

Souderton Area School District
760 Lower Road
Souderton, PA 18964

A regular monthly public meeting of the Souderton Area Board of School Directors was held on Thursday, October 24, 2013, at the Souderton Area School District Administrative Office Building. The meeting was called to order at 7:07 PM by President Bernard S. Currie, followed by instructions on meeting protocol, and the Pledge of Allegiance.

Mr. Stone called the roll. Board members present were:

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| PRESENT: | Jill S. Basile | Bernard S. Currie |
| | Nicholas A. Braccio | Matt Holliday (Present via teleconference) |
| | William J. Brong | Scott C. Jelinski |
| | | Donna M. Scheuren |
| ABSENT: | Ken R. Keith | Thomas A. Kwaitkowski |
| SOLICITOR: | Jeffrey Sultanik, Esq. | |

Also present at the meeting were: Maryellen Brousseau, Taylor DeSpain, Deb Doeblner, Henry Franz, Sharon Fuhrman, Frank Gallagher, Dr. Christopher Hey, Natalie Robertson, Elisa Snedaker (Treasurer), William Stone, Jr. (Secretary), David Thayres, Glen Williard (PFM), reporters from **The Reporter** and **Radio Station WNPV**.

Souderton "Spotlight" - - Professional Learning Community

Maryellen Brousseau introduced a video that showed the *Professional Learning Community*, a technique used at Indian Crest Middle School which trains teachers to discuss strengths and weaknesses with the student in a student-to-teacher conferencing session. The student-to-teacher conferencing program allows teachers to help students achieve goals in all subjects.

REPORT OF THE STUDENT REPRESENTATIVES TO THE BOARD

NATALIE ROBERTSON – Senior Representative

TAYLOR DESPAIN – Junior Representative

Natalie Robertson reported on the success of the High School's Spirit Week and Homecoming activities. This year's participation was at an all time high. Dr. Varano was the winner of the "Wing Bowl," over 1,000 students attended the Homecoming Dance, and all the proceeds from the events are going to the Boys and Girls Club.

In November, the National Honor Society will be holding "Pie a Teacher Day." Teachers volunteer to get "pied" while raising money for a favorite charity. The teachers who collect the most money for their charity are "pied" by the students.

Seniors are anxiously waiting to hear if they have been accepted to their preferred colleges and universities.

Taylor DeSpain reported on his experiences as a participant in the "Wing Bowl." Juniors recently took the PSAT tests. He also reported on the state competition status of some of the fall sports teams. The Key Club has started a fundraising project to help foreign countries educate the children in those countries.

PUBLIC COMMENT ON AGENDA ITEMS

There were no public comments on agenda items.

REPORT OF THE PRESIDENT

Bernard S. Currie

- A. An Executive Session was held on September 26, 2013 to discuss litigation issues.
- B. An Executive Session was held on October 9, 2013 to discuss real estate matters.
- C. An Executive Session was held prior to tonight's meeting to discuss personnel items.

CONSENT/ACTION AGENDA

Mr. Gallagher read through the items listed on the Consent/Action agenda and recommended that the Board approve the Consent/Action Agenda items **VII-A** to **VII-M** as presented. Board members were invited to remove items from the Consent/Action Agenda if further discussion was needed.

Mr. Gallagher also read a statement highlighting the purpose and rationale for the Parameters Resolution which was to authorize the issuance of bonds to refund a portion of the school district's general obligation bonds, series of 2005.

Mr. Currie mentioned that in the monthly financial statements, he noticed an increase over last year's earned income tax receipts. It seems to be a continuance of a short term trend, and he commented that the trend appears to be good news.

There was a motion by Mr. Brong, with a second by Mr. Jelinski to cast a vote for the approval of the items listed on the Consent/Action Agenda. The vote was taken, and on a vote of seven (7) affirmative votes to zero (0) negative votes, it was. . .

RESOLVED, That the Board approve the Consent/Action Agenda items as listed:

- A. Motion to Approve Minutes of the September 26, 2013 School Board Meeting.
- B. Motion to Approve Financial Statements and Check Listings for September 2013. **EXHIBIT A**

C. Motion to Ratify/Approve Conference/Workshop Requests as listed:

Ratify RENEE MURPHY Social Thinking Providers Conference
Autistic Support Teacher October 24, 2013 (Thursday)
Indian Valley Middle School Horsham, PA
Total Expenses: \$317.04
Expenses will be paid from the Special Education account.

