

Souderton Area School District
760 Lower Road
Souderton, PA 18964

The monthly public meeting of the Souderton Area Board of School Directors was held on Thursday, December 19, 2013, at the Souderton Area School District Administrative Office Building. The meeting was called to order at 7:04 PM by President Scott C. Jelinski, followed by instructions on meeting protocol and the Pledge of Allegiance.

Mr. Stone called the roll. Board members present were:

PRESENT:	Jill S. Basile	Scott C. Jelinski
	Nicholas A. Braccio	Ken R. Keith
	William J. Brong	Thomas A. Kwiatkowski
	Janet M. Flisak	Donna M. Scheuren
	Matt Holliday	

SOLICITOR: Kyle Berman, Esq.

Also present at the meeting were: Maryellen Brousseau, Taylor Despain, Henry Franz, Sharon Fuhrman, Frank Gallagher, Lisa Gurgick, Dr. Christopher Hey, Andrew McClintock, Laurie Reynolds, Tim Roberts, Natalie Robertson, William Stone, Jr. (Secretary), and a reporter from **The Reporter** newspaper.

REPORT OF THE STUDENT REPRESENTATIVES TO THE BOARD

NATALIE ROBERTSON – Senior Representative

TAYLOR DESPAIN – Junior Representative

Taylor Despain reported on the Winter Workshop that was held for District first graders. All of the first graders visited the high school and worked with engineering tools, computers, and built a Christmas present with the help of the high school students. Taylor mentioned the Winter Ball coming up in January, and both the boys and girls basketball teams are in full swing.

Natalie Robertson talked about the winter concerts taking place at the high school. The National Honor Society held a food drive for needy families in the community. Over 6,000 food items were collected to help people in need. Finally, the SAVE annual Tree Recycling Day will be held after Christmas.

Souderton Spotlight

Mr. Gallagher introduced Laurie Reynolds, Elementary K-5 Math Coordinator and fifth grade teacher at E. M. Crouthamel Elementary, who talked about “*Everyday Math Games*” that take place in the classrooms across the district. Mrs. Reynolds presented a video that showed the students playing math games and how those games help the students practice their math skills and learn about math concepts while having fun.

PUBLIC COMMENT ON AGENDA ITEMS

There were no public comments on agenda items.

REPORT OF THE PRESIDENT

Scott C. Jelinski

An Executive Session was held prior to tonight's meeting to discuss personnel items.

CONSENT/ACTION AGENDA

The Superintendent made a recommendation to the Board to approve the Consent/Action agenda items **VII-A** to **VII-W** as presented. Board members were invited to remove items from the Consent/Action agenda if further discussion was needed.

There was a motion by Mr. Kwiatkowski, with a second by Mr. Keith to cast a vote for the approval of the items listed on the Consent/Action agenda. The vote was taken, and on a vote of nine (9) affirmative votes to zero (0) negative votes, it was. . .

RESOLVED, That the Board approve the Consent Agenda items as presented.

AGENDA ITEMS

- A. Motion to Approve the Minutes of the November 21, 2013 School Board Meeting.
- B. Motion to Approve Financial Statements and Check Listings for November 2013. **EXHIBIT A**
- C. Motion to Approve Conference/Workshop Requests
VANESSA FERRIER Where Everyone Belongs (WEB) Training
Wellness Teacher, Indian Valley M.S. Virginia Beach, VA
KATIE MCCOY February 24, 25, 26, 2014 (Monday-Wednesday)
Assistant Principal, Indian Crest M.S. Total Expenses: \$16,315.78 (Combined)
KRISTEN RAUGHT Funded jointly from the Professional Development
School Counselor, Indian Valley M.S. Budget and a Grant from the Indian Valley Character
LAUREN RITGER Counts! Coalition.
School Counselor, Indian Crest M.S.
LORA SIGLER
Assistant Principal, Indian Valley M.S.
PAUL SIGMANS
Wellness Teacher, Indian Crest M. S.
- D. PERSONNEL – ADMINISTRATIVE STAFF
1. Motion to Approve Resignation
DAWN KESTER Coordinator of Community Education
Effective: January 17, 2014
- E. PERSONNEL – PROFESSIONAL STAFF
1. Motion to Approve Requests for the Extension of Childrearing Leaves
MEREDITH EHST First Grade Teacher
Salford Hills Elementary School
Through the second semester of the 2013-2014 school year. Mrs. Ehst plans to return to work at the beginning of the 2014-2015 school year.

