

SOUDERTON AREA SCHOOL DISTRICT

760 Lower Road
Souderton, PA 18964

A regularly scheduled public meeting of the Souderton Area Board of School Directors was held on Tuesday, November 23, 2010, at the Souderton Area School District Administrative Office Building. The meeting was called to order at 7:01 PM by President Bernard S. Currie, followed by the Pledge of Allegiance.

Mr. Bruchak called the roll. Board members present were:

PRESENT:	Jill S. Basile	Scott C. Jelinski
	Dr. R. Paul Baumgartner	Ken R. Keith
	William J. Brong	Thomas A. Kwiatkowski
	Bernard S. Currie	

ABSENT:	Matt Holliday	R. Bud Miller
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SOLICITOR:	Jeffrey Sultanik, Esq.
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Also present at the meeting were: Maryellen Brousseau, Robert Bruchak, Richard Camuccio, Henry Franz, Frank Gallagher, Bill Hazel, Dr. Christopher Hey, Dr. Frederick Johnson, Kathryn Kundrod, William Lukridge, Tim Roberts, reporters from *The Souderton Independent*, *The Reporter*, as well as the public.

REPORT OF THE STUDENT REPRESENTATIVES

KATHRYN KUNDROD – Senior – Class of 2011

RICHARD CAMUCCIO – Junior – Class of 2012

Kathryn Kundrod reported on fundraisers, as well as food and toy collections by various clubs and organizations at the high school that will benefit several charities in the area. National Honor Society members recently participated in a “Sleep out for the Homeless” in the community to raise awareness of the homeless in our area. Elementary students will soon be visiting the Tech Ed. Department to work on holiday projects developed by the Tech Ed. students. The Winter Choral, Band and Orchestra concerts will be coming up in December. The winter sports season is underway with team practices taking place.

Richard Cumuccio reported that the first quarter of the year has ended for secondary students. He talked about the instructional side of the High School by reporting on learning sessions and activities that are taking place during Fifth Block, and the start of a Principal/Student Advisory Council. The school newspaper, *The Arrowhead*, has won multiple national awards, and the Souderton Advanced Choir will be singing at several nursing homes in the community over the holiday season. Students in the German classes are learning about the relevance of the German culture in America.

Mr. Currie commented on the excellent Student Representative reports this year. The Board was excited to hear about all of the activities taking place district-wide to help those in need throughout the community.

PUBLIC COMMENT ON AGENDA ITEMS

There was no public comment.

REPORT OF THE PRESIDENT

Bernard S. Currie

An Executive Session took place on November 17, 2010 to discuss personnel issues.

An Executive Session was held this evening prior to the Board meeting to discuss personnel issues.

CONSENT/ACTION AGENDA

Dr. Johnson recommended that the Board approve the items listed on the Consent/Action agenda, with a correction to an item under Support Staff Personnel Resignations. The school listed for Corinna Garis should be Indian Crest, not the High School.

Dr. Johnson announced that the proposed 2011-2012 school calendar was on the agenda for approval. He emphasized that the first day of school would be August 29th for students and explained the reason for the early start of the school was due to state-mandated testing, and recommended that the school year be front-loaded with as many instructional days as possible for this purpose. Early dismissal days have been reduced to one day within the core of the school calendar, and three snow make-up days have been built into the calendar to eliminate adding days at the end of the school year.

There was a motion by Mr. Jelinski, with a second by Dr. Baumgartner, to approve the items listed on the consent/action agenda, and on a vote of 7 to 0, it was

RESOLVED, That the Board approve the items on the consent/action agenda as listed:

Recommendation to Approve Minutes of the October 28, 2010 School Board Meeting.

Recommendation to Approve Financial Statements and Check Listings for October 2010.

