

SOUDERTON AREA SCHOOL DISTRICT

760 Lower Road
Souderton, PA 18964

A meeting of the Souderton Area School Board was held Thursday, July 27, 2006 at the Souderton Area School District Administrative Offices in the Lowell A. Tinner Board Room. The meeting was called to order at 7:34 PM by Vice President Dr. Jack Parry, followed by the Pledge of Allegiance.

The roll call was as follows:

PRESENT:	Dr. R. Paul Baumgartner	Mark D. Leer
	William J. Brong	Dr. Jack A. Parry
	Bernard S. Currie	
ABSENT:	Tracy G. Cole	R. Bud Miller
	Eric R. MacDougall	Victor M. Verbeke
SOLICITOR:	Jeffrey Sultanic, Esq.	

Also present at the meeting were: Dr. Charles Amuso, Karen Berk, Brenda J. Bray, Donna Brown, Brad Clemens, Grace Eves, Frank Gallagher, Ellen Jamison, Steve Pollack, Tim Roberts, Gail Ryan, Jack Silva, representatives from The Souderton Independent, The Morning Call, The Reporter, Radio Station WNPV, and the public.

REPORT OF THE SUPERINTENDENT

Staff Recognition

National School Public Relations Association Award

Dr. Amuso introduced **ELLEN JAMISON**, Coordinator of Community Relations, who has received the National School Public Relations Association “*Award of Merit*” for her Annual Report 2005 publication. Ellen’s publication was one of 220 entries to receive the award. Dr. Amuso praised Ellen for her 17 years with the district, and congratulated and thanked her for establishing her position for our community and students. Ellen has made the community aware of the District’s story by not only writing stories about our children, but by being a member of various community groups and boards. It is with appreciation that we wish Ellen the best in her retirement from the Souderton Area School District.

Upon a motion by Mr. Currie, second by Mr. Brong, and on a vote of 5 to 0, it was

RESOLVED, That the Board recognize Ellen Jamison for this prestigious award.

Mr. Clemens spoke about his years of working with Mrs. Jamison and that the District will truly miss Ellen and indicated that Ellen Jamison always kept the district and the students at the top of her priority list.

Report of the Superintendent

Staff Recognition (continued)

National School Public Relations Association Award (continued)

Mr. Currie indicated that it is nice to see a pioneer retire from a position that she created. Ellen truly molded the position into what is needed for the district. He thanked Ellen for her dedication.

Mrs. Jamison shared a thank you to the staff, teachers, administration and especially the students. She mentioned that she felt that what she did was always for the good of the students.

Requests to Attend Conferences/Workshops

Dr. Amuso presented the requests for conferences/workshops, stating that they conform to district administrative policy.

Upon a motion by Mr. Currie, second by Mr. Brong, and on a vote of 5 to 0, it was

RESOLVED, That the Board approve the requests for conferences/workshops as listed:

BRANDON BILOHLAVEK Database Administrator	Dell SAN Training Round Rock, TX August 7-11, 2006 (Mon.-Fri.)
WALT SALEVSKY Networking Systems Administrator	Estimated Expenses: \$2,180.00 (combined) Substitute Expenses: <u>0.00</u> Total Expenses: \$2,180.00 (combined)
JENNIFER HARRISON Learning Support Aide, West Broad Elem.	Special Education Paraeducator Summer Training King of Prussia, PA August 9, 10, 2006 (Wed., Thurs.)
	Estimated Expenses: \$ 0.00 Substitute Expenses: <u>0.00</u> Total Expenses: \$ 0.00

Notification of Dual Enrollment Program Grant Application

Dr. Amuso indicated that the Souderton Area High School will make application for a “Dual Enrollment Program” Grant to the PA Department of Education in the amount of \$9,450. The purpose of the grant is to allow school districts to partner with post-secondary educational institutions to offer high school juniors and seniors, who qualify, a chance to earn college credit while completing their high school requirements. If awarded, the Souderton Area High School will use the funds to reimburse parents and students the Montgomery County Community College’s \$75.00 transcript fee for up to four courses that will be offered for both high school and college credit.

