

Souderton Area School District
760 Lower Road
Souderton, PA 18964

A regularly scheduled public meeting of the Souderton Area Board of School Directors was held on Thursday, February 23, 2012, at the Souderton Area School District Administrative Office Building. The meeting was called to order at 7:08 PM by President Bernard S. Currie, followed by meeting protocol and the Pledge of Allegiance.

Ms. Sylvia C. Lenz, Board Secretary, called the roll. Board members present were:

| | | |
|------------|------------------------|-------------------|
| PRESENT: | Jill S. Basile | Matt Holliday |
| | Nicholas A. Braccio | Scott C. Jelinski |
| | William J. Brong | Ken R. Keith |
| | Bernard S. Currie | Donna M. Scheuren |
| ABSENT: | Thomas A. Kwiatkowski | |
| SOLICITOR: | Jeffrey Sultanik, Esq. | |

Also present at the meeting were: Frank Ball, Maryellen Brousseau, Natalie Carbone, Henry Franz, Frank Gallagher, Kevin Hanlon, Bill Hazel, Dr. Christopher Hey, Dr. Frederick Johnson, John McLaughlin, Sylvia Lenz, Tim Roberts, Elisa Snedaker (Treasurer), William Stone, Dr. Sam Varano, a reporter from *The Souderton Independent* newspaper, and community members.

STUDENT RECOGNITION

Dr. Johnson began by introducing Dr. Sam Varano, principal of Souderton Area High School, who spoke briefly about the eleven 2012 National Merit Scholarship Commended Students, which is the largest number selected at Souderton in one year.

2012 National Merit Scholars

Eleven Souderton Area High School seniors have been named Commended Students in the 2012 National Merit Scholarship Program. About 34,000 Commended students throughout the nation are being recognized for their exceptional academic promise. Commended students placed among the top five percent of more than 1.5 million students who entered this year's National Merit Scholarship competition by taking the 2010 Preliminary SAT/National Merit Scholarship Qualifying Test (PSAT/NMSQT).

| | |
|--------------------------|----------------------------|
| JEFFERSON CLEMENT | SARAH KESACK |
| MIRIAM DOEPNER | JACQUELINE KREVOLIN |
| JACOB FORD | ROBERT LACHMAN |
| MADELINE GOERTEL | MICHAEL LATOURETTE |
| NATHANIEL HAMAKER | GARRETT SUTHERLAND |
| OLIVIA JIA | |

Dr. Johnson recommended the Board recognize the 2012 Commended Students for their outstanding achievement.

There was a motion by Mr. Jelinski, with a second by Mr. Brong to recognize the Commended Students.

STUDENT RECOGNITION (CONTINUED)

2012 National Merit Scholars (Continued)

After Mr. Currie congratulated the students, the vote was taken, and on a vote of 8 to 0, it was . . .

RESOLVED, That the Board recognize the Souderton Area High School 2012 National Merit Scholars Commended Students for their outstanding achievement. **EXHIBIT A**

Dr. Johnson recognized family members in the audience and thanked the parents for their guidance and support.

Advanced Placement Honor Roll Award

Dr. Johnson announced that the Souderton Area School District has been named to the Second Annual Advanced Placement Honor Roll by the College Board. This award is for expanding the opportunity to all students and improving the performance of Souderton Area High School students.

Mr. Currie congratulated his colleagues on the Board for their leadership in achieving this award. He talked about the conversations with the educational leaders of the district that occurred over the years on how to achieve and improve educational outcomes. Mr. Currie added his congratulations to Dr. Johnson for his leadership of the administrative team. Ms. Brousseau was recognized for her role as administrator and leader of curriculum, instruction, and assessment in the district and making sure that the standards are being taught and recognized by the College Board.

Mr. Currie thanked Dr. Varano for his leadership and passion as an educator, and for teaching the Board what is needed for improved student learning at the High School. Teachers, students, and parents were also thanked for helping to achieve this award. Lastly, Mr. Currie thanked the in-classroom teachers for their hard work in achieving student learning on a daily basis.

