



Exhibit 2122.174

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Commitment, Excellence, Community

**PLEASANT HILL SD #1
SCHOOL BOARD MEETING MINUTES**

Monday, April 18, 2022; 7:00 p.m.

Stream live at <https://www.youtube.com/channel/UCyjFOvylD3uqPG7QXxub4qQ/featured>

1.0 CALL TO ORDER

Board Chair John Oldham called the April 18, 2022 Board Meeting to order at 7:00 p.m. Board Members present were Vice Chair Stephen Hammond, Wylda Cafferata, Rusty Rexius, and Drew Gottfried. Others present were Superintendent Scott Linenberger, Business Manager Sheri Longobardo, and Board Secretary Courtney Wilson.

Wylda Cafferata read the Mission Statement.

2.0 ADDITIONS OR DELETIONS TO THE AGENDA

3.0 INTRODUCTIONS & ATTENDANCE AT PREVIOUS BOARD MEETING

There were six people onsite at the April 4, 2022 board meeting and three online viewers.

There were no audience members present at the April 18, 2022 board meeting.

4.0 APPROVAL OF MINUTES

4.1 Approve April 4, 2022 Board Meeting Minutes (Exhibit 2122.168)

The April 4, 2022 Board Meeting Minutes were approved by consensus as presented.

5.0 CONSENT AGENDA

5.1 Board Resolution – Teacher Appreciation Week (Resolution 2122.169)

Wylda Cafferata moved to approve Board Resolution declaring Teacher Appreciation Week May 2-6, 2022. Rusty Rexius seconded the motion. The motion passed unanimously.

6.0 REPORTS & DISCUSSION ITEMS

6.1 Quarterly Reports

6.101 Facilities/Maintenance Report (Exhibit 2122.170)

Superintendent Linenberger presented the Facilities/Maintenance Report. The district is currently updating HVAC units that were not covered in the bond. These include the Wood shop, metals shop, art room, and classrooms in this wing. The district is in the process of getting bids for replacing HVAC units in the Music Complex, and Student Center to be replaced in the 2022-23 Fiscal Year.

Nearly four hundred old/broken bleacher seats were replaced at the PHHS Gym.

Roofing was updated on the Preschool, Track Shed, and Batting Cage/Forestry Building.

6.102 Financial Report – Q3 (Exhibit 2122.171 a-d)

Included in the board packet is the monthly expenditures/revenues report.

The quarterly report includes year-to-date information, encumbrances, and projections for the year. This information will be a starting point for the upcoming budget season, including the Ending Fund Balance and the projected over/under budget amount.

The Cash and Investment report shows additions and disbursements for the quarter.

The Reserves and Special Revenue Funds reflects resources and expenditures after the remaining budgeted transfers (\$640,000) were made in March.

April 15, 2022 was the deadline for purchase order submissions, allowing for more precise projections for the upcoming budgeting process.

The board meeting on May 2, 2022 will include the Budget Orientation. Three new budget committee members will be present. These three new members have met with the Business Manager for an initial training session. The Budget Orientation is an overview of how the budget process works and what the Budget Committee's role in the process is. May 16, 2022 will be the first official Budget Meeting.

Board members act as both board and Budget Committee members. The committee is advisory, the board may override suggestions if it deems necessary.

6.2 Superintendent's Report

6.201 Enrollment Report – Q3 & April (Exhibit 2122.172 a & b)

Third quarter enrollment figures reflects a total enrollment of 950 students. The district third quarter enrollment numbers peaked in the 2018-19 year. The number of students returning after the Covid-19 mask requirement was removed is lower than expected, not just for PHSD, but other surrounding districts as well.

The monthly report shows a slight increase in student numbers each month since January.

6.202 Covid-19 Update

A few US cities have seen a slight increase in case count, but overall, hospitalizations remain low. In the state of Oregon all counties are in the low range for outbreaks. The primary concern is that home testing results are not reported to the county/state.