REPORT OF THE SECRETARY

Brenda Jones Bray

Action on School Board Meeting Minutes of July 13, 2006

Mrs. Bray presented the Minutes of the July 13, 2006 Board meeting for approval.

Upon a motion by Mr. Leer, second by Mr. Currie, and on a vote of 5 to 0, it was

RESOLVED, That the Board approve the Minutes of the July 13, 2006 Board meeting as presented.

REPORT OF THE PRESIDENT

Eric R. MacDougall

Dr. Parry reported in the absence of Mr. MacDougall.

An Executive Session was held on July 13, 2006 to discuss personnel issues. The meeting lasted 90 minutes.

An Executive Session was held on July 19, 2006 to discuss personnel issues. That meeting lasted 60 minutes.

An Executive Session of the Board was held this evening, prior to the Board meeting, to discuss personnel issues. The meeting lasted 30 minutes.

REPORT OF THE TREASURER

Grace Eves

Approval of the Financial Statements and Check Listings for June 2006.

Mrs. Eves presented the financial statements and check listings for June 2006 for approval.

Upon a motion by Mr. Leer, second by Dr. Baumgartner, and on a vote of 5 to 0, it was

RESOLVED, That the Board approve the financial statements and check listings for June 2006 as presented.

EXHIBIT A

EDUCATION-PERSONNEL COMMITTEE

Mark D. Leer, Chairperson

Committee Chairperson Report

Mr. Leer reported on the topics discussed at the July 19, 2006 Education-Personnel Committee meeting:

Education-Personnel Committee

CURRICULUM ITEMS

Second Reading of Planned Courses and Textbooks

Mr. Leer reported that the following items were presented for a Second Reading and following any further questions, will move on for final approval.

- a. Elementary Technology Curriculum
- b. Language Arts Intervention Course and Materials
- c. Information Processing Course and Materials
- d. Probability and Statistics Textbook
- e. Secondary ESL Program Materials

Third Reading and Approval of Scope and Sequence/Planned Courses/Textbooks

Mr. Leer indicated that the following items have gone through the necessary readings and are now presented for final approval.

- a. Integrated Business Systems Materials
- b. Algebra III/Trigonometry Textbook
- c. AP Statistics Textbook
- d. Probability and Statistics Textbook
- e. Graphic Design and Production Planned Course and Textbook

There was a motion by Mr. Leer, second by Dr. Baumgartner.

Wolf Lackler, from Upper Salford Township, asked what the total amount of money would be for the items being approved.

Mr. Silva responded that the money for these items was included in the budget, and the cost impact was discussed at the Education-Personnel Committee meeting.

Mr. Ernie Rosato, from Upper Salford Township, asked if these courses would be replacement courses or additional courses.

Mr. Silva indicated that these courses would be replacement courses; there would be no increase of courses in the Program of Studies presented tonight.

The vote was taken, and on a vote of 5-0, it was

RESOLVED, That the Board grant final approval of the Scope and Sequence/Planned Courses and Textbooks as presented.

Secondary Reading Action Plan Update

Mr. Leer indicated that this was an informational item and updates would be presented as needed.

Education-Personnel Committee

PERSONNEL ITEMS

Mr. Leer indicated that items #1 through #6 of the Personnel section of the agenda would be taken as one motion.

Upon a motion by Mr. Leer, second by Mr. Brong, and on a vote of 5 to 0, it was

RESOLVED, That the Board approve the Personnel items as listed:

ADMINISTRATIVE STAFF

Resignation

JOYCE MUNDY

Assistant Principal, Indian Crest Jr. High
Effective: August 16, 2006

Mr. Leer added that the district will miss Mrs. Mundy and wished her the best in her new job.

