

Souderton Area School District  
760 Lower Road  
Souderton, PA 18964

A regular monthly public meeting of the Souderton Area Board of School Directors was held on Thursday, July 25, 2013, at the Souderton Area School District Administrative Office Building. The meeting was called to order at 7:14 PM by President Bernard S. Currie, followed by instructions on meeting protocol, and the Pledge of Allegiance.

Mr. Stone called the roll. Board members present were:

PRESENT:	Jill S. Basile	Bernard S. Currie	
	Nicholas A. Braccio	Matt Holliday	Donna M. Scheuren
	William J. Brong	Ken R. Keith	

ABSENT: Scott C. Jelinski      Thomas A. Kwiatkowski

SOLICITOR: Jeffrey Sultanik, Esq.

Also present at the meeting were: Brandon Bilohlavek, Maryellen Brousseau, Tamara Callahan, Henry Franz, Sharon Fuhrman, Frank Gallagher, Dr. Christopher Hey, Walt Salevsky, William Stone, Jr. (Secretary), reporters from *The Reporter* and *Intelligencer* newspapers, and community members.

PUBLIC COMMENT ON AGENDA ITEMS

There were no public comments on agenda items.

REPORT OF THE PRESIDENT

Bernard S. Currie

1. The Board held an Executive Session on June 19, 2013 to discuss personnel and litigation items.
2. The Board held a Training Workshop on June 21, 2013 to learn about policy governance.
3. An Executive Session was held prior to tonight's meeting to discuss personnel and litigation items.

CONSENT/ACTION AGENDA

Mr. Currie recognized and welcomed some new people to the Board table. Mr. Frank Gallagher, sitting in the Superintendent's seat, has taken over the position of Superintendent, and Mrs. Sharon Fuhrman, the new Director of Pupil Services, was attending her first meeting.

Mr. Gallagher began by introducing Tamara Callahan, who was selected as the new principal at E. M. Crouthamel Elementary School at the last Board meeting. Mrs. Callahan had been a fifth grade teacher and Head Teacher at E.M.C. Mr. Gallagher spoke about her background and that she is highly qualified for the job.

Mrs. Callahan thanked the Board for their support and her colleagues for their support and confidence. She stated that she is up for the challenge.

CONSENT/ACTION AGENDA (CONTINUED)

At this point, Mr. Gallagher made a recommendation to the Board to approve the Consent/Action items **V-A** to **V-S** as presented on the agenda and the addendum. Board members were invited to remove items from the Consent/Action agenda and Addendum if further discussion was needed. Items to be considered on the Consent/Action agenda and Addendum were:

Items on the consent/action agenda that are to be considered motions for approval are:

- School Board Meeting Minutes from June 19, 2013.
- Financial Statements and Check Listings for June 2013.
- Requests to attend conferences/workshops.
- Professional Staff Personnel – a resignation, a retirement, transfers, childrearing leave requests, a request for an extension of a childrearing leave and the employment of staff.
- Support Staff Personnel – resignations and a retirement request.
- Supplemental contracts for Mentors and Peer Coaches for the 2013-2014 School Year.
- Supplemental contracts for Coordinators for the 2013-2014 School Year.
- Supplemental contracts and contracted service agreements for Fall 2013 Coaches.
- Additional staff for Extended School Year (ESY) Program.
- Additional staff for the Aquatics Program.
- Additional staff for Summer Sports Camps.
- Transfers for Summer Adventure Camp Staff.
- A confidential placement and release agreement for two (2) Souderton Area School District Students.
- Collective bargaining agreement between the Souderton Area Educational Support Personnel (SAESP) and Souderton Area School District.
- Compensation Plans for: Cabinet, Administrative Assistants to Cabinet, and Coaches Salary Plan.
- A Confidentiality Resolution with Berkheimer Tax Administrators.
- Exoneration of school real estate taxes for the former Souderton Area High School parcels.
- Disposal of excess, obsolete and non-repairable equipment.
- Bernard S. Currie as voting delegate to the PSBA Delegate Assembly.

There was a motion from Mr. Brong, with a second from Mrs. Scheuren to approve the items listed on the agenda and the addendum under the Consent/Action section for approval.

