara Callahan, Sharon Fuhrman, Henry Franz, Frank Gallagher, Christopher Hey, Katie Kennedy-Reilly, Carol Luciani, Michelle Noga, Tim Roberts, Elisa Snedaker, William Stone, Jeff Sultanik, Sam Varano, Megan Zweiback and a reporter from *The Souderton Independent*

## 1. Welcome

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Procedural: 1.1 Call to Order - Scott C. Jelinski, Board President

Mr. Jelinski called the meeting to order at 7:11 PM.

Procedural: 1.2 Meeting Protocol

Mr. Jelinski announced the meeting protocol.

Procedural: 1.3 Pledge of Allegiance

Mr. Jelinski led the meeting in the Pledge.

Procedural: 1.4 Roll Call - William R. Stone, Jr., Board Secretary

Mr. Stone called the roll. Nine board members were present.

## 2. Student Recognition

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Action: 2.1 Recognition of National Merit Scholarship Commended and Finalist Students

Mr. Gallagher remarked on the academic excellence of the merit students and introduced high school principal Sam Varano. Dr. Varano introduced the students as National Merit Scholarship Finalists:

Kerri Diamond  
Avery Price  
Hannah Schmidt  
Hirsh Sisodia

and the following commended National Merit Scholarship students:

Bryan Freedman  
Lauren Harkins  
Reid Myers  
Ethan Nguyen  
John Pagan  
Erin Solomon

The students were congratulated by the Board and Mr. Gallagher inquired about their post high school plans.

## MOTION TO RECOGNIZE NATIONAL MERIT SCHOLARSHIP STUDENTS

Motion by Thomas Kwiatkowski, second by William Brong.

Final Resolution: Motion Carries

Aye: Jill Basile, Nicholas Braccio, William Brong, Janet Flisak, Matt Holliday, Scott Jelinski, Thomas Kwiatkowski, Ken Keith, Donna Scheuren

### 3. Report of the Student Representatives to the Board

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#### 3.1 Student Representatives Update on Activities and Events at Souderton Area High School

Katie Offner spoke about the rehearsal and preparation for the Spring Musical *Phantom of the Opera* and the service projects of The National Honor Society.

David Gayle mentioned Souderton's Got Talent coming up on April 20. He also mentioned the start of spring sports, and that in May, the SAHS choir would be singing The National Anthem at a Phillies game. David also mentioned that the high school would be once again hosting Special Olympics.

### 4. Public Comments on Agenda Items

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Information: 4.1 Public Comment

There were no public comments.

### 5. Report of the President

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Procedural: 5.1 Report on Executive Session Meeting(s) held by the Board

An Executive Session was held on March 16, 2016 to discuss legal issues regarding a statutory hearing for the Souderton Charter School Collaborative. The session lasted 10 minutes in length.

Another Executive Session was held prior to tonight's meeting to discuss legal issues regarding a statutory hearing for the Souderton Charter School Collaborative. This executive session lasted approximately 50 minutes.

### 6. Consent/Action Agenda

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Information: 6.1 Consent/Action Agenda Protocol

Mr. Gallagher announced the Consent/Action agenda protocol.

Action (Consent): 6.2 Approve School Board Meeting Minutes from February 25, 2016

The Administration is seeking approval of the School Board Meeting Minutes from February, 25, 2016 as presented.

Action (Consent): 6.3 Approve Financial Statements and Check Listings - February 2016

The Administration is seeking Board approval for the Financial Statements and Check Listings for February 2016 as presented.

