

MINUTES OF THE BOARD OF SCHOOL DIRECTORS  
LAMPETER-STRASBURG SCHOOL DISTRICT  
Administration Building  
1600 Book Road  
Lancaster, Pennsylvania 17602  
April 4, 2022

President Melissa S. Herr called the meeting to order at 7:30 p.m. and opened the meeting with the Pledge of Allegiance.

PRESENT: Board Members, Mr. Scott M. Arnst, Mr. David J. Beiler, Mr. James H. Byrnes, Mrs. Melissa S. Herr, Mr. Dustin D. Knarr, Mrs. Suzanne S. Knowles, Mr. Matthew E. Parido, Mrs. Audra R. Spahn, Mr. Andrew L. Welk; Superintendent, Dr. Kevin S. Peart; Assistant Superintendent, Dr. Andrew M. Godfrey; Business Manager, Mr. Keith A. Stoltzfus; Assistant Business Manager, Mrs. Amanda Allison; Administrators, Mrs. Karen L. Staub, Mr. William E. Griscom, Jr., Dr. Benjamin J. Feeney, Dr. Scott K. Rimmer, Ms. Eva G. Strawser, Mr. Jamie P. Raum, Mrs. Alicia C. Kowitz, Dr. Jeffrey T. Smecker, Dr. Michele B. Westphal; Administrative Assistant, Mrs. Mary E. Williams; Student Representatives, Miss Ella Horst and Miss Maggie Swarr; LNP reporter, Mrs. Donna Walker and visitors.

OPPORTUNITY FOR PUBLIC COMMENT ON AGENDA ITEMS

No comments.

MINUTES

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve the Minutes of the regularly scheduled meetings of March 7 and 21, 2022.

A voice vote was unanimous in favor of the motion.

COMMUNICATIONS AND RECOGNITION

Mr. Raum recognized March Students of the Month from Martin Meylin Middle School.

Dr. Feeney recognized March Pioneer Superlatives and Students of the Month from Lampeter-Strasburg High School.

Dr. Peart recognized students from Martin Meylin Middle School who have art displayed in the Board room of the administration building.

Dr. Peart shared the following communications:

1. Innacola, Lydia E. – a letter requesting change of dates for a leave of absence.
2. McMichael, Kathryn J. – a letter of resignation.

TREASURER'S REPORT – Mr. Keith A. Stoltzfus

Mr. Stoltzfus read the treasurer's report as attached to these Minutes.

Thereafter, Mr. Byrnes moved and Mrs. Spahn seconded the motion to accept the treasurer's report as submitted and to approve the payment of bills for the General Fund in the amount of \$4,571,885.19, Cafeteria Fund checks in the amount of \$108,221.83, High School Athletic Fund checks in the amount of \$1,109.86, Capital Reserve Fund checks in the amount of \$85,204.77, and Athletic Account Officials in the amount of \$1,209.60.

A voice vote was unanimous in favor of the motion.

ACADEMIC COMMITTEE – Mr. Matthew E. Parido, Chairperson

Dr. Godfrey reported that the Committee met earlier in the evening and reviewed a contract with LLVS and dual enrollment/concurrent enrollment opportunities. Dr. Peart presented current enrollment and future enrollment numbers. The Curriculum Overview Series presentation was tabled to the May meeting.

BUILDINGS AND GROUNDS COMMITTEE – Mr. David J. Beiler, Chairperson

Mr. Stoltzfus reported that the Committee met on March 21, 2022, and received an update on the proposed basketball court renovation by the Smith family. The Committee also received updates on the feasibility study and long-term planning, design work and permitting work on proposed projects.

BOARD OF REVIEW COMMITTEE – Mrs. Melissa S. Herr, Chairperson

No report.

FINANCE COMMITTEE – Mr. Dustin D. Knarr, Chairperson

Mr. Knarr reported that the Finance Committee will be meeting April 12, 2022.

PERSONNEL COMMITTEE – Mr. James H. Byrnes, Chairperson

Mr. Byrnes reported that the Committee met this evening and recommends all agenda items for approval.