Mr. Currie mentioned that year-to-date expenditures were 5% below budget (although an increase is likely due to year-end accounts). He congratulated the administration for what they have been able to do in keeping expenses to a minimum.

Since there were no questions, the vote was taken, and on a vote of seven (7) affirmative votes to zero (0) negative votes, it was. . .

**RESOLVED**, That the Board approved the consent/action items and addendum items as listed:

- A. Motion to Approve Minutes of the June 19, 2013 School Board Meeting.
- B. Motion to Approve Financial Statements and Check Listings for June 2013.

CONSENT/ACTION AGENDA (CONTINUED)

C. Motion to Ratify/Approve Conference/Workshop Requests

**Ratify TAMARA CALLAHAN** National Association of Elementary School Principals National  
Principal, E. M. Crouthamel Elem. Conference  
**SHARON FUHRMAN** Baltimore, MD  
Director of Pupil Services July 11 – 12, 2013 (Thursday – Friday)  
Total Combined Cost: \$1,613.70  
Expenses will be paid from the Race to the Top Grant and the  
Staff Development Account.

**Ratify JILL GILMAN** Student Assistance Program Training  
School Counselor, Indian Valley M.S. Norristown, PA  
July 23 – 25, 2013 (Tuesday – Thursday)  
Total Cost: \$350.00  
Expenses will be paid from the Secondary School Counselor,  
Workshop/In-Service Account.

**KATIE KENNEDY-REILLY** Discovery Education’s “Cracking the Core” Conference  
Supervisor of Curriculum and Instruction Silver Springs, MD  
July 29 – 30, 2013 (Monday – Tuesday)  
Total Combined Cost: \$571.38  
**CAROLYN ROSENBERGER** Registration is complimentary from Discovery Education.  
Elem. Staff Development Coach Remaining expenses will be paid from the Staff Development  
Account.

**LYNN CONNERY** The Reading and Writing Project at Columbia University  
Elem. Reading Specialist New York City, NY  
Salford Hills Elem. School August 4 – 9, 2013 (Sunday – Friday)  
**CAROLYN ROSENBERGER** Total Combined Cost: \$4,227.63  
Elem. Staff Development Coach Expenses will be paid from the Staff Development Account.  
**JOAN SHELLENBERGER**  
Elem. Reading Specialist  
Franconia Elem. School

**LYNN CONNERY** New York University Reading Recovery Meetings  
Reading Recovery Coordinator New York City, NY  
Several times throughout the 2013-2014 school year  
Dates to be determined.  
Total Cost: \$501.50  
Expenses will be paid from the Staff Development Account

**MARGARET DELBROCCO** The Reading and Writing Project at Columbia University  
Elem. Reading/Special Education New York City, NY  
Vernfield Elem. School August 12 – 16, 2013 (Monday – Friday)  
**Laurie Goidas** Total Combined Cost: \$4,902.63  
Elem. Reading/Special Education Expenses will be paid from the Elem. Staff Development and  
Vernfield Elem. School Special Education Accounts.  
**JOAN SHELLENBERGER**  
Elem. Reading Specialist  
Franconia Elem. School

CONSENT/ACTION AGENDA (CONTINUED)

C. Motion to Ratify/Approve Conference/Workshop Requests (Continued)

**MARYELLEN BROUSSEAU** Lehigh University School Study Tour  
Director of Curriculum, Instruction and Assessment Boston, MA  
September 24 – 27, 2013 (Tuesday – Friday)  
**DR. SAMUEL VARANO** Total Combined Cost: \$2,411.02  
Principal, Souderton Area H.S. Expenses will be paid from the Staff Development Account

**WILLIAM R. STONE, JR.** Four County Business Officials Workshop  
Director of Business Affairs Pocono Manor, PA  
October 2 – 4, 2013 (Wednesday – Friday)  
Total Cost: \$300.00  
Expenses will be paid from the Business Office Account.