## Action (Consent): 6.4 Approve Request(s) to Attend Conferences/Workshops

The Administration is seeking Board approval of conference/workshop requests as listed below:

Sharon Fuhrman  
Director of Pupil Services  
PAPSA Conference - Pupil Services Administrators  
Lancaster, PA  
April 15, 2016  
\$301.40  
Funding: Pupil Services Budget

Christine Maine  
Vernfield ESL Teacher  
TESOL 2016 Int'l Convention Expo  
English Language Expo  
Baltimore, MD  
April 5-8, 2016  
\$887.21  
Funding: Title Funds

Lisa Nelson  
High School ESL Teacher  
TESOL 2016 Int'l Convention Expo  
English Language Expo  
Baltimore, MD  
April 5-8, 2016  
\$687.21  
Funding: Title Funds

Naheed Snyder  
ICMS Teacher  
TESOL 2016 Int'l Convention Expo  
English Language Expo  
Baltimore, MD  
April 6-7, 2016  
\$939.53  
Funding: Title Funds

Katie Kennedy-Reilly  
Supervisor of Curriculum, Instruction & Assessment  
TESOL 2016 Int'l Convention Expo  
English Language Expo  
Baltimore, MD  
April 6-7, 2016  
\$837.21  
Funding: Title Funds

## 6.5 Approve Request(s) for Out-of-State/Overnight Field Trips

The Administration is seeking approval for a request for an out-of-state/overnight field trip.

Neil Lindenfelser  
SAHS German Teacher  
The Cloisters Museum &  
The Metropolitan Museum of Art  
New York, NY  
April 9, 2016  
34 students / 13 adults  
Funding: Student

Kate Pluchinsky  
SAHS Teacher / LEO Club Advisor  
Beacon Lodge/Camp  
Mt. Union, PA  
April 22-24, 2016  
9 students / 3 adults  
Funding: Student

Joe Gunn & Nancy Rugel  
ICMS & IVMS GIEP Teachers  
The Amazing Escape Room  
Princeton, NJ  
May 2, 2016  
47 students / 5 adults  
Funding: Student

Karen Wolfe  
SAHS - ICMS - IVMS  
PJAS Science Competiion  
State College, PA  
May 15-17, 2016  
29 students / 4 adults  
Funding: Student

Maria Halteman  
SAHS Business Teacher / FBLA Advisor  
FBLA State Leadership Conference  
Hershey, PA  
April 10-13, 2016  
28 students / 3 adults  
Funding: FBLA & Student

## 6.6 Approve Personnel Items - Professional Staff

<u>RETIREMENT</u>	
MARGARET GRADEL	Social Studies Teacher, Indian Crest Middle School Effective: End of the 2015-2016 School Year
JULIE HENNING	Math Teacher, Indian Valley Middle School Effective: End of the 2015-2016 School Year
COLLEEN WEGIMONT	Health/Physical Education Teacher, Oak Ridge Elementary School Effective: End of the 2015-2016 School Year
<u>RESIGNATION</u>	
LAUREN HEIL	Math Teacher, Souderton Area High School Effective: On or before May 16, 2016
<u>NEW HIRE</u>	
LAURA AQUILANTE Replacement for Amy Coyle (Resigned)	Special Education Teacher, Autistic Support, Indian Crest Middle School TEMPORARY PROFESSIONAL <u>Effective:</u> March 30, 2016 <u>Education:</u> Gwynedd-Mercy University - (BS) 2009 <u>Experience:</u> Jan. 2012-present - SASD - Long-term and per-diem substitute Special Education Teacher; 2009-2011 - SASD - Indian Crest Middle School and Salford Hills Elementary School - Special Education Instructional Assistant <u>Recommended Salary:</u> \$43,113 (pro-rated) - B (2)
<u>REQUEST FOR HEALTH SABBATICAL</u>	
GREGORY CARAMENICO	Science Teacher, Indian Valley Middle School Request for Health Sabbatical beginning April 15, 2016 extending through the end of the 2015-2016 School Year.

