

Souderton Area School District
760 Lower Road
Souderton, PA 18964

The monthly public meeting of the Souderton Area Board of School Directors was held on Thursday, January 30, 2014, at the Souderton Area School District Administrative Office Building. The meeting was called to order at 7:08 PM by President Scott C. Jelinski, followed by instructions on meeting protocol and the Pledge of Allegiance.

Mr. Stone called the roll. Board members present were:

PRESENT:	Jill S. Basile	Scott C. Jelinski
	Nicholas A. Braccio	Ken R. Keith
	William J. Brong	Thomas A. Kwiatkowski
	Janet M. Flisak	Donna M. Scheuren
	Matt Holliday	

SOLICITOR: Jeffrey Sultanik, Esq.

Also present at the meeting were: Lauren Billy, Brandon Bilohlavek, Maryellen Brousseau, Stephen Bukowski, Henry Franz, John Franzen, Sharon Fuhrman, Frank Gallagher, Dr. Christopher Hey, Andy McClintock, Brenda Oelschlager, Elisa Snedaker (Treasurer), William Stone, Jr. (Secretary), Dr. Sam Varano, Aaron White, and reporters from the *Intelligencer* and *The Reporter* newspapers.

Souderton Recognitions

Pennsylvania Farm Show Winners

Dr. Varano, principal of Souderton Area High School, introduced Hope Renner and Ryan McDermott and spoke about their awards.

North Montco Technical Career Center Floral Design and Landscaping students competed at the Pennsylvania Farm Show against schools from across the state in various Horticulture competitions. With little time to prepare due to the holiday break and the weather, the students were still able to submit many award winning entries! Two Souderton Area High School students won top prizes for their creations:

BEST OF SHOW – HOPE RENNER (11 th)	Artistic Entries – Best Permanent Design
FIRST PLACE – RYAN McDERMOTT (10 th)	Dish Garden – with foliage
FIRST PLACE – HOPE RENNER (11 th)	Wreath – silk materials
SECOND PLACE – RYAN McDERMOTT (10 th)	Dish Garden – 9-12”

There was a motion by Mr. Brong, with a second by Mrs. Basile, to recognize the North Montco students for their award winning projects. The vote was taken, and on a vote of nine (9) affirmative votes to zero (0) negative votes, it was. . .

RESOLVED, That the Board recognize Hope Renner and Ryan McDermott for their Pennsylvania Farm Show awards. **EXHIBIT A**

Mr. Gallagher recognized the parents of Hope and Ryan and thanked them for their support.

Souderton Recognitions (Continued)

January School Directors Recognition Month

Mr. Gallagher spoke about the energy, time, and thought that the Board members put into their positions as Board members. Souderton's Board members are everyday heroes!

Mr. Jelinski thanked the administration for their leadership and support.

Current School Directors for the Souderton Area School District are:

SCOTT C. JELINSKI – President
THOMAS A. KWIATKOWSKI – Vice President
WILLIAM R. STONE, JR - Board Secretary (non-voting member)
ELISA SNEDAKER – Board Treasurer (non-voting member)

JILL S. BASILE
NICHOLAS A. BRACCIO
WILLIAM J. BRONG

JANET M. FLISAK
MATT HOLLIDAY
KEN R. KEITH
DONNA M. SCHEUREN



Souderton "Spotlight"

Fifth Grade Social Studies iPad Integration

Mr. John Franzen, fifth grade teacher at Oak Ridge Elementary, and administrative intern, fills the position of Elementary Social Studies Coordinator. Mr. Franzen spoke about fifth grade iPad integration and the \$40,000 grant from Uninvest that provided the opportunity for iPads to be purchased for fifth grade students. He introduced a video that highlighted how fifth grade students are using iPads in their everyday learning of history, government and citizenship.

Mr. Jelinski thanked the Uninvest Corporation for their generous grant.

Student Representatives to the Board

LAUREN BILLY – Junior Representative
AARON WHITE – Senior Representative

Lauren Billy reported on several high school activities that have or will occur over the next few months. Some of those activities are: FBLA Prom Fashion Show, Spring Service Project coordination, the Winter Ball, and the North Penn Relay for Life.

Aaron White reported on several activities that are being planned by Student Council and the Link Crew.

Public Comment on Agenda Items

There were no public comments.

REPORT OF THE PRESIDENT

Scott C. Jelinski

- A. An Executive Session was held on January 8, 2014 to discuss personnel and real estate items.
- B. A Board workshop was held on January 13, 2014 for the purpose of sharing information about Comprehensive Planning and the new Evaluation Process.
- C. An Executive Session was held prior to tonight's meeting to discuss personnel items.

CONSENT/ACTION AGENDA

Mr. Gallagher highlighted the items that were listed for Board consent/action, as well as introducing a new member of the administrative staff, Brenda Oelschlager. Mrs. Oelschlager has taken over as the Souderton Area Community Education Coordinator.

