

Souderton Area Community Education

Souderton Area School District
760 Lower Road, Souderton PA 18964

Phone: 215 721 1551
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COURSE PROPOSAL

SEMESTER: Fall Spring (Circle one) YEAR: _____

PROPOSED COURSE NAME: _____

INSTRUCTOR: _____

EMAIL: _____ PHONE: _____

IS THIS COURSE: NEW _____ REPEAT _____

COURSE DESCRIPTION: In-person Virtual (Circle one)

DATES TO RUN: _____

EVENING TO RUN: MONDAY _____ TUESDAY _____ WEDNESDAY _____ THURSDAY _____

NUMBER OF WEEKS/SESSIONS: _____ TIME: _____

SCHOOL LOCATION/TYPE OF CLASSROOM PREFERRED: _____

MAXIMUM NUMBER OF STUDENTS IN CLASS: _____

EQUIPMENT OR SUPPLIES NEEDED (PLEASE INCLUDE MATERIAL FEE/FOOD FEE and CLASS PREP TIME):

COVID 19 GUIDELINES: I agree to follow all COVID 19 Guidelines for the Souderton Area School District while teaching this class.

SIGNATURE: _____

DATE: _____

COURSE PROPOSAL FORM IS REQUIRED FOR BOTH A NEW AND REPEAT CLASSES.
APPLICATIONS FOR EMPLOYMENT **MUST** ACCOMPANY A COURSE PROPOSAL FOR NEW EMPLOYEES ONLY.