## Action (Consent): 6.7 Approve Personnel Items - Substitute Staff Additions

## Substitute Teachers:

Molly Hackman  
Jeanette Helmstetter  
Heather Kocher  
Amanda Oberst  
Nicole Schularick

## 6.8 Approve Personnel Items - Support Staff

<u>RETIREMENT</u>	
MICHELE KOFFEL	Fixed Assets/Procurement Specialist, District Office Effective: July 8, 2016
ANN MARIE LUNDSTEN	Administrative Assistant to the Director of Pupil Services, District Office Effective: July 1, 2016
<u>RESIGNATIONS</u>	
KELLEN HENDRICKS	Special Education Instructional Assistant, Learning Support, Indian Crest Middle School Effective: February 29, 2016

ANGELA LUNDY	Special Education Instructional Assistant, STARR Program, Souderton Area High School Effective: March 7, 2016
JENNIFER MONAGHAN	Special Education Instructional Assistant, Learning Support, Souderton Area High School Effective: March 4, 2016
DENISE REINHARD	Cafeteria/Playground Aide, West Broad Street Elementary School Effective: March 29, 2016
KIMBERLY ROBERTS	Special Education Instructional Assistant, Indian Crest Middle School Effective: End of the 2015-2016 School Year
DAYNA SHELLY	Part-Time Custodian, Franconia Elementary School Effective: March 4, 2016
DEBORAH SNYDER	Guidance Office Secretary, Souderton Area High School Effective: April 8, 2016
<u>NEW HIRES</u>	
RENEE CASANI Replacement for Jennifer Monaghan (Resigned)	Special Education Instructional Assistant, Learning Support, Souderton Area High School Effective: March 14, 2016 Wage: \$11.93 per hour - Hours: 6.5 per day
MICHAEL CASELLI	Substitute Security Guard, Souderton Area High School Effective: February 29, 2016 Wage: \$18.00 per hour - Hours: As needed
MOLLY HACKMAN Replacement for Lauren Murawski (Transfer)	ESL Teaching Assistant, Indian Crest Middle School Effective: March 30, 2016 Wage: \$13.66 per hour - Hours: 5.75 per day
JEANETTE HELMSTETTER New Position	Intervention Teaching Assistant, Vernfield Elementary School Effective: February 24, 2016 Wage: \$13.66 per hour - Hours: 5.75 per day
JUSTIN KNAPPENBERGER Replacement for Michael Sobel (Transfer)	Part-Time Custodian, West Broad Street Elementary School Effective: February 29, 2016 Wage: \$11.17 per hour - Hours: 4 per day
AMANDA OBERST New Position	Intervention Teaching Assistant, Salford Hills Elementary School Effective: March 21, 2016 Wage: \$13.66 per hour - Hours: 4 per day
KELLI REED Replacement for Shannon Chase (Transfer)	Special Education Instructional Assistant, Autistic Support, Vernfield Elementary School Effective: March 21, 2016 Wage: \$11.53 per hour - Hours: 6.75 per day
PETER SANDOR Replacement for Lauren Mergen (Resigned)	Security Guard, Souderton Area High School Effective: February 24, 2016 Wage: \$18.00 per hour - Hours: 6 per day
NICOLE SCHULARICK Replacement for Amanda Bishop (Resigned)	Special Education Instructional Assistant, Emotional Support, Oak Ridge Elementary School Effective: March 7, 2016 Wage: \$11.93 per hour - Hours: 6.75 per day
MAILI SHELLY Replacement for Brian Diehl	Part-Time Custodian, Souderton Area High School Effective: March 21, 2016