LYNNE STAUFFER Keystone Job Corps
Special Education October 25, 2013 (Friday)
Souderton Area High School Drums, PA
Total Expenses: \$205.80
Expenses will be paid from Federal IDEA funds.

CONSENT/ACTION AGENDA (CONTINUED)

C. Motion to Ratify/Approve Conference/Workshop Requests (Continued)

MEGAN ZWEIBACK Eastern PA Special Education Administrators Conference
Special Education Supervisor October 30-31, 2013 (Wednesday-Thursday)
High School Level Hershey, PA

Total Expenses: \$365.87

Expenses will be paid from Federal IDEA funds.

JOSEPH GUNN Rules, Regulations, and Procedures for Gifted Education
Gifted Teacher, Indian Crest M. S. November 5, 2013 (Tuesday)
December 5, 2013 (Thursday)
Norristown, PA

Total Expenses: \$190.00

Expenses will be paid from the Indian Crest Middle School Staff Development Account.

JANE NATALI Food Service Directors Conference, Commodity Show
Food Service Supervisor and Food Service Exhibition
November 5-6, 2013 (Tuesday-Wednesday)
State College, PA

Total Expenses: \$443.74

Expenses will be paid from the Food Service Account.

NOVA HOSTETTER Bucks County Intermediate Unit Challenging the
Challenge Teacher, Franconia Elem. Gifted Conference

HEATHER WILLIAMS November 20, 2013 (Wednesday)

Challenge Teacher, West Broad Elem. Doylestown, PA

STACY ZANINE Total Cost: \$525.00 (Combined Cost)

Challenge Teacher, Oak Ridge Elem.

Expenses will be paid from the Gifted Support Account.

D. PERSONNEL – PROFESSIONAL STAFF

1. Motion to Approve Retirement

VALERIE MONSCHEIN Special Education Teacher, Salford Hills Elem.
Effective: January 2, 2014
Years of Service in SASD: 27.5 Years

2. Motion to Approve Requests for Childrearing Leave

AMANDA JOHNSON First Grade Teacher
E. M. Crouthamel Elem. School

Beginning February 14, 2014, through the end of the 2013-2014 school year. Mrs. Johnson is planning to return to work for the start of the 2014-2015 school year.

LAUREN WHITESIDE Health & Physical Education Teacher
Souderton Area High School

Beginning November 13, 2013 through the first semester of the 2013-2014 school year. Mrs. Whiteside is planning to return to work for the start of the second semester of the 2013-2014 school year.

CONSENT/ACTION AGENDA (CONTINUED)

D. PERSONNEL – PROFESSIONAL STAFF (CONTINUED)

3. Motion to Approve Employment

NICOLE KISSELL

Replacement for
Christina Beebe
(childrearing)

Education

Immaculata Univ. (BA) 2006
Immaculata Univ. (MA) 2013

Recommended Salary - \$47,333 – B (1) (to be prorated)

School Counselor, Oak Ridge Elementary School

LONG-TERM SUBSTITUTE

Effective: Approximately November 12, 2013
through the end of the 2013-2014 School Year

Experience

2012-2013–Downingtown Area S.D.–Springton Manor
& East Ward Elementary Schools & West Chester
Area S.D.–Henderson High School-Internships

E. PERSONNEL – SUPPORT STAFF

1. Motion to Approve Resignations

ANDREW BORNEMAN

Part-Time Custodian, Vernfield Elementary

Effective: September 25, 2013

RYAN MALLOY

Instructional Asst., Souderton Area High School

Effective: October 1, 2013

2. Motion to Approve Transfers

SANDRA GARDNER

Replacement for
Cindy Lesitsky (transfer)

From: Food Service Substitute

To: Food Service Asst., Indian Crest Middle School

Beginning: September 30, 2013

Wage: \$10.06 per hour – Hours: 4 per day

LISA STAMPER

From: Café/Playground Aide, W. Broad St. Elem.

To: Classroom Instructional Asst., W. Broad St. Elem.

