

**Bath County School District  
Crossroads Elementary School  
School-Based Decision Making Policy**

**Council Policy Type (Check one)**

By-Laws (Council Operational Policies)

**Function (School Operational Policies)**

**Policy Number**

**10 – 46**

**Policy Topic Description**

School Schedule

**Policy Statement**

Scheduling shall mean the development of an overall master plan for using time within the school day as set by the state and local board of education and the use of time over the span of the week, the grading period, and/or the school year.

The principal will be responsible for creating a master schedule that will define the structure of the day.

The master schedule shall be submitted to the SBDM council for approval.

After the schedule is adopted, the principal (or principal's designee) may alter the schedule if staffing, enrollment, CSIP or other unforeseen issues arise that require adjustment.

It shall be the responsibility of the Principal to ensure that interruptions during instructional time do not occur unless an emergency situation occurs.

**Date Adopted** September 14, 2010

Signature Lisa Linam  
Council Chairperson

**Date Revised/ Updated/ Amended** 5/11/21 LRJ