EXHIBIT A

Recommendation to Approve Request to Attend Conference/Workshop

ROBERT BRUCHAK
District Director of Business Affairs

Pennsylvania Association for School
Business Officials Annual Conference
Pittsburgh, PA
March 15-18, 2011 (Tues.-Fri.)
Total Expenses: \$1,133.00

CONSENT/ACTION AGENDA (CONTINUED)

PERSONNEL – PROFESSIONAL STAFF

Recommendation to Approve Resignations/Retirements

LAUREL PLANK Student Support Teacher, Lower Salford Elementary
Effective: End of the 2010-2011 School Year
Years of Service in SASD: 25 years

PAULA SLEMMER Art Teacher, Vernfield Elementary School
Effective: December 31, 2010
Years of Service in SASD: 24.5 years

Recommendation to Approve Extension of Childrearing Leave

BROOKE CLEMMER First Grade Teacher, Vernfield Elementary School
Effective: Second Semester, 2010-2011 School Year

JODY KILPATRICK Language Arts Teacher, Indian Crest Middle School
Effective: Second Semester, 2010-2011 School Year

Recommendation to Approve Transfer

BEVERLY HANRAHAN From: Reading Recovery, West Broad St. Elementary
Replacement for To: Communication Arts Resource Specialist, E.M.C.
Barbara Scott (sabbatical) and Reading Recovery, West Broad Street
Effective: November 29, 2010 through the end of the
2010-2011 school year.

Recommendation for/Ratification of Employment

MARISSA BEIDLER Science Teacher, 6th Grade, Indian Crest Middle School
Replacement for **TEMPORARY PROFESSIONAL**
Kelly Arnone (resigned) Beginning: November 5, 2010
Education Experience
Muhlenberg College (BA) Sept. 2010–Present–Souderton Area S.D.–Indian Crest
2009 Long-Term Substitute–6th Grade Science
March–June 2010–SASD–Indian Crest–Per-Diem
Extended Substitute–6th Grade Language Arts
Sept. 2009–Jan. 2010–SASD–Indian Crest–Long-Term
Substitute–6th Grade Language Arts
Recommended Salary - \$41,286 – B (2)

TRACEY HEMMERLE Biology Teacher, Souderton Area High School
Replacement for **LONG-TERM SUBSTITUTE**
Colleen Hartman (sabbatical) Effective: Second Semester, 2010-2011 School Year
Education Experience
Univ. of Texas (BS) 2006 Sept. 2010–Present–Souderton Area S.D.–Substitute Teacher
March 2007–June 2009–SASD–Indian Valley Middle School
Science Teacher
Recommended Salary - \$21,503 – B+24(1)

CONSENT/ACTION AGENDA (CONTINUED)

PERSONNEL – PROFESSIONAL STAFF (CONTINUED)

Recommendation for/Ratification of Employment (Continued)

LAUREN TOMASZEWSKI Language Arts Teacher, Indian Crest Middle School
Replacement for **LONG-TERM SUBSTITUTE**
Jody Kilpatrick Effective: Second Semester, 2010-2011 School Year
(childrearing)

<u>Education</u>	<u>Experience</u>
Moravian Univ. (BA) 2010	Sept. 2010-Present–Souderton Area S.D.–Indian Crest- Long-Term Substitute–Language Arts Teacher Spring 2010–Easton Area SD–Middle School- 7 th Grade and Wilson Area High School–11 th Grade Student Teaching

Recommended Salary - \$19,849 – B (1)

TIMOTHY WILSON Fourth Grade, Salford Hills Elementary
Replacement for **LONG-TERM SUBSTITUTE**
David Purnell Effective: November 1, 2010 through the end of the
(Transfer to Acting Principal) 2010-2011 School Year

<u>Education</u>	<u>Experience</u>
Kutztown Univ. (BS) 2006	Sept.–Oct. 2010-Souderton Area S.D.– Salford Hills- Intervention Teaching Asst. 2009-2010–SASD–Oak Ridge Elementary–Long-Term Substitute–Second Grade Feb.–June 2009–SASD-E. M. Crouthamel Elem.-ESL Teaching Asst. Sept. 2008–Feb. 2009–SASD–Oak Ridge Elem.-Long-Term Substitute–Third Grade Oct. 2006–June 2008–SASD–Oak Ridge Elem.-Title V Teaching Asst.