Beginning: September 30, 2013

Wage: \$9.60 per hour – Hours: 6 per day

JANET TILEY

From: Café/Playground Aide, Salford Hills Elem.

To: Substitute Café/Playground Aide, Salford Hills

Beginning: October 14, 2013

Wage: \$9.90 per hour – Hours: As needed

3. Motion to Approve Employment

MARY JO AFFLERBACH

Replacement for
Amanda Capaldi (transfer)

Instructional Asst., One-to-One, Souderton Area High
School

Beginning: October 7, 2013

Wage: \$10.43 per hour – Hours: 6.75 per day

STACY DeSTEFANO

Replacement for
Eileen Kulikowski (resigned)

Title I Teaching Asst., West Broad Street Elem.

Beginning: October 7, 2013

Wage: \$12.81 per hour – Hours: 5.5 per day

CONSENT/ACTION AGENDA (CONTINUED)

E. PERSONNEL – SUPPORT STAFF (CONTINUED)

3. Motion to Approve Employment (Continued)

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| SHARON EMHARDT New position | Classroom Instructional Asst, West Broad St. Elem. Effective: September 30, 2013 through the end of the 2013-2014 School Year Wage: \$9.60 per hour – Hours: 3 per day |
| Replacement for Lisa Stamper (transfer) | Cafeteria/Playground Aide, West Broad St. Elem. Beginning: September 30, 2013 Wage: \$9.40 per hour – Hours: 1.5 per day |
| JEANNINE FARZETTA Replacement for Rhoda Detwiler (resigned) | Cafeteria/Playground Aide, Salford Hills Elem. Beginning: October 2, 2013 Wage: \$9.40 per hour – Hours: 1.5 per day |
| JAMIE FORD Replacement for Janet Tiley (transfer) | Cafeteria/Playground Aide, Salford Hills Elem. Beginning: October 3, 2013 Wage: \$9.40 per hour – Hours: 1.5 per day |
| DENISE HUFF Replacement for Leah Ebner (resigned) | Instructional Asst., Souderton Area High School Beginning: September 27, 2013 Wage: \$10.43 per hour – Hours: 6.5 per day |
| LEEANNE JAMES New Position | Cafeteria/Playground Aide, Oak Ridge Elem. Beginning: September 30, 2013 Wage: \$9.40 per hour – Hours: 2 per day |
| HEATHER KOPP Replacement for Ryan Malloy (resigned) | Instructional Asst., Souderton Area High School Beginning: October 14, 2013 Wage: \$12.60 per hour – Hours: 6.75 per day |
| JENNIFER LINBERGER Replacement for Teresa Barbieri (leave) | Instructional Assistant, Indian Valley Middle School Effective: 6-12 weeks, beginning October 21, 2013 Wage: \$10.43 per hour – Hours: 7 per day |
| KELLY McMULLEN New position | Classroom Instructional Asst, Salford Hills Elem. Effective: October 21, 2013 through the end of the 2013-2014 School Year Wage: \$9.60 per hour – Hours: 6 per day |
| ANNE WESTROM New Position | Temporary Instructional Asst., Franconia Elem. Effective: September 30, 2013 through the First Semester of the 2013-2014 School Year Wage: \$10.43 per hour – Hours: 3 per day |
| MARY WHITTAM New position | Classroom Instructional Asst, West Broad St. Elem. Effective: October 7, 2013 through the end of the 2013- 2014 School Year Wage: \$9.60 per hour – Hours: 6 per day |

CONSENT/ACTION AGENDA (CONTINUED)