CURRICULAR ISSUES AND FEDERAL PROGRAMS – Dr. Andrew M. Godfrey, Representative

Dr. Godfrey reported that Title I parent night took place in March. The evening included a served dinner and math games for families to play together.

LANCASTER COUNTY CAREER AND TECHNOLOGY CENTER – Mr. James H. Byrnes, Representative

Mr. Byrnes reported that Mr. Welk joined him at the last Lancaster County Career and Technology Center meeting and reported that the CTC is doing well.

LANCASTER-LEBANON INTERMEDIATE UNIT 13 – Mrs. Melissa S. Herr, Representative

Mrs. Herr shared that there has been a smooth transition from Dr. Barnhart to the new CTC director, Dr. Stem.

STUDENT REPRESENTATIVES – Miss Ella Horst, Miss Maggie Swarr

Miss Swarr reported on events at Lampeter Elementary School including Agriculture Literacy Week where students received agriculture lessons by high school students, a service-learning project coordinated by the PTO where students created pictures and cards for local home-town heroes, "Rock Your Socks" day for down syndrome awareness, and second grade International Night.

At Hans Herr Elementary School, Mrs. Fowler's students launched a mini business selling homemade dog treats in memory of their classmate. All money raised will be donated to the Yash Ghandi Foundation which is researching a cure for I-Cell Disease. Students had the opportunity to participate in Jump Rope for Heart and the Scholastic Book Fair.

At Martin Meylin Middle School, the Odyssey of the Mind team competed in the State competition at Lock Haven University. Mrs. Harber was thanked for leading the team. Along with March 14 being "Pi" Day, students had the opportunity to "pie" an administrator. Miss Swarr concluded her report sharing that the month of March ended with an all-school dance.

Miss Horst reported on events at Lampeter-Strasburg High School including the conclusion and success of winter sports teams, the start of spring sports, and the success of the spring musical production of *Anything Goes* and MiniTHON. Miss Horst congratulated Mrs. Janae McMichael for earning the 2022 Golden Owl Eastern Region award and shared about the Baked Ziti dinner fundraiser and Blood Drive held by the FFA to support MiniTHON in memory of Garden Spot FFA alumni, Tobias Leaman.

APPROVAL OF RESIGNATIONS

Mr. Byrnes moved and Mr. Welk seconded the motion to approve a resignation from Kathryn J. McMichael, agriculture teacher, Lampeter-Strasburg High School, effective June 8, 2022.

A voice vote was unanimous in favor of the motion.

APPROVAL OF EMPLOYMENT – PROFESSIONAL

Mr. Byrnes moved and Mr. Welk seconded the motion to approve the employment of Amy K. Chura as an extended substitute health/physical education teacher at Lampeter-Strasburg High School effective on or about May 2, 2022,

through the end of the 2021-2022 school year. Her daily compensation will be \$294.08 based upon Step 1, Level B, of the District compensation agreement.

A voice vote was unanimous in favor of the motion.

#### APPROVAL OF EMPLOYMENT – SUPPORT

Mr. Byrnes moved and Mr. Welk seconded the motion to approve the employment of the following individuals in support or non-permanent positions:

- a. Melissa K. Heisler to be employed as a kitchen helper at Martin Meylin Middle School. Ms. Heisler will become a category D support employee and will be compensated hourly at \$14.50 retroactively effective to March 21, 2022.
- b. Dana L. Henry to be employed as a special education teacher assistant at Martin Meylin Middle School. Ms. Henry will become a category C support employee and will be compensated hourly at \$12.64 retroactively effective to March 30, 2022.
- c. Ernest L. Houck to be employed as a part-time custodian at Lampeter-Strasburg High School. Mr. Houck will become a category D support employee and will be compensated hourly at \$12.28 retroactively effective to March 23, 2022.

A voice vote was unanimous in favor of the motion.