Only 367 school districts, out of 15,000 school districts nationwide, received this honor.

REPORT FROM THE STUDENT REPRESENTATIVES TO THE BOARD

Student Representatives reporting tonight:

KEVIN HANLON – Senior Class
NATALIE CARBONE – Junior Class

Natalie began by reporting on the outstanding athletic season of the Boys Basketball team and Ice Hockey team. Both teams are heading to playoff situations. PSSA testing will be starting in March. A Zumba fundraiser, sponsored by the Arrowhead, will be held in April, with all of the proceeds going to the Ronald McDonald Camp.

Kevin reported on the Prom Fashion Show scheduled for March 7th and the high school's first "Cinderella Project" that will be taking place at the same time as the Prom Fashion Show. The "Cinderella Project" is a fundraiser where people can donate gently used prom dresses or prom attire and accessories for students to purchase at low prices. All proceeds from the sale will go to the Laurel House, an organization that cares for abused women.

The High School will also be welcoming Fifth Block guest speakers to discuss careers and jobs.

PUBLIC COMMENT ON AGENDA ITEMS

No public comments.

REPORT OF THE PRESIDENT

Bernard S. Currie

The Board held an Executive Session on January 26, 2012, following the School Board meeting, to discuss personnel issues.

The Board held an Executive Session on February 1, 2012 to discuss personnel issues.

The Board held an Executive Session on February 8, 2012 to discuss personnel issues.

The Board held an informational workshop on February 21, 2012 to learn about Systems Thinking and Policy Governance.

The Board held an Executive Session this evening, prior to the Board meeting, to discuss personnel items.

CONSENT/ACTION AGENDA

Dr. Johnson made a recommendation to the Board to approve the Consent/Action items **VII-A** to **VII-N** as presented. The consent/action agenda includes motions to approve the following items:

- Minutes of the January 26, 2012 School Board Meeting
- Financial Statements and Check Listings for January 2012
- Request for a Professional Staff Health Sabbatical
- Support Staff Resignations, Transfer, and Recommendations for Employment
- Request for an Out-of-State Field Trip
- Professional Staff Eligible for Professional Contracts
- Additional Mentor for the Remainder of the 2011-2012 School Year
- Employment of Additional Substitute Teachers
- Employee Confidential Separation and Release Agreement
- Budget Transfers for the 2010-2011 School Year as per Audit Recommendation
- Ratification of Safe Schools Grant Application
- Educational Agreements for four (4) Souderton Area School District Students
- Nomination of Candidate to the MCIU Board of Directors to Fill Unexpired Term
- Motion to Enter into Four-Year Lease Schedules with Dell Financial Service

The Board members were invited to remove items from the Consent/Action agenda if further discussion was needed.

There was a motion by Mr. Jelinski, with a second by Mr. Brong to vote on the motion. The vote was taken, and on a vote of 8 to 0, it was...

RESOLVED, That the Board approve the Consent/Action agenda items as listed below:

CONSENT/ACTION AGENDA (CONTINUED)

- A. Motion to Approve Minutes of the January 26, 2012 School Board Meeting.
- B. Motion to Approve Financial Statements and Check Listings for January 2012.

EXHIBIT B

C. PERSONNEL - PROFESSIONAL STAFF

- 1. Motion to Approve Request for a Health Sabbatical
MICHELE NEFF Family & Consumer Science Teacher
Souderton Area High School
Effective: February 22, 2012 through May 8, 2012

D. PERSONNEL - SUPPORT STAFF

- 1. Motion to Approve Resignations
JOSHUA FISHER Full-Time Custodian, Second Shift
Souderton Area High School
Effective: February 24, 2012

HEATHER KOPP Special Education Instructional Assistant
Souderton Area High School
Effective: February 3, 2012

