

# **BOARD OF SCHOOL DIRECTORS MONTHLY ACTION MEETING MINUTES - Thursday, February 26, 2015**

Generated by Renal Cardillo on Thursday, March 5, 2015

## **Members present:**

Jill Basile, William Brong, Janet Flisak, Matt Holliday, Scott Jelinski, Thomas Kwiatkowski, Ken Keith, Donna Scheuren

**Others present:** Maryellen Brousseau, Mark Fitzgerald (substitute solicitor), Henry Franz, Sharon Fuhrman, Frank Gallagher, Christopher Hey, Andy McClintock, RuthE Potter, Tim Roberts, Elisa Snedaker, William Stone and David Thayres

**Meeting called to order at 7:03 PM**

## **1. Welcome**

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### **1.1 Call to Order - Scott C. Jelinski, Board President**

Me. Jelinski called meeting to order at 7:06PM

### **1.2 Meeting Protocol**

Mr. Jelinski announced the meeting protocol

### **1.3 Pledge of Allegiance**

Mr. Jelinski led the meeting in the Pledge of Allegiance

### **1.4 Roll Call - William R. Stone, Jr., Board Secretary**

Mr. Stone called the roll. Eight Board were members present. Mr. Braccio was absent.

## **2. Student Recognition**

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### **2.1 Recognition of Students - Souderton Area High School "Unaliyi" Yearbook Editors**

Mr. Gallagher introduced Dr. Varano. Dr. Varano commended the Unaliyi staff on its excellent work, and introduced Cheryl Boyda, yearbook advisor. Mrs. Boyda introduced the 2013-2014 Unaliyi staff and recognized their First Place Award from the American Scholastic Press Association and a Second Class Designation from the National Scholastic Press Association:

Abigail Steinly  
Kerri Sage  
Alexandra Gaydos  
Courtney Kreovolin  
Emily Myers  
Elizabeth Leer

Mrs. Boyda introduced the 2014-2015 Unaliyi staff and recognized their yearbook as having been selected by "Balfour Publishing Company as a *National Yearbook Sample*."

Alexandra Gaydos

Taylor Camaichela  
 Caitlin Gentile  
 Sarah Hennen  
 Anna Kalzar  
 Kelsey Weidman  
 Jaimeson Ernst

Mr. Jelinski commended the editors and Ms. Boyda. Mr. Gallagher thanked Ms. Boyda for her hard work. Mrs. Scheuren remarked that it was very kind of Mrs. Boyda to thank the parents, and that her comment was very meaningful. Dr. Varano recognized the Unaliyi editors' parents.

#### MOTION TO RECOGNIZE 2013-2014 AND 2014-2015 UNALIYI STAFF MEMBERS

Motion by Ken Keith, second by Donna Scheuren.

Final Resolution: Motion Carries

Aye: Jill Basile, William Brong, Janet Flisak, Matt Holliday, Scott Jelinski, Thomas Kwiatkowski, Ken Keith, Donna Scheuren

## 2.2 Recognition of Students - NMTCC PA Farm Show Award Winners

Dr. Varano introduced and congratulated the floral design and landscaping students from NMTCC who won awards at the 2015 PA Farm Show.

#### **Hope Renner -**

First Place Isosceles triangle - pedestal arrangement,  
 First Place Thanksgiving gift basket,  
 Second Place - Wreath Silk Materials,  
 Second Place - Bridal Bouquet  
 Third Place - 25th Wedding Anniversary - banquet arrangement.

**Jacob Godshall** - Second Place - Mixed Herb Garden

**Ryan McDermott** - Second Place - Dish Garden - Foliage Only

Hope Renner discussed her post-high school plans. Mr. Gallagher noted he was proud of the winning students. Mr. Brong noted that out of all of the NMTCC sending schools, SASD students won the most awards at the Farm Show.

#### MOTION TO RECOGNIZE NMTCC STUDENTS AS PENNSYLVANIA FARM SHOW AWARD WINNERS

Motion by Donna Scheuren, second by William Brong.

Final Resolution: Motion Carries

Aye: Jill Basile, William Brong, Janet Flisak, Matt Holliday, Scott Jelinski, Thomas Kwiatkowski, Ken Keith, Donna Scheuren

## 3. Souderton Spotlight

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### 3.1 Souderton Spotlight Video

Mr. Gallagher introduced RuthE Potter, Executive Director of the Indian Valley Education Foundation. Mr. Gallagher commended Mrs. Potter on her skills and abilities to generate funds for the SASD. Mrs. Potter introduced the Spotlight video which highlighted the goals and functions of the Foundation. Mrs. Potter reminded the Board and the public about the Harlem Wizards event on March 20.