Transfers

BRANDON BILOHLAVEK

New position
(per 2006-2007 Budget)

From: Hardware/Software Support Technician,
Indian Crest Jr. High

To: Database Administrator, District Office
Beginning: July 28, 2006

Education

Penn State Univ. (BS) 2001
Drexel Univ. (MS) 2006
Information Systems

Recommended Salary

\$53,356 (pro-rated)

THOMAS FERLICK

One year position
(per 2006-2007 Budget)

From: Assistant Principal, Indian Valley M. S.
To: Asst. Principal on Special Assignment,
District Office

Effective: 2006-2007 school year

ELIZABETH GURGICK

Replacement for
Brandon Bilohlavek (transfer)

From: Data Support Specialist, District Office
To: Hardware/Software Support Technician,
Indian Crest Jr. High

Education

Gwynedd-Mercy College (BS)

ACT 93 Position

Beginning: July 28, 2006

Recommended Salary

\$45,509 (pro-rated)

Education-Personnel Committee

PERSONNEL ITEMS

PROFESSIONAL STAFF

Request for Childrearing Leave

SHERRIE ARMITAGE

Fourth Grade Teacher, Salford Hills Elem.

Leave to begin approximately January 10, 2007, following a Family Medical Leave, through the end of the 2006-2007 school year. Mrs. Armitage is planning to return to work for the start of the 2007-2008 school year.

Recommendations for Employment

DANIEL BELL

Fifth Grade, E. M. Crouthamel Elem.

Replacement for
Melissa Sciotto (resigned)

TEMPORARY PROFESSIONAL
Beginning: 2006-2007 school year

Education

Experience

Pennsylvania State Univ. (BS)
2006

Spring 2006-Norristown Area SD-Marshall Street Elem.
Fifth Grade and Park Forest Middle School-Sixth
Grade-Student Teaching

Recommended Salary

\$36,771 – B (1)

JACQUE DITLOW

.5 Kindergarten Teacher, Lower Salford Elem.

Replacement for
Debbie DiCondina-Fleming
(transfer)

TEMPORARY PROFESSIONAL
Beginning: 2006-2007 school year

Education

Experience

Millersville College (BS) 1975

2005-2006-SASD-Vernfield Elem.-Fourth Grade (LTS)
2004-2005-SASD-Vernfield Elem.-Third Grade (LTS)
2003-2004-SASD-Vernfield Building Substitute
2002-2003-SASD-Oak Ridge Elem.-Title V-Math Aide

Recommended Salary

\$19,813 – B+12 (3)

SUPPORT STAFF

Resignation

DAVID LINDSAY

Second Shift Full-Time Custodian
E. M. Crouthamel Elem. and Indian Crest Jr. High
Effective: July 19, 2006

Recommendation for Employment

CHRISTINA BOLLINGER

Secretary to the Assistant Principals

Replacement for Stacy Boshell
(resigned)

Indian Valley Middle School
Beginning: July 28, 2006
Hourly Rate: \$11.40
Hours: 7.5 per day

Education-Personnel Committee

PERSONNEL ITEMS

Supplemental Contracts for 2006-2007

District Coordinators for 2006-2007

Art K-5	ELIZABETH BOROWSKI	\$1,500.00
Art 6-12	VIRGINIA PERRY	1,500.00
Business	KATHRINE DOLL	1,500.00
Environment and Ecology	CHRISTINE BENNETT	2,250.00
Family & Consumer Science	MICHELE NEFF	1,500.00
Guidance K-5	LINDA MOYER	750.00
	& SUSAN CHAMBERS	750.00
Guidance 6-12	DAN BARBER	1,500.00
Instructional Support K-7	DEB SCHULTZ	750.00
	& CARYL WATERS	750.00
Language Arts K-5	PATRICIA MATHUES	3,000.00
Language Arts 6-12	DONA ITALIANO	1,500.00
Library K-12	ELAINE PRITCHARD	1,125.00
	& SUE PLUMMER	1,125.00
Math K-5	DOREEN HANSEN	3,000.00
Math 6-12	CATHERINE ORGERA	1,500.00
Music K-5	ERIC STOVER	1,500.00
Music 6-12	DANIEL KUJALA	1,500.00
Nurse	ROBIN FOX	2,250.00
Physical Education K-5	DANIEL STOVER	1,500.00
Physical Education 6-12	CHRISTINE NENSTIEL	1,500.00
Science K-5	JOSEPH MRAZ	3,000.00
Science 6-12	PATRICIA BERGER	1,500.00
Social Studies K-5	JANET SMITH	3,000.00
Social Studies 6-12	JONATHAN GRAF	1,500.00
Technology Education	JOEL BERGER	1,500.00
World Languages	ARLENE BUCHMAN	1,500.00

