

Instruction

Field Trips

Field trips are permissible when the experiences are part of the school curriculum and/or contribute to the District's educational objectives. No student trip shall significantly interfere with the educational routine of students who must remain in school.

Types of Field Trips:

- A. Educational: the Building Principal may authorize educationally related field trips. If transportation is required, students shall be charged for such transportation in an amount not to exceed the cost thereof which shall include a reasonable allowance for depreciation of the vehicles used.
- B. Interscholastic Activity Program: the Building Principal may provide transportation at school expense for school sponsored activities in which students participate. These activities include interscholastic athletics and other co-curricular activities.

All field trips must have the Superintendent or designee's prior approval, except International field trips must have the prior approval of the School Board. The Superintendent or designee shall analyze the following factors to determine whether to approve a field trip: educational value, student safety, parent concerns, heightened security alerts, liability concerns and equity concerns. On all field trips, a bus fee set by the Superintendent or designee may be charged to help defray the transportation costs.

Proper supervision by School District personnel shall be provided for all school sponsored student trips. Parents are permitted to assist in such supervision. Parents/guardians of students: (1) shall be given the opportunity to consent to their child's participation in any field trip, and (2) are responsible for all entrance fees, food, lodging, or other costs, except that the District will pay such costs for students who qualify for free school lunches. All non-participating students shall be provided an alternative experience. Any field trip may be cancelled without notice due to an unforeseen event or condition.

Privately arranged trips, including those led by District staff members, shall not be represented as or construed to be sponsored by the District or school. The District does not provide liability protection for privately arranged trips and is not responsible for any damages arising from them.

LEGAL REF.: 105 ILCS 5/29-3.1

CROSS REF.: 4.140, 6.10, 7.270

Adopted: August 14, 2012

Revised: October 28, 2014

Reviewed: May 3, 2022