CINDY STULB Special Education Instructional Assistant
Vernfield Elementary School
Effective: January 26, 2012
- 2. Motion to Approve Transfer
MATTHEW MOYER From: Part-Time Substitute Custodian
Replacement for To: Full-Time Custodian, Lower Salford Elem.
Thomas Coughlin Beginning: February 21, 2012
(transfer) Wage: \$19.60 per hour – Hours: 8 per day
- 3. Motion to Approve Employment
JENNIFER FORCHETTI Substitute Café/Playground Aide, Oak Ridge Elem.
Beginning: January 21, 2012
Wage: \$9.40 per hour – Hours: As needed

MEGAN McCOACH Intervention Teaching Asst., Indian Valley M. S.
Replacement for Effective: February 22, 2012 through June 6, 2012
Andrea Steck (resigned) Wage: \$12.81 per hour – Hours: 6 per day

SARAH RADCLIFF Special Education Instructional Asst. - Life Skills,
Replacement for Souderton Area High School
Lisa Kettell (retired) Beginning: February 6, 2012
Wage: \$10.43 per hour – Hours: 6.5 per day

CONSENT/ACTION AGENDA (CONTINUED)

D. PERSONNEL – SUPPORT STAFF (CONTINUED)

3. Motion to Approve Employment (Continued)

JULIA WARNER Special Education Instructional Asst. - Learning Support
Replacement for Vernfield Elementary School
Cindy Stulb (resigned) Beginning: February 16, 2012
Wage: \$10.53 per hour – Hours: 5.5 per day

E. Motion to Approve Out-of-State Field Trip

Indian Valley Middle School – 8th Grade Trip

Date: May 24, 2012 (Thursday)

Destination: Washington, D.C. – Smithsonian Museum, Arlington Cemetery, and the National Mall.

Purpose of the Trip: To gain educational enrichment through the exploration of the historical sites of the Washington, D.C. area.

Number of Students: 255

Number of Chaperones: 31

Requesting Teacher: Stephen Nogami

The trip will be financed by the students.

F. Motion to Approve Professional Staff Eligible for Professional Contracts

The following professional staff have successfully fulfilled the three-year requirement and the necessary ratings as Temporary Professional employees, and are now eligible for Professional Contracts:

| <u>NAME</u> | <u>SCHOOL</u> | <u>POSITION</u> |
|---------------------------|---------------|-------------------------------|
| NICOLE DUDEK BAUER | IC | Mathematics Teacher |
| CHERYL BOYDA | IC | Mathematics Teacher |
| KATHRYN KINYON | OR | Kindergarten Teacher |
| MEREDITH McMAHON | IC | English Teacher |
| LAURA MOYER | VF | Speech and Language Clinician |

G. Motion to Approve Mentor for the Remainder of the 2011-2012 School Year

ALLYSON FITZPATRICK Mentor for Lindsay Fitzer (2nd semester) \$300.00

H. Motion to Approve Additional Substitute Teachers

| | | |
|----------------------|-------------------------|-----------------------|
| JAMES BROPHY | KELLY DECEMBRINO | YVETTE HERSHEY |
| JOYLYNN SHORE | KARLENE SMITH | JULIA WARNER |

I. Motion to approve a Confidential Separation and Release Agreement, effective February 23, 2012, for Employee ID #13005.

J. Motion to approve the 2010-2011 school year Budget Transfers as recommended by the auditor, and discussed and recommended by the Finance Committee at the February 1, 2012 Finance meeting. **EXHIBIT C**

K. Motion to ratify the submission of a Safe School Grant application, in the amount of \$15,000. **EXHIBIT D**

CONSENT/ACTION AGENDA (CONTINUED)