The Oregon Department of Education (ODE) intends to end the Ready Schools Safe Learners (RSSL) for the 2022-23 school year. Districts will continue to review and update their Communicable Disease Plans as well as submit Covid-19 management plans. These submissions shall include prevention/detection/response/recovery plans; ensuring continuity of learning and instruction for all students during and after a communicable disease event; and how districts will communicate the plans to staff, students, families, and community.

Vaccination requirements for school staff will remain in place. The current rule requires staff to be vaccinated or have an approved medical or religious exception. Discussions regarding staff needing to be considered "up to date" on their vaccination status are still in progress.

It does not appear that OHA will required Covid-19 vaccinations for students in the 2022-23 school year.

6.203 Strategic Planning (Exhibit 2122.173 a-f)

Superintendent Linenberger reached out to Vincent Adams, an OSBA trainer, and Jerry Colonna, retired Superintendent of Beaverton SD.

Mr. Colonna sent three copies of plans (for Culver, Dallas, and Gervais School Districts) along with a template contract for his training and plan development services.

Mr. Adams included the OSBA timeline and a sample of costs for board training on strategic planning as well as plan development assistance.

Board member Wylda Cafferata shared that her preference would be to grow the Pleasant Hill Improvement Plan Team (PHIP) to include more community members. Ms. Cafferata would like to see the PHIP team have a larger involvement in the strategic planning process, but the examples submitted by Mr. Colonna and Mr. Adams were not examples that she believes would be fitting for PHSD.

Discussion about hesitancy around these trainings included wanting to make sure an OSBA trainer would be compatible and would help develop a plan tailored to PHSD. Long-term goals, plans, and direction are valued and beneficial for PHSD. Superintendent Linenberger plans to reach out to Mr. Adams and Mr. Colonna to request a presentation at an upcoming board meeting. The PHIP team will review these presentations (either virtually or in-person) and present their thoughts on how to move forward. Mr. Linenberger will also reach out to other districts for their input on the benefits of this process.

7.0 PUBLIC FORUM –

Individuals who are onsite: During this portion of the Board Meeting, members of the public are specifically invited to present items of commendation and/or concerns. At the discretion of the Board Chair, further public participation may be allowed at the time specific agenda items are under consideration by the Board (District Policy BDDH).

Individuals who are viewing online: PHSD posts the upcoming agenda on our website www.pleasanthill.k12.or.us the Friday before regularly scheduled Monday school board meetings. This will allow for public comment prior to the board meeting. Please click on the tab provided to share your comment(s) for the school board to consider at the upcoming meeting.

As a reminder, pursuant to the District's public comment policy, any person who has been invited to speak during public comment must state their first and last name prior to addressing the school Board. This applies to all individuals, regardless of whether you're participating in public comment in-person or online. Failure to comply with this policy may result in the denial of the opportunity to participate in public comment.

Personnel matters may not be discussed in public at a School Board meeting. Members of the public who have personnel concerns or commendations should share them directly with the district superintendent.

There were no public comments.

8.0 BOARD ACTION ITEMS

There were no Board Action Items.

9.0 FUTURE BOARD MEETINGS

- Board Meeting (Budget Orientation) – May 2, 2022; 7:00pm
- Board Meeting & Budget Committee Meeting – May 16, 2022; 7:00pm
- Board Meeting & Budget Committee Meeting – June 6, 2022; 7:00pm
- Budget Committee Meeting (If Needed) – June 13, 2022; 7:00pm
Board Chair Oldham reiterated that this meeting will only be held if the Budget Committee has not completed its discussion to approve the 2022-23 budget.


- Budget Hearing & Board Meeting – June 20, 2022; 7:00pm

10.0 ANNOUNCEMENTS/OTHER

- Resignation of Rachel Claric, English/LA Teacher, PHHS

The board secretary will brainstorm ideas for how the board can show their appreciation for teachers and staff during Teacher Appreciation Week, including coffee gift cards, or something similar.

11.0 ADJOURNMENT – 7:37 p.m.

Signed:  , this 2 day of May, 2022.
John Oldham, Board Chair