Recommended Salary - \$39,698 (pro-rated) – B (1)

PERSONNEL – SUPPORT STAFF

Recommendation to Accept Resignations

CORINNA GARIS Special Education Instructional Asst., Indian Crest M. S.
(school designation corrected) Effective: November 18, 2010

MARTHA MOYER Special Education Instructional Asst., High School
Effective: November 24, 2010

BRENDA SWARTER Food Service Manager Trainee, High School
Effective: November 19, 2010

CONSENT/ACTION AGENDA (CONTINUED)

PERSONNEL – SUPPORT STAFF (CONTINUED)

Recommendation for/Ratification of Employment

COURTNEY BISHOP Intervention Teaching Asst., Salford Hills Elementary
Replacement for Beginning: November 3, 2010
Timothy Wilson (transfer) Wage: \$12.81 per hour – Hours: 6 per day

SANDRA HANDWERK Special Education Instructional Asst. – One-to-One-
New Position Paid Through Indian Crest Middle School
PA PACT Beginning: November 1, 2010
Wage: \$10.43 per hour – Hours: 5 per day

KRISTIN SHOVLIN Intervention Teaching Asst., Vernfield Elementary
New Position Paid Through Beginning: November 17, 2010
PA PACT Funds Wage: \$12.81 per hour
Hours: 3 per day/85 days per year

Recommendation to Hire Additional Substitute Staff

<u>Substitute Nurse</u>	<u>Substitute Teachers</u>	<u>Substitute Food Service</u>
KATHY MULLEN	COURTNEY BISHOP KRISTIN SHOVLIN	SANDRA GARDNER

Recommendation to Approve Mentors for the Second Semester of the 2010-2011 School Year

THOMAS JERNIGAN	Mentor for Marissa Beidler (2nd semester)	\$150.00
KERRY STANFIELD	Mentor for Lauren Tomaszewski (2 nd semester)	300.00

Recommendation to Approve Indian Crest and Indian Valley Winter Coaches for the 2010-2011 School Year. **EXHIBIT B**

Recommendation to Approve Supplemental Contracts

ED GALLAGHER	PVAAS Coordinator	\$1,000.00
JEFFREY SINKINSON	Head Teacher, Salford Hills	900.00
(Nov. 2010-June 2011) - Replacement for David Purnell-transfer to Acting Principal		
SHERRIE ARMITAGE	Building Program Co-Leader, Salford Hills	700.00
(Nov. 2010-June 2011) - Replacement for Jeff Sinkinson-transfer to Head Teacher		
JANET SMITH	Building Program Co-Leader, Salford Hills	700.00
(Nov. 2010-June 2011) - Replacement for Jeff Sinkinson-transfer to Head Teacher		

Recommendation to Approve Changes to Community Education Staff and Salaries

SUSAN MILLER	Trip Escort – Cape May by Candlelight	\$ 50.00
LORETTA BELAC	Handcrafted Ceramic Buttons (Additional Evening)	50.00

CONSENT/ACTION AGENDA (CONTINUED)

Requests for Out-of-State Field Trips

Souderton Area High School – French Students – Grades 8-12

Date: February 18-21, 2011 (Friday-Monday)

Destination: Quebec City, Canada

Huron Village, St. Anne de Beaupies Basilica, Cabane a Sucre, historical Quebec, Museum of Civilization, and Montmorency Falls

Purpose of Trip: Both educational and cultural. Students are and have been learning about French culture and language.

Number of Students: 45 Number of Chaperones: 8

Also students from William Tennent High School will be going on the trip.

Requesting Teacher/Advisor: Martha Farmer

Students will pay for the trip.

Souderton Area High School – Arrowhead/Journalism Editors – Grades 11 & 12

Date: March 25, 2011 (Friday)

Destination: Washington, DC

Tour and class at the Newseum in Washington, DC. Also visit the Smithsonian Museums

Purpose of Trip: Journalism editors oversee production of The Arrowhead. The Newseum offers a consummate overview of all media (print, broadcast, and web) outlets.

Number of Students: 15 Number of Chaperones: 2

Requesting Teacher/Advisor: Dr. Stacey Aronow and Michael Feliciani

Trip will be paid by the Arrowhead account.

Souderton Area High School – Choir – Grades 9-12

Date: March 26 or April 30, 2011 (Saturdays)

Destination: New York City, NY

Times Square, Majestic Theatre, Medieval Times Restaurant

Purpose of Trip: Choir students will get to experience the art of the Broadway Musical “Phantom of the Opera.” The choir is performance based. Students will get to see how singing and performing in a musical differs from a choir setting.