- L. Motion to approve Educational Agreements for four (4) Souderton Area School District students. **EXHIBIT E, F, G, H**
- M. Motion to nominate **MATT HOLLIDAY** as the Souderton Area School District's candidate to the Montgomery County Intermediate Unit Board of Directors to complete the balance of the vacated term caused by the retirement of Ralph "Bud" Miller from the Souderton Area School District Board of School Directors. The MCIU term will expire June 30, 2013.
- N. Motion to approve the following Four-Year Lease Schedules with Dell Financial Services. This motion is to approve the Dell leasing schedules which include computers, servers, switches, and an electronic storage system as outlined below. These new schedules replace those that terminated this summer and will be added to the current Dell Master Lease that was Board approved on July 21st, 2005. In 2005, the District entered into the lease in order to update instructional and business computers across the District. This is a four-year schedule that began this school year (2011-2012). This schedule does not represent additional computers, but replacement computers. The cost associated with this lease is reflected in the current budget and will be reflected in future budgets.
1. Lease Schedule 001-6430840-012, annual payment of \$149,177.48
 - a. 314 Desktop computers
 - b. 206 Laptop computers
 - c. Towers for two Tech Ed labs
 2. Lease Schedule 001-6430840-013, annual payment of \$18,360.78
 - a. Servers and switches
 3. Lease Schedule 001-6430840-014, annual payment of \$36,586.06
 - a. 180 Netbooks
 4. Lease Schedule 001-6430840-015, annual payment of \$14,831.68
 - a. Enterprise Vault e-mail archiving and storage system

DISCUSSION/ACTION ITEMS

Dr. Johnson recommended to the Board that they approve the Montgomery County Intermediate Unit (MCIU) Budgets for the 2012-2013 School Year as discussed and recommended by the Finance Committee at the February 1, 2012 Finance meeting. A roll call vote is required for each section of the budget.

Mr. Currie instructed the Board to complete the Montgomery County Intermediate Unit paper ballot at the same time the voting was taking place on the four (4) MCIU budgets listed below:

1. Administrative Services Budget for 2012-2013
There was a motion by Mr. Holliday, with a second by Mrs. Basile to take a vote on the MCIU Administrative Services Budget for 2012-2013.

The roll call vote was taken by Ms. Sylvia Lenz.

| | |
|-------------------|--------------------------|
| Mrs. Basile - No | Mr. Keith - No |
| Mr. Braccio - No | Mr. Kwiatkowski - Absent |
| Mr. Brong - No | Ms. Scheuren - No |
| Mr. Holliday - No | Mr. Currie - No |
| Mr. Jelinski - No | |

DISCUSSION/ACTION ITEMS (CONTINUED)

The vote was taken, and on a vote of 0 yes votes to 8 no votes, with one member absent, the vote was. . .

REJECTED, The Board did not approve the MCIU Administrative Services Budget for 2012-2013. **EXHIBIT I**

- 2. Curriculum, Instruction and Professional Development Services Budget for 2012-2013
There was a motion by Mr. Jelinski, with a second by Mr. Braccio to take a vote on the MCIU Curriculum, Instruction and Professional Development Services Budget for 2012-2013.

The roll call vote was taken by Ms. Sylvia Lenz.

| | |
|-------------------|--------------------------|
| Mrs. Basile - Yes | Mr. Keith - No |
| Mr. Braccio - Yes | Mr. Kwiatkowski - Absent |
| Mr. Brong - No | Ms. Scheuren - No |
| Mr. Holliday - No | Mr. Currie - Yes |
| Mr. Jelinski - No | |

The vote was taken, and on a vote of 3 yes votes to 5 no votes, with one member absent, the vote was. . .

REJECTED, The Board did not approve the MCIU Curriculum, Instruction and Professional Development Services Budget for 2012-2013. **EXHIBIT J**

- 3. Legislative Services and Grant Development Budget for 2012-2013
There was a motion by Mr. Jelinski, with a second by Ms. Scheuren to take a vote on the MCIU Legislative Services and Grant Development Budget for 2012-2013.

The roll call vote was taken by Ms. Sylvia Lenz.