F. Motion to Approve Out-of-State/Overnight Field Trips

1. Souderton Area High School – Future Business Leaders of America – Grades 9-12
Destination: State College, PA – Leadership Workshop
Date: November 10 - 11, 2013 (Sunday – Monday)
Purpose of Trip: Workshops and conference to prepare FBLA leaders for planning events and service activities for the year.
Number of Students: 11 Number of Chaperones: 2
Requesting Teachers: Maria Halteman and Stuart Marjoram. The trip will be financed by FBLA and the students.
2. Franconia Elementary School – Third Grade Students
Destination: Camden, NJ – Adventure Aquarium
Date: November 13, 2013 (Wednesday)
Purpose of Trip: Students can see firsthand the habitats and adaptations of animals.
Number of Students: 101 Number of Chaperones: 17
Requesting Teachers: Marissa Beidler, Connie Meyers, Elisabeth Clemmer and Brenda Krupp. The trip will be financed by the Home & School Association and the students.
3. Souderton Area High School – Student Council – Grades 10-12
Destination: Boyertown, PA – Boyertown Area High School
Dates: November 14-16, 2013 (Thursday – Saturday)
Purpose of Trip: Student Council States Conference. Students will learn about leadership, resources and networking. They will listen to speakers, attend advisor sessions, workshops and other high school connections.
Number of Students: 6 Number of Chaperones: 2
Requesting Teachers: Amy Tarlo and Jennifer Granito. The trip will be financed by the Student Council account.
4. Souderton Area High School - Arrowhead Staff, Unaliyi Staff and Red Alert Staff Students in Grades 10-12
Destination: Boston, Massachusetts – Quincy Market, Faneuil Hall, The Freedom Trail
Dates: November 14–17, 2013 (Thursday–Sunday)
Purpose of Trip: To attend and compete at the National Scholastic Press Association/Journalism Educators Association Fall Convention. Students will learn and improve on a variety of reading, writing, research, and desktop publishing/technology skills to help them produce quality journalism/media.
Number of Students: 11 Number of Chaperones: 3
Requesting Teachers: Dr. Stacey Aronow, Richard Curtis, and Cheryl Boyda. The trip will be financed by the students and High School Activity Account.
5. Souderton Area High School – German Students - Grades 9-12
Destination: New York City, NY – Heidelberg Restaurant, Neue Galerie.
Date: November 30, 2013 (Saturday)
Purpose of Trip: To eat German food and to view German and Austrian art.
Number of Students: 8 Number of Chaperones: 2
Requesting Teachers: F. Neil Lindenfelser and Marlena Musselman. The trip will be financed by the students.

CONSENT/ACTION AGENDA (CONTINUED)

F. Motion to Approve Out-of-State/Overnight Field Trips (Continued)

6. Souderton Area High School Choir – Grades 9-12

Destination: New York City, NY – New Amsterdam Theater, Empire State Building, and Times Square

Date: April 6, 2014 (Sunday)

Purpose of Trip: To see the Broadway show “Aladdin.” Students sing songs from musicals and they will benefit from the exposure of seeing a show on Broadway.

Number of Students: 80 Number of Chaperones: 22

Requesting Teacher: Teresa Washam. The trip will be financed by the students.

7. Indian Crest Middle School, Indian Valley Middle School, & Souderton Area High School French Students - Grades 8-11

Destination: Quebec City & Montreal, Canada – Vieux Montreal, Quartier du Petit Champlain, Montmorency Falls, Biodome, Odyssee Canada, and Le Marche du Vieux Port.

Date: June 16–June 20, 2014 (Monday–Tuesday)

Purpose of Trip: Cultural and language enrichment. Students will practice their language skills in an authentic setting.

Number of Students: 30 – 40 Number of Chaperones: 3, plus parents

Requesting Teachers: Mary Jo Garcia-Miles and Sally Cushmore. The trip will be financed by the students.

G. Motion to Approve Employment of Additional Substitute Nurses

MAUREEN DYER

JESSICA HOPWOOD

HILLARY KESSLER

NICHOLAS ROSATO

H. Motion to Approve Supplemental Contracts

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| JENNIFER REED-DUKA | Secondary Social Studies Coordinator | \$4,500.00 |
| EDWARD GALLAGHER | Intervention Specialist, Math, (HS) | 1,984.00 |
| LYNN CARROLL | Girls Basketball, Head Coach (HS) | 5,258.00 |
| JOSHUA KLIMOVICH | Girls Basketball, Asst. Coach (HS) | 3,208.00 |
| CAITLIN WARREN | Swimming, Head Coach (HS) | 5,677.00 |
| ELYSE FACCENDA | Swimming, Asst. Coach (HS) | 2,572.00 |
| TRISTAN BOYD | Wrestling, Head Coach (HS) | 4,271.00 |