Subject Area Advocates - Senior High School

Language Arts	NATHAN WAMBOLD	\$1,300.00
Math	DAWN CURTIS	1,300.00
Science	COLLEEN HARTMAN	1,300.00
Social Studies	NICOLE HARNER	1,300.00
Special Education	ALISON BOOKHEIMER	650.00
	& CATHERINE RAGUSA	650.00

Subject Area Advocates – Indian Crest Junior High

Language Arts	MARTHA SCHULTZ	\$1,000.00
Math	SHERYL CREEDEN	1,000.00
Science	SUSAN HANNA	1,000.00
Special Education	LORI GRAF	1,000.00

Education-Personnel Committee

PERSONNEL ITEMS

Supplemental Contracts for 2006-2007 (continued)

Subject Area Advocates – Indian Valley Middle School

Language Arts	THEA FREY	\$1,000.00
Math	ANDREW JOHNSON	1,000.00
Social Studies	THOMAS JERNIGAN	1,000.00
Special Education	KATHLEEN MANCINI	1,000.00

Subject Area Advocates - Senior High School or Indian Crest Junior High School
(Dependent upon building location of Coordinator)

Art	TINA BACHMAN (IC)	\$1,000.00
Business	BARBARA GARCIA (IC)	1,000.00
Music	LISA SHUMAS (IC)	1,000.00
Physical Education	MARA ROONEY (IC)	1,000.00
Technology Education	NATHANIEL BENDER (HS)	1,000.00
World Languages	CAROL RAMSEY &	500.00
	ANNE FITCH (HS)	500.00

Contracted Service for Coaching Position – 2006-2007

TODD BAUER ^	Head Boys Swimming Coach (HS)	\$3,602.00
---------------------	-------------------------------	------------

^ *New to Coaching at SASD*

Community Education Summer Program – Additional Recommendations for Employment

SAVE Summer Environmental Camp

KEN HAMILTON	Camp Director	\$15.00 per hour
ALI GOTWALS	Head Counselor	10.00 per hour
ALI GOTWALS	Group Counselor	7.00 per hour
LAUREN GENTZLER	Head Counselor	10.00 per hour
LAUREN GENTZLER	Group Counselor	7.00 per hour
CAROLINE CRESS	Head Counselor	10.00 per hour
CAROLINE CRESS	Group Counselor	7.00 per hour
BENJAMIN HALLOWELL	Head Counselor	10.00 per hour
BENJAMIN HALLOWELL	Group Counselor	7.00 per hour
HEATHER KARSCHNER	Head Counselor	10.00 per hour
HEATHER KARSCHNER	Group Counselor	7.00 per hour
BRIANA ROSATO	Group Counselor	7.00 per hour
JACKIE HELD	Group Counselor	7.00 per hour
MAGGIE HORVATH	Group Counselor	7.00 per hour

Head Counselors will rotate throughout the summer. If they are not working as a Head Counselor, they will be working as a Group Counselor.

Education-Personnel Committee

PERSONNEL ITEMS

Community Education Summer Program (continued)

SAVE Summer Environmental Camp (continued)

David Lord, from Telford, questioned where the funds were coming from to pay the SAVE Summer Environmental Camp staff.

Mr. Clemens responded that the salaries were being paid from campers' fees.

OTHER

Recommendation to Eliminate Position

Effective July 28, 2006, the position of Data Support Specialist is eliminated.

Dr. Amuso recommended the elimination of this position indicating that the administration tries to eliminate positions when other positions have been upgraded. Dr. Amuso explained the needs of the technology department, that resulted in this change.

Upon a motion by Mr. Leer, second by Mr. Currie, and on a vote of 5 to 0, it was

RESOLVED, That the Board approve the elimination of the Data Support Specialist position, effective July 28, 2006.

The next Education-Personnel Committee meeting will be held on Wednesday, August 2, 2006 at 7:30 PM in the Lowell A. Tinner Board Room of the Souderton Area School District Administrative Office Building, 760 Lower Road, Souderton, PA.