CONSENT AGENDA ITEMS (CONTINUED)

E. PERSONNEL – PROFESSIONAL STAFF (CONTINUED)

1. Motion to Approve Requests for the Extension of Childrearing Leaves (Continued)

SHELBY KELLER Language Arts Teacher
Indian Crest Middle School

Through the second semester of the 2013-2014 school year. Mrs. Keller plans to return to work at the beginning of the 2014-2015 school year.

ANDREA NELSON Science Teacher
Souderton Area High School

Through the second semester of the 2013-2014 school year. Mrs. Nelson plans to return to work at the beginning of the 2014-2015 school year.

2. Motion to Approve Request for a Compensated Professional Leave

KARIN HALTEMAN Fourth Grade Teacher
Vernfield Elementary School

The leave will be for the entire 2014-2015 School Year.

3. Motion to Approve Employment

PETER BRUNO Social Studies Teacher, Souderton Area High School
Replacement for **LONG-TERM SUBSTITUTE**
Amanda Gale (childrearing) Effective: December 20, 2013 through the end of the 2013-2014 School Year

<u>Education</u>	<u>Experience</u>
Delaware Valley College (BS) 2012	October 2013–Present–Souderton Area S.D.– Extended Substitute-Social Studies Teacher
	Sept. 2012–Feb. 2013–Chichester Middle School– Extended Substitute-Technology Teacher

Recommended Salary - \$39,859 (pro-rated) – B (1)

RENAE DERSTINE Second Grade Teacher, Oak Ridge Elementary School
Replacement for **LONG-TERM SUBSTITUTE**
Tracey Neely (childrearing) Effective: Second Semester, 2013-2014 School Year

<u>Education</u>	<u>Experience</u>
Gwynedd-Mercy College (BS) 1993	August 2013–Present–Souderton Area S.D.–Oak Ridge Elem.- Long-Term Substitute–Second Grade
Widener Univ. (M.Ed.) 1997	1993-2003–SASD–Lower Salford Elem.-First & Second Grade Teacher

Recommended Salary: \$24,367 – M12 (1)

LAUREN HEIL Mathematics Teacher, Souderton Area High School
Replacement for **LONG-TERM SUBSTITUTE**
Dawn Curtis (childrearing) Effective: Second Semester, 2013-2014 School Year

<u>Education</u>	<u>Experience</u>
Kutztown Univ. (BS) 2013	August 2013–Present–Souderton Area S.D.–High School-Long-Term Substitute–Math Teacher
	Spring 2013-Hamburg Area S.D.-Hamburg Area M.S. and Parkland S.D.-Parkland High School-Student Teaching

Recommended Salary: \$19,824 – B (1)

CONSENT AGENDA ITEMS (CONTINUED)

E. PERSONNEL – PROFESSIONAL STAFF (CONTINUED)

3. Motion to Approve Employment (Continued)

SARAH JACOBS Special Education Teacher, Salford Hills Elementary
Replacement for **TEMPORARY PROFESSIONAL**
Valerie Monschein (retired) Beginning: January 2, 2014
Education Experience
Lebanon Valley College December 2013–Souderton Area S.D.-Franconia Elem.-Title I
(BS) 2013 Teaching Assistant
August–December 2013–Play and Learn Preschool, Lansdale,
PA-Preschool Teacher
Recommended Salary - \$39,859 (pro-rated) – B (1)