Mr. Gallagher made a recommendation to the Board to approve the Consent/Action agenda items **VIII-A** to **VIII-P** as presented. Board members were invited to remove items from the Consent/Action agenda if further discussion was needed. There was a motion by Mrs. Basile, with a second by Mr. Brong to cast a vote for the approval of the items listed on the Consent/Action agenda. The vote was taken, and on a vote of nine (9) affirmative votes to zero (0) negative votes, it was. . .

RESOLVED, That the Board approve the Consent Agenda items as presented.

- A. Motion to Approve Minutes of the December 5, 2013 School Board Reorganization Meeting.
- B. Motion to Approve Minutes of the December 19, 2013 School Board Meeting.
- C. Motion to Approve the Financial Statements and Check Listings for the month of December 2013.

EXHIBIT B

D. Motion to Approve Conference Requests

TAMARA SOLOMENTO

Fourth Grade Teacher, E. M. Crouthamel
Elem. School

Funds will come from the E.M.C. Staff
Development Account.

Writing About Reading: Reading Notebooks and
Projects, Literary Essays, and Text-Based Assessments
Washington, D.C.

February 7, 2014 (Friday)

Total Expenses: \$463.68

RICHARD CURTIS

Technology Education Teacher, High School
Funds will come from the High School
Link Crew Student Activity Fund.

Link Crew Basic Training

Virginia Beach, VA

February 24 - 26, 2014 (Monday - Wednesday)

Total Expenses: \$2,685.00

MAUREEN UNGER

Child Accounting/Registrar
Funds will come from the
Attendance Service Account.

State Child Accounting Conference

Hershey, PA

March 19 - 21, 2014 (Wednesday - Friday)

Total Expenses: \$829.74

CONSENT/ACTION AGENDA (CONTINUED)

D. Motion to Approve Conference Requests (Continued)

MARIA HALTEMAN Business Education, Souderton High School	Future Business Leaders of America State Leadership Conference Hershey, PA
STUART MARJORAM Business Education, Souderton High School	April 6 - 9, 2014 (Sunday – Wednesday)
Funds will come from the High School FBLA Student Activity Fund and High School Account.	Total Expenses: \$1,883.01 (Combined)

E. PERSONNEL – ADMINISTRATIVE STAFF

1. Motion to Approve Employment

BRENDA OELSCHLAGER Replacement for Dawn Kester (resigned) <u>Education</u> Gettysburg College (BA) 1983	Coordinator of Community Education ACT 93 POSITION Beginning: January 27, 2014 <u>Experience</u> 2009–Present–Keystone Opportunity Center–Development Officer 1996-2007–Pennridge School District–Public Information Officer
<u>Recommended Annual Salary</u> \$47,370 (pro-rated)	

F. PERSONNEL – PROFESSIONAL STAFF

1. Motion to Approve a Request for a Childrearing Leave

LAURIE GOIDAS Beginning February 6, 2014 through the end of the 2013-2014 school year. Mrs. Goidas plans to return to work at the beginning of the 2014-2015 school year.	Primary Learning Support Teacher, Vernfield Elem.
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2. Motion to Approve a Request for a Compensated Professional Leave

DEBORAH DERRO Leave will be for the Second Semester of the 2013-2014 School Year.	Special Education Teacher, Autistic Support, Vernfield Elem.
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3. Motion to Approve Employment

ELISABETH JASUTA-KRAMER Replacement for Deborah Derro (sabbatical)	Special Education Teacher, Autistic Support – Vernfield Elementary School
<u>Education</u> Univ. of Pittsburgh (BA)1990 Arcadia Univ. (M.Ed.) 1993	LONG-TERM SUBSTITUTE Effective: 2 nd Semester–2013-2014 School Year <u>Experience</u> Dec. 2013-Present–Souderton Area S.D.-Vernfield Elem.- Per-Diem Extended Substitute-Special Education Teacher–Autistic Support Sept. 2010-Nov. 2013–SASD–Vernfield Elem.- Instructional Asst.–Autistic Support Sept. 2007-Jan. 2008–SASD–Franconia Elem.– Long-Term Substitute–Special Education Teacher 1996–2000–SASD–Lower Salford Elem. & Salford Hills Elem.–Special Education Teacher
<u>Recommended Salary</u> \$23,541 – M(1)	

CONSENT/ACTION AGENDA (CONTINUED)

F. PERSONNEL – PROFESSIONAL STAFF (CONTINUED)

3. Motion to Approve Employment (Continued)

LINDSAY PRODORUTTI
Replacement for
Laurie Goidas (childrearing)