(Transfer)	Wage: \$11.17 per hour - Hours: 4 per day
STEPHANIE ZIEGLER Replacement for Denise Reinhard (Resigned)	Cafeteria/Playground Aide, West Broad Street Elementary School Effective: March 30, 2016 Wage: \$9.70 per hour - Hours: 2 per day
<u>TRANSFERS</u>	
KEVIN BURCH Replacement for Theresa Shaffer (Transfer)	From: Cafeteria/Playground Aide, Vernfield Elementary School To: Substitute Cafeteria/Playground Aide, Vernfield Elementary School Effective: February 15, 2016 Wage: \$9.70 per hour - Hours: As needed
KAREN GARGANO Replacement for Deborah Nentwig (Transfer)	From: Special Education Instructional Assistant, Indian Crest Middle School To: Receptionist, Indian Crest Middle School Effective: March 14, 2016 Wage: \$12.51 per hour - Hours: 7 per day (185 days per year)
LINDA LANDIS Replacement for Ann Marie Lundsten (Retired)	From: Accounts Analyst/Payroll Specialist, District Office To: Administrative Assistant to the Director of Pupil Services Effective: July 5, 2016 Salary: \$51,797 (pro-rated), (pending approval of compensation plan)
CHARLENE SCOTT Replacement for Kellen Hendricks (Resigned)	From: Food Service Assistant, Indian Crest Middle School To: Special Education Instructional Assistant, Learning Support, Indian Crest Middle School Effective: March 21, 2016 Wage: \$11.28 per hour - Hours: 5.5 per day
THERESA SHAFFER Replacement for Kevin Burch (Transfer)	From: Substitute Cafeteria/Playground Aide, Vernfield Elementary School To: Cafeteria/Playground Aide, Vernfield Elementary School Effective: February 15, 2016 Wage: \$9.70 per hour - Hours: 1.5 per day (2 days a week)
MICHAEL SOBEL Replacement for Matthew Donis (Resigned)	From: Part-Time Custodian, West Broad Street Elementary School To: Full-Time Custodian, E. Merton Crouthamel Elementary School Effective: February 29, 2016 Wage: \$21.14 per hour - Hours: 8 per day

## 6.9 Approve Personnel Items - Coaches

<u>Name</u>	<u>Sport</u>	<u>Position</u>	<u>School</u>	<u>Salary</u>
Fiorentino, Michael	Track/Field	Assistant Coach	Indian Crest Middle School	\$1,560
Clemmer, Corey	Lacrosse (G)	Head Coach	Indian Crest Middle School	\$2,135
Ryan, Adam	Softball	Head Coach	Indian Crest Middle School	\$2,013
Gossler, Heather	Track/Field	Assistant Coach	Indian Valley Middle School	\$1,607
Aiken, Alexandra	Tennis (G)	Head Coach	Souderton Area High School	\$2,636
Shelly, Paige	Softball	Assistant Coach	Souderton Area High School	\$2,236

## 6.10 Authorize eRate Form 471 and Approve E-Rate Category 2 Funding Equipment Award

The Administration recommends an award to Dauphin DataCom in the amount of \$91,661.45 for network infrastructure equipment. Upon approval, the Board authorizes the Administration to submit eRate Form 471 to apply for Category 2 funding to offset 50% of the equipment's cost.

### 6.11 Approve Bids for Secure Vestibule Construction

It is the recommendation of the Administration to award the Base Bid, Alternate No. 1 and Alternate No. 2 contracts to the following contractors:

- Donald E. Reisinger, Inc., West Chester, PA, for general construction in the amount of \$284,364.00; and
- J.V. Gottschall & Co. Inc., Harleysville, PA, for electrical construction in the amount of \$9,965.00.

Action (Consent): 6.12 Approve Guaranteed Energy Savings Agreement (GESA)

The Administration recommends approval of a Guaranteed Energy Savings Agreement (GESA) with Reynolds Energy Services, Inc. for renovations at E. Merton Crouthamel Elementary School and the replacement of selected chilled water piping at Indian Crest Middle School in the total amount of \$4,444,122.

Action (Consent): 6.13 Nomination of SASD Representative to M.C.I.U. Board

A nomination of Donna Scheuren to serve as the Souderton Area SD Representative to the Montgomery County Intermediate Unit for a 3-year term commencing on July 1, 2016 and expiring on June 30, 2019.