JENNIFER KELLY First Grade Teacher-Salford Hills Elementary
Replacement for **LONG-TERM SUBSTITUTE**
Meredith Ehst (childrearing) Effective: Second Semester, 2013-2014 School Year
Education Experience
West Chester Univ. 2011- Present–Souderton Area S.D.-Vernfield & Salford Hills
(BS) 1991 Elem.-First Grade Teacher-Long-Term Substitute
Holy Family Univ. 2010-2011–Pennridge S.D.-Deibler Elem.-Second Grade
(MS) 2011 Teacher-Long-Term Substitute
Recommended Salary - \$24,367– M12 (1)

KRYSTEN MOMSEN English Teacher, Souderton Area High School
Replacement for **LONG-TERM SUBSTITUTE**
Elise Brand Effective: Second Semester, 2013-2014 School Year
(sabbatical)
Education Experience
Shippensburg Univ. August-Nov. 2013–Central Bucks S.D.–Holicong M.S.-Long-Term
(BA) 2010 Substitute–Eighth Grade English Teacher
2010-2011–Souderton Area S.D.–High School–Long-Term
Substitute–English Teacher
Recommended Salary: \$19,824 – B (1)

JENNIFER RUGGIERO .5 Special Education Teacher, Oak Ridge Elem. School
New Position **LONG-TERM SUBSTITUTE**
Effective: Second Semester, 2013-2014 School Year
Education Experience
Kutztown Univ. (BS) 1993 Oct. 2013–Present–Souderton Area S.D.–E. M. Crouthamel
Univ. of S. Florida (MA) Elem.-Extended Substitute–Second Grade
1997 1999-2003–Upper Moreland S.D.–Cold Spring Elem.-First &
Second Grade Teacher
1995-1998–Hillsborough County S.D., Tampa FL–Primary
Special Education Teacher
Recommended Salary - \$12,183 – M12 (1)

CONSENT AGENDA ITEMS (CONTINUED)

E. PERSONNEL – PROFESSIONAL STAFF (CONTINUED)

3. Motion to Approve Employment (Continued)

KAREN UBOWSKI	Reading Teacher, Indian Crest Middle School
Replacement for	LONG-TERM SUBSTITUTE
Shelby Keller (childrearing)	Effective: Second Semester, 2013-2014 School Year
<u>Education</u>	<u>Experience</u>
Southeastern Mass. Univ.	Aug. 2013–Present–Souderton Area S.D.–Indian Crest M.S.- g-
(BA) 1987	Long-Term Substitute-Reading Teacher
Boston College (M.Ed.)	Feb.–June 2013–SASD– Indian Crest & Indian Valley M.S.-
1991	Extended Substitute-Language Arts Teacher
	Oct. 2011-June 2012–SASD–Franconia Elem.–Long-Term
	Substitute–Fourth Grade Teacher
	2009-2011–SASD–Indian Crest M.S.–Long-Term Substitute-
	Language Arts Teacher
	2008-2009–SASD–Franconia Elementary-Long-Term
	Substitute-Fourth Grade Teacher
	Recommended Salary - \$23,541 – M (1)

KIMBERLY WILSON	Science Teacher, Souderton Area High School
Replacement for	LONG-TERM SUBSTITUTE
Andrea Nelson	Effective: December 20, 2013 through the end of the 2013-2014
(childrearing)	School Year
<u>Education</u>	<u>Experience</u>
Pennsylvania State Univ.	Sept. 2013–Present–Souderton Area S.D.–High School-Extended
(BS) 1990	Substitute–Science Teacher
	Jan.–June 2013–SASD–Substitute Teacher
	Fall 2012–SASD–High School-Student Teacher-Science
	Recommended Salary: \$43,182 (pro-rated) – B24 (1)

F. PERSONNEL – SUPPORT STAFF

1. Motion to Approve Resignations

SHEILA ARNOTT	Classroom Instructional Assistant, Oak Ridge Elementary
	Effective: December 6, 2013

NELIDA DeICARMEN	Food Service Substitute
	Effective: November 22, 2013

MAXWELL KAERCHER	Part-Time Custodian, Souderton Area High School
	Effective: November 29, 2013