Number of Students: 80 Number of Chaperones: 14

Requesting Teacher/Advisor: Teresa Washam

Students will pay for the trip through fundraising activities.

Indian Crest Middle School – Eighth Grade Students

Date: May 26, 2011 (Thursday)

Destination: Washington, D.C. - Smithsonian Museums, Washington, D.C. Zoo, National Memorials

Purpose of Trip: Tour the museums, monuments, and government buildings that are vital to the United States. Enhance students’ knowledge of the United States system of government.

Number of Students: 270 Number of Chaperones: 29

Requesting Teacher/Advisor: Eighth Grade Teachers

Students will pay for the trip.

CONSENT/ACTION AGENDA (CONTINUED)

Recommendation to approve Confidential Settlement and Release Agreements for two (2) Souderton Area School District students. **EXHIBIT C & EXHIBIT D**

Student Expulsion

Pursuant to the laws of Pennsylvania, that the Board approve the expulsion of Student I. D. #261439 from the Souderton Area School District for the remainder of the 2010-2011 school year.

Recommendation to approve Resolution regarding Earned Income Tax Collector as discussed at the November 3, 2010 Finance Committee meeting. **EXHIBIT E**

Recommendation to move forward the Souderton Area High School 2011-2012 Program of Studies to the next Board meeting for a Third Reading and final adoption as discussed at the November 17, 2010 Education-Personnel Committee Meeting.

First Reading of Policies

These Policies are being updated to reflect the recent changes to the Family and Medical Leave Act.

Policy No. 335.1 – Family and Medical Leave (Administrative Employees)

Policy No. 435.1 – Family and Medical Leave (Professional Employees)

Policy No. 535.1 – Family and Medical Leave (Classified Employees)

If there are no objections, the recommendation is to move these policies forward to the next Board meeting for a Second Reading.

Recommendation to approve the Proposed 2011-2012 School Calendar as presented and discussed at the November 17, 2010 Education-Personnel Committee Meeting. **EXHIBIT F**

Recommendation to approve Resolution naming five (5) additional local holidays when school will not be in session for the 2011-2012 school year as discussed at the November 17, 2010 Education-Personnel Committee Meeting. **EXHIBIT G**

INFORMATIONAL

The public is invited to attend all meetings that are listed below.

The schedule of December 2010 meetings of the Souderton Area School District Board of School Directors are listed below:

Thursday, December 2, 2010 – **Board Reorganization** Meeting – 6:30 PM

Wednesday, December 15, 2010 – Board Committee Meetings – 6:30 PM

The Education-Personnel Committee will begin at 6:30 PM, followed by the Finance Committee and concluding with the Operations Committee.

Tuesday, December 21, 2010 - Board of School Directors Meeting – 7:00 PM (Note change of day.)

INFORMATIONAL (CONTINUED)

The public is invited to attend all meetings that are listed below.

All meetings of the Board of School Directors are held in the Tinner Board Room of the Souderton Area School District Administrative Office Building, 760 Lower Road, Souderton, PA.

The next North Montco Technical Career Center Joint Operating Committee Meeting is scheduled for Monday, December 20, 2010 in the Administrative Conference Room at North Montco, 1265 Sunneystown Pike, Lansdale, PA. The meeting will begin at 7:30 PM.

The next meeting of the Montgomery County Intermediate Unit Board of Directors will take place on Wednesday, January 26, 2011 at 7:45 PM in Conference Rooms B3/B4, Montgomery County Intermediate Unit, 1605 West Main Street, Norristown, PA.

REPORT OF THE SOLICITOR

Jeffrey Sultanik, Esq.

No report.

UNFINISHED/NEW BUSINESS FROM THE BOARD

No unfinished/new business from the Board.

Mr. Currie commented on the spirit of the district employees and students to show their willingness to help with community needs at this time of year, and shared his thankfulness to all of the employees for their work and service to the students of the community. He wished everyone a Happy Thanksgiving.

ADJOURNMENT OF MEETING

With no further business to discuss, a motion was made by Dr. Baumgartner, with a second by Mrs. Basile to adjourn the meeting. On a vote of 7 to 0, it was

RESOLVED, That the Board adjourn the meeting at 7:15 PM.

Respectfully,

Robert P. Bruchak
Board Secretary