

**Windsor Southeast Supervisory Union
School Board Meeting
Monday, April 25, 2022
Draft Minutes**

Present at the meeting (in-person and virtual):

Board: Nicole Buck, Elizabeth Burrows, Davis McGraw, Amy McMullen, Nancy Pedrick, Annemarie Redmond, Rebecca Roisman, Beth Roy, Colleen Spence, Bill Yates, Mark Yuengling

Admin: Katie Ahern, Jenifer Aldrich, David Baker, Christine Bourne, Colleen DeSchamp, Larry Dougher, Patti Gray, Angela Ladeau, Lyndsie Perkins, Brittany Preston

Public: See attached list of attendees

[Meeting video from 4/25/22](#)

- I. **Call to Order** at 6:32 p.m. by Amy McMullen.

- II. **Changes/Additions to the Agenda**
 - ESSER and SU agenda items moved to May meeting
 - Elizabeth will follow up on SU consolidation in June

- III. **Approval of Minutes**
 - a) March 28, 2022
Colleen Spence moved to accept
Rebecca Roisman seconded
Minutes approved 10-0-2 (2 abstentions)

 - b) April 18, 2022
Colleen Spence moved to accept
Beth Roy seconded
Minutes approved 9-0-3 (3 abstentions)

- IV. **Public Participation/Announcements**
 - Michael Quinn of Windsor, retired Hartford teacher, thanked Elizabeth Burrows for her work in legislature regarding sexual orientation.
 - Amy McMullen reminded SU board members to check SU email about upcoming meetings and state-generated information.
 - Daniel Worts clarified his position on the conflict of interest issue regarding Elizabeth Burrows.

V. Superintendent's Report

- a) Four Equity Audit Proposals were returned; SU is partnering with Springfield to secure a better price from auditor. The decision was made to select three members—one member from each of the local districts—and a couple task force members.
- b) Teacher and at-will individual contracts were due back April 15; there were a couple requests for extensions, which were granted. Support Staff contracts are due back April 30.
- c) Last day of school is a noon dismissal on June 17
- d) SU Financials: Central Office ~\$33,000 surplus; Special Ed ~\$22,000 surplus; Early Ed ~\$102,000 surplus; total SU surplus \$157,813. Special Ed expenditure report to be added but will likely end with modest surplus; normally used formula will likely be used to credit.
- e) Equity & Anti-Racism Task Force will meet before the end of the year. David will send out information to help prioritize Action Steps. Mary Gannon's work is promising at the SU level. They're trying to establish board dates now, so board members should complete Doodle poll. The training series is specifically for the board but any educators and members of the public can attend, after dates are established for the board.

VI. Items for Discussion

- a) Administrative Salaries: Bill Yates asked for approval of the board to investigate the issue; added to Items for Action. David will activate the negotiating committee with Bill's lead.
- b) Community Forum: It was confirmed that it would be better to do at the local level and will accommodate both a virtual and in-person audience. The board discussed topics that will be relevant to the SU versus individual districts, what the board is and does, and how to communicate the Strategic Plan. The board is seeking at least three volunteers to look at dates and location for forum. Davis McGraw will arrange for Windsor-On-Air to assist.
- c) Finance & Operations presented by Larry Dougher, who discussed mission; human resources regarding payroll processing and digital time cards (training is available), which has improved efficiency and accountability; buildings and grounds (next is Weathersfield, May 19; SU featured by Efficiency Vermont for optimal air-quality standards); business services: all budgets adopted and passed, reconciliation of food balances, cross-training with AP, eFinance difficulties; food services: community dinners on May 25; free breakfast/lunch in flux—watching in legislature; IT services: bullpen format, PowerSchool +SNAP (nursing software), camera roll-out; moving forward: slide was presented with the names of all personnel for business services, building and grounds, human resources, food services, and IT services. WSESU thanked and congratulated individuals on their retirements.
- d) Equity Work Update: David emphasized being diligent about Doodle poll and meetings.
- e) FY23 Calendar (release days and other issues): Four rather than eight noon-release days for 2022-23: Oct 7, December 5, February 7, and May 5. Legislature pushing for universal calendars.
- f) Policies
 - Second Reading of C14: Policy on Section 504 and ADA Grievance Protocol for Students & Staff: boilerplate, required by law; actual names and emails will be removed and prepared for final reading for May meeting
 - Review of C8: Policy on Pupil Privacy Rights: Bill Yates expressed concern about the policy being overly complicated and confusing. Amy McMullen agreed to discuss the matter with a policy person at VSBA and bring it back in May.