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|-------------------|--------------------------|
| Mrs. Basile - Yes | Mr. Keith - No |
| Mr. Braccio - Yes | Mr. Kwiatkowski - Absent |
| Mr. Brong - No | Ms. Scheuren - No |
| Mr. Holliday - No | Mr. Currie - No |
| Mr. Jelinski - No | |

The vote was taken, and on a vote of 2 yes to 6 no, with one member absent, it was. . .

REJECTED, The Board did not approve the MCIU Legislative Services and Grant Development Budget for 2012-2013. **EXHIBIT K**

- 4. Technology and Information Services Budget for 2012-2013
There was a motion by Mrs. Basile, with a second by Mr. Holliday to vote on the MCIU Technology and Information Services Budget for 2012-2013.

The roll call vote was taken by Ms. Sylvia Lenz.

DISCUSSION/ACTION ITEMS (CONTINUED)

| | |
|--------------------|--------------------------|
| Mrs. Basile - Yes | Mr. Keith - Yes |
| Mr. Braccio - Yes | Mr. Kwiatkowski - Absent |
| Mr. Brong - No | Ms. Scheuren - Yes |
| Mr. Holliday - Yes | Mr. Currie - Yes |
| Mr. Jelinski - Yes | |

The vote was taken, and on a vote of 7 yes to 1 no, with one member absent, it was. . .

RESOLVED, The Board approved the MCIU Technology and Information Services Budget for 2012-2013. **EXHIBIT L**

INFORMATIONAL

The public is invited to attend all meetings that are listed below.

- A. The schedule of February/March 2012 meetings of the Souderton Area School District Board of School Directors is listed below:

Wednesday, February 29, 2012 – Finance Committee Meeting – 6:30 PM
The Policy Committee meeting for February 29, 2012 **has been canceled**.

Wednesday, March 14, 2012 – Education-Personnel Committee Meeting – 6:30 PM
The Operations Committee meeting will take place immediately following the Education-Personnel Committee meeting. Approximate start time is 7:15 PM.

Thursday, March 22, 2012 - Board of School Directors Meeting – 7:00 PM

All meetings of the Board of School Directors are held in the Tinner Board Room of the Souderton Area School District Administrative Office Building, 760 Lower Road, Souderton, PA.

- B. The next North Montco Technical Career Center Joint Operating Committee Meeting is scheduled for Monday, March 19, 2012, in the Administrative Conference Room at North Montco, 1265 Sumneytown Pike, Lansdale, PA. The meeting will begin at 7:00 PM.
- C. The next meeting of the Montgomery County Intermediate Unit Board of Directors will take place on Wednesday, March 28, 2012 at 7:45 PM in the Conference Room at the Montgomery County I. U., 1605 Main Street, Norristown, PA.

REPORT OF THE SOLICITOR

Jeffrey Sultanik, Esq.

No report from the solicitor.

UNFINISHED/NEW BUSINESS FROM THE BOARD

No unfinished/new business from the Board.

PUBLIC COMMENTS

Valerie Angst, resident of Upper Salford Township, expressed concern about increased class sizes in grades four and five at Salford Hills Elementary School. Child to teacher ratios in these classrooms are higher than any other elementary school in the district.

Carrie Stankus, resident of Upper Salford Township, talked about increased class sizes at the start of the school year at Salford Hills. Students are not receiving the help they need in the classroom from their teacher because of the number of students in the class.

Mr. Currie acknowledged the concerns of the two parents, and mentioned that teacher scheduling for next year has not been completed at this time. The Board and the administration will continue to monitor the situation and make the necessary recommendations when warranted.

ADJOURNMENT OF MEETING

With no other business to discuss, a motion was made by Mrs. Basile, with a second by Ms. Scheuren to adjourn the meeting. The vote was taken, and on a vote of 8 to 0, it was. . .

RESOLVED, That the Board adjourn the meeting at 7:45 PM.

Respectfully,

Sylvia C. Lenz
School Board Secretary