**ELLEN SYKES** Pennsylvania Association of Elementary and  
Assistant Principal, High School Secondary School Principals 2013 State Conference  
State College, PA  
October 27 – 29, 2013 (Sunday – Tuesday)  
Total Cost: \$940.48  
Expenses will be paid from the Staff Development Account

D. PERSONNEL – PROFESSIONAL STAFF

1. Motion to Approve Resignation

**RUCHI MITAL** Chemistry Teacher, Souderton Area High School  
Effective: June 15, 2013

2. Motion to Approve Retirement

**SHERYL WRIGHT** Spanish Teacher, Indian Crest Middle School  
Effective: June 13, 2013  
Years of Service in SASD: 10 years

3. Motion to Approve Transfers

**LAURIE REYNOLDS** From: Fifth Grade Teacher, Salford Hills Elementary  
Replacement for To: Fifth Grade Teacher, E. M. Crouthamel Elementary  
Tamara Callahan (transfer) Beginning: 2013-2014 School Year

**DENISE RICHARDS** From: Fifth Grade Teacher, West Broad St. Elementary  
Replacement for To: Fifth Grade Teacher, Salford Hills Elementary  
Laurie Reynolds (transfer) Beginning: 2013-2014 School Year

**KATIE SIGMANS** From: Special Education Teacher, Vernfield Elementary  
Replacement for To: Second Grade Teacher, E. M. Crouthamel Elem.  
Janis Moyer (retired) Beginning: 2013-2014 School Year

**STACIE YANEZ** From: .5 Kindergarten Teacher, E.M. Crouthamel Elem.  
Replacement for To: Full-Time Kindergarten Teacher, West Broad St.  
Denise Richards (transfer) Elementary School  
Beginning: 2013-2014 School Year  
Recommended Salary: \$44,836 - B (4)

CONSENT/ACTION AGENDA (CONTINUED)

D. PERSONNEL – PROFESSIONAL STAFF (CONTINUED)

4. Motion to Approve Request for Childrearing Leave

**KATELYN CARBONE** Fourth Grade Teacher, E. M. Crouthamel Elementary  
For the first semester of the 2013-2014 school year following completion of 12-weeks of family/medical leave. Mrs. Carbone is planning to return to work for the second semester of the 2013-2014 school year.

**DAWN CURTIS** Math Teacher, Souderton Area High School  
For the first semester of the 2013-2014 school year. Mrs. Curtis is planning to return to work for the second semester of the 2013-2014 school year.

5. Motion to Approve Request for Extension of Childrearing Leave

**ANDREA NELSON** Science Teacher, Souderton Area High School  
For the first semester of the 2013-2014 school year. Mrs. Nelson is planning to return to work for the second semester of the 2013-2014 school year.

6. Motion to Approve Employment

**BARBARA BESCHER** District School Psychologist  
Replacement for **TEMPORARY PROFESSIONAL**  
Craig Evans (retired) Beginning: 2013-2014 School Year  
Education Experience  
Grove City College (BS) 2012-2013-Springfield School District, Delaware Co.-Internship-  
2009 ET Richardson Middle School  
Eastern University (MS) Jan.-June 2012-Unionville-Chadds Ford S.D.-Hillendale &  
2013 Chadds Ford Elementary Schools-Practicum  
Recommended Salary - \$47,333 – M (1)

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**VALERIE FORD** .5 Chemistry Teacher, Souderton Area High School  
New Position **TEMPORARY PROFESSIONAL**  
Beginning: 2013-2014 School Year  
Education Experience  
Juniata College (BS) 2009-2013-Christopher Dock High School-Substitute Teacher-  
1990 Long-Term Assignment; 2011-2012-Science Teacher  
2012-2013-Souderton Area S. D.-Substitute Teacher  
Recommended Salary - \$19,929.50 – B (1)

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**ALLISON FURMAN** Health & Physical Education Teacher, Franconia Elem.  
Replacement for **TEMPORARY PROFESSIONAL**  
Sandra Walter (retired) Beginning: 2013-2014 School Year  
Education Experience  
Ursinus College (BS) 2012-2013-Boyertown Area S.D., Pine Forge Elem.- .5 Health  
2011 & Physical Education Teacher  
Jan.-June 2012-Derry Township S.D.-Hershey Elementary &  
Middle School-Long-Term Substitute - Health & Physical  
Education Teacher  
Recommended Salary - \$39,859 – B (1)

CONSENT/ACTION AGENDA (CONTINUED)