Education
Gwynedd Mercy College (BS)
2012

Special Education Teacher-Primary Learning Support-
Vernfield Elementary School

LONG-TERM SUBSTITUTE

Effective: 2nd Semester–2013-2014 School Year

Experience
Dec. 2013-Present–Souderton Area S.D.-Vernfield Elem.
Per Diem
Elem.-Per-Diem Extended Substitute-Special Education
Teacher
Sept. 2012-Nov. 2013–SASD–Vernfield Elem.- Special
Education Instructional Assistant

Recommended Salary

\$19,824 – B (1)

G. PERSONNEL – SUPPORT STAFF

1. Motion to Approve Resignations

ANDREW BARNDT

Part-Time Custodian, High School
Effective: January 24, 2014

SARAH JACOBS

Title I Teaching Assistant, Franconia Elem. School
Effective: December 13, 2013

ELISABETH JASUTA-KRAMER

Instructional Assistant, Vernfield Elem. School
Effective: December 16, 2013

2. Motion to Approve Retirement

PATRICIA DRISCOLL

Receptionist, District Office
Effective: August 15, 2014
Years of Service in SASD: 26 years

3. Motion to Approve Employment

SUSAN KELLY

New Position

Classroom Instructional Asst., E. M. Crouthamel Elem.
Effective: January 24, 2014 through the end of the
2013-2014 school year
Wage: \$9.60 per hour – Hours: 3 per day

MEGAN LYONS

Replacement for
Sheila Arnott (resigned)

Classroom Instructional Asst., Oak Ridge Elem.
Effective: January 2, 2014 through the end of the
2013-2014 school year
Wage: \$9.60 per hour – Hours: 5.5 per day

JANELL STAMP

Replacement for
Elissa Bishop (childrearing leave)

Title I Teaching Asst., E. M. Crouthamel Elem. School
Effective: January 24, 2014 through May 30, 2014
Wage: \$12.81 per hour – Hours: 5.5 per day

CONSENT/ACTION AGENDA (CONTINUED)

G. PERSONNEL – SUPPORT STAFF (CONTINUED)

3. Motion to Approve Employment (Continued)

ALESHA WHITAKER Title I Teaching Asst., Franconia Elem. School
Replacement for Beginning: December 20, 2013
Sarah Jacobs (resigned) Wage: \$12.81 per hour – Hours: 5.5 per day

4. Motion to Approve Transfer

BRETT LANDIS From: Substitute Part-Time Custodian
Replacement for To: Part-Time Custodian, High School
Andrew Barndt (resigned) Beginning: January 27, 2014
Wage: \$10.86 per hour – Hours: 4 per day

H. Motion to Approve Mentors/Peer Coaches for the 2013-2014 School Year

TRISTAN BOYD	Mentor for Peter Bruno (Pro-Rated)	\$337.00
CINDY GESCHWINDT	Mentor for Kim Wilson (2 nd Semester)	300.00
RACHEL McMAHON	Mentor for Lindsay Prodorutti (2 nd Semester)	300.00
SUSAN SAYLOR	Mentor for Sarah Jacobs	300.00
DENISE ZAISS	.5 Peer Coach for Jennifer Ruggiero (2 nd Semester .5)	75.00

I. Motion to Approve Supplemental Contracts

MARGARET DeIBROCCO	Elementary Learning Support Chair 2013-14	\$1,200.00
CATHERINE HELLER	Elementary Autistic Support Chair 2013-14	1,200.00
REBECCA KRAUSS	Primary Learning Support Chair Second Semester 2013-2014	600.00
DENISE RICHARDS	Co-Advisor, Math Club, Salford Hills	250.00
JEFFREY SINKINSON	Co-Advisor, Math Club, Salford Hills (change from \$500)	250.00
MICHELLE MARASCHIELLO	Bldg. Program Leader (shared), Salford Hills (change from \$1,750)	1,137.50
JEFFREY SINKINSON	Bldg. Program Leader (shared), Salford Hills	612.50

J. Motion to Approve Contracted Services for Coaching

RICHARD RAGUSA	Asst. Wrestling Coach (IC)	\$1,661.00
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K. Motion to Approve Additional Substitute Teachers

ANNE MARIE BROWN	LAURA KLINE	TARA ZAMPIRRI
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L. Motion to Approve Out-of-State and/or Overnight Field Trip Requests

1. Souderton Area High School – Band Members – Grades 10-12

What: Pennsylvania Music Education Association (PMEA) District Band Festival
When: February 6-8, 2014 (Thursday – Saturday)
Where: Upper Moreland High School, Willow Grove, PA
Why: Advanced performance and educational opportunity for those students who were selected by audition.
Number of Students: 4 Number of Chaperones: 1
Requesting Teacher: Stephen Straka, Band Director
Cost: Students will be paying for expenses.

