

Central Davis Junior High Community Council Meeting

Minutes

March 14, 2022

4:30 p.m.

Central Davis Junior High

In Attendance: Conducting – Kyle Roche, Chair, Parent-Member
Dr. Lori Hawthorne, Principal
Celia Larson, Vice Chair, Parent-Member
Nicole Roche, Secretary, Parent-Member
Michael Lambert, Parent-Member
Debbie Mulholland, Parent-Member
Jennifer Perry, Parent-Member
Ismar Vallecillos, Parent-Member
Katie Barber, Teacher-Member (via Zoom)
Rachel Nightengale, Teacher-Member

Absent: Renae Curtis, PTA Representative

Visitor: Delain Orth, Teacher

1. Welcome

The meeting began at 4:32 p.m. Chair Kyle Roche welcomed the members of the Central Davis Community Council (CDCC).

2. Approval of February 7, 2022 Minutes

Chair Roche presented the proposed minutes for the February 7, 2022 meeting. Principal Lori Hawthorne made a motion to approve the proposed February 7, 2022 CDCC minutes. The motion was seconded by Parent-Member Michael Lambert. The motion passed without objection.

3. Current LAND Trust Accounting

Chair Roche turned the time over to Dr. Lori Hawthorne to provide a current accounting of the LAND Trust funds. A February accounting had not been presented due to the short time frame between the January and February meetings. Dr. Hawthorne updated the CDCC on the LAND Trust accounting. She explained some fluctuations may be due to refunds. A question was asked about the AP Program funding. Dr. Hawthorne explained that they would be looking at which students have paid for the test closer to the test. Additionally, funds may be used for a stipend to compensate teachers for Saturday study sessions. There is also an AP Institute for teachers over the summer that the funds may go towards. Any additional funds left over may be used towards getting the new AP Computer Science course up and running for the fall.

Goal # 1: Engagement:

The Evaluate Davis average of “evident” (or higher) ratings related to personalized learning, student engagement, and/or use of technology across teaching and digital learning observation items will increase to a point equal to or exceeding district average.

The teacher evaluation protocol in the Davis School District is known as “Evaluate Davis”. The classroom observation portion of Evaluate Davis has four (4) Indicators – Plan, Teach, Check, Environment – and 34 teaching observation items and 24 digital learning observation items. Some of these observation items are directly associated with personalized learning, student engagement, and/or, the use of technology in the classroom. To measure this goal, we will use Evaluate Davis observation data, specifically in enumerated indicators outlined in the TSSP.

- Engages students in a variety of best practice instructional strategies and learning activities.
- Utilizes a variety of informative checks to guide immediate adjustments during instruction and/or guide reteaching or enrichment activities.
- Provides opportunities for students with diverse learning needs to demonstrate understanding.
- Provides specific, timely, and ongoing, formative feedback to inform students of progress.

LAND Trust Funding associated with this goal: \$69,952.17

Engagement as of February 2022			
Budget Category	Description	Expenditure	Spent
Library	Updating school’s library collection	\$7,000.00	\$4,794.45
FBLA	Membership and Competition Fees for Future Business Leaders of America	\$494.00	\$154.50
Reality Town	Curriculum Packets	\$1,067.00	\$2,096.30
ASC Class	Classroom Supplies	\$500.00	\$469.46
Hope Squad	Educate students about positive behaviors, provide opportunities to make new friends, and promote social emotional learning	\$2,000.00	\$1,752.43
AP Program	supplement the AP Testing Fee; fund instructional supplies unique to the AP classes and support teacher efforts outside of the contract day	\$3,500.00	\$0.00
Smart Music	subscription for each student	\$2,212.00	\$2,561.49
Technology	iPads & protective accessories	\$6,940.00	\$2,392.00
Music Tutors	Remediation for struggling instrumental students	\$2,800.00	\$1,085.00
Band Instruments	Mallet Instruments	\$5,000.00	\$5,005.00
Technology	Refresh Support	\$21,953.67	\$21,953.67
Audio Enhancements	Complete installation in all classroom spaces (\$13,732.50)	Funded fully by district	
	Musical – Royalty Rights for 2022 Production	\$1,000.00	\$855.00
	Musical – 2022 Pay for Director and Assistants	\$5,000.00	\$0.00
	Brain Heart World Lifetime public screening license fee for school	\$300.00	\$299.00

	Augmented Reality Sandbox – DIY kit (doesn't include cost of sandbox or sand which aren't as furniture)	\$4,000.00	\$4245.00
	Total:	\$67,199.17	\$47,663.30

Goal # 2: Academic Proficiency

- 93% of ninth grade students will exit Central Davis Junior High on track for graduation (7+ credits).
- 90% of all seventh and eighth grade students will pass all classes.