#### APPROVAL OF CHANGE OF STATUS

Mr. Byrnes moved and Mr. Welk seconded the motion to approve a change of status for the following individuals:

- a. Kristen J. Beiler, special education teacher assistant, Lampeter Elementary School. Ms. Beiler will become the elementary library assistant at Lampeter Elementary School effective April 5, 2022. She will remain a category C support employee with no change in compensation.
- b. Aubrey C. Smith, SACC aide, Lampeter Elementary School. Ms. Smith will have a decrease in annual hours from 1499 to 320 hours and become a category E support employee retroactively effective to March 21, 2022. Her compensation will remain the same.

A voice vote was unanimous in favor of the motion.

#### APPROVAL OF ADDITIONAL ASSIGNMENT

Mr. Byrnes moved and Mr. Welk seconded the motion to approve an additional assignment for the following individuals:

- a. Gloria J. Cissne-Pawlson, personal care assistant, Hans Herr Elementary School. Ms. Cissne-Pawlson will have an additional assignment of 180 annual hours as a SACC group supervisor at Hans Herr Elementary School retroactively effective to March 21, 2022. She will remain a category C support employee with no change in compensation.
- b. Julie P. Garcia, SACC assistant group supervisor, Lampeter Elementary School. Ms. Garcia will have an increase in annual hours from 1200 to 1499 hours retroactively effective to March 14, 2022. She will remain a category C support employee with no change in compensation.

A voice vote was unanimous in favor of the motion.

#### APPROVAL OF CORRECTION TO ADDITIONAL ASSIGNMENT HOURLY RATE

Mr. Byrnes moved and Mr. Welk seconded the motion to approve a correction to compensation for the additional assignment for Kimberly Jacoby. Ms. Jacoby's compensation will remain at an hourly rate of \$16.19 retroactively effective to February 21, 2022.

A voice vote was unanimous in favor of the motion.

#### APPROVAL OF LEAVE OF ABSENCE

Mr. Byrnes moved and Mr. Welk seconded the motion to approve a revision to the leave of absence dates for Lydia E. Innacola, 3rd and 4th grade counselor, Hans Herr Elementary School. Ms. Innacola was previously approved for a

leave of absence to begin effective on or about May 3, 2022, through January 2, 2023. Her leave will now be retroactively effective from March 13, 2022, through November 28, 2022.

A voice vote was unanimous in favor of the motion.

APPROVAL OF TEACHERS FOR EXTENDED SCHOOL YEAR (ESY) SPECIAL EDUCATION SERVICES

Mr. Byrnes moved and Mr. Welk seconded the motion to approve the following teachers to provide special education extended school year services at various district locations and based upon student IEPs, paid at their per diem rates, effective June 27, 2022, through August 4, 2022, as needed:

Class-based ESY:

Canty, Kristina A.  
Fowler, Teresa J.  
Henry, Christi L.  
Shoffler, Lynn D.

Home-based (1:1) ESY:

Bohanan, Christine S.  
Frick, Nora B.  
Gramley, Melissa M.  
Harnish, Katrina J.  
Kortright, Brittany L.  
Lau, Elizabeth D.  
Lebo, Emily A.  
Miller, Alicia M.  
Schatzmann, Michelle L.  
Sidorov, Abbey E.  
Swarr, Jeffrey P.  
Welsh, Rachel M.  
Witmer, Olivia M.

A voice vote was unanimous in favor of the motion.

APPROVAL OF A SUPPLEMENTAL CONTRACT

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve a 2021-2022 supplemental contract to be awarded to Darren Pray – Lacrosse – Boys – 1st Assistant – 70% – \$2,936.92.

A voice vote was 8:0:1 in favor of the motion. Mr. Knarr abstained from the vote.

APPROVAL OF BEFORE-SCHOOL/AFTER-SCHOOL NURSES

Mr. Byrnes moved and Mr. Welk seconded the motion to approve before-school/after-school nurses at \$25 per hour retroactively effective to February 22, 2022, as follows:

Bitler, Donna S.  
Fliegel, Pamela S.  
Rimert, Jennifer M.  
Vestermark, Mary R.

