



**WEST HARTFORD HISTORIC DISTRICT COMMISSION**  
**Town Hall - Room 312**  
**Monday, February 28, 2022 at 7:30 p.m.**  
**Special Meeting - Minutes**

**Commissioners Present:**

Pam Howard, Vice-Chair  
Cynthia Cormier, Member  
Julie Harris, Alternate  
Sherri Schwartz, Alternate

**Commissioner Not Present:**

Mitch Lewis, Chair  
Andrei Tarutin, Member  
Karl Fransson, Alternate

Ms. Howard called the West Hartford Historic District Commission (“WHHDC”) to Order at 7:47 p.m.

**NEW APPLICATIONS**

1. Ms. Howard introduced the Lucas Certificate of Appropriateness (“COA”). **Charles Lucas, owner of 1590 Boulevard**, along with his neighbor Graham Chase, came before the WHHDC to discuss the COA to renovate the rear porch doorway overhang at the back of the house. Mr. Lucas shared his proposal to renovate the rear doorway overhang to a shed roof style which he feels is more stylistically and architecturally consistent with the rest of the house. The work is to be done using wood pillars and asphalt shingles as well as wood or wood clad or vinyl windows, being a rear exposure minimally visible site. Motion to approve the window COA was made and seconded.

**Seated: Howard, Cormier, Harris, and Schwartz.**

**Vote: Unanimously approved**

The **motion is carried** and Commissioner Lewis will inform the Building Department at the next earliest convenience.

## ADMINISTRATIVE MATTERS

2. **WHHDC Meeting Minutes:** The WHHDC Commissioners reviewed the January 12th, 2022 Special Meeting Draft Minutes.

Motion to approve the Meeting Minutes, was made and seconded.

**Seated: Howard, Cormier, and Harris**

**Vote: Unanimously approved**

The **motion is carried** and Commissioner Lewis will inform the Town Clerk's Office.

3. **Commissioners' Concerns and Comments:**

The WHHDC is continuing to look for a new Commissioner.

There was some question as to what constitutes a quorum given four Commissioners are present for today's meeting. Citing that Commissions of seven require four for a quorum, the meeting moved forward.

4. **Public Comment:**

None.

5. **Adjournment:** Motion to adjourn the meeting was made and seconded. Vote to adjourn the meeting was unanimously approved. The meeting adjourned at 8:23 p.m.

Respectfully submitted,  
Pam Howard, Vice-Chair  
Historic District Commission  
West Hartford, CT