NORTH MONTCO TECHNICAL CAREER CENTER

William J. Brong and Mark D. Leer, Representatives

No report.

The next meeting of the Joint Operating Committee Board will be held on Monday, August 21, 2006 at 7:30 PM in the Administrative Conference Room at the North Montco Technical Career Center, 1265 Sumneytown Pike, Lansdale, PA.

OPERATIONS COMMITTEE

R. "Bud" Miller, Chairperson

Mr. Brong presented the Operations Committee report in the absence of Mr. Miller.

Operations Committee

Committee Chairperson Report

At their July 19, 2006 meeting the Operations Committee discussed the following:

- Bus Conduct Report – Year-End Summary
Mr. Brong indicated that this report shows the incidents that occurred on buses throughout the school year.
- High School Project Update – Status Report by Construction Manager
- Testing, Adjusting and Balancing – Proposal Process

Mr. Brong reported that the project manager was at the last Operations Committee meeting and reported on the progress of the new high school project. Phase I was completed seven days early. Phase II started on June 15th. The footings in the Wing B area are in. Structural fill was brought in so construction could continue during the recent rains. Since the structural fill was brought in, the workers have not missed a day on the project and we have saved weeks of delay. The project manager was able to negotiate a lower cost for the fill from \$58 a yard to \$28 a yard.

Mr. Brong also reported that a clay vein was discovered, along with a natural spring. Measures are being taken to deal with both issues.

Mr. Pollack clarified that the cost of the fill was contained in contract allowances and will not increase the contract amount.

BUILDING AND MAINTENANCE

Requests for Use of School Facilities

Prevailing rates, conforming to present policy.

Franconia Elementary School

Franconia Home & School Association

Cafeteria

September 12; October 3; November 1 and 28, 2006

January 9; March 6; April 3; May 8; June 5, 2007

Market Day Pick Ups

Insurance Certificate on file

Indian Crest Junior High School

Pragati, Inc.

Auditorium, Cafeteria & Kitchen

September 30, 2006 – 11:00 AM–10:00 PM

October 1, 2006 – 11:00 AM–8:00 PM

Social & Cultural function

Insurance Certificate on file

Operations Committee

BUILDING AND MAINTENANCE

Requests for Use of School Facilities (continued)

Souderton Area High School

Indianette's Booster Club

Cafeteria

November 9, 2006

March 7, 2007 and May 21, 2007

Sports Receptions - 5:30PM – 9:30PM

Insurance Certificate on file

High School Project Update - North Penn Water Authority Agreement for Water Service Installation.

Mr. Brong indicated that the proposal from North Penn Water Authority has been received and is being reviewed by the solicitor. The proposal will then come back to the Board for a vote. The proposal includes \$275,000 to install a new water main for the new high school.

Recommendation to Award Fuel Bid – Montgomery County Intermediate Unit Joint Bid.

Mr. Pollack explained the Montgomery County Intermediate Unit Joint Bid consortium and the bidding process for the fuel. There were three companies that bid on three different types of fuels, with either a fixed or floating price. The consensus was to go with the floating price. Each district within the Intermediate Unit will make their own decision on which bid is best for their needs. The program/bid will start on September 1st.

Dr. Baumgartner asked if we know what the price will be on September 1st.

Mr. Pollack indicated that the schools will be getting a published list of wholesale prices from the vendors.

Dr. Baumgartner also asked if there was an estimate on the percentage increase from last year.

Mrs. Bray indicated that her records show there will be a 20% increase in fuel over last year's fixed rates.

Mr. Currie asked for clarification on when to lock in on a price.

Discussion took place on the fluctuation of prices during the winter months last year.

Dr. Baumgartner mentioned that we would be getting a better price because of being a school district, a large consumer, and due to the consortium's buying status.

Upon a motion by Mr. Currie, second by Dr. Baumgartner, and on a vote of 5 to 0, it was

RESOLVED, That the Board approve and award the Montgomery County Intermediate Unit Joint Fuel bid as presented.