## 4. Report of the Student Representatives to the Board

## 4.1 Student Representatives Update on Activities and Events at Souderton Area High School

No student representative update.

## 5. Public Comments on Agenda Items

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### 5.1 Public Comment

No public comment.

## 6. Report of the President

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### 6.1 Report on Executive Session Meeting(s) held by the Board

Mr. Jelinski announced that an executive session was held on February 11, 2015 to discuss legal items and an executive session was held prior to tonight's meeting to discuss personnel and real estate items.

## 7. Consent/Action Agenda

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### 7.1 Consent/Action Agenda Protocol

Frank Gallagher recommended the approval of the following items:

### 7.2 Approve School Board Meeting Minutes from January 22, 2015

Resolution: MOTION TO APPROVE THE JANUARY 22, 2015 SCHOOL BOARD MEETING MINUTES AS PRESENTED.

### 7.3 Approve Financial Statements and Check Listings for January 2015

Resolution: MOTION TO APPROVE THE FINANCIAL STATEMENTS AND CHECK LISTINGS FOR JANUARY 2015

### 7.4 Approve Request(s) to Attend Conferences/Workshops

Teresa Washam  
SAHS Music Teacher  
National Assoc. of Music Educators  
Biennial Eastern Division Conference  
April 9-12, 2015  
East Providence, RI  
\$914.01  
Building budget

Renai Cardillo  
Administrative Assistant to Superintendent  
PA Educational Office Professionals Conference  
April 30, 2015  
Harrisburg, PA  
\$316.28  
Superintendent budget

Amy Tarlo  
 Mike Olenick  
 SAHS Teachers  
 The Academies of Nashville Spring Study  
 March 9-11, 2015  
 Nashville, TN  
 \$3,196.00  
 Fully Funded by Nat'l Center for College & Career Transition

Robin Fox  
 School Nurse Coordinator  
 School Nurses: Helping Students Balance Wellness  
 March 27-29, 2015  
 State College, PA  
 \$865.36  
 Pupil Services Budget

Resolution: MOTION TO APPROVE REQUEST(S) TO ATTEND CONFERENCES/WORKSHOPS AS LISTED.

## 7.5 Ratify Request(s) to Attend Conferences/Workshops

Megan Zweiback  
 PA Educational Technology Conference & Expo  
 February 9-10, 2015  
 Hershey, PA  
 \$550.86  
 Funding: Curriculum budget

Jeremy Miller and Valerie Sebra  
 Indian Crest and Indian Valley MS teachers  
 WEB Training - The Boomerang Project  
 February 23-25, 2015  
 New Paltz, NY  
 \$5,308.00  
 Funding: Indian Crest & Indian Valley Building Budgets

Resolution: MOTION TO RATIFY REQUEST(S) TO ATTEND CONFERENCES/WORKSHOPS

## Action (Consent): 7.6 Approve Request(s) for Out-of-State/Overnight Field Trips

Souderton Area HS - Future Business Leaders of America  
 FBLA State Leadership Conference  
 Hershey, PA  
 April 12-15, 2015  
 Advisor: Maria Halteman  
 37 students  
 4 adults  
 \$18,361.00  
 Funding: Paid for by students

Souderton Area HS - Academic Decathlon  
 PA Academic Decathlon State Championship  
 Albion, PA  
 March 5-7, 2015  
 Advisor: Phil Cerami  
 12 students  
 2 adults

\$2,100.00

Funding: Paid for by students

Souderton Area HS - Arrowhead

PA School Press Association

State College, PA

March 5-6, 2015

Advisor: Stacey Aronow

2 students

1 adult

\$450.00

Funding: Paid for by students

Resolution: MOTION TO RATIFY REQUEST(S) TO ATTEND CONFERENCE/WORKSHOP

## 7.7 Ratify Request(s) for Out-of-State/Overnight Field Trips

SAHS Concert Band

PMEA Region VI Band Festival

King of Prussia, PA

February 12-14, 2015

3 students / 2 chaperones

\$420.00

Funding: Building Budget

Resolution: MOTION TO RATIFY OUT-OF-STATE/OVERNIGHT FIELD TRIP REQUEST(S) AS LISTED:

## 7.8 Approve Professional Staff - Personnel Items

| Requests for Child Rearing Leave |   |
|----------------------------------|---|
| STEPHANIE MARTIN                 | Special Education Teacher, Indian Crest Middle School<br>Request for childrearing leave beginning approximately September 26, 2015, following family/medical leave, and extending through the first semester of the 2015-2016 school year. Mrs. Martin plans to return to work for the start of the second semester, 2015-2016 school year. |
| JAMI MAZIN                       | Third Grade Teacher, Vernfield Elementary School<br>Request for childrearing leave beginning approximately October 24, 2015, following family/medical leave, and extending through the first semester of the 2015-2016 school year. Mrs. Mazin plans to return to work for the start of the second semester, 2015-2016 school year.         |

Resolution: MOTION TO APPROVE PROFESSIONAL STAFF ITEMS - REQUESTS FOR CHILDREARING LEAVE

## 7.9 Approve Support Staff - Personnel Items

| Retirements      |   |
|------------------|---|
| CHRISTINA MORRIS | Administrative Assistant to the Asst. Superintendent/Director of Human Resources<br>Effective: August 7, 2015 |
| LEAH RAMBO       | Building Secretary, E. M. Crouthamel Elementary<br>Effective: July 31, 2015                                   |
| Resignations     |   |
|                  | Part-Time Custodian, Salford Hills  |

|  |  |
|--|--|
| STEPHEN NENTWIG  | Elementary School<br>Effective: January 30, 2015   |
| DANIEL PISTON  | Special Education, Instructional Asst.,<br>Oak Ridge Elementary School<br>Effective: February 6, 2015  |
| <b>Transfers</b>   |  |
| LISA KEHRLE<br>Replacement for Jacob Piston (resigned)   | From: Instructional Asst., E. M.<br>Crouthamel Elementary School<br>To: Instructional Asst., Vernfield<br>Elementary School<br>Beginning: January 29, 2015<br>Wage: \$10.82 per hour - Hours: 5.5<br>per day |
| <b>New Hires</b>   |  |
| LAUREN COOK<br>Replacement for Daniel Piston (resigned)  | Special Education Instructional<br>Assistant, Emotional Support, Oak<br>Ridge Elementary School<br>Beginning: February 9, 2015<br>Wage: \$10.82 per hour - Hours:<br>6.75 per day                            |
| LINDSAY CREED<br>Replacement for Kelly Chamberlain (resigned)  | Title I Teaching Asst., Franconia<br>Elementary School<br>Beginning: February 2, 2015<br>Wage: \$13.20 per hour - Hours: 5<br>per day  |
| JOAN KABAKJIAN<br>New Position   | Instructional Assistant, Salford Hills<br>Elementary School<br>Beginning: January 26, 2015<br>Wage: \$10.82 per hour -<br>Hours: 1/2 hour on three days of<br>each four day cycle                            |
| DAWN KESTER<br>Replacement for Renee Casani (resigned)   | Special Education Instructional Asst.,<br>Souderton Area High School<br>Beginning: February 5, 2015<br>Wage: \$10.82 per hour - Hours:<br>6.75 per day   |
| JOSHUA VANDERSLICE<br>Replacement for Sarah Thomas (resigned)<br>Provisionally employed pending fulfillment of<br>all statutory requirements | Special Education Instructional Asst.,<br>Emotional Support, Oak Ridge<br>Elementary School<br>Beginning: February 2, 2015<br>Wage: \$10.82 per hour - Hours:<br>6.75 per day                                |
| KURT WILLIAMS<br>Replacement for Samantha Petrov (resigned)  | Part-Time Custodian, Oak Ridge<br>Elementary School<br>Beginning: January 26, 2015<br>Wage: \$10.86 per hour - Hours: 4<br>per day   |

Resolution: MOTION TO APPROVE SUPPORT STAFF - PERSONNEL ITEMS - RETIREMENTS, NEW HIRES

## 7.10 Approve Additional Substitute Teachers

|                  |                    |
|------------------|--------------------|
| ASHLEY BRAWNER   | LAUREN COOK        |
| LINDSAY CREED    | MEGAN DEWEY        |
| REBECCA GONZALEZ | KIMBERLY KING      |
| AMBER KNECHEL    | AMANDA McATEER     |
| JACOB SHOEMAKER  | JOSHUA VANDERSLICE |

Resolution: MOTION TO APPROVE ADDITIONAL SUBSTITUTE TEACHERS

## 7.11 Approve Staff and Wages for Swim Camp

|                    |                |                  |
|--------------------|----------------|------------------|
| CAITLIN WARREN     | Camp Director  | \$43.70 per hour |
| ZACHARY SWARTZ     | Head Counselor | \$21.85 per hour |
| ELYSE FACCENDA     | Head Counselor | \$21.85 per hour |
| JESSICA GOLDEN     | Head Counselor | \$21.85 per hour |
| JOSEPH MICHAEL HAY | Head Counselor | \$21.85 per hour |