D. PERSONNEL – PROFESSIONAL STAFF (CONTINUED)

6. Motion to Approve Employment (Continued)

**TRACEY HEMMERLE**

Replacement for  
Andrea Nelson  
(childrearing)

Education

Univ. of Texas (BS)  
2006

Science Teacher, Souderton Area High School

**LONG-TERM SUBSTITUTE**

Effective: First Sem. of the 2013-2014 School Year

Experience

Feb. 2012-June 2013–Souderton Area S. D.–High School-Long-Term Substitute–Biology Teacher

Sept.-Nov. 2011–SASD–Indian Crest MS–Per-Diem Extended Substitute–Science Teacher

Feb.-June 2011–SASD–High School–Long-Term Substitute–Biology Teacher

Mar. 2007–June 2009–SASD–Indian Valley MS–Science Teacher

Recommended Salary - \$21,705 – B24 (1)

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**JACQULYN KULP**

Replacement for  
Tracey Neely (childrearing)

Education

Gwynedd-Mercy College  
(BS)

Second Grade Teacher, Oak Ridge Elementary

**LONG-TERM SUBSTITUTE**

Effective: First Sem. Of the 2013-2014 School Year

Experience

Jan.-June 2013-Souderton Area S.D.-Substitute Teacher

Sept. 2012-Jan. 2013-SASD-Salford Hills Elem.-Long-Term Substitute-Second Grade Teacher

2011-2012-SASD-Oak Ridge Elm.-Long-Term Substitute-First Grade Teacher

Jan. 2010-June 2011-SASD-Franconia & Oak Ridge Elem.-Long-Term Substitute-Second Grade Teacher

Recommended Salary - \$20,035 – B (1)

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**JACOB MARUSHAK**

Replacement for  
Dan Glatts (transfer)

Education

Millersville University  
(BS) 2009

Technology Education, Souderton Area High School

**PROFESSIONAL**

Beginning: 2013-2014 School Year

Experience

2009-2013-Lehigh Area S.D.-High School-Technology Education Teacher

Recommended Salary - \$43,182 – B12 (2)

CONSENT/ACTION AGENDA (CONTINUED)

D. PERSONNEL – PROFESSIONAL STAFF (CONTINUED)

6. Motion to Approve Employment (Continued)

**RACHEL McMAHON** Special Education-Learning Support, Vernfield Elem.  
Replacement for **TEMPORARY PROFESSIONAL**  
Katie Sigmans (transfer) Beginning: 2013-2014 School Year  
Education Experience  
Temple University 2012-2013-Souderton Area S.D., Vernfield Elementary-Long-  
(BS) 2011 Term Substitute, Learning Support Teacher  
2011-2012-SASD-E. M. Crouthamel Elem.-Long-Term Substitute  
-5 Learning Support Teacher  
Recommended Salary - \$43,113 – B (3)

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**KATHLEEN PERRICONE** Mathematics Teacher, Souderton Area High School  
Replacement for **LONG-TERM SUBSTITUTE**  
Dawn Curtis (childrearing) Effective: First Sem. of the 2013-2014 School Year  
Education Experience  
DeSales Univ. (BS) 1983 2012-2013-Souderton Area S.D.-High School-Long-Term  
Wilkes Univ. (MS) 1988 Substitute-Math Teacher  
1999-Present-Math Tutor  
2003-2007-Pennridge S.D.-Pennridge High School-Part-Time  
Math Support  
1983-1999-Pennridge S.D.-Pennridge High School-Math  
Teacher  
Recommended Salary - \$23,792 – M (1)

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**KRISTEN RAUGHT** School Counselor, Indian Valley Middle School  
Replacement for **TEMPORARY PROFESSIONAL**  
Elizabeth Ritchie (retired) Beginning: 2013-2014 School Year  
Education Experience  
Clearwater Christian Col. Jan.-June 2013–Souderton Area S.D.-Contracted Services-School  
(BS) 2006 Counselor  
Argosy University (MA) 2008-2013–Indian Creek Foundation–Supervisor of  
2009 Therapeutic After School Program, Behavior Specialist  
Consultant, and Therapeutic Support  
2010-2011–Quakertown Community S.D.- Trumbauersville  
Elem.-Long-Term Substitute-Guidance Counselor  
Recommended Salary - \$47,333 – M (1)