A voice vote was unanimous in favor of the motion.

APPROVAL OF SUBSTITUTES

Mr. Byrnes moved and Mr. Welk seconded the motion to approve 2021-2022 substitutes in their respective capacities, as follows:

Certified Substitute

Beekler, Samantha J.  
Piro, Anna M.

Grades PK-4 – Millersville Student  
Grades PK-4 – Millersville Student (retroactively effective to March 25, 2022)

Emergency Certified Substitute

Buchanan, Terry L.  
Spinosa, Tatiana R.  
Staley, Kristin M.  
Young, Zachary B.

All Instructional Areas PK-12  
All Instructional Areas PK-12  
All Instructional Areas PK-12  
All Instructional Areas PK-12

Support Staff Substitute

Bleecher, R. Scott                      Van driver  
Heyser, William M.                      Van driver

A voice vote was unanimous in favor of the motion.

APPROVAL OF VOLUNTEERS

Mr. Byrnes moved and Mr. Welk seconded the motion to approve 2021-2022 volunteers:

Pearce, Dawn  
Thomas, Jared D.

A voice vote was unanimous in favor of the motion.

APPROVAL OF SOFTWARE AGREEMENT WITH CENTRAL SUSQUEHANNA INTERMEDIATE UNIT (CSIU)

Mr. Welk moved and Mrs. Knowles seconded the motion to approve a renewal for financial software in the estimated annual amount of \$25,492 with CSIU.

A voice vote was unanimous in favor of the motion.

APPROVAL OF APPOINTMENT OF LOCAL AUDITOR

Mr. Beiler moved and Mr. Parido seconded the motion to approve the appointment of BBD, LLP, to perform the audit of District financial records for the fiscal year concluding June 30, 2022. The fixed fee of \$22,500 is outlined in the engagement letter from BBD, LLP, as posted.

A voice vote was unanimous in favor of the motion.

APPROVAL OF SPONSORSHIP AGREEMENTS

Mr. Welk moved and Mr. Byrnes seconded the motion to approve of corporate sponsorship renewal agreements for the Lampeter-Strasburg School District as follows and as posted:

- a. Shultz Transportation – Multi-use turf field
- b. UPMC – Lampeter-Strasburg stadium scoreboard

A voice vote was unanimous in favor of the motion.

APPROVAL OF FIELD TRIP

Mrs. Knowles moved and Mr. Beiler seconded the motion to approve an overnight field trip for a Lampeter-Strasburg High School student to PMEA Future Music Educators. Kalahari Resort and Conference Center, Pocono Manor, PA, from April 6 to April 9, 2022.

A voice vote was unanimous in favor of the motion.

APPROVAL OF UPDATED POLICIES (FIRST READING)

Mr. Arnst moved and Mrs. Knowles seconded the motion to approve updated policies (first reading) as follows and as posted:

- a. Policy 103                      Discrimination/Title IX Sexual Harassment Affecting Students with attachments
- b. Policy 104                      Discrimination/Title IX Sexual Harassment Affecting Staff with attachments
- c. Policy 113.2                      Behavior Support
- d. Policy 247                      Hazing with attachments
- e. Policy 249                      Bullying/Cyberbullying with attachments
- f. Policy 325                      Dress and Grooming

A voice vote was unanimous in favor of the motion.

APPROVAL OF POLICY (FIRST READING)

Mr. Byrnes moved and Mr. Welk seconded the motion to approve Policy 218.3 Discipline of Student Convicted/Adjudicated of Sexual Assault (first reading), as posted.

A voice vote was unanimous in favor of the motion.

OLD BUSINESS

Mrs. Herr reminded the Board that the Board retreat will take place Tuesday, April 5 and shared some of the agenda items.

OPPORTUNITY FOR PUBLIC COMMENT

No comment.

ADJOURNMENT

The meeting was adjourned at 8:23 p.m.

Mary E. Williams  
Secretary