2. Motion to Approve Employment

BRETT LANDIS	Part-Time Substitute Custodian
	Beginning: December 16, 2013
	Wage: \$10.86 per hour – Hours: As needed

NICHOLAS MANDIA	Special Education Instructional Asst., Vernfield Elementary
Replacement for	Beginning: November 20, 2013
Lindsay Prodorutti (resigned)	Wage: \$10.43 per hour – Hours: 5.5 per day

CONSENT AGENDA ITEMS (CONTINUED)

G. Motion to Approve Out-of-State Field Trip

1. Indian Crest Middle School – Eighth (8) Grade History/Science Students

Date: May 19, 2014 (Monday)

Destination: Baltimore, Maryland to visit Fort McHenry, Civil War Museum, Ships of Inner Harbor, Maryland Science Center, Maryland Zoo and the National Aquarium.

Purpose of Trip: Enhance the eighth grade social studies and science curricula.

Number of Students: 261 Number of Chaperones: 30

Requesting Teacher: Eric Hartman

The students will be responsible for paying for the trip.

H. Motion to Approve Mentors for the 2013-14 School Year

JACQUELINE LAVELY	Mentor for Lauren Heil (2nd semester)	\$300.00
LINDA H. MOYER	Co-Mentor for Nicole Kissell (Pro-Rated)	\$206.00
CATHY RAGUSA	Mentor for Michele Cheney (2 nd Semester)	\$300.00
KELLY SIEGFRIED	Co-Mentor for Nicole Kissell (Pro-Rated)	\$206.00
WENDY SPAIDE	Mentor for Jennifer Carp (Pro-Rated)	\$425.00
AUTUMN WRIGHT	Mentor for Trudy Gojeski (Pro-Rated)	\$470.00

I. Motion to Approve Additional Community Education Program Staff

JUDI LANDIS	New York City Christmas Trip Escort	\$ 50.00
ANITA BROWN	Winter/Spring 2014 Brochure Design	\$250.00

J. Motion to Approve Additional Substitute Teachers

JOALYN AHN-DOETTGER	LAUREN COMPTON	JEANNE COTUGNO
ERIC CRABBE	ALYSSA DEE	TIMOTHY FERRIN
BROOKE GONZALEZ	ANNE McCAUSLAND	SANDRA SERAFIN

K. Motion to Approve Additional Aquatics Staff

JULIA ROSTRON	Lifeguard	\$9.00 per hour as scheduled
ERIKA WIMMER	Lifeguard	\$9.00 per hour as scheduled

L. Motion to Approve Supplemental Contract

MICHAEL CHILDS	Head Basketball Coach, Boys (IC)	\$2,638.00
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M. Motion to Approve Contracted Services

WESLEIGH FAZEKAS	Head Indoor Color Guard Instructor	\$1,596.00
TIMOTHY WILSON	Head Indoor Percussion Instructor	\$1,596.00

N. Motion to approve the 2014-2015 School Year Calendar for Students and Staff. School will begin for students on Monday, August 25, 2014. **EXHIBIT B**

O. Motion to approve a Resolution naming five (5) additional local holidays when school will not be in session during the 2014-2015 school year:

September 25, 2014 – Rosh Hashanah
November 28, 2014 – Day After Thanksgiving
December 24, 2014 – Day Before Christmas
February 16, 2015 – President’s Day
April 3, 2015 – Good Friday

EXHIBIT C

CONSENT AGENDA ITEMS (CONTINUED)