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**AMY STAUFFER** Second Grade Teacher, E. M. Crouthamel Elem.  
Replacement for **LONG-TERM SUBSTITUTE**  
Katie Sigmans (childrearing) Effective: 2013-2014 School Year  
Education Experience  
Temple Univ. (BA) 2001 2008-2013-Souderton Area S.D.-E. M. Crouthamel Elem.-  
Arcadia Univ. (M.Ed.) 2005 Long-Term Substitute-First & Second Grade Teacher  
Recommended Salary - \$47,333 – M (1)

CONSENT/ACTION AGENDA (CONTINUED)

D. PERSONNEL – PROFESSIONAL STAFF (CONTINUED)

6. Motion to Approve Employment (Continued)

**KAREN UBOWSKI**  
Replacement for  
Shelby Keller  
(childrearing)

Reading Teacher, Indian Crest Middle School  
**LONG-TERM SUBSTITUTE**  
Effective: First Sem. of the 2013-2014 School Year

Education

Southeastern Mass. Univ.  
(BA) 1987  
Boston College (M.Ed.)  
1991

Experience

Feb.-June 2013–Souderton Area S.D.– Indian Crest & Indian  
Valley M.S.-Extended Substitute-Language Arts Teacher  
Oct. 2011-June 2012-SASD-Franconia Elem.-Long-Term  
Substitute–Fourth Grade Teacher  
2009-2011–SASD–Indian Crest M.S.–Long-Term Substitute-  
Language Arts Teacher  
2008-2009–SASD–Franconia Elementary-Long-Term Substitute  
-Fourth Grade Teacher

Recommended Salary - \$23,792 – M (1)

E. PERSONNEL – SUPPORT STAFF

1. Motion to Approve Resignations

**KAY KEHS**

Instructional Assistant, Vernfield Elementary  
Effective: July 1, 2013

**AMANDA LICHTENWALNER**

Instructional Asst., Indian Crest Middle School  
Effective: August 8, 2013

**RENEE MILLER**

ESL Teaching Asst., E. M. Crouthamel Elementary  
Effective: July 18, 2013

**AMANDA WELKER**

Instructional Asst., Oak Ridge Elementary  
Effective: August 23, 2013

2. Motion to Approve Retirement

**ANITA DAVIS**

Instructional Assistant, Indian Valley Middle School  
Effective: July 1, 2013  
Years of Service in SASD: 23 years

F. Motion to Approve Mentors/Peer Coaches for the 2013-14 School Year

<b>NATHANIEL BENDER</b>	Peer Coach for Jacob Marushak	\$300.00
<b>ANNE FITCH</b>	Mentor for Renee Roth	600.00
<b>ALLYSON FITZPATRICK</b>	Mentor for Bryan Fagan	600.00
<b>JILL GILMAN</b>	Mentor for Kristen Raught	600.00
<b>LORI GRAF</b>	Mentor for Andrew Wilkinson	600.00
<b>RICHARD HESS</b>	Mentor for Paul Sigmans	600.00
<b>REBECCA LEMIEUX</b>	Mentor for Barbara Bescher	600.00
<b>KELLY McDONOUGH</b>	Mentor for Valerie Ford (.5)	300.00
<b>GRETCHEN WALTERS</b>	Mentor for Mary Ozeni	600.00



CONSENT/ACTION AGENDA (CONTINUED)