Resolution: MOTION TO APPROVE STAFF AND WAGES FOR MARCH 2015 SWIM CAMP

## 7.12 Approve Supplemental Contracts and Contracted Services for Coaching

| SPORT         | BUILDING      | TITLE   | NAME                  | SALARY     |
|---------------|---------------|---|-----------------------|------------|
| Baseball      | High School   | Head Coach  | Michael Childs        | \$4,690    |
| Lacrosse (G)  | High School   | Head Coach  | Kelly Y. Kelly        | \$3,390    |
|               |               | Assistant Coach   | Lauren Whiteside      | \$2,373    |
|               |               | Assistant Coach   | Amber Hoch            | \$2,491    |
| Track (B)     | High School   | Head Coach  | John Donahue          | \$5,148    |
|               |               | Assistant Coach (1/2 contract)                              | Joshua Klimovich      | \$1,423.50 |
|               |               | Assistant Coach (1/2 contract)                              | Steven Eister         | \$1,342    |
| Track (G)     | High School   | Head Coach  | <b>Mike Feliciani</b> | \$4,068    |
|               |               | Assistant Coach   | Richard Hess          | \$3,604    |
|               |               | Assistant Coach (1/2 contract)                              | Catherine J. Corcoran | \$1,342    |
| Baseball      | Indian Crest  | Head Coach  | Thomas Lavella        | \$2,379    |
| Lacrosse      | Indian Crest  | Head Coach  | Nicole Bauer          | \$2,379    |
| Track         | Indian Crest  | Head Coach  | Jacob Marushak        | \$2,557    |
| Baseball      | Indian Valley | Head Coach  | Nicholas Chiarolanza  | \$2,135    |
| Softball      | Indian Valley | Head Coach  | Jeffrey Herber        | \$2,013    |
| Track         | Indian Valley | Head Coach  | James O'Neill         | \$2,993    |
| Track         | Indian Valley | Asst. Coach   | Heather Gossler       | \$1,560    |
| Class Advisor | High School   | Class Co-Advisor - 12 <sup>th</sup> grade - second semester | Jessica Bicker        | \$375.00   |

### Contracted Services

| SPORT        | BUILDING    | TITLE           | NAME             | SALARY  |
|--------------|-------------|-----------------|------------------|---------|
| Baseball     | High School | Assistant Coach | David Myers      | \$3,282 |
|              |             | Assistant Coach | Paul Meara       | \$2,373 |
| Lacrosse (B) | High School | Head Coach      | Mark Princehorn  | \$3,291 |
|              |             | Assistant Coach | Thomas Nace      | \$2,566 |
| Softball     | High School | Head Coach      | Stephanie Rummel | \$3,390 |
|              |             | Assistant Coach | Phillip Rummel   | \$2,373 |
|              |             | Assistant Coach | Mailli Shelly    | \$2,304 |
| Tennis (B)   | High School | Head Coach      | Wendy Bradshaw   | \$2,457 |

|                |             |                                |                 |         |
|----------------|-------------|--------------------------------|-----------------|---------|
| Track (B)      | High School | Assistant Coach                | Bradley Kull    | \$3,604 |
| Track (G)      | High School | Assistant Coach (1/2 contract) | John Rowe       | \$1,801 |
| Volleyball (B) | High School | Head Coach                     | David Stastny   | \$3,559 |
|                |             | Assistant Coach                | Jacob Shoemaker | \$2,236 |

Resolution: MOTION TO APPROVE SUPPLEMENTAL CONTRACTS AND CONTRACTED SERVICES FOR COACHING

### 7.13 Approve Additional Community Education Staff and Wages for Spring Courses

|                 |             |  |                      |       |
|-----------------|-------------|--|----------------------|-------|
| CYNTHIA GERHART | Course #209 | Traditional Ballroom and Swing - Beg/Intermediate    | \$15/hour - 16 hours | \$240 |
| KENT GERHART    | Course #209 | Traditional Ballroom and Swing - Beg/Intermediate    | \$15/hour - 16 hours | \$240 |
| JENNIFER RILEY  | Course #436 | Divorce, Custody, Support, and more: Navigating      | \$20/hour - 2 Hours  | \$ 40 |
| JENNIFER RILEY  | Course #437 | Economics of Divorce, Protecting Family and Finances | \$20/hour - 2 hours  | \$ 40 |