- P. Motion to approve the Finance Committee's recommendation to accept the 2013 Per Capita Exonerations as presented at the December 11, 2013 Board Committee meeting. **EXHIBIT D**
- Q. Motion to approve the 2013-2014 Budget Transfers. **EXHIBIT E**
- R. Resolution to appoint Elisa Snedaker, Assistant Business Manager, as the Souderton Area School District alternate delegate to the Montgomery County Tax Collection Committee to replace Bernard Currie. **EXHIBIT F**
- S. Motion to approve a transfer of \$880,288.00 from the General Fund to the Capital Reserve Fund.
- T. Resolution to approve acceptance of Credit Card Payments for Delinquent Real Estate Taxes. **EXHIBIT G**
- U. Resolution to approve the addition of a commission to the amount collected for Delinquent Real Estate Taxes. **EXHIBIT H**
- V. Motion to approve the submission of PlanCon Part K for the School District's General Obligation Bonds of 2013 to the Pennsylvania Department of Education. **EXHIBIT I**
- W. Motion to approve the disposal of excess, obsolete and non-repairable equipment. A list of the materials can be found on the Souderton Area School District Website under District Administration/Facilities Department. The property shall be available for inspection by the public during the period of December 20, 2013 to January 17, 2014. Interested persons shall call Karen Haggerty at 215-723-6061, Ext. 10231 or email Karen at khaggerty@soudertonsd.org. **EXHIBIT J**

INFORMATIONAL

The public is invited to attend all meetings that are listed below.

- A. The schedule of January 2014 meetings of the Souderton Area School District Board of School Directors are listed below:

Wednesday, January 8, 2014 – 6:30 PM – Board Committee Meetings
Finance Committee – Present Preliminary Budget for 2014-2015

Thursday, January 30, 2014 – 7:00 PM – Monthly Board Action Meeting
Approve Preliminary Budget or Adopt Resolution

All meetings of the Board of School Directors are held in the Tinner Board Room of the Souderton Area School District Administrative Office Building, 760 Lower Road, Souderton, PA.

- B. The next meeting of the North Montco Technical Career Center Joint Operating Committee (JOC) will be held on Wednesday, January 22, 2014, beginning at 7:00 PM. The meeting will be held at the Technical Career Center 1265 Sumneytown Pike, Lansdale, PA.

INFORMATIONAL (CONTINUED)

The public is invited to attend all meetings that are listed below.

- C. The next meeting of the Montgomery County Intermediate Unit Board of Directors will be held on Wednesday, January 22, 2014, beginning at 7:00 PM. The meeting will be held in Conference Room B3/B4 at the Montgomery County Intermediate Unit Office Building, 1605 West Main Street, Norristown, PA.

REPORT OF THE SOLICITOR

Kyle Berman, Esq.

There was no report from the solicitor.

UNFINISHED/NEW BUSINESS FROM THE BOARD

Mr. Gallagher spoke about the recent visit from the Pennsylvania Acting Secretary of Education, Dr. Carolyn C. Dumaresq. Dr. Dumaresq began her visit at the high school to talk with the Cabinet and Board members about several education issues, she visited a few high school classrooms and met with some students to talk about the Career Pathways Program. Later in the day, Dr. Dumaresq visited E. M. Crouthamel Elem., a Title I school that is showing excellent results.

Dr. Dumaresq was very pleased with what she saw at Souderton and as quoted in *The Reporter*, she stated that Souderton "... was a beacon of success."

Mr. Braccio and Mrs. Basile positively commented about the District's efforts after having attended the meeting with the Acting Secretary.

Mr. Brong reported on the annual North Montco Holiday Dinner and the Board's reorganization meeting. Diane Landis, from Perkiomen Valley, was elected Vice Chairperson and Mr. Brong was re-elected as the Board Chairperson for another year.

Mr. Jelinski suggested highlighting the students and programs at North Montco at a future Board meeting.

Both Mr. Gallagher and Mr. Jelinski wished the Board and community a happy holiday.

PUBLIC COMMENTS

There were no comments from the public.

ADJOURNMENT OF MEETING

Mr. Jelinski called for a motion to adjourn the meeting.

ADJOURNMENT OF MEETING (CONTINUED)

There was a motion by Mrs. Basile, with a second from Mrs. Scheuren to adjourn the meeting. The vote was taken, and on a vote of nine (9) affirmative votes to zero (0) negative votes it was . . .

RESOLVED, That the Board voted to adjourn the meeting at 7:27 PM.

Respectfully,

William Stone, Jr.
Board Secretary