- G. Motion to Approve Supplemental Contracts for Coordinators – 2013-2014 **EXHIBIT B**
- H. Motion to Approve Supplemental Contracts and Contracted Services for Fall Coaches 2013 **EXHIBIT C**
- I. Motion to Approve Additional Staff for Extended School Year Program (ESY)  
**ROSEMARY BROOKE** One-to-One Assistant \$10.43 per hour–as scheduled  
**ALICE HOLLINGSWORTH** Sub. Instructional Asst. 10.43 per hour–as needed  
**LETICIA CLARK** Sub. Instructional Asst. 10.43 per hour–as needed
- J. Motion to Approve Additional Aquatics Staff  
**LAUREN HARKINS** Lifeguard \$ 9.00 per hour–as scheduled  
**SAMUEL HESS** Lifeguard \$ 9.00 per hour–as scheduled
- K. Motion to Approve Additional Staff for Sports Camp  
**JORDAN RAWA** Head Counselor, Volleyball \$21.42 per hour–as scheduled  
**AMY RUHF** Director, Softball Camp 42.85 per hour–as scheduled  
**JEAN SHELLY** Head Counselor, Softball 21.42 per hour–as scheduled  
**PAIGE SHELLY** Group Counselor, Softball 10.00 per hour–as scheduled  
**ALEJANDRO CASTANEDA** Group Counselor, Tennis 10.00 per hour–as scheduled
- L. Motion to Approve Transfers of Summer Adventure Camp Staff  
**MARISA LEWIS** Director \$18.00/hour  
(transfer from Asst. Director)  
**KHADIJAH LEWIS** Asst. Director \$15.00/hour  
(transfer from Counselor)
- M. Recommendation to Approve Confidential Placement and Release Agreement for two (2) Souderton Area School District students. **EXHIBIT D**  
**EXHIBIT E**
- N. Motion to Approve a Collective Bargaining Agreement between the Souderton Area Educational Support Personnel Association (SAESPA) and the Souderton Area School District – Effective July 1, 2013 through June 30, 2016. **EXHIBIT F**
- O. Motion to Approve the Confidentiality Resolution with Berkheimer Tax Administrators to update District contact information. **EXHIBIT G**
- P. Motion to Approve the Exoneration of School Real Estate Taxes for the former Souderton Area High School parcels located in the Borough of Souderton, Montgomery County.
- Q. Motion to Approve the disposal of excess, obsolete and non-repairable equipment. A list of the materials can be found on the Souderton Area School District Website under District Administration/ Facilities Department. The property shall be available for inspection by the public during the period of July 26, 2013 to August 16, 2013. Interested persons shall call Karen Haggerty at 215-723-6061, Ext. 10231 or email Karen at [khaggerty@soudertonsd.org](mailto:khaggerty@soudertonsd.org). **EXHIBIT H**

CONSENT/ACTION AGENDA (CONTINUED)

- R. Motion to Approve the following Compensation Plans:
1. Cabinet Compensation Plan – 2013-2014 School Year **EXHIBIT I**
  2. Administrative Assistant to Cabinet Compensation Plan – 2013-2014, 2014-2015, 2015-2016 School Years **EXHIBIT J**
  3. Coaches Salary Plan – 2013-2014, 2014-2015, 2015-2016 School Years **EXHIBIT K**
- S. Motion to Approve Bernard S. Currie as a Voting Delegate for the PSBA Delegate Assembly.

INFORMATIONAL

The public is invited to attend all meetings that are listed below.

- A. The schedule of August 2013 meetings of the Souderton Area School District Board of School Directors are listed below:

**CANCELED** -- Wednesday, August 14, 2013 – Board Committee Workshop Meetings – 6:30 PM

Thursday, August 22, 2013 – School Board Action Meeting – 7:00 PM

All meetings of the Board of School Directors are held in the Tinner Board Room of the Souderton Area School District Administrative Office Building, 760 Lower Road, Souderton, PA.

- B. The next meeting of the North Montco Technical Career Center Joint Operating Committee (JOC) will be held on Monday, August 19, 2013, beginning at 7:00 PM. The meeting will be held at the Technical Career Center 1265 Sumneytown Pike, Lansdale, PA.
- C. The next meeting of the Montgomery County Intermediate Unit Board of Directors will be held on Wednesday, August 28, 2013, beginning at 7:45 PM. The meeting will be held in Conference Room B3/B4 at the Montgomery County Intermediate Unit Office Building, 1605, West Main Street, Norristown, PA.

REPORT OF THE SOLICITOR

Jeffrey Sultanik, Esq.

There was no report from the Solicitor.

UNFINISHED/NEW BUSINESS FROM THE BOARD

There were no items from the Board.

PUBLIC COMMENTS

There were no comments from the public.

ADJOURNMENT OF MEETING

With no other business to discuss, Mr. Currie adjourned the meeting at 7:23 PM.

Respectfully,

William Stone, Jr.  
Board Secretary