Action (Consent): 6.14 First Reading of Revised Finance Policies

The Administration recommends a First Reading of revisions to the following Finance policies:

Policy No.	Policy Title	Last Revised
601	Objectives	Jan. 1985
602	Budget Planning	Jan. 1985
604	Budget Hearing	Jan. 1985
605	Tax Levy	Jan. 1984
606	Tax Collection	Jan. 1985
607	Tuition Income	Jan. 1985
608	Bank Accounts	Jan. 1985
611	Purchases Budgeted	Nov. 1990
612	Purchases Not Budgeted	Jan. 1985
613	Cooperative Purchasing	Jan. 1985
614	Payroll Authorization	Jan. 1992
615	Payroll Deductions	Jan. 1985
617	Petty Cash	Jan. 1985
619	District Audit-Public	Jan. 1985



## 6.15 APPROVE ALL CONSENT/ACTION AGENDA ITEMS AS PRESENTED

MOTION TO APPROVE ALL CONSENT/ACTION AGENDA ITEMS AS PRESENTED.

Motion by William Brong, second by Jill Basile.

Final Resolution: Motion Carries

Aye: Jill Basile, Nicholas Braccio, William Brong, Janet Flisak, Matt Holliday, Scott Jelinski, Thomas Kwiatkowski, Ken Keith, Donna Scheuren

## 7. Discussion/Action Agenda

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There were no discussion/action agenda items

## 8. Future Meetings

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Information: 8.1 Future Meetings

Mr. Jelinski announced the following future meetings:

DATE	ORGANIZATION	TIME	LOCATION
Monday April 18, 2016	NMTCC Joint Operating Committee Meeting	7:00 PM	North Montco Technical Career Center 1265 Sunmeytown Pike Lansdale
<b>Rescheduled:</b> Wednesday April 20, 2016	SASD Board Committee Meetings	6:30 PM	District Administrative Office
Wednesday April 27, 2016	MCIU Board of Directors Meeting	7:00 PM	MCIU 2 West Lafayette St. Norristown
Thursday April 28, 2016	SASD Board Action Meeting	7:00 PM	District Administrative Office

## 9. Report of the Solicitor

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Information: 9.1 Report of the Solicitor

No report from Solicitor Jeff Sultanik.

## 10. Unfinished/New Business of the Board

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Information: 10.1 Unfinished/New Business from the Board

Mr. Jelinski read a statement regarding the proposed expansion of the Souderton Charter School Collaborative and the scheduled hearing that had been cancelled. His comments intended to clarify public statements made by the SCSC regarding its proposal to expand and subsequent withdrawal. He also expressed the Board's discontent with the Charter School Law, its flawed funding formula, and lack of oversight. He also indicated that he would be releasing another public statement regarding Charter Schools in the near future.

Mrs. Scheuren announced that the Souderton Area High School received a standing ovation at the last Montgomery County Intermediate Unit Board meeting for its third consecutive Academic Challenge championship.

## 11. Public Comments

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Information: 11.1 Public Comments

There were no public comments.

## 12. Adjournment

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Action: 12.1 Adjournment of the Meeting

MOTION TO ADJOURN THE BOARD OF SCHOOL DIRECTORS' MEETING.

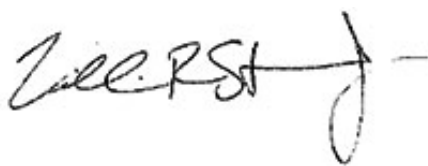
Motion by Thomas Kwiatkowski, second by Ken Keith.

Final Resolution: Motion Carries

Aye: Jill Basile, Nicholas Braccio, William Brong, Janet Flisak, Matt Holliday, Scott Jelinski, Thomas Kwiatkowski, Ken Keith, Donna Scheuren

The Board adjourned at 7:31 PM to an Executive Session to discuss the legal issues regarding the statutory hearing for the Souderton Charter Collaborative School.

Respectfully Submitted,



William R. Stone  
Board Secretary