I. Motion to Approve Contracted Services for Winter Sports Coaches

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|-------------------------|------------------------------------|------------|
| PETER CHIMERA | Boys Basketball, Head Coach (HS) | \$4,674.00 |
| DAVID J. LOTIER | Boys Basketball, Asst. Coach (HS) | 2,937.00 |
| JAMES SEATON | Boys Basketball, Asst. Coach (HS) | 3,754.00 |
| BENJAMIN BOWMAN | Girls Basketball, Asst. Coach (HS) | 3,304.00 |
| SUSAN McDONALD | Swimming/Diving, Asst. Coach (HS) | 3,386.00 |
| ZACHARY SWARTZ | Swimming, Asst. Coach (HS) | 2,572.00 |
| JEFFREY KWORTNIK | Wrestling, Asst. Coach (HS) | 2,684.00 |

J. Second Reading of Curricular Items:

1. Proposed Changes to the 2014-2015 High School Program of Studies.
2. New Course: Genetics

CONSENT/ACTION AGENDA (CONTINUED)

- J. Second Reading of Curricular Items:
If the Board approves of the Second Reading of both agenda items, the items will move forward to the next School Board meeting and be placed on the Consent/Action Agenda for a third reading and final adoption. Both items were discussed at the October 9, 2013 Education-Personnel Committee meeting.
- K. Motion to Approve the Third Reading and Adopt Policy #202 – *Eligibility of Non-Resident Students.*
EXHIBIT B
- L. Motion to Approve a “Parameters” Resolution to Authorize the Issuance of Bonds to Refund a Portion of the School District’s General Obligation Bonds, Series of 2005.
EXHIBIT C
- M. Motion to Approve Board of School Directors’ Proposed Meeting Calendar for January 2014 to June 2014.
EXHIBIT D

INFORMATIONAL

The public is invited to attend all meetings that are listed below.

- A. The schedule of November 2013 meetings of the Souderton Area School District Board of School Directors are listed below:

Wednesday, November 13, 2013 – Board Committee Workshop Meetings – 6:30 PM

Academic Performance Report Town Meeting
to be held in the Souderton Area High School Auditorium.

Thursday, November 21, 2013 – School Board Action Meeting – 7:00 PM

- A. All meetings of the Board of School Directors (unless noted otherwise) are held in the Tinner Board Room of the Souderton Area School District Administrative Office Building, 760 Lower Road, Souderton, PA.
- B. The next meeting of the North Montco Technical Career Center Joint Operating Committee (JOC) will be held on Monday, November 18, 2013, beginning at 7:00 PM. The meeting will be held at the Technical Career Center 1265 Sumneytown Pike, Lansdale, PA.
- C. The next meeting of the Montgomery County Intermediate Unit Board of Directors will be held on Wednesday, November 20, 2013, beginning at 7:45 PM. The meeting will be held in Conference Room B3/B4 at the Montgomery County Intermediate Unit Office Building, 1605, West Main Street, Norristown, PA.

REPORT OF THE SOLICITOR

Jeffrey Sultanik, Esq.

There was no report from the Solicitor.

UNFINISHED/NEW BUSINESS FROM THE BOARD

Mrs. Scheuren reported on issues discussed at the recent Montgomery County Intermediate Unit Board of Directors meeting, including a recently awarded grant that is available to school districts, a fundraiser for the MCIU Education Foundation, a listing of vendor partnerships and an update on the IU's 2014-2015 Budget.

Mr. Gallagher presented Mr. Brong and Mr. Currie with Certificates of Appreciation from the Pennsylvania School Boards Association for their eight (8) years of service on the Souderton Area School Board.

Mr. Currie reported on attendance at the Pennsylvania School Boards Association School Leadership Conference. Souderton's presentation of the Pathways program was a hit with many attendees asking for information on the program. Mr. Currie also stated that there have been some leadership changes at PSBA which will give the organization a more powerful presence state-wide.

PUBLIC COMMENTS

There were no comments from the public.

ADJOURNMENT OF MEETING

Mr. Currie called for a motion to adjourn the meeting.

There was a motion by Mr. Jelinski, with a second from Mrs. Basile. The vote was taken, and on a vote of seven (7) affirmative votes to zero (0) negative votes it was . . .

RESOLVED, That the Board voted to adjourn the meeting at 7:29 PM.

Respectfully,

William Stone, Jr.
Board Secretary