EXHIBIT B

Operations Committee

BUILDING AND MAINTENANCE

West Broad Street Elementary School – Modular Classroom Update

Mr. Gallagher presented an update on the modular classrooms at West Broad Street. He indicated that progress has been made, the butterfly garden has been cleared and work on a new swale will begin next week. Over the past ten years, the swale has flattened out, causing a build up of silt, which makes the swale ineffective. Mr. Gallagher indicated that he had crawled under the modulars himself to inspect the conditions and found everything dry under the modulars. Very little water was produced by the dehumidifiers placed in the classrooms and the vapor barriers remain in tact.

Dr. Parry asked for clarification regarding the location of the swale.

Dr. Baumgartner asked if we do periodic testing.

Mr. Gallagher indicated that testing was done last fall and the results were clean. We continue to do testing as recommended by the EPA.

A parent from West Broad Elementary School asked if it was determined if there was a structural issue and would the district allow an independent tester to come in.

Mr. Gallagher responded that there is no structural problem with the modular units and inspections will continue to be done by Mr. Keller and his custodial staff, EPA and the “Tools for Schools” Committee, and himself.

TRANSPORTATION

No report.

FOOD SERVICE

No report.

The next scheduled Operations Committee meeting will be held on Wednesday, August 16, 2006 at 7:30 PM in the Lowell A. Tinner Board Room of the Souderton Area School District Administrative Office Building, 760 Lower Road, Souderton, PA.

FINANCE COMMITTEE

Dr. Jack A. Parry, Chairperson

Committee Chairperson Report

Dr. Parry indicated that topics for discussion at the August 2, 2006 Finance Committee meeting will include, but not limited to the following:

Finance Committee

- Act 1 Requirements
 - a. Local Tax Study Commission
 - b. Budget Timeline Requirements

The next Finance Committee meeting will be held on Wednesday, August 2, 2006 at 6:30 PM in the Lowell A. Tinner Board Room of the Souderton Area School District Administrative Office Building, 760 Lower Road, Souderton, PA.

POLICY COMMITTEE
Tracy G. Cole, Chairperson

Mr. Gallagher reported in Mrs. Cole's absence.

Committee Chairperson Report

Mr. Gallagher indicated that at the July 19, 2006 Policy Committee meeting the committee discussed the following:

- Video Taping Board Meetings for Television Viewing
- Policy #913 – Non-school Organization/Groups/Individuals
- Policies #317.1, #417.1, and #517.1 – Terroristic Threats/Acts

Third Reading and Final Approval of Policy

Upon a motion by Mr. Brong, second by Dr. Baumgartner, and on a vote of 5 to 0, it was

RESOLVED, That the Board approve the Third Reading and grant approval of
Policy #113.2 – Behavior Support Plan as presented. **EXHIBIT C**

The next Policy Committee Meeting will be held on Wednesday, August 16, 2006 at 6:30 PM in the Lowell A. Tinner Board Room of the Souderton Area School District Administrative Office Building, 760 Lower Road, Souderton, PA.

MONTGOMERY COUNTY INTERMEDIATE UNIT
Tracy G. Cole, Representative

No report.

The next Montgomery County Intermediate Unit Board meeting is scheduled for Wednesday, August 23, 2006 beginning at 7:45 PM. The meeting will be held at the IU, 1605 West Main Street, Norristown, PA.

INDIAN VALLEY PUBLIC LIBRARY
Victor M. Verbeke, Representative

No report.

FEDERAL LEGISLATIVE REPORT

Tracy G. Cole, Representative

No report.

STATE LEGISLATIVE REPORT

Dr. Jack Parry, Representative

No report.

FEDERAL PROJECTS

No report.

REPORT OF THE SOLICITOR

No report.

UNFINISHED/NEW BUSINESS

David Lord, from Telford, commented on his concern regarding the change in graduation requirements. He cited several areas of a letter that was sent out to parents regarding this issue. He questioned the facts and asked the administration for clarification.

Dr. Parry indicated that the Board will ask the administration to make a comprehensive report on this issue.

ADJOURNMENT

With no further business to discuss, there was a motion by Mr. Currie, second by Dr. Baumgartner, and on a vote of 5 to 0, it was

RESOLVED, That the Board adjourn the meeting at 8:36 PM.

Souderton Area School District

Brenda Jones Bray
Board Secretary