CONSENT/ACTION AGENDA (CONTINUED)

L. Motion to Approve Out-of-State and/or Overnight Field Trip Requests (Continued)

2. Souderton Area High School – Key Club Members – Grades 9-12

What: Pennsylvania State Key Club Convention

When: March 14-16, 2014 (Friday – Sunday)

Where: Harrisburg, PA, Hilton Hotel

Why: Key Club Convention focuses on leadership development, training, and motivation with emphasis on service.

Number of Students: 8

Number of Chaperones: 1

Requesting Advisor: Alison Lindsay

Cost: Key Club and PA District Kiwanis Club will be paying expenses.

3. Souderton Area High School – Varsity Baseball Team – Grades 10-12

What: Baseball Clinic

When: March 21-23, 2014 (Friday – Sunday)

Where: Aberdeen, MD

Why: Cal Ripken Baseball Complex – Training

Number of Students: 20

Number of Chaperones: 6

Requesting Coach: Mike Childs

Cost: Expenses will be paid by students and chaperones.

4. Souderton Area High School – SAVE Club – Grades 9-12

What: Annual camping trip.

When: April 25-27, 2014 (Friday – Sunday)

Where: Cedar Creek Campground, Bayville, NJ

Why: SAVE's annual camping trip includes canoeing down the cedar creek and an environmental comparison between ocean and bay ecosystems.

Number of Students: 24

Number of Chaperones: 5

Requesting Advisor: Ian Burley

Cost: Expenses will be paid by the students and SAVE Activity Fund.

M. Motion to approve the Souderton Area Community Education Winter/Spring 2014 session courses and listing of instructor's salaries. **EXHIBIT C**

N. Motion to approve a corrected version of the Resolution authorizing the addition of a commission to the amount collected for Delinquent Real Estate Taxes. The resolution approved on December 19, 2013 inadvertently omitted Bucks County and must be corrected. **EXHIBIT D**

O. Motion to accept the Single Audit Report from Gorman and Associates, PC for the Year Ended June 30, 2013. **EXHIBIT E**

P. Motion to accept a Grant from Walmart Corporation in the amount of \$1,875 to use for the purchase of tablet computers at Indian Crest Middle School. **EXHIBIT F**

DISCUSSION/ACTION ITEM

- A. Motion to approve the Souderton Area School District 2014-2015 Preliminary Budget, which totals \$113,402,133, as presented at the January 8, 2014 Finance Committee meeting. This preserves the Board's option to use the Act 1 Index plus exceptions as necessary. The 2014-2015 Preliminary Budget has been advertised and made available to the public, as required by Act 1.

There was a motion by Mr. Kwiatkowski, with a second by Mr. Holliday, to approve the motion on the 2014-2015 Preliminary Budget. The vote was taken, and on a vote of nine (9) affirmative votes to zero (0) negative votes, the motion was. . .

RESOLVED, That the Board approve the Souderton Area School District 2014-2015 Preliminary Budget, which totals \$113,402,133, as presented at the January 8, 2014 Finance Committee meeting. This motion preserves the Board's option to use the Act 1 Index plus exceptions as necessary.

EXHIBIT G

INFORMATIONAL

The public is invited to attend all meetings that are listed below.

- A. The schedule of February 2014 meetings of the Souderton Area School District Board of School Directors are listed below:

Wed., February 12, 2014 – Board Committee Meetings – 6:30 PM

Thurs., February 27, 2014 – Monthly Board Action Meeting – 7:00 PM

All meetings of the Board of School Directors are held in the Tinner Board Room of the Souderton Area School District Administrative Office Building, 760 Lower Road, Souderton, PA.

- B. The next meeting of the North Montco Technical Career Center Joint Operating Committee (JOC) will be held on Wednesday, February 26, 2014, beginning at 7:00 PM. The meeting will be held at the Technical Career Center 1265 Sumneytown Pike, Lansdale, PA.
- C. The next meeting of the Montgomery County Intermediate Unit Board of Directors will be held on Wednesday, February 26, 2014, beginning at 7:00 PM. The meeting will be held in Conference Room B3/B4 at the Montgomery County Intermediate Unit Office Building, 1605 West Main Street, Norristown, PA.

REPORT OF THE SOLICITOR

Jeffrey Sultanik, Esq.

There was no report from the Solicitor.

UNFINISHED/NEW BUSINESS FROM THE BOARD

No unfinished or new business from the Board.

PUBLIC COMMENTS

There were no public comments.

ADJOURNMENT OF MEETING

With no further business to discuss, there was a motion by Mr. Brong, with a second from Mrs. Basile to adjourn the meeting. The vote was taken, and on a vote of nine (9) affirmative votes to zero (0) negative votes it was . . .

RESOLVED, That the Board voted to adjourn the meeting at 7:26 PM.

Respectfully,

William Stone, Jr.
Board Secretary