LAND Trust Funding associated with this goal: \$42,000.00

Academic Proficiency as of November 2021			
Budget Category	Description	Expenditure	Spent
Salaries & Benefits	Cub Skills, Mentor, Math Tutor	\$42,000.00	\$17,898.71
	Total:	\$42,000.00	\$17,898.71

Goal #3: Common Formative Assessment

During the 2021-2022 school year, Central Davis Junior High will develop common formative assessments (CFAs) for writing across the various content areas and train the teaching staff in writing and assessing those areas.

LAND Trust Funding associated with this goal: \$11,000.00

Common Formative Assessment as of November 2021			
Budget Category	Description	Expenditure	Spent
Salaries & Benefits	Teacher Committee	\$11,000.00	\$7,052.50
	Total:	\$11,000.00	\$7,052.50

4. Continue TSSP Budgeting Discussion

Chair Roche reminded the CDCC that a tentative budget was approved for the 2022-23 TTSP was approved at the last meeting; however, because the CDCC did not have all of the information needed to pass a budget at the last meeting, it had agreed that this was a starting point for the final discussion and approval at the current meeting, so anything in the tentative budget could be subject to change. He then turned the time over to Dr. Hawthorne to finish the TTSP Budgeting Discussion.

The new funding amount for next year is now available. The LAND Trust amount has now been disclosed and will be \$128,849.00 for CDJH for the 2022-23 school year.

Chair Kyle Roche asked for the Administration's updated requests for funding. The requests changed based on additional information. Funding the position of Student Success Coordinator was requested instead of funding the Teacher Writing Committee, but was a wash as both were \$11,000.00. Further, an additional \$5,603.00 was requested on top of the previously-approved

\$9,000.00 to supplement the technology refresh program, bringing the total request to \$14,603.00.

In a previous meeting, the following teacher grants were funded from this year’s budget due to a reallocation of funds: Request #5 - Counseling Center request for school supplies at \$690.00, and Request #8 - Special Education Library request for Hi-Lo Reading Books at \$500.00.

Dr. Hawthorne read an email response from Dr. Christine Wolf answering several questions the CDCC had about her proposal, particularly about instrument rental. The amount requested for Smart Music was increased by \$550.00 to \$3,850.00 accommodate the growth of the band program next year.

With the finalized number from the LAND trust, the CDCC reevaluated the teacher grants. The CDCC decided to reduce the amount funded for the Math Software, as a grant from the STEM fountain will hopefully pay for a good deal of the cost. It was decided to reallocate those funds for an additional Student Success Coordinator position.

Vice-Chair Celia Larson made a motion to approve the budget as proposed after discussion. Parent-Member Debbie Mulholland seconded the motion. A roll call vote was held as the vote was regarding a financial matter, consistent with CDCC bylaws.

Name	Yea/Nay	Name	Yea/Nay
Lori Hawthorne	Yea	Jennifer Perry	Yea
Kyle & Nicole Roche	Yea	Ismar Vallecillos	Yea
Celia Larson	Yea	Renaë Curtis	Absent
Michael Lambert	Yea	Rachael Nightengale	Yea
Debbie Mullholland	Yea	Katie Barber	Yea

The vote passed without objection.

The 2022-2023 LAND Trust/TSSP budget will be as follows:

Administration Requests		
Goal	Description	Expenditure
Academic Achievement	2 Cub Skills TAs \$25,000.00 1 Tutor \$ 13,000.00 1 Mentor \$13,000.00 2 Student Success Coordinator \$22,000.00 (at current rate of years of experience with cost of living and step increases)	\$73,000.00
Technology	Supplemental Technology Request (Upgrades and additional laptops)	\$14,603.00
	Total:	\$87,603.00

Teacher Grants Funded			
#	Teacher	Brief Description	Amount Funded
3	Orth	Robotics Club registration and fees - \$2300.00 Field Elements \$240.00	\$2,540.00
4	Orth	TSA Club Membership and competition fees - \$1,000.00	\$1,000.00
6	Haws	Library Books - \$3,500.00	\$3,500.00
7	Counseling	Reality Town - \$1,067.00	\$1,067.00
9	Fenwick	Wood shop materials - \$1,000.00	\$1,000.00
10	English Dept.	Partial Payment for IXL English Software - \$15,347.50	\$15,347.50
11	Math Dept.	Partial Payment for Math Software - \$8,000.00 (Additional funds will be applied for from the STEM Grant)	\$4,000.00
13	Band	Smart Music - \$3,850.00 Tuners - \$450.00 Replacement Clips - \$480.00 Instruments - \$7,300.00	\$12,080.00
Total			\$40,534.50

5. **Known Issues/Items for Next Meeting**

Known issues for the May 2, 2022 meeting will include elections scheduling and scheduling the first meeting of the 2022-2023 school year.

6. **Adjournment**

Parent-Member Debbie Mullholland made a motion to adjourn. The motion was seconded by Teacher-Member Katie Barber. The motion passed without objection. The meeting adjourned at 5:30 p.m.