VII. Items for Action

- a) Interim Superintendent Interview Process (for July 1, 2022 until June 30, 2023): Designate Board Member and Administrator to collect materials and set dates: Jenifer Aldrich will work with Elizabeth Burrows to develop questions and set dates and times for the interviews, and get input and feedback from other board members, teachers and staff.
- b) To appoint a committee to review Equity Proposals: David will reach out to all board members from each district for volunteers.
- c) To set up a committee to review administrative salaries:
Nancy Pedrick moved to authorize Bill Yates and the negotiating team to work on the structure.
Rebecca Roisman seconded.
The motion passed unanimously.
- d) To authorize funds for the VSBA consultant: tabled until May meeting.

VIII. Setting the Next Agenda

- Hiring policy
- VSA policy C28
- Curriculum updates
- Summer Academy
- Update on meeting dates for equity proposals committee and community forums; and identifying someone from VSBA.

IX. Executive Session (VSA.T11 Section 313) if needed: None needed

X. Adjournment

Colleen Spence moved to adjourn

Mark Yuengling seconded

Passed unanimously; meeting adjourned at 9:21 p.m.

WSESU School Board Meeting 4-25-22
Attendance

First name	Last name	Duration	Time joined	Time exited
Katie	Ahern	2 hr 51 min	6:32 PM	9:22 PM
Jenifer	Aldrich	1 hr 58 min	6:26 PM	8:32 PM
David	Baker	3 hr 1 min	6:21 PM	9:22 PM
Christine	Bourne	2 hr 52 min	6:30 PM	9:22 PM
Nicki	Buck	1 hr 8 min	7:10 PM	8:17 PM
Nicole	Buck	50 min	8:32 PM	9:22 PM
Elizabeth	Burrows	2 hr 52 min	6:29 PM	9:22 PM
Justin	Burrows	1 hr 28 min	7:12 PM	8:40 PM
Julie	Cahoon	2 hr 53 min	6:28 PM	9:20 PM
Colleen	DeSchamp	2 hr 16 min	6:49 PM	9:04 PM
Casey	Dillingham	1 hr 31 min	7:09 PM	8:40 PM
Larry	Dougher	2 hr 53 min	6:30 PM	9:22 PM
Annalise	Ennis	2 hr 24 min	6:56 PM	9:19 PM
Heather	Findlay	1 hr 37 min	6:29 PM	8:06 PM
Kristin	grace	1 hr 32 min	6:28 PM	8:00 PM
Patti	Gray	2 hr 23 min	6:31 PM	8:55 PM
Ann	Griffing	6 min	7:35 PM	7:42 PM
Courtney	Hillhouse	1 hr 26 min	6:47 PM	8:13 PM
Tera	Howard	2 hr 17 min	6:31 PM	8:48 PM
Meredith	Kelley	2 hr 49 min	6:33 PM	9:22 PM
Angela	Ladeau	2 hr 49 min	6:33 PM	9:22 PM
Davis	McGraw	2 hr 54 min	6:28 PM	9:22 PM
Amy	McMullen	2 hr 33 min	6:26 PM	8:58 PM
MASD	Meeting Owl	2 hr 56 min	6:26 PM	9:22 PM
David	Morin	1 hr 30 min	6:31 PM	8:02 PM
Sara	Morin	1 hr 56 min	6:30 PM	8:26 PM
Christine	Osgood	1 hr 47 min	6:29 PM	8:16 PM
Nancy	Pedrick	2 hr 31 min	6:51 PM	9:22 PM
Lyndsie	Perkins	2 hr 27 min	6:29 PM	8:56 PM
Brittany	Preston	2 hr 55 min	6:27 PM	9:22 PM
Hudson	Ranney	1 hr 11 min	7:01 PM	8:13 PM
Annemarie	Redmond	2 hr 53 min	6:29 PM	9:22 PM
Rebecca	Roisman	2 hr 53 min	6:29 PM	9:22 PM
Beth	Roy	2 hr 51 min	6:31 PM	9:22 PM
Katy	Sawyer	1 hr 4 min	6:28 PM	7:33 PM
Colleen	Spence	3 hr 2 min	6:20 PM	9:22 PM
Daniel	Worts	1 hr 43 min	6:35 PM	8:17 PM
Bill	Yates	2 hr 49 min	6:33 PM	9:22 PM
Mark	Yuengling	2 hr 50 min	6:32 PM	9:22 PM