Resolution: MOTION TO APPROVE ADDITIONAL STAFF AND WAGES FOR COMMUNITY EDUCATION SPRING COURSES

### 7.14 Approve Third Reading and Final Adoption of Revisions to Policy #008, #823 and #705

Resolution: MOTION TO APPROVE THIRD READING AND FINAL ADOPTION OF REVISIONS TO THE FOLLOWING POLICIES

### 7.15 Approve Third Reading and Final Adoption of new policy #705.1

Resolution: MOTION TO APPROVE THIRD READING AND FINAL ADOPTION OF NEW POLICY #705.1

### 7.16 Motion to Accept E.M. Crouthamel Feasibility Study

Resolution: MOTION TO ACCEPT THE FEASIBILITY STUDY FOR THE E. MERTON CROUTHAMEL ELEMENTARY SCHOOL

### 7.17 Approve the Submission of PlanCon K to Pennsylvania Department of Education

Resolution: MOTION TO APPROVE THE SUBMISSION OF PLANCON PART K FOR THE SCHOOL DISTRICT'S GENERAL OBLIGATION BONDS OF 2015 TO THE PENNSYLVANIA DEPARTMENT OF EDUCATION.

### 7.18 Approve Tax Assessment Appeal Stipulation Agreement

Resolution: MOTION TO APPROVE TAX ASSESSMENT APPEAL STIPULATION AGREEMENT FOR A PROPERTY IN TELFORD BOROUGH

### 7.19 Approve Tax Assessment Appeal Stipulation Agreement

Resolution: MOTION TO APPROVE TAX ASSESSMENT APPEAL STIPULATION AGREEMENT FOR A PROPERTY IN SOUDERTON BOROUGH

### 7.20 APPROVE ALL CONSENT/ACTION AGENDA ITEMS AS PRESENTED

Resolution: MOTION TO APPROVE ALL CONSENT/ACTION AGENDA ITEMS AS PRESENTED.

MOTION TO APPROVE ALL CONSENT/ACTION AGENDA ITEMS AS PRESENTED.

Motion by William Brong, second by Jill Basile.

Final Resolution: Motion Carries

Aye: Jill Basile, William Brong, Janet Flisak, Matt Holliday, Scott Jelinski, Thomas Kwiatkowski, Ken Keith, Donna Scheuren

## **8. Future Meetings**

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### **8.1 Future Meetings**

Mr. Jelinski announced the upcoming meetings of the Board of School Directors, the MCIU and NMTCC.

## **9. Report of the Solicitor**

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### **9.1 Report of the Solicitor**

Substitute Solicitor, Mark Fitzgerald, had no report.

## **10. Unfinished/New Business of the Board**

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### **10.1 Unfinished/New Business from the Board**

Mrs. Basile updated the Board on the Indian Valley Education Foundation. Mrs. Basile reminded the Board of the Harlem Wizards event on March 20, and discussed the school visits from "Big Mike" Mathews of the Wizards. Mrs. Basile announced that she will be playing in the game. Ticket availability is online at [www.indianvalleyef.org](http://www.indianvalleyef.org). and limited number are being sold at the District Office. Mrs. Basile also announced that the Mini-grant applications will be accepted soon.

Mr. Brong announced the North Montco Technical Career Center Spring Fling event being held on Saturday, March 21, 2015. All proceeds will benefit the Stone-Flick Fund.

Mrs. Scheuren announced that the annual MCIU Legislative Breakfast is scheduled on March 20, 2015. Mrs. Scheuren also announced that MCIU Executive Director Dr. George has expressed an interest in attending an SASD Board meeting in the future. The dedication for the new MCIU building is scheduled for April 24, 2015.

Mr. Gallagher noted the recently placed picture commemorating the SAHS State Softball Championship.

## **11. Public Comments**

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### **11.1 Public Comments**

No public comments.

## **12. Adjournment**

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### **12.1 Adjournment of the Meeting**

MOTION TO ADJOURN THE BOARD OF SCHOOL DIRECTORS' MEETING.

Motion by Thomas Kwiatkowski, second by William Brong.

Final Resolution: Motion Carries

Aye: Jill Basile, William Brong, Janet Flisak, Matt Holliday, Scott Jelinski, Thomas Kwiatkowski, Ken Keith, Donna Scheuren

**The meeting was adjourned at 7:34 PM**

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Will Stone". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

William R. Stone  
Board Secretary